



**CITY CONFERENCE MINUTES
ATHLETIC DIRECTORS & ADMIN DESIGNEES
TUESDAY, MAY 2, 2017 – 8:30 AM
SERRA HIGH SCHOOL, ROOM 400**

PRELIMINARY FUNCTIONS.....(ITEMS 1-5)

1. CALL TO ORDERScott Giusti, President
Meeting was called to order at 8:30 AM.
2. SDCC MEMBERS PRESENT:Listed by sign-in order
M. Wells, D. Smola, D. Beezer, M. Diaz, C. Larkin, R. Nixon, K. Butcher, K. Granfield, J. Martin, J. Sachs, P. Conway, M. Desjardins, R. Jackson, R. Peters, R. Lardizabal, J. Palacios, T. McNair, A. Gonzalez, C. Bolton, C. Clark, A. Van Heuven, K. Lowry, T. Wilson, J. Pisapia, J. Arguilez, B. Josten, M. Paredes, S. Giusti and J. Carvajal
Schools not in attendance: Gompers Prep, LJ Country Day, Santa Fe Christian. Excused: St. Augustine
3. Items from CIF (**Attachment #1**).....Scott Giusti, President
Summary of first read/action items from CIF Coordinating Council and Executive Council. (for details see attachment)
#1-The Cambridge School applied for membership to CIF.
#2-2018-19 Football Calendar and Playoff Division Proposal from North County Conference.
#3-Three Year Weighted Average for Football Divisional Placement from North County Conference.
#4-Revision of CIFSDS Bylaw Article 1905 from Grossmont Conference. McNair, Lardizabal and Jackson would like to sit on CIF committee.
#5-Individual Sports Fee Proposal from Commissioner Jerry Schniepp.
#6-CIF Proposed Bylaw Uniform Penalty for Lack of Administrative Oversight.
#7-CIF Proposed New Bylaw 1206 Standardized Number of Contests beginning in 18-19.
#8-CIF Proposed Bylaw 900 – All Star competition.
#9-CIF Regional and State Competitive Equity Playoff in Selected Sports.
#10-Yuma School District was applying to CIF-San Diego.
#11-Emergency Action Plans should be on file at all sites for 17-18..
#12-Grossmont proposed a revision to CIF-San Diego Bylaw Article VII. 1,R,4,B.
#13-Certain transfer language to be removed.
#14-SDCC Baseball Game at Petco Park – Scripps Ranch won against St. Augustine, 7-6, and Mira Mesa won against Kearny, 2-1
Additional - Schools will be informing SDCC President on their cheer selection.
4. President’s MessageScott Giusti, SDUSD City Conference President
See items 5 and 6
5. Approve City Conference Meeting Minutes from 3/7/17 (**Attachment #2**) Scott Giusti, SDUSD City Conference President
Vote to approve City Conference 3/7/2017 minutes – First (Lardizabal) Seconded (Desjardins) Discussion (none) Vote – unanimous Ayes. Minutes approved as given.

PRESIDENT AND DIRECTOR’S INFORMATION ITEMS (ITEMS 6-18)

6. Acknowledgements and Recognition
San Diego City Conference Athletic Director and coach recognition.
 - a. Crawford HS, Cathedral Catholic, La Jolla HS, Mira Mesa HS
Kelcie Butcher – Norm MacKenzie Award, Dave Smola – CSADA President Elect, Ron Lardizabal – CCA,
Aaron Quesnell – CCA
Jack Lococo (Patrick Henry High) – 300 game wins
7. CSADA Conference Review
Information and discussion from CSADA Conference items.
The experience at the CSADA Conference was very memorable. Thank you to the crew that went. Thanks also to Ron Lardizabal and Dave Smola. Next year’s conference will be in San Francisco.
8. San Diego City Conference Blue Book
2017-18 Blue Book is finalized and has been approved by Athletic Council.
 - a. Co-Champions (**Attachment #3**)-Compromise should give everyone what they want. Approved by Athletic Council.
It is finalized and in the Blue Book.
 - b. Discussion on admin supervision for 2017-18 (**Attachment #3**) - This was revised and approved by Athletic Council.
A home team event beginning at 5:30 or later must have a certificated person supervising. If not an administrator,

the certificated person supervising must be listed, in writing, as the designee for the principal. Supervising staff cannot do another duty at a game when assigned as the administrator's designee.

