



ATHLETIC COUNCIL MINUTES
PRINCIPALS

THURSDAY, SEPTEMBER 5, 2019 – 7:30 AM
ED CENTER

PRELIMINARY FUNCTIONS.....(ITEMS 1-4)

CALL TO ORDER..... Scott Giusti, San Diego City Conference President
Meeting was called to order at 7:31 AM

ATHLETIC COUNCIL MEMBERS PRESENT:Listed by alphabetical order by school
E. Williams, F. Villanueva, J. Pickett, J. Babineau, C. Podhorsky, E. Brown, H. Seaton, J. Sabins, E. Remillard, K. Malcolm, L. Gillingham, H. Becker, F. Del Carmen-Aguilar, N. Dewitt, J. Olivero
Schools not in attendance: ALBA, Cathedral, East Village, High Tech High, iHigh, Kearny, Mt. Everest, St. Augustine, San Diego MET, SCPA, Serra, Twain

1. Introductions
2. Video on Coaching
 - Played a fun video about coaching.
3. Items from CIF
 - a. Full Family Move Documentation Checklist
 - Shared link to the Family Move Documentation Checklist.
 - CIF is available to help.
 - b. CIF Full Members and Affiliate Members
 - There are no affiliate members at this time, CIF is in the process of approving affiliate members.
 - S. Giusti explained the difference between full and affiliate members.
 - It was shared that it is the Athletic Director’s responsibility to know who the affiliate schools are.
 - c. CIF Symposium September 12, 2019
 - CIF has requested for Principals to attend.
 - San Diego City Conference membership pays for two people per site to attend.
 - School sites will have to pay for any additional guests.
 - d. Expectation that Principals attend CIF Championships that their schools participate in
 - CIF is expecting administrative support at CIF Championships.
 - CIF is holding a meeting before soccer season to reinforce this policy.
 - e. Girls Wrestling
 - There is an action item coming up for girls wrestling.
 - Girls will not be eligible to compete with boys if this passes.
 - They can practice, but not compete.
 - S. Giusti shared SDUSD has concerns regarding this.
 - f. Officials- setting the tone for your school and the ejection policy
 - Shared clear expectations.
 - g. CSADA Conference in Reno April 16-19, 2020
 - A recommendation was made to add event on calendars now as it is a great opportunity.
 - City Conference will pay for the work done around the conference and sites will be responsible for the substitute expense.
 - Athletic Directors will be responsible for all personal expense, such as hotel, meals and flight.
4. Approve Athletic Council Meeting Minutes from 6/6/19
 - 1st by J. Olivero. 2nd by J. Babineau, no discussion, all in favor

ATHLETIC COUNCIL BUSINESS (ITEMS 5-20)

5. Communication Preferences (handout provided at the meeting)
 - *Review, correct or complete any missing information, and submit who you would like to receive specific communications.*
 - Communication Preference handout provided.
 - S. Giusti requested the form to be completed before the end of the meeting.

6. Quick Hits

- a. 2019-20 Athletics Calendar City Conference and SDUSD
 - Shared the link.
- b. 2019-20 School Police Expectations at Athletic Events
 - Shared link to expectations.
 - Principals shared issues and concerns.
 - If you have any issues and concerns notify S. Giusti.
- c. Transportation Update (handout will be distributed at the meeting)
 - Handout was provided with updates from District Transportation.
- d. Heat, Concussion & Sudden Cardiac Arrest Info to Share- emailed to ADs by S. Giusti on 7/25
 - Keep a look out for the heat index emails that provides additional awareness and guidance.
 - All coaches have been trained.
- e. High School Sand Volleyball
 - La Jolla HS presented to CIF.
 - No funding is currently tied to Sand Volleyball.
 - City Conference was not in support of bringing the item to CIF as a sport request at the last SDCC meeting.
- f. AD Checklist & Compensation
 - Trying to create a monthly timeline for Athletic Directors and get information from them and create a checklist for them.
 - Principals will be able to see the AD job responsibilities; most likely a job description will come out of it.
- g. Schools Utilizing the Athletic Periods During the School Day for Certificated Coaches
 - A reminder of the opportunity.
 - Shared what is allowed and not allowed and that the form needs to be submitted and on file prior to utilization.
- h. Schools Utilizing the Multi-Campus Agreement, details can be found on the sdusdathletics.com website
 - A reminder that the information is on the website for reference.
- i. Media Handbook for Athletic Directors and Coaches emailed to ADs by S. Giusti on 8/1
 - A reminder that this was emailed for distribution and utilization.

