Setting up Email on your iPad

- 1. Go to your home screen of your iPad and select "Settings"
- 2. Select "Mail, Contacts, Calendars" and then select "Add Account..."

File View Help Pad Settings Mail, Contacts, Calendars Settings Mail, Contacts, Calendars Settings Accounts Wi-Fi PASWIRELESS Bluetooth On Soon Not Disturb OFF Notifications Show Sounds Show Sounds Show Sounds Show Sounds Show To/Cc Label OFF Ask Before Deleting Organize By Thread ON Organize By Thread ON Mail, Contacts, Calendars Increase Quote Level Notes Signature Signature Sent from my iPad	B) AirServer		SMART Ink III 🖂 🗇 🖊	
Settings Mail, Contacts, Calendars Settings Mail, Contacts, Calendars Settings Mail, Contacts, Calendars Settings Mail Settings Accounts Add Account Add Account Add Account Add Account Add Account Fetch New Data Push Mail Mail Show Sounds Show Sounds Show To/Cc Label Preview 2 Lines Show To/Cc Label OFF Ask Before Deleting OFF Load Remote Images ON Organize By Thread ON Always Bcc Myself OFF Increase Quote Level On Signature Sent from my iPad	File View Help	2:02 DM		
 Airplane Mode OFF Wi-Fi PASWIRELESS Bluetooth On Do Not Disturb OFF Notifications General General Show 50 Recent Messages Preview 2 Lines Show To/Cc Label Show To/Cc Label OFF Ask Before Deleting OFF Ask Before Deleting OFF Load Remote Images ON Cloud Airplane Mode OFF Notes Reminders Sent from my iPad 	Settings	Mail, Contacts, Calendars		
WI-Fi PASWIRELESS Bluetooth On Do Not Disturb OFF Notifications Fetch New Data Po Not Disturb OFF Mail Show Show 50 Recent Messages Preview 2 Lines Sounds Show To/Cc Label Show To/Cc Label OFF Ask Before Deleting OFF Load Remote Images ON Organize By Thread ON Always Bcc Myself OFF Increase Quote Level On Signature Sent from my iPad	Airplane Mode	Accounts		
Bluetooth On O Not Disturb OFF Notifications Show Sounds Show Sounds Show To/Cc Label Preview 2 Lines Show To/Cc Label OFF Ask Before Deleting OFF Load Remote Images ON Organize By Thread ON Organize By Thread ON Notes Sent from my iPad	WI-FI PASWIRELESS	Add Account	>	
Image: Source of the second secon	Bluetooth On	Fetch New Data	Push >	
Notifications Show 50 Recent Messages Show 50 Recent Messages Sounds Preview 2 Lines Brightness & Wallpaper Show To/Cc Label OFF Ask Before Deleting OFF Load Remote Images ON Privacy Organize By Thread ON Icloud Always Bcc Myself OFF Increase Quote Level On Signature	Do Not Disturb	Mail	rusi v	
Image: Ceneral Preview 2 Lines Image: Sounds Show To/Cc Label Image: Show To/Cc Label Image: Show To/Cc Label </th <th>Notifications</th> <th>Show</th> <th>50 Recent Messages ></th>	Notifications	Show	50 Recent Messages >	
Image: Sounds Image: Show To/Cc Label Image: Show To/Cc Label Image: Show To/Cc Label Image: Show To/Cc Label Image: Show To/Cc Label Image: Show To/Cc Label Image: Show To/Cc Label Image: Show To/Cc Label Image: Show To/Cc Label Image: Show To/Cc Label Image: Show To/Cc Label Image: Show To/Cc Label Image: Show To/Cc Label Image: Show To/Cc Label Image: Show To/Cc Label Image: Show To/Cc Label Image: Show To/Cc Label Image: Show To/Cc Label Image: Show To/Cc Label Image: Show To/Cc Label Image: Show To/Cc Label Image: Show To/Cc Label Image: Show To/Cc Label Image: Show To/Cc Label Image: Show To/Cc Label Image: Show To/Cc Label Image: Show To/Cc Label Image: Show To/Cc Label Image: Show To/Cc Label Image: Show To/Cc Label Image: Show To/Cc Label Image: Show To/Cc Label Image: Show To/Cc Label Image: Show To/Cc Label Image: Show To/Cc Label Image: Show To/Cc Label Image: Show To/Cc Label Image: Show To/Cc Label Image: Show To/Cc Label Image: Show To/Cc Label Image: Show To/Cc Label Image: Show To/Cc Label Image: Show To/Cc Label Image: Show To/Cc Label Image: Show To/Cc Label Image: Show To/Cc Label Image: Show To/Cc Label Image: Show To/Cc Label	General	Preview	2 Lines >	
Brightness & Wallpaper Ask Before Deleting OFF Picture Frame Load Remote Images ON Privacy Organize By Thread ON Organize By Thread ON OFF Icloud Always Bcc Myself OFF Increase Quote Level On On Signature Sent from my iPad	Sounds	Show To/Cc Label	OFF	
Load Remote Images ON Privacy Crganize By Thread Organize By Thread OR OR OR OR OR OR OR OR OR OR	Brightness & Wallpaper	Ask Before Deleting	OFF	
Organize By Thread ON Organize By Thread ON Icloud Always Bcc Myself Notes Increase Quote Level Reminders Sent from my iPad	Privacy	Load Remote Images		
Mail, Contacts, Calendars Always Bcc Myself OFF Notes Increase Quote Level On Signature Sent from my iPad		Organize By Thread	ON O	
Notes Increase Quote Level On Beminders Signature Sent from my iPad	Mail, Contacts, Calendars	Always Bcc Myself	OFF	
Beeminders Signature Sent from my iPad	Notes	Increase Quote Level	On >	
	Reminders	Signature	Sent from my iPad >	
Messages Default Account Exchange	Messages	Default Account	Exchange >	

3. Select "Microsoft Exchange"

Eile View Help	SMA
iPad 🔶	3:03 PM
Settings	Mail. Contacts Add Account
Airplane Mode OFF	
WI-FI PASWIRELESS	🖾 iCloud
Bluetooth On	Exchange
Do Not Disturb OFF	Gmail
General	YAHOO!
💿 Sounds	Acl
🙀 Brightness & Wallpaper	AOI.
Picture Frame	Microsoft- Hotmail.
Privacy	Other
iCloud	

4. Enter your Email address and your password. Click "Next

Cancel	Exchange	Next	
Email	josh.stukel@pas.k12.mn.us		
Password	••••••		
Description	Exchange		

5. Click "Continue" if you get this screen.



 Populate the "Server" field with *mail.pas.k12.mn.us* and the "Domain" field with *pas.k12.mn.us* Enter the "Username" you use to log onto the network. Click "Next" and then click "Save" on the next screen.

Car	ncel	Exchange	Next
	Email	josh.stukel@pas.k12.mn.us	
	Server	mail.pas.k12.mn.us	
	Domain	pas.k12.mn.us	
	Username	stukelj	
	Password	•••••	
	Description	Exchange	

7. Go back to the home screen and click on "Mail" at the bottom of your iPad and you should start to see emails coming in.