



**Red Wing Public Schools**  
2451 Eagle Ridge Drive  
Red Wing, MN 55066

**Dr. Martina Wagner, Superintendent**

**651-385-4500**

## **Kindergarten Early Entrance Procedures**

1. A written application shall be made by the parent(s)/guardian(s), teacher, or building/district administrator and submitted to the elementary school principal where the child would attend. Red Wing Schools offers early enrollment consideration for children with birthdays between September 2 and October 31. For a request to be considered for the following fall, it must be submitted no later than March 1st. Applications received after March 1st will only be considered if unique circumstances are present, such as a family moving into the district after the deadline. Not being aware of the policy itself does not constitute a unique circumstance.
2. If parent(s)/guardian(s) has/have not initiated the referral, the parent(s)/guardian(s) will be notified and consent will be secured prior to proceeding.
3. The principal or designee will facilitate a screening of the child using Fastbridge Formative Assessments, which assesses school readiness skills in math and reading. An initial parent/guardian conference will also be completed.
4. The principal or designee will review the screening results. The building principal or designee may convene a team to review the screening results, if it is deemed necessary. The principal or designee will determine if there is evidence to proceed with further testing. If not, the building principal or designee will meet with the parent/guardian to share the decision.
5. If there is enough evidence to proceed, the building principal or designee will arrange for an individual assessment to be done by a district-approved licensed psychologist, utilizing the Wechsler Preschool and Primary Intelligence Scale – Fourth Edition (WPPSI-IV).
  - a. If, for extenuating reasons, face-to-face cognitive testing is unable to be completed, a team will be convened to review the results of all other existing data and information in order to make an informed decision.
  - b. No testing by psychologists for early entrance will be done prior to April 1st of the calendar year for which admission is sought. This ensures that all children tested will be at least four years and five months old.
6. If the child achieves a full scale score of 130 or better on the WPPSI-IV, the psychologist will next administer the Adaptive Behavior Assessment System (ABAS-III) to assess communication and socialization skills. Students who have an ability score lower than 130 on the WPPSI-IV, but within the 95% confidence interval to the target score of 130 may also be considered. If a child does not meet the WPPSI - IV criteria, the building principal or designee will meet with the parent/guardian to share the decision not to proceed with early entrance.

7. If the child achieves a composite score of 90 or better on the ABAS-III, the psychologist will next interview the student to ensure a strong desire by the child to enter kindergarten, without undue pressure from the parent(s) or guardian(s). The child should also be observed demonstrating strong social skills, communication skills, and functional skills such as attending to task and following directions or requests when needed. A social/behavioral observation in the child's preschool classroom or daycare setting may also be conducted, if deemed appropriate. If a child does not meet the ABAS-III criteria, the building principal or designee will meet with the parent/guardian to share the decision not to proceed with early entrance.
8. Assuming the child met criteria on both the WPPSI-IV and ABAS-III, the psychologist will then create a summary report that includes (1) the results of the WPPSI-IV, (2) the results of the ABAS-III, and (3) a written summary of the child's observed social, communication, and functional skills, attendance to tasks, and ability to follow directions, as well as the child's level of desire to start kindergarten.
9. Upon receipt of the report, the building principal or designee and other personnel deemed relevant, will discuss the summary report and generate a recommended decision regarding the early entrance request.
10. Within a reasonable time period after completion of testing and receipt of the final report, the final decision regarding the acceleration request will be communicated to the parent(s)/guardian(s). The building principal or designee will facilitate this communication. At a minimum, the parent/guardian needs to be notified by July 31<sup>st</sup> preceding the anticipated enrollment, unless there is an exception granted due to unique circumstances.
11. Parent(s)/Guardian(s) have the right to appeal the decision of the building principal or designee. Parent(s)/Guardian(s) should do so via a letter or email, which includes specific reasoning, directed to Red Wing Public Schools' superintendent. The superintendent will make a final decision regarding the approval or denial.