

WIAA // GESA CREDIT UNION

POSTSEASON STANDARD OPERATING PROCEDURES

TRACK & FIELD

23-25, 2024

1B, 2B, 1A – Zaepfel Stadium | Don Holder Track - Yakima

2A, 3A, 4A – Mount Tahoma Stadium – Tacoma

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COACHES INFORMATION

Qualifying Meets: Qualifying meets are to be held no later than the Saturday prior to the State Track Meet. Any expenses incurred by the qualifying meet shall be paid by the Districts involved. For the purposes of qualifying athletes to the State meet, "District" may refer either to a single WIAA District or to the WIAA Districts which combined or pooled their allocations. The District or Regional meet is the final qualifying event held prior to the State Meet.

Special Regulation - District Entries: A District has the prerogative of including a contestant who did not qualify in the Sub-district meet among their allowed allotted District entries provided the Sub-district Board or delegated committee involved gave consent and each participant was on a school's eligibility roster for at least 50% of the regular season.

Allocations: All allocations in track and field are made to the WIAA Districts. Additional District entries will be allowed in which the WIAA-established Minimum Standards are met. If there is a tie in any heat/event which affects qualification for the State meet, **THE TIE MUST BE RESOLVED** at the qualifying meet site. If ties for allocations occur in field events, the procedure for determining first place listed in the NFHS Track and Field Rule Book shall be followed. For ties in running events, there must be run-off between the ties.

Para Athletes: ([Para Criteria](#) / [Para Guidelines](#)) - All para-athletes must meet the rules established by the WIAA and individual school districts, and must qualify to the state meet through the district meet. At the qualifying district meet, the para-athlete must meet or exceed the minimum standards established by the WIAA. In order for a student to participate in postseason and state tournament playoffs, the student must be a member of a WIAA member school squad and have been included on the school's team roster for at least 50% of the regular season, competed at the sub district meet and have met the qualifying standard at that meet. All para-athletes must be registered with WIAA by the deadline and have competed and met the qualification standards at their District/Regional competition for advancement to the State meet.

State Meet Minimum Standards' Policies: In addition to the allocations, contestants in the state qualifying meet who meet or exceed a minimum standard ([Qualifying Standards](#)) may qualify to participate in the State meet as an extra qualifier. The policies regarding these extra qualifiers are as follows:

- The qualifying mark will be established by averaging the middle three values over the previous five years' sixth - place finisher from the State meets. Where there is not a sixth-place finisher, the next highest finisher will be used in its place.
- There can be no additional entries for events which are added to the State meet until after the new event has been in the State meet for a three-year period in order to have established a minimum standard.
- In the running events, contestants who have not qualified to state on place must achieve the qualifying mark in the **finals**.
- In the field events, contestants who have not qualified to state on place can achieve the qualifying mark in either the preliminary trials or the final trials.

WIAA Post-Season and Replacing a Qualified Contestant: The League/Sub-district and District/Regional meets are qualifying meets to the State Championships and consist of the WIAA Track & Field postseason.

- If a contestant or relay team is disqualified from the League/Sub-district meet (in the prelims or finals) then that contestant or relay team WILL NOT advance to the District/Regional/Qualifying meet.
- If a contestant or relay team is disqualified from the District/Regional/Qualifying meet (in the prelims or finals) then that contestant or relay team WILL NOT advance to the State Championship meet.
- Once Sub-district/League entries to the District/Regional/Qualifying meet are confirmed, a contestant must compete in all those events for which he/she has qualified at the District/Regional/Qualifying meet. Each District is responsible for establishing a confirmation deadline for entries to the District meet.
- Once a contestant has qualified for an event, participation is required in that event at the Qualifying and State Championship meet. If the contestant does not compete in all of the events for which he/she has qualified at the Qualifying or State meet, or in the judgment of the Referee, failed to make a reasonable effort in any track or field event, that contestant shall be disqualified from the meet and subsequent entries in events. There will be no substitutions after the official start of the state meet.
- In case a qualified contestant cannot participate in the next higher meet (Sub-district/League to District/Regional/Qualifying, to State), the school Athletic Director or designee of the indisposed contestant is responsible for notifying the appropriate Meet Manager, who, in turn, will notify the school Athletic Director or designee of the next qualified contestant.

- In case members of a qualified relay team cannot participate in the next higher meet (Sub-district/League to District/Regional/Qualifying to State), the Athletic Director or designee of the indisposed contestants is responsible for notifying the appropriate Meet Manager, who, in turn, will notify the Athletic Director or designee of the next qualified relay team. Any relay members who have qualified to participate in individual events will still be allowed to compete in those events assuming that proper notification was given to the Meet Manager.

