



**CITY CONFERENCE MINUTES
ATHLETIC DIRECTORS & ADMIN DESIGNEES
TUESDAY, OCTOBER 19, 2021 – 8:30 AM
CANYON HILLS HIGH SCHOOL**



PRELIMINARY FUNCTIONS.....(ITEMS 1-3)

Meeting was called to order at 8:32AM.

SDCC MEMBERS PRESENT:Listed by school alphabetical order

J. Pisapia, D. Smola, D. Mitchell, V. Carrington, R. Hoffman, A. Nowak, K. Butcher, V. Stahley, M. O’Kelley, J. Sachs, A. Quesnell, L. Romanowsky, D. Fai, R. Peters, R. Jackson, J. Fowler, R. Lardizabal, E. Leszynski, J. Palacios, M. Lincoln, T. McNair, K. Soares, C. Clark, R. Matuk, M. Diaz, C. Hord, P. Coover, R. Parra, T. Wilson, M. Haupt, A. Villalobos, D. Asuncion, T. Cassen, S. Giusti, S. Seiders, D. Gildehaus, K. Escriba, S. Hopgood, and J. Stanley.

Schools not in attendance: N/A

1. President’s Message.....Scott Giusti, City Conference President
 - a. Review Athletics Overload to stay updated ([click here](#))
 - Reminder was shared to stay connected with the Athletics Overload.
 - b. Notes from State CIF Federated Council
 - Shared that the biggest take away from the State CIF Federated Council meeting was focusing on Title XI, leadership, and out of season sports.
 - Shared that the winter sports will be impacted as more districts and schools move to vaccine mandates.
 - c. Information from State CIF as it pertains to insurance and liability for conference
 - Shared that the City Conference may need to become a 501c3 and obtain liability insurance.
 - Shared that the Metro conference already has liability insurance.
2. CIF Message.....T. Cassen, CIFSDS
 - a. CIF items
 - CIF hosted the Third Option City Cohort A on Monday, October 18th via Zoom. Cohort B will be in January and Cohort C will be in the April timeframe.
 - Shared information regarding health and safety. Volleyball requires to wear masks for the section playoffs and state playoffs due to masks not being a choking hazard.
 - If issues come up, school administrators are responsible and schools that do not comply with rules could be removed from the playoffs.
 - Administrators must be present at playoff games.
 - American Academy of Pediatrics considers wearing masks a choking hazard for traditional cheerleading and wrestling.
 - Cheerleaders do not have to wear masks, but cheerleaders are required to get tested on a weekly basis.
 - The County and Rady’s Children’s hospital are working with CIFSDS on basketball regarding masks as a choking hazard.
 - CIFSDS is getting ready to seed the first playoffs this Saturday for football, girls’ volleyball and boy’s water polo. Tickets will be available via GoFan, and it will be digital tickets only.
 - Questionnaire will be sent regarding beach volleyball to start in spring. It will be similar to NCAA beach volleyball rules.
 - CIF needs to see how many different conferences will participate to see if CIF playoffs can be held.
 - Started preseason meetings, wrestling last week, water polo tonight, basketball tomorrow, soccer on Thursday.
 - Third Option training will be covering Cohort B and Cohort C. If City Conference schools want to attend the 2nd and 3rd session for Cohort A, they can attend the 1st session for Cohort B. ADs should be the ones to be on Cohort A.
 - 9 schools from City Conference shared that they plan to have girl’s beach volleyball.
 - Reminder was shared that the beach volleyball is an ASB club sport for San Diego Unified.
3. Approve City Conference Meeting Minutes from 9/21/21 ([click here](#))
 - 1st by R. Nixon, 2nd by T. McNair, no discussions, no oppositions, no abstentions, approved unanimously.

PRESIDENT AND DIRECTOR’S INFORMATION ITEMS.....(ITEMS 4-12)

4. SDCC Addressing COVID Impacts/Protocols

Schools will share the status/changes for rules/protocols that need to be followed at their site.

 - a. San Diego Unified ([click here](#))
 - No changes for Fall.

