



CITY CONFERENCE MINUTES
ATHLETIC DIRECTORS & ADMIN DESIGNEES
TUESDAY, SEPTEMBER 17, 2019 – 8:30 AM
SERRA HIGH SCHOOL, LIBRARY/MEDIA CENTER

PRELIMINARY FUNCTIONS..... (ITEMS 1-4)

CALL TO ORDER.....Scott Giusti, President
Meeting was called to order at 8:32 AM.

SDCC MEMBERS PRESENT: Listed by sign-in order
S. Walton, D. Smola, V. Carrington, S. Thomas, A. Nowak, R. Nixon, K. Butcher, ML. OKelley, C. Saffran, J. Sachs, T. Meeks P. Conway,
D. Fai, E. Brown, R. Peters, R. Jackson, R. Lardizabal, E. Sullivan, J. Palacios, E. Leszynski, T. McNair, K. Malcolm, C. Clark, B. Miller, K.
Lowry, A. Van Heuven, C. Hord, J. Ducat, R. Parra, T. Wilson, N. Willis, M. Linville, D. Asuncion, A. Villalobos, J. Labeta, F. Hilgers, S.
Giusti, S. Seiders, S. Garibay and J. Stanley
Schools not in attendance: Our Lady of Peace

- 1. Todd Wilson Video on "Duties as Assigned"
• Shared pictures of Scripps Ranch HS Athletic Director working hard
2. CIF Message John Labeta, CIFSDS Asst. Commissioner
a. Transfer Status Update by School, Sport, Approved and Denied
• ADs shared their issues and concerns.
• All conference members made a recommendation for this to go to CIF to make it public by sport and numbers.
b. HSSOC Officials Associations - Have All Associations Approved
• Fall and winter officials' fees are available on the CIF website.
• Spring will be available once the contracts are signed.
c. College Courses and GPA
• Three possible scenarios were shared.
• Remain status quo until a different directive is given.
d. Brief Review of Items from Coordinating Council to Include:
i. Wrestling
• Motion to have boys and girls as separate teams was not approved at this time.
• Wrestling will stay as status quo.
ii. High School Sand Volleyball
• Not enough interest at this time to bring this item forward.
iii. Review 2020- 21 CIF Master Calendar Draft
• Handout was provided and reviewed.
3. President's Message Scott Giusti, City Conference President
a. CSADA Conference in Reno April 16-19, 2020, including roles, responsibilities and funds for SDUSD
• Conference President is advocating for all SDUSD and SDCC ADs to attend the CSADA conference.
• ADs are responsible for all conference expenses which include travel expenses and registration fees.
• School sites are responsible for substitute expenses.
b. Professional Development for Athletic Directors and Admin
• Professional development handout was provided during the meeting.
• Principals have requested for additional training to be made available to ADs regarding budget and grade calculation.
• A recommendation was made to schedule these additional trainings after a scheduled SDCC meeting.
c. Kelciegate-Parent/Student CIF Heat Illness Information Sheet
• Parent/Student CIF Heat Illness Information link was shared and viewed.
• ADs were informed of the new requirement and were told to get a hard copy completed for all students who registered in
athletics prior to Tuesday, September 17, 2019.
• Any student that completes the online clearance process after today, September 17, 2019 will have completed this
requirement through the athleticclearance.com website.

4. Approve City Conference Meeting Minutes from 8/20/19
 - 1st by T. McNair 2nd by D. Fai, no discussion, all in favor

PRESIDENT AND DIRECTOR'S INFORMATION ITEMS (ITEMS 5-14)

5. Quick Hits
 - a. SDUSD AD Checklist
 - Input was requested from ADs and not everyone has responded, name of schools pending input from were shared and asked to reply to the email.
 - S. Seiders will be working on forming a committee to help create an AD Checklist and asked if anyone is interested in being part of it to let her know.
 - b. SDUSD E(2) 5131.6 Alcohol and Other Drugs
 - The substance abuse policy link was shared and reviewed.
 - c. SDUSD Middle School Intramurals- Flag Football, Cross Country, Volleyball, Soccer, Track
 - Clarification question answered that non SDUSD middle school intramurals are handled by their own sites.
 - d. Badminton travel
 - Recommendations were made for games to be played at SDUSD sites.
 - e. Schedule and game change forms
 - A reminder was given to complete the Schedule and Game Change Forms.
 - The Conference had a discussion regarding religious holidays.
 - It was recommended for a committee to be formed to include members from the athletic department, ASB department and faith based leaders.
6. Potential Changes and Impacts to SDUSD Athletics
Items that are being implemented, monitored and explored.
 - a. SDUSD schools utilizing the athletic periods during the school day for certificated coaches
 - Issues and concerns were shared and schools who are not offering athletics as a period were read and verified.
 - b. SDUSD independent PE credit
 - Late/healthy start is bringing up conversations around independent PE credit.
 - Three different scenarios were shared and discussed.
7. SDUSD NFHS Pixellot Cameras on Facilities
Status update.
 - a. Status update of all schools
 - Handout was provided and the current status update was reviewed.
 - b. Additional cameras- contract amendment is going to the BOE Tues 9/24, lease vs. own
 - Contract amendment for the 3rd and 4th camera is scheduled to go to the board for approval on Tuesday, September 24, 2019.
 - The 1st and 2nd cameras were purchased and are owned by the school sites.
 - The 3rd and 4th camera will be leased and NFHS will be responsible for the maintenance and replacement of cameras.
8. Athletic Meeting Attendance
Status update on all parties attending the appropriate meetings.
 - a. 2019-20 SDCC Pre and Postseason Coaches Meeting attendance- Fall Preseason
 - b. 2019-20 SDCC attendance
 - c. 2019-20 Athletic Council attendance
 - Shared attendance tracking information sheets.
9. Football
Information and updates.
 - a. Additional security requests
 - All requests for additional security support are to be submitted and approved prior to each game.
 - Request made after a game has been played will not be approved.
 - b. Football freshmen/JV team drop dead date Mon 9/16
 - Monday, September 16, 2019 was the drop date.
 - Fall sports handouts were provided for each site.
 - Time was allowed during the meeting to review the handouts and to sign and submit the fall sport handouts prior to leaving the meeting.

