

WIAA // GESA CREDIT UNION

## **POSTSEASON STANDARD OPERATING PROCEDURES**

# **VOLLEYBALL**

**NOVEMBER 8-9, 2023 (1B, 2B)**

**NOVEMBER 10-11, 2023 (1A, 2A)**

**NOVEMBER 17-18, 2023 (3A, 4A)**

Yakima Valley SunDome (Yakima)

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# COACH INFORMATION

## EVENT SCHEDULE

- [1B, 2B](#) | [1A, 2A](#) | [3A, 4A](#)
- **Monday, November 6** - Coaches Meeting (1B, 2B, 1A, 2A), 8:00 pm via Zoom - [LINK](#)
- **Monday, November 13** - Coaches Meeting (3A, 4A), 8:00 pm via Zoom - [LINK](#)

## CHECK-IN

- Coaches' wrist bands will be in the team packet available for pick-up upon arrival at the SunDome.
- Wrist bands will be used for admission into the facility.
- Coaches who lose their wrist band must buy a ticket to enter through the pass gate and lose their court privileges.

## SPAGHETTI DINNER

The Yakima Valley Sports Commission and the Yakima Hotel/Motel Association are pleased to offer a complimentary spaghetti dinner in the Fair Room at the Yakima Valley SunDome for all teams participating in the 2023 State Volleyball Championships! See the event schedule for your classification (listed above) for dates and times.

- Schools must email tournament manager [Dave Cullen](#) as soon as possible regarding plans for the Team Dinner
- Include your school name and indicate whether or not your team will be in attendance.
- Please limit the number attending to team personnel only..

## INTRODUCTIONS

All teams will be introduced prior to their first match.

## CHEERLEADERS

Cheerleaders, in uniform and accompanied by their coach, will be admitted at no charge through the pass gate if a cheer roster has been submitted per the [Tournament Registration Instructions](#).

## CONCESSIONS

- Concessions will be available for the teams and spectators.
- Food or drink may **NOT** be brought into the facility, although each team participant may have one water bottle.

## FILMING

- Filming is allowed from the bleachers only and spectator viewing cannot be blocked.
- Please bring your own accessories and know that electrical outlets will not be available.

## PHOTOGRAPHY

- [Northwest Sports Photography](#) will take team and action photos during the tournament.
- Coaches can sign up for team photos when team packets are picked up.
- All teams should have a team picture taken but a purchase is not required.

## STREAMING

- All matches will be streamed live on the [NFHS Network](#) and available for viewing on demand.
- Live streaming of any WIAA State event by schools or fans is not permitted during or after the tournament.
- Any such action is a direct violation of WIAA/NFHS media rights and will not be allowed.

## **SOUVENIRS**

- [Programs](#) and [tournament merchandise](#) will be on sale throughout the tournament.
  - Participants are encouraged to pre-order merchandise beginning Saturday, November 4, at 10am.
  - The deadline to pre-order will be at noon November 7 (1B, 2B, 1A, 2A) or November 14 (3A, 4A)
  - Merchandise is available for pick-up at the Rush Team Apparel booth on the first morning of the Tournament.
  - Additional items will be available on site.
  - Post event orders will also be available.

## **SPORTSMANSHIP**

- Good sportsmanship is an important part of athletic competition and must prevail throughout the tournament.
- After each match, a medallion will be given to the player that exemplifies the spirit of sportsmanship.
- Please keep your team on the court for this presentation.
- Sportsmanship medallions will not be presented during the trophy matches.

# **SPORT-SPECIFIC REGULATIONS**

## **PASS GATE LIMIT**

- Rosters and team photos must be updated per the [Tournament Registration Instructions](#).
- Pass Game limits:
  - 14 players
  - 3 coaches
  - 3 team staff
  - 1 supervisor
  - 1 medical (must be a licensed health care provider)
- Additional team staff must be district-approved adults or 7th through 12th grade students from the school district.
- Pass Gate personnel are restricted to only those individuals and/or teams who have qualified for that event.