- b. Non San Diego Unified
 - No changes for fall.
 - c. SDUSD vaccination mandate and discussion on next steps ([click here](#))
 - Link with the latest information on vaccination mandate was shared.
 - Athletic Directors asked if they have to be at the site to open up for the week of Thanksgiving for testing. Athletic Directors should work with their schools to find out.
 - Shared to work with the Nursing department for conducting testing during the Thanksgiving break.
 - Reminder was shared that district coaches are district employees therefore they must follow the district rules.
 - d. SDUSD weekly testing of unvaccinated: should to be fully compliant per CDPH
 - No issues reported at this time.
5. Items From Previous Meeting
Follow up and status updates on issues and concerns.
- a. SDCC impacts from the SDUSD BOE resolution regarding Late Start (Healthy Start) times ([click here](#))
 - Link was shared with the information on Healthy Start to track issues.
 - Recommendation was made to add coaching shortage due to coaches not wanting to stay late at night.
 - Athletic Directors reported the changes have led to more walk on coaches than on campus coaches.
 - Recommendation was made for every school to have the 6th, or the last period of the day athletics.
 - It was shared that traffic at game times on Friday football is an issue.
 - It was recommended that golf start times need to be earlier.
 - b. SDUSD/AAU Partnership: status update
 - Shared that a proposal that was created by CIF Commissioner, J. Heinz while he was at the Metro conference, will be put up later today and San Diego Unified will give feedback.
 - c. SDUSD Facility Rentals: check in
 - N/A
 - d. SDUSD ATvantage: check in
 - ATvantage is waiting for guidance from the district about the vaccine mandate to pass on to their athletic trainers.
 - UC will have a vacancy as the current athletic trainer is leaving around November 6th.
 - e. SDUSD 2021-22 grading period and probation doc
 - Reviewed the probation period document.
 - Reminder was shared to enter student ID numbers and choose the correct term.
 - Reminder was shared not to remove students without Athletics Department approval.
 - Multiple sport athletes do not need to be added on to the document again or change the sports, the first list is the only one needed because they are covered for the grading period.
 - f. SDUSD coaches are required to be cleared to be with students: HR cleared to coach Google Document
 - Reminder was shared to continue to monitor the HR coach Google Sheet.
 - g. SDUSD 6th Period Athletics: who has/doesn't have, proper credentials and status update on challenges and benefits
 - Shared all sites are done with the paperwork to ensure proper credentials for PE credit.
 - Reminder was shared to continue to monitor for issues.
 - h. SDUSD Pixellot Cameras: status update, test cameras, clocks and scoreboards prior to contests, etc.
 - Reminder was shared to reach out to the Athletics Department for support.
 - i. SDUSD Athletic Extended Day Unit Grids ([Site Ops Circular No. 1016](#)): (due 9/30) Missing: Canyon Hills, Pt. Loma
 - Point Loma High School has not submitted the athletic extended day unit grid.
6. VNN Athletic Websites, SDCC Website, SDUSD Athletics Website
Status update.
- a. Contact Will Deberg will@vnnsports.net 612-209-0319 if you need any website help or support
 - Shared that the VNN representatives will join the meeting to provide information for BoxOut Sports and go over the program.
7. Financial Items
Discussion of next steps and impacts for the following financial items.
- a. SDCC 2021-22 membership fees & fines were invoiced to sites in September
 - Reminder was shared for the schools who have not made the payment to send in the payment.
 - b. SDUSD Football Gate Recap & Salary Benefits Calculator (email sent by S. Giusti on Wed 10/13)
 - Reminder was shared that documents are due to the Athletics Department by Friday, December 3rd along with additional documents.
 - c. SDUSD Athletic Resource Allowable Expenses grid ([click here](#))

