

INDEPENDENT SCHOOL DISTRICT #775 SCHOOL BOARD MINUTES

Independent School District #775
KMS Public Schools
Monday, January 8, 2018

Regular Meeting
Board of Education
7:30 p.m. KMS HS Board Room

Members present: Jeremy Winter, Amber Doering, Pam Mansfield, Steve Collins, Harmon Wilts, Tom Walsh and Martin Heidelberg Members absent: Phil Hauge

Also present: Ted Almen, Annette Fernholz, Chris Ziemer, Sandy Baker, Jeff Keil and Ted Brown.

Chairman Tom Walsh called the meeting called to order at 7:30 pm. The Pledge of Allegiance was recited.

Motion made by Harmon Wilts and seconded by Jeremy Winter to approve the January 8, 2018 school board meeting agenda. Voting aye: Unanimous. Motion carried.

Motion made by Pam Mansfield and seconded by Amber Doering to nominate Tom Walsh as School Board Chair. Motion made by Harmon Wilts and seconded by Pam Mansfield to conduct a unanimous ballot. Voting aye: Unanimous. Motion carried.

Motion made by Harmon Wilts and seconded by Pam Mansfield to nominate Steve Collins as School Board Vice-Chair. Motion made by Harmon Wilts and seconded by Pam Mansfield to conduct a unanimous ballot. Voting aye: Unanimous. Motion carried.

Motion made by Steve Collins and seconded by Pam Mansfield to nominate Harmon Wilts as School Board Clerk/Treasurer. Voting aye: Unanimous. Motion carried.

Public Comment. None.

Motion made by Jeremy Winter and seconded by Pam Mansfield to approve the minutes of the December 11, 2017 board meeting. Voting aye: Unanimous. Motion carried

Motion made by Jeremy Winter and seconded by Steve Collins to approve payment of the bills. Roll Call: Winter, Mansfield, Doering, Wilts, Collins and Walsh. Voting aye: unanimous. Motion carried

Motion made by Steve Collins and seconded by Pam Mansfield to approve electronic payment of bills. Voting aye: Unanimous. Motion carried

There were no gifts and donations to report.

Chris Ziemer of ICS Consulting led the POC report with updates on the KMS Elementary School cafeteria project. Bids were received on December 20, 2017 with 8 competitive bidders. Recommended for the building and renovation project are KUE Contracting to add on a kitchen area, renovate the existing area and increase seating capacity. Project alternatives were presented as 1. Ceramic tile on the kitchen walls, 2. Lighting fixture types, 3. Additional foodservice equipment. Construction is scheduled to begin in March with some needs for temporary freezer/cooler areas. Some abatement will be completed by IEA for ceiling, window mastic and floor tile.

Motion made by Pam Mansfield and seconded by Jeremy Winter to approve the elementary cafeteria project base bid with project alternatives 1 & 2 and hold on alternative 3. Voting aye: Unanimous. Motion carried.

Motion made by Amber Doering and seconded by Jeremy Winter to approve the Kerkhoven Banner as the official newspaper. Voting aye: Unanimous. Motion carried.

Motion made by Harmon Wilts and seconded by Steve Collins to keep the existing bank depositories of Financial Security Bank, Liquid Asset Fund and Citizens Alliance Bank. Voting aye: Unanimous. Motion carried.

Motion made by Amber Doering and seconded by Pam Mansfield to set the meeting date as the second Monday of each month and the time 7:30pm. Voting aye: Unanimous. Motion carried.

Motion made by Harmon Wilts and seconded by Steve Collins to set board compensation at \$60.00 per meeting with \$10.00 additional for chair. Per diem contribution to special needs and scholarship to the amount of three meetings salary per board member. Voting aye: Unanimous. Motion carried.

Committees were then appointed.

Negotiations Committee: Steve Collins, Tom Walsh and Jeremy Winter,
Meet & Confer/Calendar Committee: Amber Doering, Steve Collins and Jeremy Winter,
Activities Committee: Harmon Wilts, Pam Mansfield and Jeremy Winter,
POC Committee: Steve Collins, Pam Mansfield and Tom Walsh,
Strategic Planning Committee: Harmon Wilts, Phil Hauge and Amber Doering,
LCTN Representative: Jeremy Winter

Motion made by Harmon Wilts and seconded by Amber Doering to delegate electronic funds transfer authority to Martin Heidelberger and Annette Fernholz. Voting aye: Unanimous, Motion carried.

Ted Brown presented the high school agenda of Relco working with the Ind Tech welding students teaching the students to weld stainless steel and working on a prototype grill. Registration guidebook, classes and spaces for FY19, Snow week activities the week of February 26 and the MASSP conference. Jeff Keil presented the elementary agenda of the Prairie Woods field trips Jan 31-Feb 2, Minnesota Winter Walk to School, Grant writing for Reading, Math and Literacy corps and the Elementary MESPA Conference.

There were no personnel items. The board reviewed the January 3, 2018 enrollment.

Mr. Heidelberger mentioned the staff development committee representative and MSHSL school rep positions. Tom Walsh appointed Amber Doering as the staff development rep and Pam Mansfield the MSHSL league rep. Projects completed recently were wall padding in front of the elementary stage and backboard areas, the HS Science, Art and FACS room retrofit light fixtures to LED with plans to retrofit the commons area summer 2018.

Mr. Heidelberger informed the board that school nurse Jana Smith and he had met with the Epilepsy Foundation of MN regarding the SSS Seizure, Smart, School program. Further outreach plans are for staff training on epilepsy and seizures during the fall in-service. Board Members and Mr. Heidelberger

will attend the MSBA Leadership Conference this Thursday. The school counselor long-term substitute position will be brought forward in the future.

Jeremy Winter mentioned that he had been questioned about athletic fees and updating of grades. Board members briefly discussed a staff member request to research Schoology and the school board meeting time in the policy manual will be updated. Pam Mansfield mentioned that she as a representative of the activities committee and Mr. Heidelberger had met with parents regarding JO volleyball and the sports atmosphere. Harmon Wilts had met with the city of Kerkhoven regarding the ballfield fence. Fencing projects to be finished for this year would be the ballfields in Kerkhoven and Murdock. He also brought up concern of liability regarding the therapy dogs in the school. They need to remain on leashes and with the owners. Tom Walsh asked Mr. Keil about the board members serving elementary school lunch on February 14 and that the High School career fair will be held on April 6.

Meeting adjourned by Chairman Walsh at 8:50 pm

Clerk, ISD #775