Scratches: In case a qualified contestant cannot participate in the State meet for medical or disciplinary issues, the Athletic Director or designee of the school of the indisposed contestant is responsible for notifying Meet Management no later than Tuesday, the week of the event, by 4:00pm. In case members of a qualified relay team cannot participate in the State meet for medical or disciplinary issues, the Athletic Director or designee of the indisposed contestants is responsible for notifying Meet Management in the same manner as stated above. Any relay members who have qualified to participate in individual events will still be allowed to compete in those events assuming the proper notification was given to the Meet Manager. If an alternate is inserted into the State meet, we will re-seed up to the time the meet program is sent. After this time, the athlete will be inserted in the appropriate position. Once the meet has officially started, no alternates will be used to fill in for scratches.

Participants' Limitations: An individual athlete MAY be entered in a maximum of four (4) individual events and may also be listed as a member of any or all relay teams. An individual athlete MAY NOT COMPETE in more than four (4) events (individual and/or relays) TOTAL. Coaches - be reminded that the individual event competition limitation of four (4) events is both an NFHS and WIAA rule. An athlete listed on the relay form is not considered to have competed in the relay unless they physically run as a member of the relay team in that meet.

Relays: The DEFINITION OF A RELAY TEAM MEMBER is as follows: Up to eight (8) members are listed and only those listed are eligible to run. Any four of those listed are eligible for each race starting with the preliminary heat of the qualifying meet and ending with the State finals. The relay counts as an event for those who run.

Only one (1) team per school may compete. **The relay team roster submitted at your District/Regional qualifying meet will be your roster for the State meet. No substitutes are allowed. Coaches are instructed to use Athletic.net to submit Relay Team participants to the Qualifying Meet Manager.** The same eight runners will be the only members allowed to compete at the State meet once the form is submitted to your Qualifying Meet Manager. **FOR THE QUALIFYING MEET RELAY ENTRIES, COACHES SHOULD ALWAYS LIST MORE THAN FOUR RELAY MEMBERS – COACHES ARE PERMITTED TO LIST A MAXIMUM OF EIGHT (8).** If any of the submitted runners becomes ineligible, the roster must remain the same. If the relay entries are not turned in by the start of the qualifying meet, the team will not be allowed to participate.

Registration of Athletes: All schools must register their track and field qualifiers for the qualifying meets on the athletic.net website using their school's WIAA four-letter code (found on the WIAA Track and Field page at [School Abbreviation](#)). All official qualifiers to the state meet will be automatically uploaded to the state meet roster registration from the qualifying meet report.

Pass List: A list for additional staff for the pass gate needs to be updated on the [myWIAA Pass List](#) site by a school administrator. This document will generate ALL additional passes needed for auxiliary personnel for each state meet site. The school athletic director has access to this site.

Passes: Each school with one (1) or more entries to the State Meet are entitled to the following passes:

- One pass per qualified participant in the form of a competition number.
- Two (2) coaches' passes.
- If a school has three (3) to nine (9) participants, three (3) coaches' passes will be issued. A school with ten (10) or more participants will be issued four (4) coaches' passes.
- One (1) student manager pass will be issued.

Admission: Athletes will be admitted to the facility when they show their competitor number. Coaches will be admitted by showing a coach/supervisor bracelet or their Washington State Coaches Association membership card and photo identification.

Check-In and Entry Materials: Check-in will take place at the State meet sites on Thursday afternoon or evening, and Friday morning. **State Meet Managers will establish practice times if facilities are available.** See site specific documentation on

www.wiaa.com/track for more information regarding check-in and practice information.

Those Not Competing: Coaches and supervisors are not allowed on the infield during competition. Coaches will not be allowed on the track or field during the meet. **Important: Coaches and contestants are warned that being out of the stands, running alongside contestants, while shouting instructions and encouragement may lead to disqualification.** Coaches must be outside the fenced area of the track for running events and field events in the stadium and outside the fenced area in the throwing area. Participants and officials only, please! Managers and statisticians should remain in the stands.

SPORT-SPECIFIC INFORMATION

For additional site-specific information: visit the Track & Field page on the WIAA website at www.wiaa.com/track and click on either of the links under "Site Specific Information" on the left menu.

General Rules Information: All National Federation Rules will govern the running of the track and field meets except as noted in the Track and Field "Bound for State" regulations.