- Reminder was shared to utilize the link for reference.
 - d. SDUSD 2021-22 ArbiterPay spreadsheet ([click here](#))
 - Shared to utilize the link with the updated officials and ArbiterPay transaction fee amounts.
 - e. SDUSD athletic AK budgets: set meetings, ask for reports, make sure you have a budget that you are monitoring, ensure you have the money you were supposed to have via SBB, etc.
 - Reminder was shared to monitor budgets.
8. SDCC Meeting Attendance for 2021-22
Status update on all parties attending the appropriate meetings.
- a. Meeting dates are posted on the SDCC website under Resources>Athletic Calendar so you can plan accordingly
 - Reminder was shared that the meeting dates are posted on the City Conference website.
 - b. SDCC Pre and Post season Coaches Meeting attendance ([click here](#))
 - Shared that the winter preseason coaches meeting is coming up in 2 weeks and the agenda will be going out soon.
 - c. City Conference attendance ([click here](#))
 - Reminder was shared to check the attendance.
 - d. Athletic Council attendance ([click here](#))
 - Reminder was shared to check the attendance.
9. SDUSD AD Handbook ([click here](#))
Checking in on the working document.
- Athletics Directors were asked if there were any suggested edits or changes.
 - None were provided.
10. SDUSD Coaching Education Courses Dates for 2021-22
Courses will be conducted via Zoom until further notice.
1. Zoom @5:00PM:
 - Wed 10/20, Wed 11/3, Mon 11/8, Mon 12/13,
Tues 1/11, Tues 1/25, Wed 2/2, Tues 2/9, Tues 4/19, Tues 4/26, Tues 5/10, Tues 6/7
 2. If there is a need in addition to the dates below, contact Ron Lardizabal.
- A reminder was shared.
11. SDUSD Middle School Intramurals
Status Update of Proposal to Board of Education.
- Information was shared that middle school intramurals will happen and a coordinator position will most likely be posting this week.
 - Certain sports will be offered throughout the district.
 - Seasons will be different than high school seasons in hopes that high school coaches will coach middle schools.
12. Resources
A reminder of available resources to reference when needed.
- Available resource links that are intended to be easy to use when needed.

SDUSD Athletics Website	SDCC Website	CIF Website	CIF Master Calendar
Athletics Calendar	SDCC Blue Book	CIF Playing Matrix	CIF Advisory Mtg Dates
SDUSD Grading Periods	CIF Green Book	CIF Sit Out Period Dates	CIF Max Contacts

CONFERENCE COMMITTEE REPORTS.....(ITEMS 13-15)

13. #CoachesForRacialEquality
- Shared that Coaches for Racial Equality posts were added to all 16 SDUSD high schools VNN athletic websites.
 - Gear will be provided to all City Conference member schools to increase awareness and to encourage attendance at the meetings.
14. Report on Proposed Conference Fee Structure Increase (CIF Symposium, SDCC tournament officials, insurance, HSSA, etc.)
- The conference fee structure proposal was discussed among the committee and then brought to the City Conference.
 - Golf facilities are charging for the City Conference tournament and boys golf may also charge.
 - Exploring including CSADA membership.
 - Seasonal membership will most likely increase.

15. AD Standardized Job and Compensation

- The proposal will move forward if all San Diego Unified Athletic Directors are onboard.

ACTION ITEMS.....(ITEM 16)

16. N/A

ANNOUNCEMENT OF NEXT MEETING/ADJOURNMENT

17. Tuesday, December 14, 2021 8:30 AM at Canyon Hills HS

- Reminder was shared that the next meeting is on Tuesday, December 14th.

18. Roundtable

- The SDUSD calendar committee shared the tentative start date 8/29, but possibly moving forward to 8/22 to align with other districts.
- Jason Maher, the SDUSD resource counselor in Counseling and Guidance Department, is the liaison for SDUSD athletics for counseling.
- Reminder was shared to submit the all-league athletes for football.
- P. Coover is going to be out from November and C. Hord will be the acting Athletic Director.
- Send in stories about student athletes and positive stories to post on City Conference websites and social media to S. Hopgood.
- CIFSDS has the next training on game management and supervision on next Monday and the information will be sent out.

19. Meeting Ends

- Meeting adjourned at 9:54AM.

Professional Development for SDUSD ADs (non SDUSD schools are welcome to stay)

- SDUSD/AAU Partnership: 10:30-11:00am
- Football Gate Recap GoFan Training (Finance Clerks will be invited to Zoom in): 11:00-11:30am
- Working Lunch Provided by SDUSD: 11:30am-12pm
- VNN presentation (ASB/yearbook/school site representatives will be invited to Zoom in): 12:00-1:00pm
- Standardization of AD job: 1:00pm and goes until ADs are in consensus with what is being proposed