7. AB 2009 (Written Action Plans) & SB 1349 (Sex Equity in Education Act)

Reminders and updates.

- a. Assembly Bill (AB) 2009 Action Plans
 - Shared Assembly Bill expectations.
- b. SDUSD Template- emailed to ADs & Principals by S. Giusti on Tues 7/23 (completed page 1 posted in athletic facilities, completed pages 2-4 posted in AD and ATC office)
 - Shared as a reminder to ensure completion and posting.
- c. AED Expectations from SDUSD Risk Management- should be no more than 200 meters from venues, need to be in working order and need to be accessible during events and not locked up/away
 - This information was requested by Principals and it is now being shared with Athletics Directors and Vice Principals.

8. 2019-20 Blue Book

A reminder of new additions.

- a. Can be found on the sdcityconference.com website
 - b. Emailed to ADs by S. Giusti on Fri 7/26
 - c. Changes to SDCC & AC meeting dates- section 1.6
 - d. Discipline- section 2.1.3
 - e. Forfeits- section 2.13.5
 - f. Changes in the football, soccer, track & field & volleyball sports sections
 - g. Updated appendices
- A reminder to review the updated Blue Book paying special attention to the changes made (changes are noted above).

9. SDUSD Incoming 9th Grade Fall Probationary Period

Reminder of opportunity and that forms need to be submitted ASAP.

- a. 2018-19 Final (handout will be distributed at the meeting)
 - b. 2019-20 Status (handout will be distributed at the meeting)
- A handout with student information was provided as an overview of last year's program and students in the program this year.
 - Schools were asked to review their individual school sites.

10. SDCC Impacts from the SDUSD BOE Resolution Regarding Late Start (Healthy Start) Times

A reminder that there will be huge impacts for athletics beginning in 2019-20.

- a. Google Sheet emailed to ADs & VPs by S. Giusti on Tues 5/21 to collect questions and concerns
- Reviewed the Google Sheet and school sites were reminded of the process to add their questions and concerns.
- Asked for principals to review and address any concerns.
 - b. ADs were told to add in questions/concerns and email S. Giusti letting him know it's done or there are no questions/concerns by Tues 9/10
- All SDCC members need to send the City Conference President an email by Tuesday, September 10th either stating that they have added in their questions and concerns or that they have no questions or concerns.

11. SDUSD NFHS Pixellot Cameras on Facilities

Status update.

- a. First Wave Complete: Madison, Mission Bay
- b. Second Wave Almost Complete: Clairemont (working to get online), Crawford (up and running), La Jolla (up and running), Mira Mesa (should be installed week of 8/26 then need to get online), Patrick Henry Gym (up and running), Point Loma (working to get online), UC (should be installed week of 8/26 and then need to get online)
- c. Third Wave Installation Has Begun: Hoover Stadium Installed (working to get online) Gym (still needs to be installed), Kearny, Lincoln, Morse, Patrick Henry Stadium, San Diego, Scripps Ranch, Serra (all will be installed asap)
- d. Additional Cameras- contract amendment is going to the BOE Tues 9/24, lease vs. own
- Provided an update.
- The second wave is almost complete and the third wave is about to begin.
- Shared that the contract and amendment for the third and fourth wave of cameras is going to the Board at the end of September and it will be discussed further at the September SDCC meeting.

12. SDCC Athletic Meeting Attendance

Update on the start of 2019-20.

- a. 2019-20 SDCC Pre and Postseason Coaches Meeting attendance- Fall Preseason
- b. 2019-20 First City Conference Meeting attendance
- c. SDCC Fall Preseason Coaches Meeting absences: Christian Fball & G. Golf, Hoover G. Volleyball, MMHS X-Country, OLP X-Country, PLHS Field Hockey, SDHS G. Golf & G. Volleyball, SRHS Field Hockey and Boys Water Polo
- Shared attendance links.
- Last year's absences were down compared to the prior year which is great, but already for this year the number of absences at the first meeting were double to what it was at last year's first meeting

13. Cheerleading

Information and updates.

- a. Status and clarity for SDUSD for 2019-20
- A reminder that SDUSD is level one sideline cheer as a district.
- Schools can choose to be level two or level three but funding will need to be provided by the site.
- CIF rules will need to be followed as soon as schools begin as level two.
 - b. Status of cheer programs at other SDCC schools
- Cheer levels were shared.