Coaches Guidance: Please check with your specific site regarding a potential coaches meeting, location where coaches' questions can be answered, location of coaches' packet pick-up and any other information that may not be addressed in this document. Coaches are responsible for seeing that their team members comply with the warm-up regulations. Coaches will stay in the grandstand or other designated area provided by the meet management. If there is an injury to one of their own team members you may be beckoned onto the field or track. They may also leave to the appropriate protest area to consult with the Coach Liaison/Referee/Jury of Appeals if there is a question concerning a ruling in an event.

Official Start: Official Start of the State meet begins with the first scheduled event on the first day of meet.

SEEDING RULES: GENERAL

If there are more than 24 qualifiers in an event, the games committee will adjust the following plans on a case- by-case basis.

SEEDING RULES: RUNNING EVENTS

1600M and 3200M run: Alleys will be used in lanes 1-4 and 5-8. The top seeded competitors, based on time only, will utilize a waterfall start (random position placement) at lane 5 one-turn stagger. The remaining competitors will utilize a waterfall start (random position placement) at lane 1. A 3-meter walk up line will be utilized.

Number of competitors:

- 12 or fewer – Waterfall start with random position placement
- 13, 14 & 15 – Top five in alley in lanes 5-8; remaining competitors in alley in lanes 1-4.
- 16, 17 & 18 – Top six in alley in lanes 5-8; remaining competitors in alley in lanes 1-4.
- 19, 20 & 21 – Top seven in alley in lanes 5-8; remaining competitors in alley in lanes 1-4.
- 22, 23 & 24 – Top eight in alley in lanes 5-8; remaining competitors in alley in lanes 1-4.

800M run: Competitors will be placed in preliminary heats via serpentine seeding, based on time only, and randomized in lanes 4/5, 3/6, 7/8, 2/1. There will be a maximum of nine (9) in a heat, with the heat(s) with the most competitors going last; the lowest-seeded competitor(s) will be listed as #9 on the heat sheets and share lane 1 and utilize the Olympic curve.

Number of competitors:

- 12 or fewer – One heat with top 8 placed as above. Next four seeds share lanes 1,3,5,7 respectively.
- 13 & 14 – Two heats of 6-7, 7-7 respectively. Lane 1 will be left open, and, if necessary, lane 8.
- 15 & 16 – Two heats of 7-8, 8-8 respectively. Lane 1 will be left open if necessary.
- 17 & 18 – Two heats of 8-9 and 9-9 respectively. 9th seed in the heat shares lane 1.
- 19, 20 & 21 – Three heats of 6-6-7, 6-7-7, and 7-7-7 respectively. Lane 1 will be left open, and, if necessary, lane 8.
- 22, 23 & 24 – Three heats of 7-7-8, 7-8-8, and 8-8-8 respectively. Lane 1 will be left open if necessary.

The top two finishers of each heat plus the next fastest times will fill a field of eight in the finals, randomized in pairs 4/5, 3/6, 7/8, 2/1.

100M, 200M, 400M, 110M/100M hurdles, 300M hurdles, 4X100M Relay, 4X400M Relay: Competitors will be placed in preliminary heats via serpentine seeding, based on time only, as follows:

- (a) With 16 qualifiers, heat 1 will contain #'s 1, 4, 5, 8, 9, 12, 13, 16 and heat 2 will contain #'s 2, 3, 6, 7, 10, 11, 14, 15.
- (b) If there are additional qualifiers (17-24), 3 heats will be run. For example, with 24 competitors heat 1 will contain #'s 1, 6, 7, 12, 13, 18, 19, 24 – heat 2 will contain #'s 2, 5, 8, 11, 14, 17, 20, 23 – and heat 3 will contain #'s 3, 4, 9, 10, 15, 16, 21, 22.

Once the heats are established, competitors will be placed in lanes by time only and randomized in lanes 4/5, 3/6, 2/7, 1/8. Regardless of the number of heats, the top finisher of each heat plus the next fastest times will fill a field of eight in the finals, randomized in pairs 4/5, 3/6, 2/7, 1/8 by time only.

4X200M relay: The heats for the 4X200M relay will be filled as is done with the other relays. Lane assignments will be set utilizing an inside out placement from lane 1 to lane 8 with the top qualifier in lane 1 the next in lane 2, etc.

SEEDING RULES: FIELD EVENTS

General: The official qualifying marks will be submitted to the state meet manager for seeding purposes. For the horizontal jumps and the shot put, marks will be to the lesser ¼-inch. For the remaining throws, marks will be to the lesser 1-inch. For the high jump and pole vault marks will be in inches without fractions. That is, the bar is to be set at 6'2" not 6'2 ¼". The only exception to this is when the final jumper or vaulter chooses the bar height. When all Qualifying marks are in, the qualifying athletes and relay teams will be ranked from best to worst. For qualifiers with identical marks those positions will be assigned randomly. The place at the qualifying meet will not be considered when ranking.

