**INDEPENDENT SCHOOL DISTRICT NO. 813**

**LAKE CITY, MINNESOTA**

**REGULAR MEETING**

**MONDAY, JANUARY 23, 2017**

**LINCOLN HIGH SCHOOL MEDIA CENTER**

**6:30 P.M.**

MEMBERS PRESENT: Heath Oeltjen, Dawn Balow, Jack Rol, Michael Ohlhaber, Michelle Larson & Becca Weist (arrived 7:06 p.m.)

MEMBERS ABSENT: Patrick Dwelle

OTHERS PRESENT: Erick Enger, Andrew Eggenberger, Jim Borgschatz, Valerie Loppnow, Stewart Talbert & Kevin Pavelka

CALL TO ORDER: The regular meeting was called to order by Chairperson Heath Oeltjen at 6:33 p.m. Pledge of Allegiance was said.

ADOPT THE AGENDA: A motion was made by Member Rol, seconded by Member Ohlhaber, to adopt the agenda. (Vote: 5-0)

ADOPT THE CONSENT AGENDA: A motion was made by Member Ohlhaber, seconded by Member Balow, to adopt the consent agenda as follows:

A. Approval of Minutes of the Regular Board Meeting on December 19, 2016.

B. Approval of Minutes of the Organizational Meeting on January 4, 2017.

C. Approval of Payment of Bills as Presented by the Superintendent for Audit.

D. Approval of Treasurer’s Report – December

E. Approval of Student Activities Financial Report - December (Vote: 5-0)

ITEMS REMOVED FROM THE CONSENT AGENDA: None

COMMUNICATIONS: A thank you was read from the Roberto family and an invitation was shared from SE Service Coop.

BOARD DEVELOPMENT INFORMATION/REPORTS:

A. Regular School Board Meeting: Tuesday, February 21, 2017 at 6:30 p.m., Lincoln Junior Senior High School Media Center.

B. Snow Days: January 30-February 4, 2017

C. President’s Day, No School February 20, 2017.

PRINCIPALS’ REPORTS: Principal Borgschatz gave the Bluff View report. Principal Berge gave the High School report in written form.

COMMUNITY EDUCATION: Director Durand gave the Community Education report in written form.

OLD BUSINESS:

APPROVE POLICIES: A motion was made by Member Rol to approve the following policies. The motion was seconded by Member Ohlhaber. Motion passed on a 5-0 vote.

[401](https://docs.google.com/document/d/1F870My9pQ9YsijjzBD27OgYB0NhdY-9DA6ghZ26rozE/edit?usp=sharing)- Equal Employment Opportunity

[403](https://docs.google.com/document/d/1GM6Mp8A_WOjiuHXqKmeQzqQK6GRnDpdGmJ2j7C9M_MA/edit?usp=sharing)- Discipline Suspension and Dismissal of School District Employee

[404](https://docs.google.com/document/d/1_Y4UPQftaWVJyWxQtJZi02IPmri9Z6mVVEYK5mZmA50/edit?usp=sharing)- Employee Background Check

[405](https://docs.google.com/document/d/13ow4iQ6UIfTzeFBIYOX15CkhhXHsw8ljxTHslur7YIM/edit?usp=sharing)- Veteran’s Preference 17

[406](https://docs.google.com/document/d/1qYMcfFDo-Ds7GmyL6RbGuLF6Pdt5hGpLvQD_oTkJQG4/edit?usp=sharing)- Public & Private Personnel Data

[407](https://docs.google.com/document/d/11eZKhPIo8Yr_TPtUNmuq3bsYKVn6CJwT7mtelyT3Qns/edit?usp=sharing)- Employee Right to Know- Exposure to Hazardous Substance

[408](https://docs.google.com/document/d/1Cq32QliOoCd9YzK5tPCQPMbSY3Wb8TnlAzSNJ7cAW00/edit?usp=sharing)- Subpoena of a School District Employee

[409](https://docs.google.com/document/d/1nmJUhwgohX6bB7ZVpNVJaNvTn3qWDeESEdtES5PmKns/edit?usp=sharing)- Employee Publications, Instructional Materials, Intentions and Creations

NEW BUSINESS

Southeast Service Cooperative shared their individual member value and benefit report.

