**INDEPENDENT SCHOOL DISTRICT NO. 813**

**LAKE CITY, MINNESOTA**

**REGULAR MEETING**

**MONDAY, MAY 15, 2017**

**BLUFF VIEW ELEMENTARY SCHOOL MEDIA CENTER**

**6:30 P.M.**

MEMBERS PRESENT: Heath Oeltjen, Dawn Balow, Michelle Larson, Becca Weist, & Michael Ohlhaber.

MEMBERS ABSENT: Jack Rol, Patrick Dwelle

OTHERS PRESENT: Erick Enger, Jim Borgschatz, Valerie Loppnow, Andrew Eggenberger, Kevin Pavelka, Greg Berge, Brian Wright, Tracy Oliver, Amanda Durand, Bob Kemp, Jen Abt, Anna Karsten, Dakota Makokis, & Alex Holmgren.

CALL TO ORDER: The regular meeting was called to order by Chairperson Heath Oeltjen at 6:38 p.m. Pledge of Allegiance was said.

ADOPT THE AGENDA: A motion was made by Member Balow, seconded by Member Weist, to adopt the agenda with New Business, Item O- Additional Handpays, and New Business Personnel-9 & 10 added. Motion carried on a 5-0 vote.

ADOPT THE CONSENT AGENDA: A motion was made by Member Balow, seconded by Member Larson, to adopt the consent agenda as follows:

A. Approval of Minutes of the Regular Board Meeting on April 17, 2017.

B. Approval of Payment of Bills as Presented by the Superintendent for Audit.

C. Approval of Treasurer’s Report – April

D. Approval of Student Activities Financial Report - April (Vote: 5-0)

ITEMS REMOVED FROM THE CONSENT AGENDA: None

COMMUNICATIONS: None

BOARD DEVELOPMENT INFORMATION/REPORTS:

A. Regular School Board Meeting: Monday, June 19, 2017 at 6:30 p.m., Lincoln Media Center.

B. Last day of school for students on Thursday, June 1, 2017

C. Graduation ceremony for the Class of 2017, Sunday, June 4 at 2:00 pm

D. Last day for teachers – Monday, June 5, 2017

PRINCIPALS’ REPORTS: Principal Berge gave the High School report. Robotics Team gave an informational presentation and viewing of the robot. Principal Borgschatz gave the Bluff View report.

COMMUNITY EDUCATION: Director Durand gave the Community Education report.

OLD BUSINESS:

BLUFF VIEW SPACE: Presentation of two potential expansion options to Bluff View Elementary.

APPROVE POLICIES: A motion was made by Member Balow to approve the following policies. The motion was seconded by Member Larson. Motion passed on a 5-0 vote.

 801 – Equal Access to School Facilities

 802 – Disposition of Obsolete Equipment and Material

 805 – Waste Reductions and Recycling

 807 – Health & Safety Policy

FLEXIBLE LEARNING DAY: Presentation of the preliminary makeup day plan for Lincoln and Bluff View if a third snow/student release day would occur in the 2017-2018 school year. The plan would be valid for up to 5 total days.

APPROVE 2017-2018 CALENDAR: A motion was made by Member Ohlhaber to approve the Flexible Learning Day Calendar for the 2017-2018 school year. The motion was seconded by Member Weist. Motion passed on a 5-0 vote.

APPROVE TEACHER CONTRACT MAKE UP DAYS: A motion was made by Member Balow to approve Friday, June 2, 2017 as a 9-month employees staff development day and Monday, June 5, 2017 as a teacher make up snow day. The motion was seconded by Member Weist. The motion passed on a 5-0 vote.

NEW BUSINESS

APPROVE DISTRICT INSURANCE FOR 2017-2018: A motion was made by Member Ohlhaber to approve EMC Insurance Companies as our property, general liability, auto, and worker’s comp. insurer for the 2017-2018 school year. The motion was seconded by Member Balow. The motion passed on a 5-0 vote.

Presentation of the Food Service budget by Brian Wright, Lunchtime Solutions FS Director.

MINNESOTA STATE HIGH SCHOOL LEAGUE:  A motion was made by Member Ohlhaber and seconded by Member Weist to approve the 2017-2018 Resolution for Membership in the Minnesota State High School League.  The motion passed on a 5-0 vote.

IDENTIFIED OFFICIAL WITH AUTHORITY:  A motion was made by Member Balow and seconded by Member Ohlhaber to authorize Superintendent Erick Enger as the Identified Official with Authority for fiscal year 2017-2018.  The motion passed on a 5-0 vote.

AUDITORS:  A motion was made by Member Ohlhaber and seconded by Member Weist to retain the services of Clifton Larson Allen for the audit of fiscal year 2016-2017.  The motion passed on a 5-0 vote.

PARTICIPATION IN NATIONAL SCHOOL LUNCH PROGRAM:  A motion was made by Member Ohlhaber and seconded by Member Larson to participate in the National School Lunch Program for the fiscal year 2017-2018.  The motion passed on a 5-0 vote.