High Jump and Pole Vault: The qualifying athletes, including extra qualifiers will be placed in a single flight in reverse order of entry marks.

Long Jump, Triple Jump, Shot Put, Discus Throw, and Javelin Throw: The qualifiers, including extra qualifiers, will be placed in 2 flights. The first flight will be the bottom half of the athletes from the entry marks in reverse order. The second flight will include top half of the athletes from the entry marks in reverse order. If the number of qualifiers is odd the second flight will have the extra qualifier.

STATE MEET RULES AND PROCEDURES

General Rules Information: All National Federation Rules will govern the running of the track and field meets except as noted in the Track and Field "Bound for State" regulations. Any questions concerning meet infractions may be brought to the coach's liaisons or meet referee by the head coach of the team.

Introductions: Athletes in running events will be introduced in their starting positions just prior to the start of the race. In field events, athletes will be lined up and introduced by a field event announcer.

Protest/Appeals Procedures: Appeals must follow the appeal process in the current NFHS Track and Field Rules Book. Running event protests need to be made to the running-event referee by the head coach. Field event protests need to be made to the field-event referee by the head coach. The protest must be in writing on the designated form and made to the appropriate referee within 30-minutes after the results have been posted. Coaches cannot protest/appeal a judgement call on the part of an official.

Jury of Appeals: If after the protest to the referee, the head coach still feels the rule has been misapplied or misinterpreted; the head coach can appeal to the jury of appeals immediately. The Jury of Appeals shall serve as the final board of appeals.

Scoring: Eight (8) individuals/relay teams will score in each event.

Awards: After the final results have been determined, athletes will be introduced and given their awards on the awards stand in front of the main grandstand. All **team** awards will take place at the end of the meet.

FAT Timing System: Fully automatic timing system will be used for all running events. The timing system operators may recall races in the event of the FAT system malfunctioning. If a malfunction occurs during a preliminary heat, backup systems may be used for all heats to determine advancement and seeding to the finals. State Meet Managers are authorized to use official pictures of the finish

to assist meet officials in making final decisions. This would include videotaping. These pictures are to be used by and are available to meet officials only.

Blocks: Starting blocks will be provided for competitors to use. No personal blocks or block holders will be allowed on the track.

Spikes: see Site Specific Information

Uniform Information: The NFHS Track and Field Rules Book uniform rule 4-3 will be enforced. It is the individual athlete and relay teams' responsibility to compete in the proper uniform. Failure to comply with the spirit and intent of the rule could cause a competitor or relay team to be disqualified from an event. All contestants, in both the running and field events must wear their numbers when competing. Competitor numbers will be worn **on the front** of the uniform, with the exception of pole vault competitors who may wear their number on the back.

The top must hang below or be tucked into the waistband of the bottom when the competitor is standing erect. Uniforms will be required to be tucked into the shorts, if necessary, at the start of the event so the hip number is not blocked. This will be enforced by the clerk and starters. Hip numbers will be used for all running events and will be worn on the hip facing the FAT camera.

Handkerchiefs and hats of any kind are not allowed during competition. Plain head bands will be acceptable (no logos of any kind will be allowed). Head coverings worn for religious reason are not considered hair devices and must not be made of abrasive, hard or unyielding materials; and must be secured to the body and/or uniform.

Removing any part of the team uniform, excluding shoes, while in the area of competition, is illegal.

All relay team members must wear uniforms clearly indicating, through predominant color, school logo and color combination of all outer garments worn as a uniform, that members are from the same team.

NOTE: The official should be able to observe that all members are from the same team.

Records: Only records established in the preliminaries or finals of the State meet shall count as State records. All applications for State or National records must be made in accordance with the NFHS Track and Field Rules Book.

Sportsmanship: Officials will enforce rules related to sportsmanship and unacceptable behavior. Competitors, coaches, and/or team members, who violate the rule or the spirit of the rule, may be disqualified from an event and/or the entire meet.

Athlete Electronics: NO ATHLETE electronics will be allowed in the competition area (inside the fence around the track or in the athlete areas of the field events) in compliance with WIAA Qualifying meet guidelines and NFHS Rule 3-2. These items include but are not limited to cell phones, ear buds, and headphones.

Only credentialed photographers and coaches will be allowed to photograph or video inside the competition area.

