



**CITY CONFERENCE MINUTES
ATHLETIC DIRECTORS & ADMIN DESIGNEES
TUESDAY, MAY 7, 2019 – 8:30 AM
SERRA HIGH SCHOOL, LIBRARY/MEDIA CENTER**

PRELIMINARY FUNCTIONS.....(ITEMS 1-4)

CALL TO ORDERScott Giusti, President
Meeting was called to order at 8:32 AM

SDCC MEMBERS PRESENT: Listed by sign-in order
D. Smola, D. Beezer, E. Williams, A. Nowak, R. Nixon, K. Butcher, V. Stahley, J. Sachs, P. Conway, T. Meeks, D. Fai, D. Phillips, R. Jackson, R. Peters, R. Lardizabal, E. Sullivan, J. Palacios, E. Leszynski, T. McNair, M. Shin, A. Gonzalez, C. Clark, A. Van Heuven, K. Lowry, D. Montero, T. Wilson, R. Parra, J. Pisapia, M. Stephenson, M. Haupt, A. Villalobos, D. Asuncion, S. Giusti, S. Seiders and S. Garibay

Schools not in attendance: Bishops, Francis Parker, Gompers Prep, LJ Country Day, Santa Fe Christian and Torrey Pines

1. CIF MessageCIFSDS Representative
 - CIF Assistant Commissioner John Labeta was present.
 - Reminder to check Max Preps schedules for accuracy.
 - 4 new school memberships this year.
 - There is now more documentation for eligibility.
 - It is going to take a little more time to check all documentation so don't promise quick eligibility to your students, parents or communities.
 - a. Review of Coordinating Council Action Items ([click here](#))
 - Reviewed items.
 - b. Review of Coordinating Council First Reads ([click here](#))
 - Reviewed wrestling item.
 - c. Full Family Move Documentation Checklist ([click here](#))
 - Reviewed checklist.
 - d. J. Blied CIF Playoff Start Times
 - J. Blied asked for this item to be added to the agenda but was not present to speak to it.
 - CIF shared that schools can negotiate a time for CIF playoff start times, not to do it the day before, and that it can be mutually agreed upon.
 - It's currently scheduled at this time to get the officials there, 7pm start times have been in existence for a long time, mandatory changes for religious reasons regarding sunset.
 - Can create a proposal for City Conference to review to be submitted to Coordinating Council.

2. Krossover/NFHS Presentation (8:35-8:50am estimated time certain time)
 - Introduced the Krossover and NFHS team for a presentation.
 - Last night they met with football coaches and miscellaneous ADs/VPs.

3. President's Message Scott Giusti, City Conference President
 - a. 51st CSADA Conference in San Diego and 52nd in Reno
 - i. Information and discussion from the conference
 - Attendees shared out.
 - Highly encourage attendance next year.
 - BSN Sports hosted a wonderful event.
 - ii. Ambassadors of Compassion
 - Only schools that were in attendance for the CIF Commissioner meeting at CSADA are eligible for this program.
 - b. Assembly Bill (AB) 2009 Action Plans ([click here](#) for the Bill, [click here](#) for the notes from CIF Coordinating Council)
 - District Legal and Risk Management have gotten involved.
 - They are looking into potentially using a template that was created for LAUSD.
 - We are waiting to hear more and receive guidance from both District Legal and Risk Management before proceeding.
 - c. CIF Census
 - Final verification.
 - Miscellaneous:

- Discussed CIF Board of Manager vote on Executive Committee.
 - Update on Cross Country coach request to improve Morley Field.
 - Update on Morley Field and Cross Country coaches.
4. Approve City Conference Meeting Minutes from 3/5/19 ([click here](#)).....Scott Giusti, City Conference President
- 1st, 2nd, discussion, vote M. Stephenson, D. Smola no discussion all in favor

PRESIDENT AND DIRECTOR'S INFORMATION ITEMS (ITEMS 5-15)

5. Resources

A reminder of available resources to reference when needed.