14. Football

Information and updates.

- a. Multi Football Games
- A reminder that CIF protocol needs to be followed prior to players participating in multi-football games.
 - b. Football Schedules
- If changes are made to a varsity schedule, a game change form needs to be completed and School Police and the SDCC President/SDUSD Director of Athletics need to be made aware.

15. SDUSD HR Getting Your Coaches Hired

2019-20 staffing process.

- a. Coach clearance prior to start date
- Coaches are required to be cleared prior to working with students.
- ADs have been advised to work with S. Schaefer with Human Resources to ensure coaches are cleared.

16. SDUSD Athletic Trainers (ATC)

Information regarding trainers for the 2019-20 school year.

- a. Emailed to ADs by S. Giusti on Fri 7/19- includes time sheets, tracking & extra hour process
 - A reminder of the email that was sent with details and resources.
 - Let S. Seiders know if help is needed.

- b. Concussion Data
 - Continuing to search for the right program as three have been piloted and weren't the right fit.
- c. Supplies
 - Distributed supplies at the first SDCC meeting in August.

17. VNN Athletic Websites

Status update.

- a. Website revenue pays for athleticclearance.com so sites do not have to
- b. July State Rankings: Scripps Ranch- 1, Patrick Henry- 3, UC- 8, Point Loma- 12, La Jolla- 25, Clairemont- 33, MMHS- 47, Serra- 51, MBHS- 62, SDHS- 67, Morse- 70, Kearny- 75, Crawford- 94, Lincoln- 96, Madison- 103, Hoover- 114
 - Website rankings were shared.
 - If ADs are not receiving the updates they were asked to email C. Olson to be add to the monthly email list.
- c. SDUSD support from VNN- Crystal Olson colson@vnnsports.net

18. Fall Sports Team Offerings for 2019-20 Grid

Providing the sheet that includes what Fall Coaches and ADs shared was being offered for 2019-20.

- a. Football freshmen/JV team drop dead date Mon 9/16
 - Football coaches set this date at the preseason coaches meeting to ensure there was enough time to prepare.

19. Esports

Supported by CIF and coming to schools sooner than expected.

- a. Meeting with SDUSD IT and Arey Jones
 - Arey Jones, Lenovo and IT requested a meeting with SDUSD Athletics.
 - The meeting took place and they shared their desire to support Esports.
- b. ASB vs. Athletics
 - Currently it appears that multiple schools have ASB club Esports teams.
 - CIF is considering themselves a sponsor of Esports, there are no plans for it to become a CIF sport.
- c. CIF release of information (such as games, dates of events, etc.)
 - Waiting on more information from CIF.
 - It will become a school site decision on how to proceed.

20. Financial Items

Discussion of next steps and impacts for the following financial items.

- a. Resource 00025 will no longer be used, any remaining funds were rolled into 96100
 - This resource will no longer be used, any balance will be rolled over to 96100.
- b. CIF per sport bills
 - CIF sport invoices have been paid.
- c. 2018-19 fines will be included on the invoice for 2019-20 membership fees (September)
 - Shared as a reminder.
- d. SDCC and CIF patches
 - They are an option not an expectation.
 - SDCC is in negotiations to create their own.
- e. Management and monitoring of athletic budgets, ADs & VPs were told to know the amount and create a budget that matches
 - Discussed athletic budget issues from 2018-19.
 - Shared that multiple schools were over budget from 2018-19, waiting on totals.
- f. New Salary Benefits Calculator & Gate Recaps for Football emailed to ADs & Finance Clerks by S. Giusti on Mon 8/19
 - A reminder of the email that was sent to ADs and financial clerks.
 - Salary increase will change for winter sports.
- g. Extended day unit timecard matching extended day unit grid- emailed to Principals & ADs by S. Giusti on Mon 7/22
 - A reminder of the email that was sent.
- h. Reminder of BSN Sports BOE approved agreement benefits
 - Handout was provided.
 - A reminder of the opportunity available was shared and reviewed the benefits schools and students are receiving.

COMMITTEE REPORTS(ITEM 21) Page 4 of 6

21. HSSOC Officials Associations Committee- sites prepare for increases based on the analysis from P. Conway

- Fall information has been sent, winter and spring will be sent by CIF once finalized.