Athletes and coaches wishing to view competition video during **ACTIVE** competition will be required to move to a designated coaching area or leave the competition area. Athletes may view video over the fence with the coach in a designated coaching area.

NO ATHLETE may delay the progression of the meet by viewing video. Excuse time will NOT be granted to an athlete so they may leave the competition area to view video. If an athlete misses their attempt by leaving the area to view video, they will receive a TIME FOUL and will NOT be granted an opportunity to make up the missed attempt. Electronic communication devices, unofficial video, and video screen replays may not be used for any review of a referee's decision or to communicate with an athlete during a race or trial.

Medical Information: Any athlete who requires a medical accommodation (medication patch, diabetic pump, joint brace, atomizer, inhaler, etc.) during competition will need to provide a medical documentation letter to the Meet Director **prior to the start of competition at the State meet**. Use of KT tape does not require medical documentation.

NOTE: The wearing of a medical alert with the alert visible is encouraged for risk minimization.

SPECIAL RULES FOR RUNNING EVENTS

Check In: Entries must be checked in with the Clerk of the Course prior to an event. There will be three notifications and/or calls for all events. All events notifications will be distinguished by gender and classification. All contestants should report to the Clerk of the

Course when first called, approximately 25 minutes prior to the start of the event, by the official announcer. It is the ultimate responsibility of the athletes to check in with the clerk to find out the progress of the meet. **Any contestant not checked-in to the clerking area by third call risks being scratched from the event.**

Runners will be escorted to the starting line, by the clerk, and placed in their proper lanes or position.

If a competitor is competing in a field event and running event held at the same time, **the athlete must check-in with the clerk before the beginning of both events.** He/she may then report directly to the starting line where he/she will seek out a Clerk for final check in and instruction. The event start will NOT be delayed for any athlete who reports late.

Finish: For races finishing in assigned lanes, runners at the end of each race are to stay in their lanes until they are dismissed.

Stagers:

The 400M run will be run in lanes the entire distance, compensated for by the appropriate stagger.

The 800M run will be staggered for one (1) turn and the contestants must stay in their lanes until after they have crossed the break line (cones) at the end of the first turn.

The three-turn-stagger will be used for the 4x200M relay. All runners and exchanges in the 4x200M relay must stay in their lanes except the last runner who may cut in after receiving the baton. One (1) relay coach may accompany their 4x200M relay team onto the track ahead of the start of competition for the State meet (during an established time, based on the meet site) to review the relay exchange zones.

The three-turn-stagger will be used for the 4x400M relay. The first runners must stay in their lanes the entire 400 meters. The second runners must stay in their lanes until after they have crossed the break line (cones) at the end of the first turn.

Relays: Relay team members may place up to two marks on the track. **All markers MUST BE PLACED in your lane. No chalk is to be used.** Markers, such as tape, tennis balls, and others, must be removed following the events. Specific markers will be designated at each site by Meet Management for all relays and field events. **Batons** will be provided for all relay teams. **Please note, if there is inclement weather, markers will be provided by meet management.**

SPECIAL RULES FOR FIELD EVENTS

Practice: **No extra practice will be allowed in unused event areas before or after an event.** Athletes who violate may be disqualified from the event or the remainder of the meet.

Preliminaries: Each athlete will have three (3) trials. Advancing athletes will receive three (3) additional trials in the finals.

Finals: After the preliminaries, the top 9 athletes and any ties for best mark for the last qualifying place will compete in the finals in reverse order from their preliminary marks.

Check in: **Athletes must check-in with the head judge at the event before the event begins.** If athletes check in after the event has begun, they will not be allowed to compete.

Warm-ups: **All field event areas will be open for warm-up 45 minutes (60 minutes for Pole Vault) prior to the start of the event,** under the supervision of the head judge. The warm-ups will end fifteen (15) minutes before the event starts. The head judge will then give instructions to all competitors. Following instructions, the first flight of competitors will be allowed two additional warm-ups. Prior to the start of each flight/finals, competitors will be allowed two additional warm-ups. Competitors must be present at the end of the previous flight or they risk missing their warm-ups.

Excuse Time: Excuse time/check out procedures must be followed by participants. Coaches must assume responsibility of ensuring athletes advise event judges of participation in another event, are excused by the judge, and return within the time limit given by the judge. If athletes "check out" for another event, they must notify the head judge and tell the judge which event they are leaving for. The excuse time will be established by the games committee at each site. The athlete must check back in within the established

excused time or risk the loss of a trial. The athlete must notify the head event judge when they return. Athletes in running events must check-in with the clerk prior to the start of their field event.