## **RULES & REGULATIONS**

- Practice time is not available on location. Teams may contact [Mel Moore](#) to find practice space.
- Teams will not change benches between sets.
- Two WOA certified officials will be assigned to each match.
- Head officials will assign scorekeepers, two line judges, libero trackers, and clock operators to each match.
- Four line judges may be assigned to the consolation and championship matches.
- Official warm-up time is 20 minutes, broken into the following sections:
  - Eight minutes of shared court time
  - Six minutes of court time for the visiting team
  - Six minutes of court time for the home team
- Hitting or serving the ball into the opponent's court is not allowed during the shared court time.
- Teams are not allowed to warm up on the sidelines or end lines while waiting for their court time.
- There will be a 9 foot playable area around each court, including behind the end line for serving.
  - A player cannot play a ball when any body part is touching the non-playable area.
  - A player's follow-through after playing the ball may not touch the non-playable area.

## **FACILITY REGULATIONS**

- Locker rooms are available but will not be assigned and are not secure.
- Doors will open for the public one hour before the first match of the day.
- Home and visiting student sections will be designated, with the home team on the bottom of the bracket.
- Fans are not allowed in or on the court area and must stay in the designated seating area.
- ADA Seating: Handicap seating will be available.
- The pass gate for teams, officials, tournament workers, and supervisors is located at the NE corner of the SunDome and will be open to teams one hour before the first scheduled match of the day.
  - Please use the pass gate when returning to play or watch.
- School district-marked vehicles will not need a parking pass.
- All private vehicles will be charged \$10 (cash only.)
  - Coaches traveling in private cars must pay the parking fee.
- Rooter buses will be charged \$24 (cash only.)
- Team and spectator parking for State Fair Park will be the Main Lot at Gate 15.

## **PEP BAND REGULATIONS**

Due to potential noise level, simultaneous court action, and limited seating, pep bands **will not** be allowed to perform.

## **GAME BALL**

- Each school must provide warm-up balls.
- Green and white VX5EC Perfection Baden game balls will be provided.
- The officials will select the game ball from those provided.

## **AWARDS**

- Trophies will be presented to 1st- through 8th-place teams in Tournaments with 16 or more teams.
- Trophies will be presented to 1st- through 4th-place teams in Tournaments with 12 teams.
- The awards ceremonies will take place immediately following each match in which trophies are presented.

## **FIRST AID**

- An athletic trainer will be on duty one hour before play starts each day and throughout the tournament.
- Teams must supply their own taping materials.
- No ice chests may be brought into the facility.

# **GENERAL REGULATIONS**

## **ALLOCATIONS**

Postseason berths are allocated to WIAA Districts based on the total number of schools offering the sport in that classification/gender.

### **STATE TOURNAMENT TICKETS**

The WIAA has transitioned to paperless ticketing with State Tournament tickets available for purchase digitally through GoFan, the WIAA's ticketing partner. Fans are encouraged to purchase tickets online in advance of the events but will have the ability to purchase digital tickets onsite by accessing the GoFan digital ticketing site using their mobile devices. Limited paper tickets will be available at most sites on the day of the event. **SERVICE FEES APPLY TO ALL TICKETS SOLD. The Tacoma Dome, Yakima Valley SunDome, and Spokane Arena manage their own tickets. Venue-imposed fees apply.**

- **SENIOR:** Age 62 and over
- **MILITARY:** Active Duty, Veterans, Guard, and Reserves with proper Military I.D.
- **STUDENT:** Children aged 5-11 and students aged 12 and over with a valid high school or middle school ASB card (the actual ASB card must be presented; pictures of ASB cards on cell phones will not be accepted)
- **Children under the age of 5 are admitted free**
- 1st and 2nd Round ticketing for Soccer and Football is managed by the respective WIAA host Districts
- Tickets are valid only at the site/event for which they are purchased EXCEPT for Regional Basketball and Semifinal Football where tickets are valid at all sites on the day for which they are purchased

### **QUALIFYING TOURNAMENTS/EVENTS**

Qualifying events must be completed by the Saturday prior to the start of the WIAA State Tournament.

