



District of Columbia State Athletic Association GRIEVANCE PROCEDURE

The District of Columbia State Athletic Association (“DCSAA”) prohibits discrimination based on gender in all DCSAA-sponsored athletic programs and competitions in accordance with the Title IX Athletic Equity Act of 2015. The following grievance procedures are hereby adopted to provide for prompt and equitable resolution of student complaints, including those brought by a parent or guardian on behalf of a minor child.

Step 1. Complaint

The student, parent, or guardian must submit a written complaint alleging a violation of the Title IX Athletic Equity Act. The DCSAA Title IX Grievance Form may be used, which can be found on the DCSAA website. All written complaints must be submitted to the DCSAA Title IX Coordinator by mail or email.

Step 2. Investigation

If the DCSAA Title IX Coordinator receives a complaint alleging a violation of the Title IX Athletic Equity Act that relates to a DCSAA Member School’s or LEA’s athletic program or competition, the DCSAA Title IX Coordinator shall refer the complaint to the related LEA.

If the DCSAA Title IX Coordinator receives a complaint that relates to a DCSAA-sponsored athletic program or competition, the Title IX Coordinator shall take all reasonably necessary steps to ascertain the essential facts regarding the circumstances surrounding the complaint. The Title IX Coordinator may obtain additional information from the complainant and/or other individuals that may have knowledge of the circumstances surrounding the alleged violation.

Step 3. Decision

The DCSAA Title IX Coordinator shall render a decision in writing no later than 30 calendar days after the receipt of the complaint. The decision shall include all essential facts and rationale. If proper, the decision shall also set forth any remedial measures needed to cure the violation. A copy the decision shall be provided to the complainant.



Step 4. Appeal

A complainant shall have the right to appeal such decision to the District of Columbia State Athletics Commission (“DCSAC”) within 15 calendar days of the date of the decision. The request for appeal must be submitted by the complainant in writing to the DCSAA Director.

The DCSAC shall review all materials related to the appeal and render a decision in writing no later than 30 calendar days or at the next regularly scheduled DCSAC meeting after receipt of the appeal, whichever is later. A copy of the final decision shall be provided to the complainant.