When room is available, an athlete that will need to be excused from an event may change flights, per approval of the Field Event Referee, for that event if this request is made prior to the athlete starting their warm-up attempts. An athlete that will need to be excused from an event may request a change in the order, per approval of the head official for that event.

To accommodate the field event athlete to be excused and make the disruption of the competition as insignificant as possible, the excused athlete may report directly to the starting line and seek out a Clerk for final instruction for the upcoming running event. The start of the race will not be held for these athletes. This athlete MUST clear this with the Clerks in the Clerking area prior to the beginning of the running event for which he/she wishes to be excused.

Check Marks: - see Site Specific Information

Implements: Implements will be marked, collected, and delivered to the event area. Implements that are not certified will be collected and held until after the event. They may be picked up at the completion of the event. For additional guidance on Implement Inspection, see Site Specific Information.

All practice throws shall be taken within the competition area for each event under the direction of the head official. All implements will remain at the venue until the competition is completed.

Discus Throw / Shot Put

Implements must be turned in for inspection at the certification area, at least one hour prior to competition. The host site will also furnish certified discuses and shots, if needed. Shots certified for competition will be placed in a pool and may be thrown by any competitor. Discuses certified for competition will not be shared without permission from the school to which they belong.

Javelin Throw

Implements must be turned in for inspection at the certification area, at least one hour prior to competition. After being certified, all javelins will be sequestered until they are delivered to the competition site prior to competition. Javelins certified for competition will not be shared without permission from the school to which they belong.

High Jump / Pole Vault: The NFHS rule about passing shall apply. When an athlete returns from competing in another event, the athlete will enter the competition at the height in progress. The bar will not be raised during the excuse time. The bar will not be lowered.

Starting heights will be one interval below the lowest qualifying height.

In the high jump, the cross bar will be raised in 2" intervals until four (4) or fewer contestants remain. Thereafter, the bar will be moved up in 1" intervals, until one contestant remains.

In the pole vault, the cross bar will be raised in 6" intervals until four (4) or fewer contestants remain. Thereafter, the cross bar will be raised in 3" intervals, until one contestant remains.

For the pole vault event, each contestant, prior to the warm-up, must present to the head event judge a WIAA weight certification form ([State Vault Weight Verification](#)). This form must be filled out, dated, and signed by the appropriate parties. A contestant will not be allowed to warm-up or compete without a properly completed form.

Pole vault poles will be inspected and certified at the pole vault venue by the Head Official. Poles must be clearly marked with the proper markings. Any pole that is presented for inspection that is improperly marked or otherwise illegal will be confiscated and picked up after the event is complete. Competitors may not use the pole of other individuals without their consent. Any competitor who vaults on a pole that is rated below their allowable weight will be disqualified from the event.

NOTE: Pole vault poles MUST be clearly labeled with weight specifications, no etchings. Labels can be acquired from the pole manufacturer.

GENERAL REGULATIONS

ALLOCATIONS

Postseason berths are allocated to WIAA Districts based on the total number of schools offering the sport in that classification/gender.

STATE TOURNAMENT TICKETS

The WIAA has transitioned to paperless ticketing with State Tournament tickets available for purchase digitally through GoFan, the WIAA's ticketing partner. Fans are encouraged to purchase tickets online in advance of the events but will have the ability to purchase digital tickets onsite by accessing the GoFan digital ticketing site using their mobile devices. Limited paper tickets will be available at most sites on the day of the event. SERVICE FEES APPLY TO ALL TICKETS SOLD. The Tacoma Dome, Yakima Valley SunDome, and Spokane Arena manage their own tickets. Venue-imposed fees apply.

- **SENIOR:** Age 62 and over
- **MILITARY:** Active Duty, Veterans, Guard, and Reserves with proper Military I.D.
- **STUDENT:** Children aged 5-11 and students aged 12 and over with a valid high school or middle school ASB card (the actual ASB card must be presented; pictures of ASB cards on cell phones will not be accepted)
- **Children under the age of 5 are admitted free**
- 1st and 2nd Round ticketing for Soccer and Football is managed by the respective WIAA host Districts
- Tickets are valid only at the site/event for which they are purchased EXCEPT for Regional Basketball and Semifinal Football where tickets are valid at all sites on the day for which they are purchased

QUALIFYING TOURNAMENTS/EVENTS

Qualifying events must be completed by the Saturday prior to the start of the WIAA State Tournament.

PASSES

Passes are to participating schools according to the respective sport-specific guidelines.