- a. [San Diego Unified School District \(SDUSD\) Athletics Website](#)
 - b. [San Diego City Conference \(SDCC\) Website](#)
 - c. [SDCC Blue Book](#)
 - d. [CIF Website](#) & [Green Book](#)
 - e. [CIF Master Calendar for 2019-20](#)
 - f. [SDCC & SDUSD 2018-19 Interscholastic Athletic Calendar](#)
 - g. [SDUSD Concussion Protocol](#)
 - h. [SDUSD Finalized 2018-19 Grading Periods for Athletic Eligibility Dates](#)
 - i. [SDUSD Finalized 2019-20 Grading Periods for Athletic Eligibility Dates](#)
- A reminder of available resources, added the 2019-20 CIF Master Calendar to the list now that it is final.

6. SDCC Athletic Meeting Attendance

Status update on all parties attending the appropriate meetings.

- a. 2018-19 SDCC Pre and Postseason Coaches Meeting attendance ([click here](#))
- This currently includes fall and winter pre/postseason and spring preseason.
 - Reminder that the spring postseason meeting is on Monday (golf meeting separately).
 - Check on your site's status regarding fines.
- b. 2018-19 SDCC Meeting attendance ([click here](#))
- Seasonal members "are not" required to attend.
- c. 2018-19 Athletic Council Meeting attendance ([click here](#))
- New to see which school sites have a voice at Athletic Council.

7. SDUSD Athletics Office Daily Update

Athletics Administrative Assistant compiles daily list of outstanding items.

- Reviewed outstanding deadlines.

8. SDUSD NFHS Pixellot Cameras on Facilities

Updates and next steps.

- a. First Wave Complete: Madison, Mission Bay
 - b. Second Wave Almost Complete: Clairemont, Crawford, La Jolla, Mira Mesa (summer installation), Patrick Henry, Point Loma, UC (summer installation)
- Henry and La Jolla should be online and have received an email from Luz Boxer with next steps.
 - Let the Athletics Office know if this is not the case.
 - Clairemont, Crawford and Point Loma- NFHS is working with these schools site technical contacts to get the cameras online and should be receiving an email from Luz Boxer this week with next steps.
 - Let the Athletics Office know if this is not the case.
 - UC and MMHS should have a June district installation date set.
 - Let the Athletics Office know if this is not the case.
 - Once the district has installed their component, schools/district need to work with NFHS to install the cameras hopefully this summer.
- c. Third Wave Next Steps: Hoover, Kearny, Lincoln, Morse, San Diego, Scripps Ranch, Serra
- All of the principals in the 3rd wave received an email to submit a site discretionary request to jump start the process for district installation.
 - Follow up with principals to make sure this was done.
 - S. Seiders will reach out regarding the camera invoices and what next steps are to order those.
- d. Opportunity for additional cameras