- c. 2017-18 Blue Book review, forms, and processes (training TBD) - Looking for an optional meeting date to review the new Blue Book and be trained on the new forms. Will send out the date when it is determined. Bring anyone from your site that you feel would benefit from attending. You are responsible for knowing and following the new Blue Book procedures. CIF Home and VNN will also be included in this training.

9. Schedules

Discussion of scheduling, calendars, and concerns for athletic seasons.

- a. Waiting on CIF to complete winter division rankings then will create leagues. Taking a little longer as they convert to 3-year. As soon as we receive them we will get them out to you and the group will vote.
- b. Discussion on M & W Basketball in 2017-18. Varied opinions on the separation of B/G basketball. Principals would like a proposal/options. Getting league reps together to come up with solutions. Pulling B/G league reps to discuss schedules once leagues are set.
- c. Impacts with regards to the SDUSD start date of 2018-19 via Calendar Committee possible recommendation. 14-12 vote to a post-Labor Day start for 2018-19.
- d. Fall 2017 schedules are posted on the website and any changes must follow the 2017-18 Blue Book process. The new Blue Book is in effect, so any changes to league schedules need the form completed. This will be closely monitored. Forms must be used.

10. Financial Items

Discussion of next steps and impacts for the following financial items.

- a. Gate recaps from Football, Basketball and ASB Cards –Recaps are being reviewed and will share data with principals, VPs and ADs when analyzed. There was not a huge drop in football. The \$1 light fund was no longer collected.
- b. Athletic funding: coaching unit minimum alignment, future model of funding
- c. Currently, no notification of any reductions to athletic budgets. Future years may be impacted due to cheer, SDEA, etc. We need to examine and be ready and flexible for future years.
- d. Athletic Trainer status update for 2017-18. Athletic trainers will be approved for the 2017-18 school year on June 27 for August 1 availability. 22 hours a week for a designated amount of weeks will be paid by District. Sites can pay up to an additional 7 hours per week. All trainers will be paid the same rate. UCSD is looking for an electronic system. Trainers are invited to attend Petco Park May 11 (1:30 PM) event offering underground and medical tours of the park.
- e. SDUSD is looking at Arbiter Ref Pay as a possible option (**Attachment #4**) Cathedral High is currently using an arbiter ref payment system.
City Conference input – 13 yeses and 3 nos

11. Athletic Physicals

Reminders and upcoming options for sites.

- a. SDUSD sites should not use the 2016-17 athletic physical packet for 2017-18 physicals.
- b. 2017-18 athletic physical packets will go live on AthleticClearance.com on Monday, June 5th.
- c. SDUSD agreements with UCSD and La Maestra Community Health Centers. An inquiry will be made later as to how many students from what schools participated.
- d. SDUSD free physical event Saturday, June 10th at Hoover HS. UCSD will have a flyer made for us and Athletics Office will be sending out this week. Information (history/parent signatures, etc.) must be completed prior to coming for physicals or the physical cannot be performed. Kelly Granfield is our designee.

12. Athletic Periods During the School Day

*Discussion on developing athletic teaching options for certificated coaches (**Attachment #5**)* The Board approved this last Tuesday. This is the first step in getting on-campus coaches back that was lost 7 years ago. This applies to certificated staff on campus with a single subject credential that are coaching a sport. Those teachers can now have an athletic period with a form that the principal fills out. The form must be completed yearly and submitted to the Athletic Dept. office who will then work with Human Relations Dept. and upon completion, the form will be returned to the school site. Athletic Council will receive the information at their next meeting.