- **Supervisory Passes**
Supervisory passes are to be used only by the designated school staff who are in attendance to supervise the student body fan section.
- **School Media**
School Photographers will be granted entry and may be granted floor privileges for the contest(s) in which their school participates. Each must be added to the school's pass list based on the allocated spaces in FinalForms. These positions are intended for student media, however, adults will be allowed to fill these spaces if necessary.
- **Schools Billed for Pass Gate Entry**
Schools will be billed following for any school personnel who enter through the Pass Gate that are not included on the Pass Gate List. The billing rate will be for an All-Tournament ticket.
- **College Coaches**
Passes shall not be issued to college coaches for scouting purposes.

ALL-TOURNAMENT TEAMS

- The WIAA does not select/announce an 'All-Star' or 'All-Tournament' team.
- If one is selected, it is announced and publicized by an outside group.

INSURANCE

- Leagues, Districts, and the WIAA maintain General Liability insurance policies for their League, District, and State Championships.
- The WIAA also provides a Catastrophic insurance policy for post-season/Championship events.
- All other coverage, including accident insurance, is the responsibility of participating schools and/or individuals.

GAMES COMMITTEES

- Tournament Managers will appoint and name a Games Committee that will be onsite or readily accessible by phone for all postseason qualifying and/or State events.
- Participating coaches will be informed of the process and makeup of the Games Committee prior to the start of each event.
- The Games Committee shall be composed of no fewer than three (3), nor more than five (5), members.
- Games Committee members may not have a conflict of interest with the teams/individuals involved with the game/contest under dispute.

Games Committee Duties:

- Assist the Tournament Manager as needed and be immediately available at all times during the event.

TEAMS/INDIVIDUALS UNABLE TO ARRIVE FOR SCHEDULED COMPETITION AT A STATE EVENT

Teams/individuals earning the right to participate in State events should have those rights protected as much as possible. Participating schools must also realize that these events are held to certain restrictions with facilities, game officials, and all other game administration and operations.

- A WIAA State event shall be defined as any tournament event managed by the State Office.
- Competing schools are responsible for notifying the WIAA Staff or the Tournament Manager in a timely manner if they are having difficulty traveling to the event site due to weather or an emergency and may not arrive in time for their scheduled competition.
- School personnel have the responsibility of making alternative travel plans based on weather forecasts and other foreseeable barriers to travel.
- As a common practice, input and recommendations are to be sought from the Highway Patrol and/or the Department of Transportation.
- Specific circumstances not covered by this policy are left to the discretion of the WIAA Staff.
 - If a team/individual is unable to arrive at a State event site for their scheduled competition due to circumstances beyond their control (e.g., an earthquake, all passes closed, roads closed due to flooding, etc.), that team/individual will be allowed to participate in their scheduled event provided they arrive at the event site and are able to compete on the day of their scheduled event.
 - The WIAA Staff, in cooperation with the Tournament Manager, shall adjust the schedule of the event for the purpose of allowing maximum participation for all qualified teams/individuals.
 - If the team/individual is unable to arrive to compete on the day of its event, a forfeit is recorded and that team/individual shall move into the consolation bracket or be dropped from competition, whichever is applicable to that particular stage of the event.

INCLEMENT WEATHER

In the interest of safety, weather/conditions beyond the control of the participating teams/individuals and/or Tournament Manager, there may be times that it becomes necessary to delay, postpone, or cancel a contest or tournament, though the intent of this policy is to accommodate teams/individuals by rescheduling.

The following practices shall be observed:

- If severe weather conditions affect a participating team/individual, but not the tournament, the team must notify the Tournament Manager.
- If severe weather conditions affect the tournament, the WIAA Staff will make the final decision concerning tournament postponement or rescheduling.
- Play will resume on the next playable date.
- Changing of sites, postponement, or cancellation of events will be determined by the WIAA Staff.
- Procedures to follow if contests are rescheduled:
- The WIAA Staff has the final authority on contest rescheduling.
- If contests are rescheduled on the same day as originally scheduled but at a different site, the Semifinal and Championship contests will be scheduled at the same time or later than originally scheduled.
- The time between contests may be shortened. Example: If contests were originally scheduled at two (2) hour intervals, they may be rescheduled at one and one half (1½) hour intervals.
- Individuals/teams shall be granted a minimum of twenty (20) minutes for rest between contests.
- Whenever possible, contests played on the final day of the tournament shall be scheduled to allow individuals/teams to return to their home community that day.
- If during the last scheduled day of a tournament, contests are unable to be restarted requiring overnight postponement, only those teams/individuals still in contention for the Championship will continue play.
- Teams/Individuals not in contention for the Championship shall be awarded a tie for the highest placing that could have been earned if postponement had not been necessary.
- Ticket revenue will not be refunded in the event the schedule and/or day(s) of the event are changed due to inclement weather.