- As a reminder, NFHS lowered their camera prices from \$9000 to \$5000 for 2 cameras.
 - Due to this, schools in the 1st and 2nd wave who already purchased the cameras were offered a 3rd camera for free.
 - Principals had asked if NFHS could provide a 4th camera to provide equity for the baseball and softball fields.
 - NFHS is offering to give our schools 4 cameras for \$10,000.
 - This is at the new rate of \$2500 per camera.
 - The free cameras have to be placed at an athletic facility based on their stipulations.
 - NFHS installation is not free for the additional 2 cameras and they predict would cost around \$1000 each installation.
 - This information has not been relayed back to principals yet from their request at Athletic Council.
9. SDUSD FPM Audit Review Impacts
Information and updates.
- a. SB 1349
- Waiting on final confirmation and approval of the updated SB 1349 template and then will be sending it for completion.
 - Do not complete without the new template.
10. SDUSD Coaching Education
A reminder of the scheduled dates and addition of summer dates.
- a. Wed 5/8, Thurs 5/16, Tues 6/4 at Madison HS, Rm 1002, 4pm
 - b. Summer dates: Wed 6/19, 7/10, 7/17, 8/14, 8/21 at Madison HS, Rm 1002, 4pm
 - c. If there is a need in addition to these dates, contact R. Lardizabal
- Reminder of upcoming dates.
 - Note the addition of the summer dates, which were scheduled at 4pm per AD requests.
 - If there are any issues with these dates or times, contact Ron.
11. SDUSD BOE Resolution Regarding Late Start (Healthy Start) Times and Its Impacts on SDCC
Information and updates.
- a. Huge impacts for athletics beginning in 19/20
- Be aware.
 - Began discussion.
 - b. How do we as a conference want to address this
 - Discussed options.
 - Suggestions were provided.
 - Decided to create a Google Sheet with school site tabs to be sent to ADs.
 - ADs can collect athletic questions and concerns from coaches and school site.
12. SDUSD Athletic Physicals
Reminders and updates.
- a. Reminder to not use the 2018-19 athletic physical packet for 2019-20 physicals
- Reminder for schools not to use anything athletic clearance related from the 2018-19 school next year.
 - b. 2019-20 packets will be released via athleticclearance.com on Sat 6/1
 - As has been done in the past, the new packets will not be available until this date.
 - c. Free physical event at SDHS on Sat 6/1, flyer was emailed on Wed 3/20 ([click here](#))
 - Spread the word to students.
 - d. Athletics Office offer to provide a bus to transport students to event (Hoover/Lincoln)
 - Emailed Principals, VPs and ADs on March 20th offering a bus to the event.
 - April 30th is the deadline.
 - e. Committee met to review AD feedback and created next steps (agenda item 16.e.)
 - Will be discussed in agenda item 16.
13. SDUSD Budget
Information and updates.
- a. Home Campus subscriptions have been paid for 2019-20
- Payment reminders should have been removed from your athleticclearance.com accounts.
 - Do not pay for athleticclearance.com as the subscription has already been paid for 2019-20.
 - b. ArbiterPay process for close out of 2018-19
 - Any remaining funds will follow the same process and roll over in your account to be used for next year.

- Working with ArbiterPay to reimburse your schools for August – December 1099 charges.
- Working with District Finance to reimburse your schools for January – June 1099 charges.
- It is not a lot of money.
 - c. Athletic Trainer close out for 2018-19 and status update for 2019-20
- As a reminder, the last day of school is the last day of athletic trainer service.
- Reminder of the tight timeline with district budget processing deadlines.
- Will request that UCSD sends the June invoices immediately after the last day of school.
- Please submit April, May and June invoices in a very timely manner.
- Based on Athletic Office records, the following schools are currently subject to going over the allocated hours: Kearny, Lincoln, Mission Bay, Point Loma, San Diego and UC. Reminder to have a plan in place to ensure the hours do not go over.
- All schools need to monitor hours carefully to ensure they do not go over as the school site will be charged any overage.
- There may be fewer hours for 2019-20.
 - d. Status of reconditioning process for football helmets and shoulder pads via Riddell
- Riddell shared they were delayed this year due to schools advancing in state playoffs.
- Received all 1st, 2nd and 3rd pick up invoices and they have been processed for payment.
- There are no more reconditioning pick-ups for this year.
 - e. Status of new purchase of football equipment- helmets and shoulder pads
- Will be receiving an email with more information.
 - f. Heads Up Football certification and shoulder pads
- Work with J. Stanley to make sure that all of your football coaches get Heads Up certified.
 - g. BSN status update (handouts will be distributed at the meeting)
- Provided an update.

14. SDUSD HR Process for Getting Your Coaches Hired
Information and updates for 2019-20.

- a. Ensure you have a site system for creating PARS for summer coach hiring
- Need to ensure a system is in place to create summer PARs for coaches.
 - b. Cheat sheets were emails on Mon 4/22 (new paid, new volunteer, returning)
- Emailed out.
- There is a new checklist for school sites.

15. SDCC 2018-19 Blue Book Issues and Concerns
Reminder of deadlines.

- a. Proposed Blue Book changes need to be submitted to the City Conference President by Tues 5/14
- b. City Conference votes to recommend on Tues 5/28, Athletic Council votes to approve on Thurs 6/6
- Just an FYI for any recommended or needed changes.