First reading on the following School Board policies:

[412](https://docs.google.com/a/lake-city.k12.mn.us/document/d/1Ya20gUPyj0KNktNpN-i7zF6U78rRbiL043FuFKJKUkk/edit?usp=sharing)-Expense Reimbursement

[419](https://docs.google.com/document/d/1GVC8GD5JccREcXJeQw3QFDsNmzhBcUwV9hn68x1A-f8/edit?usp=sharing)-Tobacco Environment (question was raised about individual scenario)

[421](https://docs.google.com/document/d/1KpQfOvES6o558KnDjDxIrJOOKLUptmcWX1vrkzHFOwo/edit?usp=sharing)-Gifts To Employees and School Board Members

[422](https://docs.google.com/document/d/1pfkI51I2SwhAat4b5phCNoKya6EhtdfxS0eDMHJMbPk/edit?usp=sharing)-Policies Incorporated by Reference

[423](https://docs.google.com/document/d/1GZr0XgeiXlHPPYdG-hJZhvMJQAjnXvf-vtAMGhYgb_Q/edit?usp=sharing)-Employee-Student Relationships

[424](https://docs.google.com/document/d/1leH5WxwtyHl_8crAU2v5BVr5v3S8osL-LA25Rp2Na_s/edit?usp=sharing)-License Status

[425](https://docs.google.com/document/d/1WbmLJV98P4WeCf364gQcBrTNVW2hea_uD1RehIW2HzQ/edit?usp=sharing)-Staff Development

[427](https://docs.google.com/document/d/1497ftbDurOdnr_ALMTslPtpNSo0ldP4Tle69j4vZLEM/edit?usp=sharing)-Workload Limits for Certain Special Education Teachers

DONATIONS: A motion was made by Member Rol to approve a donation given by Randy Meincke & Diane Schurhammer for families in need of lunch funding. The motion was seconded by Member Ohlhaber. The motion passed on a 5-0 vote.

DONATIONS: A motion was made by Member Ohlhaber to approve a donation given by Marie & Brian Kruse for the Kit Kat program. The motion was seconded by Member Balow. The motion passed on a 5-0 vote.

DONATIONS: A motion was made by Member Rol to approve a donation given by Lake City Kiwanis for the 4th Grade Eagle Bluff trip. The motion was seconded by Member Balow. The motion passed on a 5-0 vote.

DONATIONS: A motion was made by Member Rol to approve a donation given by Pass It On for the Kat Perkins presentation. The motion was seconded by Member Balow. The motion passed on a 5-0 vote.

PERSONNEL

APPROVE SENIORITY LIST POSTING: Member Ohlhaber made the motion to approve posting the draft of the 2016-2017 Seniority List. The motion was seconded by Member Rol and carried on a 5-0 vote.

APPROVE LANE CHANGE: Member Ohlhaber made the motion to approve the lane change for Sierra Janka. The motion was seconded by Member Balow and carried on a 5-0 vote.

RESIGNATION SENIOR HIGH COUNSELOR: Member Rol made the motion to approve the resignation of Kelly Hallberg as Senior High Counselor. The motion was seconded by Member Balow and carried on a 5-0 vote.

APPROVE LONG TERM SUBSTITUTE: Member Balow made the motion to approve Lynette Matzke as Senior High Counselor Long Term Substitute. The motion was seconded by Member Ohlhaber and carried on a 5-0 vote.

SUPERINTENDENT REPORT: Supt. Enger gave his report.

BOARD REPORTS: Updates on MSBA Conference. (Member Weist arrived at 7:06)

ADJOURNMENT:

A motion was made by Member Balow, seconded by Member Rol, to adjourn the meeting at 7:34 p.m. (Vote: 6-0)