

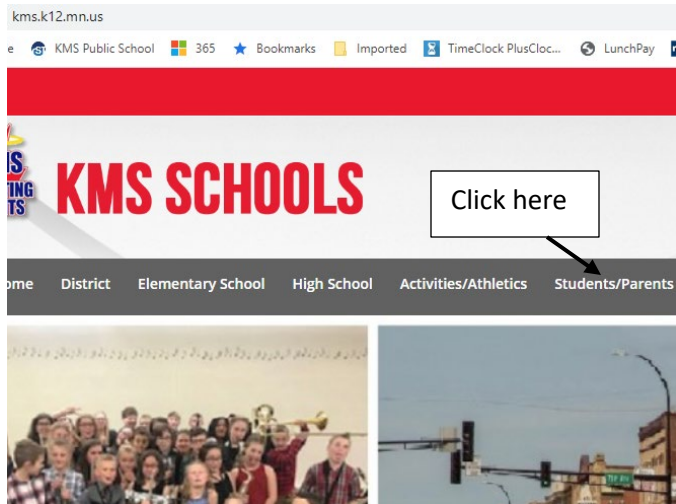
If you are a **new family with a new student** and **do not have a JMC Parent Portal family account** in our JMC Student System, please contact KMS Public Schools at 320-264-1411, KMS Elementary at 320-264-5021, KMS High School at 320-264-1922 for new family username and password to begin the registration process.

If you are a **family with an existing JMC Student System Parent Portal Account** and are **adding another student** such as a kindergarten through Grade 12 student continue with the instructions listed below. If you cannot remember your username or password, please contact KMS Schools for assistance.

# Instructions for 2020-2021 KMS School Registration

## Step #1

Log on to JMC Parent Portal by going to the KMS school website (www.kms.k12.mn.us)>Students/parents tab then down to parent portal.



## Step #2

Select school year 2020-2021 from the drop down menu and enter the username and password assigned to you. Click log in. Call 264-1922 if you do not have that information.



## Step #3

On the left hand side click on register for 2020-2021 school year and click on Start/continue.



## Step #4

Complete information as asked including updating contact information, updating information on each student, health information, optional adding an emergency contact, etc. Click next after each screen.

## Step #6

Click finish and complete registration for a preschooler by following that link or read and sign required forms as prompted.