13. Media and Vendors

Gauge interest in City Conference meeting presentations and utilization at school sites. Members agreed that presentations could be conducted at the last 5 minutes of the regular meetings and members interested could stay after

the meeting for more information. It was mentioned that there may be times when the City Conference President views something that needs to be included at the meetings but it would be limited.

- a. NFHS School Broadcast – no cost to broadcast your games. The people watching the broadcast would pay. Will be discussing with CIF first.
- b. Livescore – (free application) Jorge Palacios uses and is happy with this application. CIF says there needs to be a backup. CC President will look into this.
- c. VNN/Home Campus update – VNN/Home Campus clearances will go live on Monday, June 5th.

14. Cheerleading

Information and updates.

- a. Summary of the May 1st CIF meeting – (#1 sideline cheer, #2 competition cheer) Prior to January 2018 event, if sideline cheer goes to an earlier competition they will be moved to competition cheer from sideline cheer if they are CIF sanctioned competitions. Competitions cannot be held on Sunday if in CIF. Cheer will be added into the CIF dues costs if a school goes to competition or stunt cheer.
- b. Specialized training for SDUSD coaches – Cheer coaches must attend the District's coaching education class. Checking the costs on the NFHS website for a cheer safety course.
- c. Costs associated with cheer – to be researched
- d. Status of SDUSD – still considered sideline cheer for 2017-18 school year.

15. Football

Information and updates.

- a. Heads Up Football training for 2017-18 and recertification for 2018-19 Last year we were at 99% complete for football coaches trainings. We are entering into an agreement with Heads Up Football again this year as this is something our District, Legal Dept. and H/R believe we need to do. Your coaches will need to take all four courses again this year only. (*Blocking, Tackling & Equipment Fitting, Concussion in Sports, Sudden Cardiac Arrest and Heat Illness Prevention*). We are working with Heads Up to have courses for coaches in future years be a recertification course. We are working with the Sweetwater, Grossmont Districts and CIF to Information coming regarding PSC's training at a one-day clinic on May 20th. Send a PSC representative from your site. District and CIF is in support of this and is district funded for all your football coaches.
- b. Helmets and shoulder pad reconditioning status as well as funding for sites – Athletics Dept. office has purchased new shoulder pads and they will be distributing to schools based on the following:
1-schools that have football staffs completely Heads-Up Football certified prior to May 25. Send football coach names to Janice Carvajal.
2-if there are left over shoulder pads after #1, then looking at site attendance at all pre/postseason meetings, not just football. Advising ADs to put a new process of checking sport equipment in/out for coming year.
- c. UCSD resident doctors at football games – A partnership is being created with UCSD in having residents at school football games. More details to follow. Hoping to assign a resident to each school for each game.

16. Coaching Education

Information and updates.

- a. 2017-18 dates: May 8, 17, & June 12 in Madison HS Room 1002 4pm, July 11 & August 1 location and time TBD
- b. Cheerleading most likely included next year. Athletic Dept. will fund two cheer coaches per school for NFHS Fundamentals of Coaching courses. (\$50 each)
- c. What about non CIF items like surfing, rugby, etc. will remain site funded. Send Ron Lardizabal an email if there is something you would like to be covered at the coaching education classes.

17. Misc.

- a. CIF Census and SB 1349 – All in for SDUSD, great job! The SB1349 form used last year needs to be updated for this year and sent to Scott Giusti. After reviewing, he will notify you to post on school website. A copy will be kept in the Athletics Dept. office for history.
- b. SDUSD Middle School Track Intramurals @ La Jolla High School, Saturday, May 6th Six or more middle schools participating.
- c. Spring Postseason Meeting Monday, May 22nd @ OLP 6pm – reminder of meeting. Parking available in the structure.
- d. FCBarcelona Partnership with SDUSD – Big partnership (news release handout)
Next week SDUSD has a new partnership with Spain's FC Barcelona. It will be housed at Bell Middle on the new field for now. Coaching clinics will be optional for our coaches to come to. Routine visits to middle and elementary schools to teach skills of soccer to our students will be offered. San Diego and New York are the only two cities in the US. Kudos to Stacey Seiders for getting this partnership set up.