### **PASSES**

Passes are to participating schools according to the respective sport-specific guidelines.

- **Supervisory Passes**  
Supervisory passes are to be used only by the designated school staff who are in attendance to supervise the student body fan section.
- **School Media**  
School Photographers will be granted entry and may be granted floor privileges for the contest(s) in which their school participates. Each must be added to the school's pass list based on the allocated spaces in FinalForms. These positions are intended for student media, however, adults will be allowed to fill these spaces if necessary.
- **Schools Billed for Pass Gate Entry**  
Schools will be billed following for any school personnel who enter through the Pass Gate that are not included on the Pass Gate List. The billing rate will be for an All-Tournament ticket.
- **College Coaches**  
Passes shall not be issued to college coaches for scouting purposes.

### **ALL-TOURNAMENT TEAMS**

- The WIAA does not select/announce an 'All-Star' or 'All-Tournament' team.
- If one is selected, it is announced and publicized by an outside group.

### **INSURANCE**

- Leagues, Districts, and the WIAA maintain General Liability insurance policies for their League, District, and State Championships.

- The WIAA also provides a Catastrophic insurance policy for post-season/Championship events.
- All other coverage, including accident insurance, is the responsibility of participating schools and or individuals.

## **GAMES COMMITTEES**

- Tournament Managers will appoint and name a Games Committee that will be onsite or readily accessible by phone for all postseason qualifying and/or State events.
- Participating coaches will be informed of the process and makeup of the Games Committee prior to the start of each event.
- Questions concerning infractions may be brought to the Games Committee by the Head Coach or a school administrator, NOT by a contestant, parent, or spectator.
- The Games Committee shall be composed of no fewer than three (3), nor more than five (5), members.
- Games Committee members may not have a conflict of interest with the teams/individuals involved with the game/contest under dispute.

### **Games Committee Duties:**

- Assist the Tournament Manager as needed and be immediately available at all times during the event.
- Act as an arbitration board of dispute on questions or protests that might arise - the final decision must be the consensus of the Games Committee.
- The Games Committee WILL include:
  - The Tournament Manager or designee;
  - The Head Official;
  - A Coach, Athletic Director, or School Administrator;
 And MAY include:
  - The Official Scorekeeper, OR
  - Another member of the event staff

## **PROTESTS**

In all WIAA State Tournaments, the following process will be conducted for protests:

### **Protest Process:**

- If a Head Coach believes there has been a misinterpretation/misapplication of a specific rule, the coach shall notify the game officials following the incident and prior to the resumption of action that the contest is under protest.
- The official(s) will suspend the contest until a decision of the Games Committee has been determined. The Games Committee will meet immediately or as soon as is reasonably possible upon receiving notification of the protest.
  - During the Games Committee meeting, the coach shall be afforded the opportunity to present rationale and justification including the specific rule(s) in question, how the officials misapplied/misinterpreted the rule(s), and the desired outcome of the protest.
  - The official(s) shall be afforded the opportunity to present the rule and its implementation in the protested situation.
- The Games Committee will consult with the WIAA staff member who oversees that sport; will follow any additional protest procedures covered in the specific NFHS rule book; and will utilize the NFHS and/or WIAA playing rules, scorebook, and/or statistics to determine the appropriate ruling.

- The Games Committee will deliberate in a closed session.
- The decision of the Games Committee is final and cannot be further appealed.
- Protests of an official's judgment will not be heard.

### **TEAMS/INDIVIDUALS UNABLE TO ARRIVE FOR SCHEDULED COMPETITION AT A STATE EVENT**

Teams/individuals earning the right to participate in State events should have those rights protected as much as possible. Participating schools must also realize that these events are held to certain restrictions with facilities, game officials, and all other game administration and operations.

