



ATHLETIC COUNCIL MINUTES
PRINCIPALS
THURSDAY, DECEMBER 6, 2018
ED CENTER

PRELIMINARY FUNCTIONS.....(ITEMS 1-2)

CALL TO ORDERScott Giusti, President

Meeting was called to order at 7:33 AM

ATHLETIC COUNCIL MEMBERS PRESENT:Listed by sign-in order

J. Roberson, R. Lawrence, J. Pickett, J. Babineau, C. Podhorsky, J. Soto Ramos, H. Seaton, J. Sabins, E. Remillard, C. Larkin, E.

Gillingham, H. Becker, D. Montero, M. Stephenson, N. Dewitt, E. Renfree, J. Olivero, S. Giusti, S. Seiders and S. Garibay

Schools not in attendance: ALBA, Cathedral, East Village, iHigh, Mt. Everest, SD MET, SCPA, TRACE, Twain

1. Items from CIF

Brief review of items from Executive Council, Coordinating Council, CIF Committees and Conference Presidents meetings

a. SDCC making history in CIF football championships

- Congrats to all that won and are moving on to state level.
- Hotel commented to CIF how great the Morse students were during their stay.
- Exciting to do something that's never been done, one conference with the top five championships.

b. CIF 510 Committee Report (D. Smola, M. Stephenson, T. McNair, S. Giusti)

- Committee shared the concern with transfers and more importantly transfers from 8th to 9th grade.

c. CIF Transfer Committee Report (K. Lowry, J. Babineau, R. Lardizabal, S. Giusti)

- Reviewed what is considered a transfer and not a transfer.

d. CIF Conference/League Alignment Committee Report (K. Butcher, A. Gonzalez, S. Giusti)

- This committee will not be meeting again.
- The feeling was that conferences are leaguely appropriately.
- HSSOC Officials Associations Committee Report (M. Stephenson, S. Giusti)

- Contracts are coming to an end; they are in a three-year rotation.
- AD P. Conway will be gathering data specific to SDUSD that shows an estimated cost on how it is going to impact your program.

f. High Tech High to San Diego City Conference

- HTH is looking for a conference.
- J. Babineau spoke in support.
- S. Giusti asked for feedback and Principals shared their thinking behind accepting and or not accepting them.
- S. Giusti requested data from HTH and will compare with data received 3 years ago.
- S. Giusti will let J. Schniepp know we show interest however we need more information.

2. Approval of Athletic Council Minutes from 10/4/18..... Scott Giusti, San Diego City Conference President

- Minutes approved by C. Podhorsky, and by J. Sabins, no discussion, all in favor.

ATHLETIC COUNCIL BUSINESS (ITEMS 3-14)

3. Athletic Meeting Attendance

Status update on all parties attending the appropriate meetings.

a. 2018-19 SDCC pre and postseason coaches meeting attendance

- Seasonal members are required to attend.
- Seasonal members are not required to attend.
- Will be sharing Athletic Council meeting attendance at the San Diego City Conference meetings.

c. 2018-19 Athletic Council meeting attendance

4. 51st CSADA Conference in San Diego April 3-7, 2019

Roles, responsibilities and funds for SDUSD.

- Athletics Department will pay for the conference registration if Athletic Directors commit to attending Friday and Saturday.

- School sites will be responsible for paying for substitute(s).
 - 14-16 sites are planning on going, UC and Madison currently are not signed up to attend.
 - J. Babineau to go to represent Hoover, himself and principals.
5. SDUSD Athletic Financial Information
Discussion of next steps and impacts for the following items.
- a. Clarification that free admittance with ASB Cards only applies to home, league basketball games
 - ASB card only applies to your students at home league games.
 - What you charge in non-league or tournament games is at the discretion of the school site.
 - b. SDUSD reminder to hold onto signed CIF 2 year contracts at site until asked for them which we are told will be in December (most commonly used for football)
 - Hold onto the contracts until SS&C asks for them.
 - Recommended to not sign a contract that starts next year and ends in 2021 as there may be changes.
 - c. Employee training on site regarding signing contracts, whether funds attached to the contract or not
 - Please be clear with ADs and coaches that only the Board of Education is authorized to enter into a contract/agreement and they should not be signing anything.
 - d. SDUSD athletics federal program monitoring (FPM)- documents may be requested from your site, info may need to be posted, etc.
 - Title IX Coordinator will have Hoover, Lincoln and Point Loma as part of the athletics audit.
 - e. SDUSD BSN agreement and data from the non-exclusive agreement
 - Handout was provided and reviewed.
 - BSN contract will be extended based on its success and benefit to the school sites.
 - f. Finance and the impacts of sports offered
 - Link was shared.
 - It is harder to add a sport later on.
 - Review with athletic director and verify if the information is accurate.
 - Email S. Giusti if you are missing a sport, this email should come from the Principal.
6. Football
Discussion of next steps and impacts for the following items.
- a. SDUSD 2019-20 Heads Up Football status
 - All football coaches need to be NFHS certified, same process as last year.
 - NFHS Heads Up Football clearance can start in January.
 - Certification is based on calendar year.
 - b. SDUSD reconditioning and new purchase process for helmets and shoulder pads
 - Riddell should have already picked up football equipment, a second pick up is scheduled for those in all-star games.
 - If shoulders pad that were classified as unusable for any student should be kept at the site. The shoulder pads will be picked up at a later date by Coach Morales.
 - c. SDUSD discarded shoulder pad pick up
 - Shoulder pads will be picked up by coach Morales after Riddell has made their general pickup.
 - He will also pick up three of your helmet logos.
 - Email S. Giusti if you want your school site's helmet and or any other school helmet.
 - d. SDUSD Football Game Recaps
 - Money from 2017-18 has been dropped into your site athletic budget.
 - 2018-19 Football Game Recaps are due December 6th.
 - e. Conversations from SDCC and Fall Postseason Coaches Meeting
 - Issues and concerns for football were provided and discussed.
 - Some of these items are going to need Athletic Council approval and some are going to require S. Giusti to get involved as President of the Conference.
 - Coaches recommend for Football to re-league every year.
 - It was recommended for Monday at 5pm to be the last day prior to a game to cancel a game.
 - Sharing this with San Diego City Conference and then some items will come back to Athletic Council.
7. Calendar and Schedules
Discussion of scheduling, calendars, and concerns for athletic seasons.
- a. "Schedule Checks" email sent Mon 10/8 5:15pm
 - Handout was provided.

