



## Food or Beverage Fundraiser Request Form

This form is intended to assist the school district with monitoring food-related fundraisers happening within the school(s) and ensuring compliance with the United States Department of Agriculture (USDA) [Smart Snack standards](#). Organizations wishing to host a food or beverage fundraiser would submit this completed form to the governing body that approves fundraisers within the school district. This form is in addition to the basic request for fundraiser approval.

### Background Information

Any food or beverage sold to students outside of Child Nutrition Programs on school campus during the school day must meet federal Smart Snacks nutrition guidelines, including fundraisers. USDA defines the school day as midnight the day before until 30 minutes after the last class ends. With considerable input from stakeholders, Minnesota has decided to allow zero Smart Snack exempted fundraisers.

### Fundraiser Information

Person Requesting Fundraiser: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

Organization conducting the fundraiser: \_\_\_\_\_

Fundraiser Date: \_\_\_\_\_ Food and/or Beverage to be sold: \_\_\_\_\_

Will students be consuming the product(s) before school, during school, or within 30 minutes of the end of the official school day?       Yes     No

### Nutrition Information

*Attach a nutrition facts label with ingredient statement for each food or beverage product you intend to sell.*

### School Staff Approval

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Title: \_\_\_\_\_

**Instructions for School Staff:** Enter each food or beverage into the Alliance for a Healthier Generation's Smart Snacks product calculator (<https://foodplanner.healthiergeneration.org/>) to determine if it is compliant. Keep a copy of this form and all nutrition documentation on file for three years plus the current school year.