

## School Data Report Instructions and Information

### What is this?

The following tabs within this spreadsheet include your school's Title IX data along with calculations done by DCSAA to determine whether or not your school's athletic program falls within the guidance standards for proportionality and equity.

Calculations for each of six data categories (detailed below the calculations within each worksheet tab) are included along with raw data from your online submissions. All cells within this document are unlocked so that all calculation formulas are accessible.

Each tab within the document includes information for the six data categories along with a determination of whether or not your school has met the guidance standard.

Explanations of each tab are below.

### Data Tabs:

#### School Information and Title IX Personnel

This tab includes submitted information on school leadership, enrollment, and Title IX personnel; including the Title IX Coordinator and/or Liaison, as well as the Gender Equity Review Committee (GERC).

The equity guidance standards are located below school information.

**Your school has met the guidance standard for the Title IX Personnel data category and does not need to complete an action plan for this section.**

#### Student Data

This tab includes submitted information for school enrollment and athletic participation. The data element assessed for proportionality is "Opportunities/Roster Spots Required". This worksheet includes your submitted enrollment information as well as raw data from your submitted team rosters. Names of students are not included in this report in order to protect data privacy. Roster information is represented with student gender and sport only. This information was copied directly from the rosters that were submitted for your school via the Title IX Data Submission Portal.

\*\* Numbers for Cheerleading and Cheer Support are not counted within Title IX calculations.

The equity guidance standards are located above the raw student roster data. Data elements used for assessing this guidance standard are highlighted in **PURPLE**.

**Your school has met the guidance standard for the Student Data category and does not need to complete an action plan for this section.**

### **Coaching Personnel**

This tab includes submitted information to assess the "Personnel Compensation" and "Personnel" data categories. The data elements assessed for equity within these categories are Compensation % Difference, Average Years Experience, and Average Roles Per Person. This worksheet includes your submitted coaching personnel raw data as well as calculated elements used to determine the results for the assessed data elements.

The equity guidance standards are located below personnel calculated data. Data elements used for assessing this guidance standard are highlighted in **PURPLE**.

**Your school has met the guidance standards for the Coaching Personnel data category and does not need to complete an action plan for this section.**

### **Benefits and Expenditures**

This tab includes submitted information to assess the "Benefits" and "Expenditures" data categories. The data elements assessed for equity within these categories are Total Expenditures Per Student Difference (TEPSD), Facilities Condition, Facilities Location, Facility Lights, and Academic Support. This worksheet includes a summary of your submitted expenditures and benefits raw data as well as calculated elements used to determine the results for the assessed data elements. The last two tabs of this document represent your school's raw data exactly as submitted.

The equity guidance standards are located below expenditures and benefits calculated data. Data elements used for assessing this guidance standard are highlighted in **PURPLE**.

**Your school has met the guidance standards for the Expenditures and Benefits data categories and does not need to complete an action plan for this section.**

**Next Steps**

## **Corrective Action Plans**

If any of the above blocks are highlighted in RED, your school is encouraged to complete a corrective action plan for that data category. Instructions for completing this are as follows:

- 1) Action plans are located within each worksheet in which your school exceeded a guidance standard.
- 2) Complete the action plan within the worksheet and save this document.
- 4) If your school is its own an LEA, sign the Assurance of Compliance document as well as the Statement of Compliance document.
- 5) If you are an LEA with more than one school, Sign the Assurance of Compliance document and have each school complete a Statement of Compliance document.
- 6) Submit your school data report with completed action plan and your Assurance and/or Statements of compliance via the Title IX Data Submission Portal. Click on the "Compliance Documents and Action Plans" link within the portal.
- 7) You will receive confirmation within 2 business days that you have completed your 2018 Title IX Data Submission Requirements.