

## Electronic Gear Policy from Student Handbook

### Impact Statement

To ensure the continued educational excellence of Kalani High School's in-class environments, the following policy and regulations regarding electronic gear will be enforced while students remain on campus throughout the school day.

### Definitions

"Administrator" means any Kalani High School administrator including the principal, vice-principal, and/or any proxy deemed necessary by a relevant principal or vice-principal.

"Electronic Gear" means any device or devices that utilize electricity to properly function.

"Instructional Hours" means the regular hours of Kalani High School designated as periods of learning as defined by the Bell Schedule and School Calendar.

"School day" means the entirety of the hours that the school is open and providing of relevant academic services.

"Teacher" includes any faculty member that finds a student, or students, placed under their immediate care for any duration of time during the school day.

### Policy

All electronic gear, not owned by the DOE, may not be used during instructional hours unless explicitly permitted by the teacher. This permission must be given verbally, in writing, through established classroom procedures, and/or through IEP/504/Health-related services/acknowledgements provided and recognized by the DOE. By bringing any electronic device onto campus, the student, their guardian(s), and the electronic gear's owner agrees to indemnify and hold harmless Kalani High School and its faculty in the event the electronic gear becomes damaged, lost, missing, and/or stolen. All students have the option of leaving their electronic gear and other valuables at home as relevant educational materials will be provided by Kalani High School.

### Regulations

Any electronic gear that is seen, heard, or otherwise observed being used without prior approval by a teacher and its associated owner/user will be subject to the following penalties per offense:

1<sup>st</sup> Offense: Device will be confiscated by the teacher and returned to the student at the end of class.

2<sup>nd</sup> Offense: Device will be confiscated by the teacher, given to an administrator and returned to the student or guardian at the end of the school day. Depending on the severity of the offense in question, the teacher may:

- Submit a referral to the administrator on record and/or
- notify the guardian via email, phone call, and/or any other necessary means of communication.

3<sup>rd</sup> and Subsequent Offense(s): Device will be confiscated by the teacher and given to an administrator. The administrator will contact the student's guardian(s) regarding the offense. For the 3<sup>rd</sup> offense and on, depending on the severity of the offense in question:

- The guardian must be physically present for the electronic gear to be returned to the student or guardian at the end of the school day
- The student in question will no longer be allowed to use any electronic gear not owned by the DOE on school campus.

As determined by the administrator.

### Enforcement

Enforcement of this policy will be conducted by all faculty members affiliated with Kalani High School, as necessary to their respective roles.