



**CITY CONFERENCE MINUTES
ATHLETIC DIRECTORS & ADMIN DESIGNEES
TUESDAY, SEPTEMBER 21, 2021 – 8:30 AM
CANYON HILLS HIGH SCHOOL**



PRELIMINARY FUNCTIONS.....(ITEMS 1-3)

Meeting was called to order at 8:30AM.

SDCC MEMBERS PRESENT:Listed by school alphabetical order
J. Pisapia, D. Smola, D. Mitchell, V. Carrington, S. Thomas, A. Nowak, K. Butcher, V. Stahley, M. O’Kelley, J. Sachs, A. Quesnell, L. Romanowsky, D. Fai, R. Peters, R. Jackson, J. Fowler, R. Lardizabal, J. Palacios, M. Lincoln, T. McNair, A. Gonzalez, K. Soares, C. Clark, R. Matuk, M. Diaz, C. Hord, P. Coover, T. Wilson, M. Haupt, A. Villalobos, D. Asuncion, R. Marquez, S. Giusti, S. Seiders, S. Hopgood, K. Escriba, D. Gildehaus, and J. Stanley.
Schools not in attendance: Coronado

1. President’s Message.....Scott Giusti, City Conference President
 - a. 2021-22 Blue Book, leagues, schedules are all posted to the sdcityconference.com website
 - Information was shared that everything for this year is final and posted on the San Diego City Conference website.
 - Reminder was shared to submit the change form if contests switch times.
 - b. Review Athletics Overload to stay updated ([click here](#))
 - Reminder was shared to check the Athletics Overload.
 - Information was shared to request if new people need to be added.
 - OLP introduced the new AD, Kevin Soares.
 - c. Updates from meeting with Commissioner Heinz
 - If schools are having to forfeit a game due to it being covid related, it is not a forfeit. However, if schools have played a contest, that means the season started, but the opponent cannot play due to injury, it is then a forfeit.
 - Logan Memorial Education Complex will be applying in the future to play sports.
 - CIF is aware that there is interest for the request for the transferred data to be published and is looking into it.
2. CIF Message.....CIFSDS Representative
 - a. NFHS Rule Books & CIF Courtesy Cards
 - Shared that rule books were brought in to the meeting and some spring sports rule books are missing, but will distribute as they come in.
 - Shared to let CIFSDS know if schools did not receive courtesy cards.
 - b. CIF Symposium
 - Reminder was shared to sign up to attend the symposium.
 - Program will be available.
 - c. Data Transfer Information ([click here](#))
 - Shared that the legal department at State level is looking into it.
 - Shared where the school sites report scores on the CIF website:
<https://docs.google.com/spreadsheets/d/1dBeiKNQF4MeYS692dnfGafaArY6t6QKt1mFipsgGuMU/edit#gid=0>.
 - d. Additional CIF Items
 - Information was shared that masking for all indoor sports must be required. Girls volleyball is the only indoor sport in the fall season.
 - Wrestling is currently being considered a choking hazard for masks and athletes must be tested every week even if athletes are vaccinated. Basketball is not considered a choking hazard at this time and therefore athletes must wear masks.
 - Football Advisory Committee is discussing reducing the minimum contests, and more info to come.
 - Cheer championships are on December 4, 2021, location is TBD.
 - The website to enter the result is on CIF website.
3. Approve City Conference Meeting Minutes from 8/24/21 ([click here](#))
 - 1st by J. Pisapia, 2nd by D. Fai, no discussions, no oppositions, no abstentions, approved unanimously.

