

Red Wing Public Schools Position Description

Outdoor Skating Rink Attendant

General Information

Department:	Community Education and Recreation
Unit:	Hourly
Immediate Supervisor:	Community Recreation Coordinator
Grade Placement:	3
FLSA Status:	Non-Exempt

Position Summary

The Outdoor Skating Rink Attendant is responsible for performing the various tasks related to the monitoring of warming house and outdoor skating rink.

Essential Duties and Responsibilities

1.	Supervises and monitors warming house facility and skating rink: <ul style="list-style-type: none">a) Opens and closes facilities according to the rink policy.b) Maintains and cleans warming house area and restroom.c) Shovels snow to building entrance and cleans skating rink surfaces of snow as required.d) Patches holes and large cracks in ice.e) Reports any maintenance issues to supervisor in a timely fashion.
2.	Provides general direction and supervision to youth and adults: <ul style="list-style-type: none">a) Assists young skaters with skate lacing.b) Keeps general skating area free from hockey play.c) Monitors skating rinks to ensure safe skating.
3.	Performs record keeping tasks, including the number of participants.
4.	Performs other duties of a comparable level and type as apparent or assigned by his or her supervisor(s).

Required Education, Training, and Work Experience

Required Education / Training: Less than high school diploma

Degree Information: Not applicable

Major Field of Study or Degree Emphasis: Not applicable

Required Work Experience: None

Licenses / Certifications Required: None

Essential Knowledge Required to Perform the Essential Functions of the Position

- General customer service orientation.
- Department rules, policies and procedures pertaining to ice rink operations.
- Safety rules and procedures.

Essential Skills Required to Perform the Work

- Verbal and written communication.
- Basic first aid techniques.
- Performing general cleaning duties.
- Following directions and regulations.
- Judgment and discretion when dealing with youth and customers of the facility.
- Ability to read, keep and record data, and maintain records.

Typical Physical Demands for this Position

Summary of Physical Job Requirements:

Physical requirements associated with the position can be best summarized as Light Work: Exerting up to 25 pounds of force occasionally and/or negligible amount of force constantly to lift, carry, push, pull, or otherwise move objects in the performance of the job.

Physical Job Requirements:

	Amount of Time Spent			
	None	1/3 or Less	1/3 to 2/3	Over 2/3
Physical Activities				
Stand		X		
Walk		X		
Sit				X
Use hands to finger, handle or feel				X
Reach with hands arms			X	
Climb or balance	X			
Stoop, kneel, crouch or crawl		X		
Talk or hear				X
Taste or smell	X			
Lifting / Forcing Exerted				
Up to 10 pounds				X
Up to 25 pounds		X		
Up to 50 pounds	X			
Up to 100 pounds	X			
Over 100 pounds	X			

Unusual or Hazardous Working Conditions Related to Performance of Duties:

The work involves the performance of job duties in cold, wet, and both indoor and outdoor conditions and the potential for injury from improper body mechanics and slippery ice conditions.

Classification History and Approval

Created: 7/2014 by Bjorklund Compensation Consulting

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