TEAM CEREMONIES

Except for the postgame awards presentations, team ceremonies held before or after a contest must be conducted in the locker room or on the sideline so as not to delay the start of the contest or impact any other participating teams.

UTILIZING STUDENTS FOR SUPPORT POSITIONS AT ATHLETIC EVENTS

Students younger than high school age will not be allowed for any support positions at a WIAA State Championship UNLESS the school signs a waiver ahead of time and the school assumes all risk.

- [Underage Worker Form](#)

SUPERVISORY PERSONNEL

Participating schools must register a supervisory staff member in FinalForms to monitor their student fan section.

- Supervisor Duties:
 - Report to the Tournament Manager upon arrival.
 - Wear a WIAA-issued 'Supervisor' pass for easy identification.
 - Monitor fan behavior as outlined in the [WIAA's Fan Expectation Guidelines](#).
 - Assist the facility security staff or Tournament Management staff when necessary.

FAN/SPECTATOR EXPECTATIONS

The WIAA supports social justice, racial equity, and sportsmanship. Derogatory cheers, slurs, and hateful comments relating to identity (race, ethnicity, gender expression, disability, religion) are not permitted. Tournament Managers and event personnel have the authority to remove individuals for inappropriate behavior or comments. If you witness any of the above behavior from those in attendance, you can report the incident to the WIAA via the [Discrimination & Harassment Reporting Form](#).

- Participating schools are encouraged to share the [WIAA's Fan Expectations](#) with their communities and student bodies prior to attending State events for policies regarding Cheers, Signs, Artificial Noisemakers, Mascots, Face Painting, Continuous Standing, Clean-Up Expectations, Drones, and more.

PEP BAND EXPECTATIONS

- Maintain appropriate fan behavior as outlined in the [WIAA's Fan Expectation Guidelines](#).

CHEERLEADER EXPECTATIONS

- Use only school district-approved cheers at appropriate times.
- Direct cheers and chants towards your school's team only.
- Maintain appropriate fan behavior as outlined in the [WIAA's Fan Expectation Guidelines](#).

TEAM ARRANGEMENTS

- Lodging:
 - Participating teams are responsible for their own lodging.
 - Schools must provide supervision for all school representatives at their place of lodging.
- Locker Rooms:
 - Teams must be supervised by school personnel while in their assigned locker room.
 - Participants are responsible for leaving locker rooms in undamaged condition.
 - Tournament Management is not responsible for lost or stolen items.
- Physicians/Trainers:
 - Teams are encouraged to supply their own physician/trainer.
 - Athletes removed from participation and attended to by a physician cannot reenter competition until authorized by the physician who made the original decision.
- Participant Admission & Roster Limitations:
 - The roster limits for each of the State events are listed in the respective sport-specific regulations.
 - Only those participants included on the roster can be in uniform.
 - Students not included on a team's roster/squad must pay admission or included on the Pass Gate list.
 - Participant admission/passes is non-transferable.

STATE TOURNAMENT IDENTIFICATION AND SPONSORSHIP

The WIAA has registered the WIAA logo and identification term, "State High School Championships," with the Secretary of State, establishing the ownership of events through legal action and WIAA Executive Board policies. Phrases such as "On to State," "On the Road to State" or any other phraseology that implies State High School Championships are included.

- The WIAA has licensed only one company to print, sell, and/or distribute WIAA-registered merchandise and schools are encouraged to contact the [WIAA Staff](#) directly for information regarding that partnership.
- Only official, pre-approved merchandise will be sold on-site before, during, or after the event.
- WIAA member schools that wish to produce merchandise utilizing any of the phraseology outlined above must utilize any one of the following processes:
 - Contact the [WIAA Staff](#) to procure desired merchandise through the WIAA's merchandise partner, or
 - Remit a percentage of the gross revenue of merchandise sold to the WIAA; the percentage will be agreed upon by the school and WIAA.
- Permission to distribute items onsite at a State event must be approved by the WIAA Staff.
- Advertising or recognition of non-school organizations/products is limited to WIAA-approved sponsors.
- Political displays and/or solicitation are prohibited.

EXPECTATIONS DURING AWARDS PRESENTATIONS DURING STATE EVENTS

- Spectators will not be allowed onto the competition field.