PRESIDENT AND DIRECTOR INFORMATION ITEMS.....(ITEMS 4-13)

4. SDCC Football
 - a. Tickets: SDUSD GoFan status update and Non-SDUSD schools
 - No non-SDUSD schools have changed.

- Update was shared that Mira Mesa, Morse and Point Loma need to add the link to “More” tab.
 - San Diego and Scripps Ranch need to add GoFan on the websites.
5. SDCC Addressing COVID Impacts/Protocols
Schools will share the different rules they need to follow for different schools in our conference.
- a. San Diego Unified ([click here](#))
- Link was shared to follow the protocol.
 - b. Non San Diego Unified
 - Saints shared that Mesa has a very strict protocol, please share the protocol with your community.
 - HTHSD is still not allowing fans.
 - c. SDUSD supervision vs SDCC supervision
 - Information was shared that SDUSD is more restrictive because of the mask mandate.
 - d. SDUSD concessions, masks, vaccinations, supervision
 - Shared that mandate vaccination may be in place by winter.
6. Items From Previous Meeting
Follow up and status updates on issues and concerns.
- a. SDCC Impacts from the SDUSD BOE Resolution Regarding Late Start (Healthy Start) Times ([click here](#))
 - Question was asked to share any impacts with the healthy start.
 - Madison shared that they received lots of complaints from parents, covering the teachers who are out to get subs, and lots of kids missing classes/multiple periods.
 - Shared that lots of teams do not have lights for soccer in winter, and athletes may miss 3 periods.
 - Mission Bay shared concerns that they have to share fields between football and field hockey and raising safety concerns. 4 soccer teams on the same field at the same field, and on the game days, practice will need to move to grass field, but no lights.
 - There are complaints from parents that students don’t have enough time to complete homework.
 - b. SDUSD/AAU Partnership
 - Shared that AAU membership and partnership expired on 8/31.
 - More info to come.
 - c. SDUSD Facility Rentals
 - Shared that there is confusion about the facilities fees, but the fees should all be the same as what was shared in the training provided by District Rentals on 8/24.
 - d. SDUSD 2021-22 Grading Period and Probation Doc
 - Shared that it will be covered in the compliance item 10.
 - e. SDUSD ATVantage
 - N/A
 - f. SDUSD HR Getting Your Coaches Hired Google Document
 - Shared that it will be covered in the compliance item 10.
 - g. SDUSD 6th Period Athletics: Status update on Challenges and benefits
 - Shared that it will be covered in the compliance item 10.
 - h. SDUSD Pixellot Cameras: status update, test cameras, clocks and scoreboards prior to contests, etc.
 - Updates on school sites were shared.
7. VNN Athletic Websites, SDCC Website, SDUSD Athletics Website
Status update.
- a. Review the websites to see if there is additional information that would be beneficial
 - ADs shared that it should sync rosters, needs to be smooth transitions.
 - A request was made for the calendar to be downloadable.
 - Athletics Office will reach out to VNN.
 - b. Contact Jayson Jones jjones@vnnsports.net 801-946-6596 if you need any website help or support
 - Shared to contact VNN rep if needed.
8. Financial Items
Discussion of next steps and impacts for the following financial items.
- a. SDCC 2021-22 membership fees & fines to be invoiced to sites in September
 - Information was shared that the invoice has been emailed to schools that need to pay and the payment is due on September 30th.
 - b. Know the allocated amount, create a budget that matches, and monitor for accountability

- Reminder was shared to monitor budgets.
 - c. SDUSD [Athletic Resource Allowable Expenses](#)
- Link was shared to reference the allowable expenses.
 - d. SDUSD New 2021-22 ArbiterPay spreadsheet ([click here](#))
- Link was shared got the new ArbiterPay spreadsheet to use for 2021-22.
 - e. SDUSD 4% raises to coaching salaries per SDEA contract and how that will be dealt with
- Information was shared that the 4% raise was approved on 9/14.
 - f. SDUSD [Athletic Finance Flow Chart](#) to assist with understanding and following the district process
- Link was shared with the flowchart of the district athletic finance process.
 - g. SDUSD Extended day unit timecard matching extended day unit grid ([click here](#))
- Link was shared that the Extended Day Circular is available.
 - h. SDUSD Reminder of BSN Sports BOE approved agreement benefits ([click here](#))
- Reminder was shared to use BSN Sports to be able to get and use buy back rebate bucks through BSN.
 - i. SDUSD FYI the District Finance team has shared that for Resources 00020 and 00021, schools can **also** process athletic expenses using the normal district purchasing process, i.e. ERO, PCard throughout the year. This is an added option on top of the ASB clearing account process that would hit district resources directly and take longer
- Shared that nothing has changed and this is just another option being added if wanted/needed.

