

Kalani High School Course Registration Timeline for 2025-26 SY

November

Counselors will be visiting English classes to go over course registration information

- Graduation requirements
- Honors Certificates (Academic, CTE, STEM)
- New courses for 2025-26 SY
- Registration process
 1. Course registration will be via Google Form
 - Opens on Monday, December 2 at 6 AM & Closes on Friday, December 6 at 3 PM
 2. Registration Signature Sheet
 - Signatures are required for math, science, AP, Honors, school service, & year 2-4 courses
 - Get teachers' signatures from November 22 - December 6
 3. Turn in signed Registration Signature Sheet to counselor
 - Deadline to turn in is Friday, December 6 by 3 PM

Teachers (Current/Future)

- Core subject teachers (English, Math, Science, Social Studies) will share course sequence for their department & assist students with registering for the appropriate course
 - Share AP Google Classroom code for students new to AP program
 - AP Contract **MUST** be submitted to the respective teacher for signature/enrollment
 - Sign the Registration Signature Sheet, if applicable (starting from November 22)
- Elective teachers
 - Share course expectations for the next course level, if applicable.
 - Sign the Registration Signature Sheet for year 2+ courses, if applicable (starting from November 22)

December

Registration via Google Form - December 2 through December 6

- Current students will register for courses via Google form
 - Opens on Monday, December 2, 2023 @ 6 AM
 - Closes on Friday, December 6 at 3 PM
- Enrollment in courses with limited availability (ceramics, culinary, etc.) will be determined by the timestamp of when the Google form was submitted
- Students to submit Registration Signature Card to their counselor by 3 PM on Friday, December 6

January

- Students will receive a verification letter of courses they requested for their 2025-26 schedule
- Verification letter will be distributed with Quarter 2 Report Card on January 12
- If there are **errors** on the verification letter, make the corrections & have your parent/guardian sign the letter
 - Turn in the signed letter to the registrar's office (Library) by 3 PM on January 31
 - There will be NO elective changes after this deadline

April-May

- Counselors to work with students that have conflicts with their schedules
- First week of May will be last chance for students to drop AP class(es)
- Departments with multi-level classes to submit failure list for adjustment of student's schedule

*Students who do **NOT** submit a Google Registration Form (sign up for courses) will have their classes selected for them by their counselor or the registrar and will forfeit their rights to program changes!