FEE SCHEDULE:  A motion was made by Member Ohlhaber and seconded by Member Weist to approve the District Fee Schedule for the 2017-2018 school year.  The motion passed on a 5-0 vote.

GREENHOUSE: :  A motion was made by Member Balow and seconded by Member Ohlhaber to approve the capital purchase of greenhouse materials for Lincoln High School.  The motion passed on a 5-0 vote.

IPAD LEASE:  A motion was made by Member Ohlhaber and seconded by Member Weist to approve the District leasing 920 ipads for students in grades 5-12 and staff on a 4 year agreement. The motion passed on a 5-0 vote.

BOARD CONFERENCE STIPEND & PER DIEM:  A motion was made by Member Ohlhaber to approve compensation of $75 per day for board members who attend the annual MSBA conference and a daily per diem of $38.50. Member Ohlhaber amended his motion for the compensation to begin for the 2016-2017 conference, but the per diem would start in the 2017-2018 school year. The amended motion was seconded by Member Balow and passed on a 5-0 vote.

First reading on the following School Board policies:

 201 – Legal Status of the School Board

 202 – School Board Officers

 203.1 – School Board Procedures; Rules of Order

 203.2 – Order of the Regular School Board Meeting

 203.5 – School Board Meeting Agenda

 203.6 – Consent Agendas

STATE PARTICIPANTS: The Board recognized State Speech participants Ariana Carlson and Anna Walker who placed 8th in Duo Interpretations. The Board also recognized their coaches Anna Karsten and Phil Schmidt.

The Board recognized State BPA participants Kaylee Beier, Carl Kozlowski, Denilzo Baltazar and their advisor Lonnie West.

The Board recognized the 2016-2017 MSHSL 1A Visual Arts Festival participants Isabel Dwelle, Sidney Renelt, Grant Gilman, Alexandra Geolat, Riley Pennington and their advisor Colin Atkinson.

ADDITIONAL HANDPAYS:  A motion was made by Member Ohlhaber and seconded by Member Weist to approve the District making additional handpays for the month of May due to the early date of the Board Meeting and incoming bills. The motion passed on a 5-0 vote.

PERSONNEL

APPROVE RESIGNATION: Member Ohlhaber made the motion to approve the resignation of Katie Holtegaard, Special Education Teacher at Bluff View, effective at the end of the school year 2016-2017. The motion was seconded by Member Weist and carried on a 5-0 vote.

APPROVE RESIGNATION: Member Ohlhaber made the motion to approve the resignation of Kayla Greske, Special Education Teacher at Lincoln, effective at the end of the school year 2016-2017. The motion was seconded by Member Weist and carried on a 5-0 vote.

APPROVE RESIGNATION: Member Ohlhaber made the motion to approve the resignation of Abilgale Pettit as the C-Squad Basketball Coach. The motion was seconded by Member Larson and carried on a 5-0 vote.

APPROVE ENGLISH TEACHER: Member Ohlhaber made the motion to approve Amy Brinkman as a High School English Teacher for the 2017-2018 school year (MS Step 5). The motion was seconded by Member Balow and carried on a 5-0 vote.

APPROVE ELEMENTARY TEACHER: Member Weist made the motion to approve Crystal Swan as a Bluff View 1st Grade Teacher for the 2017-2018 school year (MS Step 0). The motion was seconded by Member Balow and carried on a 5-0 vote.

APPROVE ELEMENTARY TEACHER: Member Ohlhaber made the motion to approve Lexi Lauria as a Bluff View 4th Grade Teacher for the 2017-2018 school year (BS Step 0). The motion was seconded by Member Larson and carried on a 5-0 vote.

APPROVE SOCCER COACH: Member Balow made the motion to approve Alydia Zemke as Girl’s Head Soccer Coach for the 2017-2018 school year (Step 3). The motion was seconded by Member Ohlhaber and carried on a 5-0 vote.

APPROVE TIGER TIME EMPLOYEE: Member Ohlhaber made the motion to approve Cole Lundell as a Tiger Time employee at the base rate of $11.02/hr. The motion was seconded by Member Balow and carried on a 5-0 vote.

APPROVE ELEMENTARY SPECIAL ED TEACHER: Member Ohlhaber made the motion to approve Shauna Groski as a Bluff View Special Education Teacher for the 2017-2018 school year (BS Step 0). The motion was seconded by Member Balow and carried on a 5-0 vote.

APPROVE LINCOLN SPECIAL ED TEACHER: Member Ohlhaber made the motion to approve Alicia Kjos as a Lincoln High School Special Education Teacher for the 2017-2018 school year (BS Step 1). The motion was seconded by Member Balow and carried on a 5-0 vote.

SUPERINTENDENT REPORT: Supt. Enger gave his report.

BOARD REPORTS: Member Oeltjen reported that MSBA has a Board Evaluation tool. The Board discussed the merits of a self review.

ADJOURNMENT:

A motion was made by Member Ohlhaber, seconded by Member Weist, to adjourn the meeting at 9:01 p.m. (Vote: 5-0)