9. SDCC Meeting Attendance for 2021-22

Status update on all parties attending the appropriate meetings.

- Reminder was shared to plan accordingly to attend the meetings and review the attendance for all meetings.
 - a. Meeting dates are posted on the SDCC website under Resources>Athletic Calendar so you can plan accordingly
- Reminder was shared that the meeting dates were posted on the website.
 - b. SDCC Pre and Postseason Coaches Meeting attendance ([click here](#))
- Link was shared and asked to check the attendance for each sport.
 - c. City Conference attendance ([click here](#))
- Link was shared to check the attendance.
 - d. Athletic Council attendance ([click here](#))
- Link was shared to check the attendance.

10. SDUSD Compliance Week (email sent by S. Giusti on Mon 9/13 10:19am)

Checking in on compliance items.

- HR Google Sheet, reminder was shared to enter all coaches' information on the Google Sheet.
- Probationary period Google Sheet, shared that the Athletics Office is monitoring the Google Sheet weekly.
- Reminder was shared that the due date for Athletic Extended Day Unit Grid and Non-Athletic Extended Day Unit Grid is September 30th.
- Reminder was shared that the COVID 19 Vaccines for Sports need to be updated by Leads.

11. SDUSD AD Handbook ([click here](#))

Checking in on the working document.

- Reminder was shared to let the Athletics Office know if any updates are needed.

12. SDUSD Coaching Education

2021-22 Dates for the coaching education courses:

- Information was shared that the Coaching Ed. class is @5:00PM at Madison HS, Room 1002 and scheduled on Wed 10/6, Wed 10/20, Wed 11/3, Mon 11/8, Mon 12/13, Tues 1/11, Tues 1/25, Wed 2/2, Tues 2/9, Tues 4/16, Tues 4/26, Tues 5/10, Tues 6/7
- If there is a need in addition to the dates below, contact R. Lardizabal and J. Stanley.

13. Resources

A reminder of available resources to reference when needed.

- Available resource links that are intended to be easy to use when needed.

SDUSD Athletics Website	SDCC Website	CIF Website	CIF Master Calendar
Athletics Calendar	SDCC Blue Book	CIF Playing Matrix	CIF Advisory Mtg Dates
SDUSD Grading Periods	CIF Green Book	CIF Sit Out Period Dates	CIF Max Contacts

CONFERENCE COMMITTEE REPORTS.....(ITEMS 14-16)

14. #CoachesForRacialEquality

- Gear will be available for SDCC to promote.
- Shared that within the next weeks, there will be information added to school sites' athletics websites.

15. Create Committee to look at a proposed conference fee structure increase (Symposium, officials for SDCC Tournaments)

- Fee increases – wrestling has requested more tournament money, officials fee increases, HSSA will be asked for 3 year commitment, CIF symposium fee increase, etc.
- Proposing to have 7 people with experience to serve the committee and the purpose of committee is to look at things like what conference insurance would cost, membership fee increase, etc.

16. AD Standardized Job and Compensation (*Current status and next steps, R. Lardizabal*).

- R. Lardizabal shared a reminder of what was needed from fellow athletic directors.
- R. Lardizabal shared his plan was to send the proposal to the Athletics Office by 10/1.

ACTION ITEMS.....(ITEM 17)

17. N/A

ANNOUNCEMENT OF NEXT MEETING/ADJOURNMENT

18. Tuesday, October 19, 2021 8:30 AM at Canyon Hills HS

- Information was shared about the next meeting.

19. Roundtable

- Requested to update Twitter and Facebook accounts.
- New Athletics & PE office staff, D. Gildehaus and K. Escriba, are introduced.
- Middle School Intramurals Athletics should be coming by end of this year, to Jan/Feb. Looking to have a Middle School Intramurals Coordinator. Model would be similar to Sweetwater district.
- The Student Equity Ambassadors are recruiting if there are any student athletes interested or who would be good to serve in this role.

20. Meeting Ends

- Meeting adjourned at 10:19AM.