- A WIAA State event shall be defined as any tournament event managed by the State Office.
- Competing schools are responsible for notifying the WIAA Staff or the Tournament Manager in a timely manner if they are having difficulty traveling to the event site due to weather or an emergency and may not arrive in time for their scheduled competition.
- School personnel have the responsibility of making alternative travel plans based on weather forecasts and other foreseeable barriers to travel.
- As a common practice, input and recommendations are to be sought from the Highway Patrol and/or the Department of Transportation.
- Specific circumstances not covered by this policy are left to the discretion of the WIAA Staff.
  - If a team/individual is unable to arrive at a State event site for their scheduled competition due to circumstances beyond their control (e.g., an earthquake, all passes closed, roads closed due to flooding, etc.), that team/individual will be allowed to participate in their scheduled event provided they arrive at the event site and are able to compete on the day of their scheduled event.
  - The WIAA Staff, in cooperation with the Tournament Manager, shall adjust the schedule of the event for the purpose of allowing maximum participation for all qualified teams/individuals.
  - If the team/individual is unable to arrive to compete on the day of its event, a forfeit is recorded and that team/individual shall move into the consolation bracket or be dropped from competition, whichever is applicable to that particular stage of the event.

### **INCLEMENT WEATHER**

- In the interest of safety, weather/conditions beyond the control of the participating teams/individuals and/or Tournament Manager, there may be times that it becomes necessary to delay, postpone, or cancel a contest or tournament, though the intent of this policy is to accommodate teams/individuals by rescheduling.

**The following practices shall be observed:**

- If severe weather conditions affect a participating team/individual, but not the tournament, the team must notify the Tournament Manager.
- If severe weather conditions affect the tournament, the WIAA Staff will make the final decision concerning tournament postponement or rescheduling.
- Play will resume on the next playable date.
- Changing of sites, postponement, or cancellation of events will be determined by the WIAA Staff.

**Procedures to follow if contests are rescheduled:**

- The WIAA Staff has the final authority on contest rescheduling.
- If contests are rescheduled on the same day as originally scheduled but at a different site, the Semifinal and Championship contests will be scheduled at the same time or later than originally scheduled.

- The time between contests may be shortened. *Example: If contests were originally scheduled at two (2) hour intervals, they may be rescheduled at one and one half (1½) hour intervals.*
- Individuals/teams shall be granted a minimum of twenty (20) minutes for rest between contests.
- Whenever possible, contests played on the final day of the tournament shall be scheduled to allow individuals/teams to return to their home community that day.
- If during the last scheduled day of a tournament, contests are unable to be restarted requiring overnight postponement, only those teams/individuals still in contention for the Championship will continue play.
- Teams/Individuals not in contention for the Championship shall be awarded a tie for the highest placing that could have been earned if postponement had not been necessary.
- Ticket revenue will not be refunded in the event the schedule and/or day(s) of the event are changed due to inclement weather.

### **TEAM CEREMONIES**

Except for the postgame awards presentations, team ceremonies held before or after a contest must be conducted in the locker room or on the sideline so as not to delay the start of the contest or impact any other participating teams.

### **UTILIZING STUDENTS FOR SUPPORT POSITIONS AT ATHLETIC EVENTS**

Students younger than high school age will not be allowed for any support positions at a WIAA State Championship UNLESS the school signs a waiver ahead of time and the school assumes all risk.

- [Underage Worker Form](#)

### **SUPERVISORY PERSONNEL**

Participating schools must register a supervisory staff member in FinalForms to monitor their student fan section.

- **Supervisor Duties:**
  - Report to the Tournament Manager upon arrival.
  - Wear a WIAA-issued 'Supervisor' pass for easy identification.
  - Monitor fan behavior as outlined in the [WIAA's Fan Expectation Guidelines](#).
  - Assist the facility security staff or Tournament Management staff when necessary.