- e. 2017-18 Multi-Campus Agreement – very few students (approx. 8) still eligible (grandfathered-in) to participate. Names of those eligible will be sent to sites.
- f. Badminton Bus – fees for the bus are able to come out of Badminton City Conference tournament fees that were not used at the tournament.

18. Roundtable

Reminder of April 19th email regarding field turf maintenance.

HSSA Awards, 8:30 AM, May 15th – ensure student pictures are in uniform if not using senior picture. AD and administrators are guests. Parents are asked for a \$10 donation at door. Arrive early (7:30) and save a table. SDCC picture taken at podium at 8:20. Ron Lardizabal will send an email.

Kelcie Butcher will send an email regarding Google spreadsheet on patches, etc.

CPR class will be held at Pt. Loma High on May 13, 9 AM.

CONFERENCE COMMITTEE REPORTS (ITEMS 19-20)

19. Committees as Directed by Athletic Council

Review steps and status of implementation of the 2017-18 incoming 9th grade probationary periods.

- a. Athletic Probationary Period Contract (**Attachment #6**)-This is now formally approved as a pilot. A representative from each site needs to meet with the parent and student to complete paperwork and submit to Athletic Dept. office. (Rm 2140) Please make sure this meeting happens and that there is follow-up and the coaches are aware that these students are on probation. Once approved, ensure student is followed up to increase success as it will count in data even if student does make team. This is a privilege, not a right. Need to make sure students do better even after school year and not just when they are in sports.

20. Any Other Committee Reports

ACTION ITEMS (ITEMS 21-23)

21. San Diego City Conference Wrestling Start Time Proposal Submitted by J. Sachs (**Attachment #7**)

Motion to approve wrestling later game start time proposal at 5 PM for the 2017-18 season. 1st=Granfield, 2nd=Jackson, **Discussion**=Majority of games don't start on time. Per judges, 1 hour window before start time or can be forfeit. 1 hour before start after weigh ins. Later start time would add in this not happening. Set-up takes time. 3:30 set up needed with 5:00 PM game start. There are problems with basketball practice times. Has a domino effect with other sports wanting later start times. All wrestling coaches voted unanimously for later start. 1.5 hour set up for mats and cleaning. Push back to 4:30 start.

VOTE: YESES=16 NOS=4 ABSTAINS=1 ABSENTS=1

Motion passed to go forward to Athletic Council for approval.

22. San Diego City Conference Fines (**Attachment #8**)

- a. Pre and Postseason Meetings
- b. CIF Advisory Committee Meetings
- c. Proposal

Motion proposed to fine for non-attendance at pre/post sports meetings. 1st Lawson, 2nd Desjardins

Discussion= Money fines could go through SDCC membership dues.

Option #1 VOTE: YESES=2 NOS=19 ABSTAINS=0 ABSENTS=1

Option #2 VOTE: YESES=1 NOS=20 ABSTAINS=0 ABSENTS=1

Option #3 VOTE: YESES=18 NOS=3 ABSTAINS=0 ABSENTS=1

Option 4 VOTE: YESES=0 NOS=21 ABSTAINS=0 ABSENTS=1

Motion for monetary fines Option #3 passed to go forward to Athletic Council

23. San Diego City Conference President Election

Motion to vote for SDCC President for 2017-18 school year. **Nominations:** Scott Giusti (There were no other nominations) 1st Lardizabal, 2nd Desjardins, **Discussion**=None

VOTE: YESES=21 NOS=0 ABSTAINS=0 ABSENTS=1

Motion passed for Scott Giusti to be San Diego City Conference President for 2017-18 school year to go forward to Athletic Council.

ANNOUNCEMENT OF NEXT MEETING/ADJOURNMENT

24. Tuesday, June 6, 2017, 11 AM

- a. End of Year Meeting to be held at the Clairemont Filippi's Restaurant Meeting Room. Agenda will be sent.
- b. Winter league vote – principals do not like electronic voting via email.

25. Meeting adjourned at 10:50 AM