- b. Review basketball league schedules for complexity and plan accordingly
 - Saturday games are included this year.
 - Both sites need to come to an agreement on the details including time and if you will be charging.
 - If you charge, it is the same rules as a league game and have to submit a game recap sheet.
 - c. FYI administrative supervision- Blue Book section 2.15.2
 - Review Blue Book for Administrative Supervision responsibilities, if you have any questions, contact S. Giusti.
 - Follow up with your site Vice Principal responsible for athletics and verify the music is appropriate.
8. SDCC Winter Sports Team Offerings for 2018-19 Grid
Providing the grid that includes what winter coaches and ADs shared is being offered for 2018-19.
- a. FYI process for cancelling a team prior to or mid-season- Blue Book section 2.14.6
 - Shared and reviewed the Winter Sports Offered link.
 - Reminder to follow the Blue Book process when teams fold.
9. SDCC Cheerleading
Information and updates.
- a. Status update on all SDCC cheerleading programs
 - Shared and reviewed the cheer level status for each school.
 - b. SDCC sign-ups for CIF December 8th tournament: Cathedral, La Jolla, Mira Mesa, OLP, San Diego, S. Ranch
 - We show that six schools will be competing at the CIF level.
10. SDUSD NFHS Pixellot Cameras on Facilities
Update and next steps.
- a. Madison HS and Mission Bay HS cameras are up and running
 - Shared the current status.
 - b. Managing the installation
 - Someone at your site will need to manage the installation process with NFHS.
 - c. Next schools
 - Shared the names of the schools who are in the next wave.
 - The Athletic Department reached out to your Athletic Directors to start the purchase process.
 - S. Seiders and S. Giusti will continue to meet with PPO.
 - S. Seiders shared the names of the schools who will be using site funds to help PPO confirm.
11. SDUSD Athletics Office Daily Update
Athletics Administrative Assistant compiles daily list of outstanding items.
- Shared Daily Update information
12. SDUSD Status of Schools Utilizing the 9th Grade Probationary Period (emailed to you individually prior to the meeting)
Discussion of next steps in regards to support, accountability and the impacts with regards to the outcome of this pilot.
- Share data showing the number of middle schools and athletes.
 - Email was sent with the student information for each site that need to be monitored and supported.
 - Sites identified and collected information on what is being done to support students.
13. SDUSD BOE Resolution Regarding Late Start Times and Its Impacts on SDCC
Information and updates.
- a. Status of SDUSD Schools Utilizing the Athletic Periods During the School Day for Certificated Coaches
 - 11 of 16 schools have athletic periods.
 - 9 of 11 of the Athletic Directors have an athletic period.
 - b. Athletic Periods during the school day
 - S. Giusti met with district leadership and CIF. CIF shared/recommended that the late starts will only work for students if schools have athletic periods.
14. SDUSD HR Process for Getting Your Coaches Hired
2018-19 staffing process.
- a. Fall: payment reminder that athletic extended day unit timecard matches extended day unit grid
 - Verifying that the timecards that are submitted match your athletic grid.
 - Have a conversation with your ADs.

- b. Winter: Band-Aid (coach cleared prior to start date)
- Coaches noted as clear on the Google Sheet should be the only coaches that should be coaching, paid or volunteer status.
 - c. Spring: SDUSD Chief Human Resource Officer to work with Athletic Council regarding athletic staffing items and new hire process on December 6th
- Principals are meeting with HR today to update district policy for hiring and processing coaches.
- Legal also has points they would like S. Giusti to bring up because there are concerns about how we are letting coaches go if the district is in litigation.
- ADs that deal with the coach processing will also be included as representation of all ADs.
- It is an opportunity to provide feedback.
 - d. Previously provided the quick reference process sheet via email on 5/11, which included walk-on coach requirements and volunteer walk-on coach requirements
- Sites were emailed the current process.

ACTION ITEMS(ITEM 15)

15. None

DIRECTOR'S INFORMATIONAL ITEMS(ITEMS 16-18)

These items are an FYI and will not be discussed unless Athletic Council has questions

- 16. SDUSD Middle School Intramurals- Cross Country occurred 11/28- 16 schools/150 students participated, next Soccer, Track
- 17. Coaching Education 2018-19 dates: 1/15, 1/22, 1/31, 5/8, 5/16, 6/4 at Madison HS Rm 1002, 4pm
- 18. Available resources to reference when needed:
 - a. [SDUSD Athletics Website](#)
 - b. [San Diego City Conference \(SDCC\) Website](#)
 - c. [SDCC Blue Book](#)
 - d. [CIF Website](#) & [Green Book](#)
 - e. SDUSD Finalized 2018-19 Grading Periods for Athletic Eligibility Dates
 - f. 2018-19 SDUSD and City Conference Interscholastic Athletic Calendar

ANNOUNCEMENT OF NEXT MEETING/ADJOURNMENT

- 19. Roundtable
- 20. Next Meeting Scheduled for Thursday, February 7, 2019
- 21. Meeting adjourned at 9:01