DIRECTOR'S INFORMATIONAL ITEMS (ITEMS 22-24)

These items are an FYI and will not be discussed unless Athletic Council has questions.

- 22. Coaching Education 2019-20 dates: Wed 8/21, Mon 9/23, 10/14, 10/28, 11/11, 1/13, 1/27, 2/10, Tues 4/14, Thurs 5/7, Thurs 6/4, Tues 6/16 at Madison HS, Rm 1002, 4pm
- 23. A Reminder of Resources:
 - a. [San Diego Unified School District \(SDUSD\) Athletics Website](#)
 - b. [San Diego City Conference \(SDCC\) Website](#)
 - c. [SDCC Blue Book](#)
 - d. [CIF Website & Green Book](#)
 - e. [SDUSD Concussion Protocol](#)
 - f. [SDUSD Finalized 2019-20 Grading Periods for Athletic Eligibility Dates](#)
 - g. [CIF Master Calendar](#)
 - h. [CIF Sit Out Period Dates](#)
 - i. [CIF Max Contacts](#)
- 24. The SDUSD process for signing CIF 2 year contracts remains status quo (most commonly used for football)

ACTION ITEMS (ITEMS 25-28)

- 25. Vote to Approve 2019-20 Spring Leagues as Recommended by City Conference, all were in favor
 - a. Boys Golf: ADs voted for option 2 per the golf coaches
 - b. Boys Golf: City and Eastern were flipped for strength of teams
 - c. Boys Tennis: SDHS requested to move up to Eastern League and were moved up & Lincoln will not field a team
- 1st by J. Babineau 2nd by E. Remillard
- Boys Golf: Option 2 was approved for Boys Golf from SDCC, no discussion, all in favor, motion approved
- Boys Golf: City and Eastern need to be flipped for strength of teams, no discussion, all in favor, motion approved
- Boys Tennis: Not an issue for SDHS to be moved up, no impact, no discussion, all in favor, motion approved
- Baseball, Boys Lacrosse, Girls Lacrosse, Softball, Swim & Dive, Track & Field & Boys Volleyball, no discussion, all in favor, motion approved.
- Badminton: Canyon Crest submitted application to be a member, looking to approve Badminton as noted with the condition if Canyon Crest is approved they will be added to City League, no discussion, all approved, motion approved.
- 26. Vote to Approve the 2019-20 San Diego City Conference Budget as Recommended by City Conference, all were in favor (handout will be distributed at the meeting)
 - SDCC Budget handout was provided and reviewed, including moving the minimal misc. account funds to the general account.
 - 1st by J. Sabins 2nd by F. Del Carmen-Aguilar, no discussion

Vote: Ayes- all Nos- 0 Abstain-0 Motion Approved

- 27. Vote to Approve the Canyon Crest Seasonal Badminton Membership Request as Recommended by City Conference, all were in favor
 - 1st by J. Sabins 2nd by F. Del Carmen-Aguilar, no discussion

Vote: Ayes- all Nos- 0 Abstain-0 Motion Approved

- 28. Vote to Approve the 2019-20 CIF Coordinating Council Reps
 - 1st by E. Brown 2nd by F. Del Carmen-Aguilar, no discussion

Vote: Ayes- all Nos- 0 Abstain-0 Motion Approved

ANNOUNCEMENT OF NEXT MEETING/ADJOURNMENT

- 29. Next Meeting Scheduled Thursday, November 7, 2019
 - A reminder of the next meeting.
- 30. Roundtable
 - A few questions and/or comments were shared.
 - Meeting adjourned at 9:05 AM.

FYI PRE AND POST MEETING TRAININGS PROVIDED AT THE 8/20 CITY CONFERENCE MTG W/ADS AND VPS:

1. Emergency Action Plan (EAP) Support (if needed)
2. OUT for Safe Schools Whistles for Coaches Training
3. "Get Your Hits" VNN Website Training from #1 Ranked in the State Todd Wilson
4. "Why Attend Football When You Can Stream" NFHS Camera Training from Soccer Expert Jorge Palacios
5. Q&A Support for New ADs and Anyone Else- "Find Out How Not to Do It from the Experts" Ron Lardizabal & Jonathan Sachs
 - Home Campus
 - CIF Home
 - Clearing Coaches
 - Athletic Trainer Hour Process

TRAININGS NEEDED:

1. Finance
2. Grade Calculations