

## INDEPENDENT SCHOOL DISTRICT #775 SCHOOL BOARD MINUTES

Independent School District #775  
KMS Public Schools  
Monday, July 10, 2017

Regular Meeting  
Board of Education  
7:30 p.m. KMS High School

Members present: Steve Collins, Jeremy Winter, Pam Mansfield, Philip Hauge, Amber Doering, Tom Walsh, Harmon Wilts and Martin Heidelberg. Members absent: none.

Also present: Annette Fernholz, Ted Almen, Alison Nelson and Fran Clark.

Chairman Tom Walsh called the meeting called to order 7:35 pm. The Pledge of Allegiance was recited.

Motion made by Steve Collins and seconded by Jeremy Winter to approve the July 10, 2017 school board meeting agenda with the addition of a presentation of a retirement bell and activities facilities report. Public Comment. None

Motion made by Harmon Wilts and seconded by Phil Hauge to approve the board minutes of June 12, 2017. Voting aye: Unanimous, Motion carried.

Motion made by Harmon Wilts and seconded by Jeremy Winter to approve payment of the bills. Roll Call: Winter, Hauge, Mansfield, Doering, Wilts, Collins and Walsh. Motion made by Steve Collins and seconded by Pam Mansfield to approve electronic payment of bills. Voting aye: Unanimous, Motion carried.

Chairperson Tom Walsh presented Fran Clark with a retirement bell for her years of service. Martin Heidelberg and Alison Nelson presented a facilities activity proposal for how spaces are reserved, communication, protocols, weather cancellations and a variety of topics for the use of spaces.

Martin Heidelberg led the POC report of a meeting held in Murdock with a walkthrough and proposals for the elementary kitchen. The committee brought forward a recommended proposal to the board and reviewed financial options. Motion made by Jeremy Winter and seconded Pam Mansfield to approve the elementary kitchen proposal. Voting aye: Unanimous, Motion carried.

The board reviewed a proposed contract by ICS Consulting for Chris Ziemer to move ahead with the elementary kitchen project as project manager. Motion made by Harmon Wilts and seconded by Pam Mansfield to approve the ICS Contract. Voting aye: Unanimous, Motion carried.

Clerk Harmon Wilts opened bids for milk, bread and LP for the 2017-2018 school year. Motion made by Jeremy Winter and seconded by Steve Collins to accept the Kemps milk bid. Motion made by Amber Doering and seconded by Pam Mansfield to accept the PanOGold bread bid. Motion made by Jeremy Winter and seconded by Pam Mansfield to accept the Dooleys Petroleum LP bid. Voting aye: Unanimous, Motion carried.

Martin Heidelberg presented the Food and Nutrition lunch equity requirements regarding student lunch prices. Motion made by Harmon Wilts and seconded by Amber Doering to increase Elementary lunch from \$2.25 to \$2.35 and High School lunch from \$2.50 to \$2.60. Breakfast prices to remain at \$1.25 for elementary and high school breakfast, and adult prices addressed when the adult pricing is released. Voting aye: Unanimous, Motion carried.

The board reviewed Participation and Gate fees for athletic events. Motion made by Steve Collins and seconded by Jeremy Winter to leave participation and gate fees at the current admission prices of \$4.00 per student, \$6.00 per adult, family pass \$100.00, adult pass \$50.00, adult 10-punch pass \$40.00. Participation fees of \$50.00 for senior high and \$30.00 for junior high, \$150 for senior high gymnastics and \$90 for junior high gymnastics, \$300.00 family cap. Voting aye, Unanimous, Motion carried.

Motion made by Steve Collins and seconded by Pam Mansfield to approve a teaching contract for Kelli Rath as High School Special Education teacher. Motion made by Steve Collins and seconded by Phil Hauge to approve the hiring of Lynette Thelen as High School English teacher, Motion made by Amber Doering and seconded by Jeremy Winter to approve the transfer of Nicole Reich from preschool to Kindergarten teacher. Motion made by Amber Doering and seconded by Pam Mansfield to approve leave for Kristi Hengtgen on or around the end of September. Voting aye: Unanimous, Motion carried.

The board discussed substitute teaching prices but made no change as of this time. Mr. Heidelberger informed the board of the High School handbook update of adding the midterm eligibility criteria.

Motion made by Harmon Wilts and seconded by Phil Hauge to approve the following policy updates: MSBA Policy 533 Wellness, Policy 534 Unpaid Meal Charges, Policy 102 Equal Educational Opportunity, Policy 402 Disability Nondiscrimination and Policy 902 Use of School District Facilities and Equipment. Voting aye: Unanimous, Motion carried.

Motion made by Phil Hauge and seconded by Steve Collins to approve the 2017-2018 Minnesota State High School League membership renewal. Motion made by Harmon Wilts and seconded by Jeremy Winter to approve Martin Heidelberger as the LEA Local Education Authority Representative for 2017-2018. Voting aye: Unanimous, Motion carried.

The board reviewed the Audit Letter of Engagement received from Conway, Deuth & Schmeising and Minnesota Rural Education Assn (MREA) membership renewal. Motion made by Steve Collins and seconded by Harmon Wilts to approve CDS for the FY17 audit. Motion made by Steve Collins seconded by Harmon Wilts to approve the MREA 2017-18 renewal. Voting aye: Unanimous, Motion carried.

Mr. Heidelberger presented the ten-year Long-Term Facilities Maintenance Expenditure Plan, Revenue Projections and Statement of Assurances. Motion made by Jeremy Winter and seconded by Steve Collins to approve the LTFM plan and Statement of Assurances. Voting aye: Unanimous, Motion carried.

Mr. Heidelberger informed the board of upcoming changes with the district moving to the timeclock plus timeclock system for tracking of employee hours and leave time.

Mr. Heidelberger reported that the negotiations committee had met with principals Jeff Keil and Ted Brown regarding past and current contracts. Motion made by Harmon Wilts and seconded by Jeremy Winter to approve the contract for Ted Brown for FY1517 and FY1719. Voting aye: Unanimous, motion carried.

Jeremy Winter brought forward communication from a candidate for teaching positions and communication with parents about athletics, activities and events by email, text and messaging. Harmon Wilts thanked the principals for checking in during the summer. He also mentioned the city/school ball field and the need to discuss this together with the city. Jeremy volunteered to assist Harmon. Tom Walsh brought information from the SWWC regarding their calendar and programs. Meeting adjourned by Chairman Walsh at 10:00 pm