### **FAN/SPECTATOR EXPECTATIONS**

The WIAA supports social justice, racial equity, and sportsmanship. Derogatory cheers, slurs, and hateful comments relating to identity (race, ethnicity, gender expression, disability, religion) are not permitted. Tournament Managers and event personnel have the authority to remove individuals for inappropriate behavior or comments. If you witness any of the above behavior from those in attendance, you can report the incident to the WIAA via the [Discrimination & Harassment Reporting Form](#).

- Participating schools are encouraged to share the [WIAA's Fan Expectations](#) with their communities and student bodies prior to attending State events for policies regarding Cheers, Signs, Artificial Noisemakers, Mascots, Face Painting, Continuous Standing, Clean-Up Expectations, Drones, and more.

### **PEP BAND EXPECTATIONS**

- Restrict playing to timeouts, between periods, pre and postgame, or other dead ball situations.
- Maintain appropriate fan behavior as outlined in the [WIAA's Fan Expectation Guidelines](#).



## **CHEERLEADER EXPECTATIONS**

- Use only school district-approved cheers at appropriate times.
- Direct cheers and chants towards your school's team only.
- Maintain appropriate fan behavior as outlined in the [WIAA's Fan Expectation Guidelines](#).

## **TEAM ARRANGEMENTS**

- **Lodging:**
  - Participating teams are responsible for their own lodging.
  - Schools must provide supervision for all school representatives at their place of lodging.
- **Locker Rooms:**
  - Teams must be supervised by school personnel while in their assigned locker room.
  - Participants are responsible for leaving locker rooms in undamaged condition.
  - Tournament Management is not responsible for lost or stolen items.
- **Physicians/Trainers:**
  - Teams are encouraged to supply their own physician/trainer.
  - Athletes removed from participation and attended to by a physician cannot reenter competition until authorized by the physician who made the original decision.
- **Participant Admission & Roster Limitations:**
  - The roster limits for each of the State events are listed in the respective sport-specific regulations.
  - Only those participants included on the roster can be in uniform.
  - Students not included on a team's roster/squad must pay admission or included on the Pass Gate list.
  - Participant admission/asses is non-transferable.

## **STATE TOURNAMENT IDENTIFICATION AND SPONSORSHIP**

The WIAA has registered the WIAA logo and identification term, "State High School Championships," with the Secretary of State, establishing the ownership of events through legal action and WIAA Executive Board policies. Phrases such as "On to State," "On the Road to State" or any other phraseology that implies State High School Championships are included.

- The WIAA has licensed only one company to print, sell, and/or distribute WIAA-registered merchandise and schools are encouraged to contact the [WIAA Staff](#) directly for information regarding that partnership.
- Only official, pre-approved merchandise will be sold on-site before, during, or after the event.
- WIAA member schools that wish to produce merchandise utilizing any of the phraseology outlined above must utilize any one of the following processes:
  - Contact the [WIAA Staff](#) to procure desired merchandise through the WIAA's merchandise partner, or
  - Remit a percentage of the gross revenue of merchandise sold to the WIAA; the percentage will be agreed upon by the school and WIAA.
- Permission to distribute items onsite at a State event must be approved by the WIAA Staff..
- Advertising or recognition of non-school organizations/products is limited to WIAA-approved sponsors.
- Political displays and/or solicitation are prohibited.

## **EXPECTATIONS DURING AWARDS PRESENTATIONS DURING STATE EVENTS**

- Spectators will not be allowed onto the competition floor or field.

- All individuals (coaches, participants, managers, statisticians, etc.) will remain on the competition floor or field until all awards have been presented.
- **Losing Team Expectations:**
  - Send the entire team to the center of the field/court/competition area to receive their award,
  - Cooperate with the school supervisors and spirit squads to dispel any rude comments directed to the opposing team or tournament officials,
  - Remain on the field/floor until after the award has been presented to the winning team,
  - Display appropriate congratulatory efforts towards the winning team.
- **Winning Team Expectations:**
  - Remain on their own side of the floor or field until after the award has been presented to the other team,
  - Cooperate with the school supervisors and spirit squads to subdue overly exuberant fans until after the award has been presented to the other team.
  - Demonstrate respect for the opposing team.