10. Coaching Education

If there is a need in addition to the dates below, contact Ron Lardizabal.

- a. 2019-20 dates: Mon 9/23, 10/14, 10/28, 11/11, 1/13, 1/27, 2/10, Tues 4/14, Thurs 5/7, Thurs 6/4, Tues 6/16 at Madison HS, Rm 1002, 4pm

- Coaching Education dates and attendance requirements were shared.

11. VNN Athletic Websites

Status update.

- a. SDUSD incentives

- Incentive requirements for VNN athletic websites was shared.
- Sites who qualify will be notified.
- All ad sale profits will be going to the sites athletic budget.
- b. August State Rankings
- Schools should be receiving monthly emails with this information.
- Contact Crystal Olson at colson@vnnsports.net to be added to the email list.

- c. SDUSD support from VNN- Crystal Olson colson@vnnsports.net

- Contact the Athletics Department for districtwide support.
- Contact Crystal Olson for site specific support.

12. Financial Items

Discussion of next steps and impacts for the following financial items.

- a. SDCC CIF per sport bills

- The Athletics Department pays for the CIF sports bills for SDCC members.
- Notify S. Giusti of any canceled sport to request a refund from CIF.
- CIF fees applied to the Athletics Department for canceled sports will be invoiced to the site if the department was not notified.

- b. SDCC 2018-19 fines will be included on the invoice for 2019-20 membership fees (September)

- 2019-2020 membership invoice was provided at the meeting.
- 2018-2019 fines were included in the membership invoices.

- c. SDUSD management and monitoring of athletic budgets

- Athletic budget training will be coming up and principals will determine who will attend.

- d. SDUSD CIF playoffs

- A meeting will be scheduled in October with the Finance and Auditor Department regarding CIF playoff income and expense process.
- Email S. Giusti if you would like to be part of the meeting.

13. SDCC Impacts from the SDUSD BOE Resolution Regarding Late Start (Healthy Start) Times

A reminder that there will be huge impacts for athletics beginning in 2019-20.

- a. Early morning practices being shut down

- Early morning practice information from La Jolla HS was shared.

- b. Google Sheet emailed by S. Giusti on Tues 5/21 to collect questions and concerns

- Questions and concerns were collected and link with data was shared.

- P. Conway will be reviewing the issues and concerns since La Jolla High School is currently piloting the Healthy Start schedule.

- c. Add in questions/concerns and email S. Giusti letting him know it's done or there is nothing by Tues 9/10

- A reminder to email S. Giusti if schools haven't already.

14. Resources

A reminder of available resources to reference when needed.

Cheer Program Status	SDCC Website	CIF Website	CIF Master Calendar
Athletics Calendar	SDCC Blue Book	CIF Green Book	CIF Advisory Mtg Dates
SDUSD Athletics Website	SDUSD Grading Periods	CIF Sit Out Period Dates	CIF Max Contacts

CONFERENCE COMMITTEE REPORTS(ITEM 15)

15. N/A

Nothing to share.

ACTION ITEMS(ITEM 16)

16. Vote on the 2019-20 Spring Schedules (emailed to ADs and league reps on Tues 9/10)
We will vote on the following schedules, all of which were sent to league reps and ADs with the opportunity for feedback.

Badminton	Boys Golf (TBD via course availability)	Girls LAX	Swim and Dive	Track and Field
Baseball	Boys LAX	Softball	Boys Tennis	Boys Volleyball

- 1st by R. Nixon and 2nd by T. Wilson, discussion
 Softball, no discussion
Vote: Ayes-21 Nos- 1 (Point Loma) Abstain-0 Motion Approved
 Swim, no discussion
Vote: Ayes-21 Nos- 1 (Point Loma) Abstain-0 Motion Approved
 Boys Tennis, no discussion
Vote: Ayes-21 Nos- 1 (Point Loma) Abstain-0 Motion Approved
 Baseball, no discussion
Vote: Ayes-21 Nos- 1 (Point Loma) Abstain-0 Motion Approved
 Boys Volleyball, no discussion
Vote: Ayes-21 Nos- 1 (Point Loma) Abstain-0 Motion Approved
 Badminton, discussion, R. Lardizabal shared schedule changes
Vote: Ayes-All Nos- 0 Abstain-0 Motion Approved
 Boys Golf, no discussion
Vote: Ayes-All Nos- 0 Abstain-0 Motion Approved
 Boys Lacrosse, discussion, R. Lardizabal shared difference between Boys and Girls Lacrosse and schedule changes
Vote: Ayes-All Nos- 0 Abstain-0 Motion Approved
 Girls Lacrosse, discussion, R. Lardizabal shared difference between Girls and Boys Lacrosse and schedule changes
Vote: Ayes-All Nos- 0 Abstain-0 Motion Approved
 Track, discussion, R. Lardizabal shared schedule changes
Vote: Ayes-All Nos- 0 Abstain-0 Motion Approved
- Thanks to R. Nixon for helping with the schedules.

ANNOUNCEMENT OF NEXT MEETING/ADJOURNMENT

17. Tuesday, October 15, 2019 at the Serra HS Media Center at 8:30am
- A reminder of the next meeting.
18. Roundtable
- A few questions and/or comments were shared.
 - Night of Champions on 9/30 at 6pm at Marina Village.
 - Meeting adjourned at 10:35am.