CONFERENCE COMMITTEE REPORTS(ITEM 16)

16. Committee Reports ([click here](#))

- The Google Sheet and the committee recommendations should have been reviewed prior to this meeting.
 - a. Football (R. Jackson)
- Any questions for R. Jackson regarding the Football committee’s recommendations? No questions.
 - b. Soccer (J. Palacios)
- Any questions for J. Palacios regarding the Soccer committee’s recommendations? No questions.
 - c. Leagues, Schedules & Power Rankings (S. Seiders)
- Any questions for S. Seiders regarding the Leagues, Schedules & Power Ranking committee’s recommendations? No questions.
 - d. Discipline from SDCC (R. Lardizabal)
- Any questions for R. Lardizabal regarding the Discipline from SDCC committee’s recommendations? No questions.
 - e. Home Campus (A. Van Heuven)
- Any questions for A. Van Heuven regarding the Home Campus committee’s recommendations? No questions.
 - f. HSSOC Officials Associations Committee Report (M. Stephenson, S. Giusti)
- No updates.
 - i. School sites need to be prepared based on the cost analysis information from P. Conway

- Reminder to be prepared.
- Contracts won't be finalized until the summer but they don't expect any changes so ADs can plan accordingly once they receive their athletic budget for next year.

ACTION ITEMS (ITEMS 17-18)

17. SDCC Logo Approval

- 1st, 2nd, discussion, vote
- R. Lardizabal 1st, T. Wilson 2nd
- No discussion
- Vote all in favor

18. 2019-20 Winter Leagues ([click here](#))

- Will go to Athletic Council for approval on Thurs 6/6
- Schedules will be reviewed for recommendation on Tues 5/28 (pending Athletic Council approval of the leagues)

- Reminder of the timeline per the Blue Book.
- 1st, 2nd, discussion, vote
- T. McNair 1st R. Lardizabal 2nd
- Discussion notes included below
- Ron, went from 3 to 4 leagues
- League play Friday, January 10th
- 6 team league, no byes, playing every Tuesday/Friday no more Saturdays
- P. Conway question- timelines for next year? Refer to Blue Book committee recommendations
- A. Van Heuven girls wrestling, is it separate, do they have their own league? Not yet, still a first read item, maybe down the road but not there yet
- Is cheer included? No
- **Boys Basketball- All in favor**
- **Girls Basketball- All in favor**
- **Boys Soccer- All in favor**
- **Girls Soccer- All in favor**
- A. Gonzalez why not go into 4 leagues? R. Nixon and P. Conway shared often teams drop out
- **Girls Water Polo- All in favor**
- J. Pisapia what does it take to move down in wrestling?
- Leagues are created by a recommendation from the coaches
- Girls program changing will impact coaches recommendation
- Things will change for the following year
- Serra placed in Western, Serra doesn't agree with this placement
- Girls CIF starts earlier now so the last 2 or 3 duals can't use girls- Clairemont has 11 girls most schools have 2-3
- How do ADs put a system in place to help with non-power ranked sports?
- R. Lardizabal provided a badminton example, 2 leagues and end of year the first and second place team compete against the last and next to last place team in the Western league and the winners of those games go up to Western and non-winners go down
- CIF divisions?
- Team has won 9 or 10 consecutive championships, team needs to change leagues why do we keep them in there, Clairemont has not won the last 5 years
- Poway is D2 in CIF
- Think of wrestling outside the box- lost a dual match against Serra because they forfeited
- But Serra sent a large team to CIF
- Is there another team in Eastern that is able to field a full team?
- **Wrestling 13 in favor 8 opposed** was a close vote, opposed schools: Mira Mesa, Mission Bay, Morse, Coronado, Madison Point Loma, Serra and Christian
- **Moving forward with the recommendation**

ANNOUNCEMENT OF NEXT MEETING/ADJOURNMENT

- City Conference End of Year Luncheon Tuesday, May 28, 2019
 - Will be meeting at the usual spot in Kearny Mesa at 12pm noon.

- A meeting will be conducted so there are items that need to be addressed.

20. Roundtable