

School Board Meeting Minutes  
INDEPENDENT SCHOOL DISTRICT #912  
MILACA, MINNESOTA 56353  
Monday, January 6, 2025 6:00 pm  
ALC

The reorganizational meeting of the Board of Education of Independent School District No. 912, Milaca, Minnesota was held in the ALC on Monday, January 6, 2025 for the purpose of reorganization of the school board.

The meeting was called to order at 6:02 p.m. by Chairperson Aimee Struffert.

Upon roll call the following members were present: Jennifer Corrow, Jere Day, Caity Eggen, Samantha Lange, Sara Larsen, Nathan Neuhart, Aimee Struffert. Superintendent David Wedin was also present.

Motion by S. Larsen, second by N. Neuhart, to approve the agenda. Motion carried.

Reorganization of the School Board

Election of School Board Officers:

Nomination by C. Eggen for Sara Larsen as chairperson. Nomination by J. Corrow for Aimee Struffert as chairperson. After three calls for nominations, nominations were closed for the office of chairperson. Those voted in favor of Sara Larsen: C. Eggen, S. Lange, S. Larsen. Those voted in favor of Aimee Struffert: J. Corrow, J. Day, N. Neuhart, A. Struffert. Aimee Struffert was appointed as chairperson, 4:3.

Nomination by J. Corrow for Sara Larsen as vice-chairperson. After three calls for nominations, nominations were closed for the office of vice-chairperson. By acclamation, Sara Larsen was appointed as vice-chairperson. Carried, 7:0.

Nomination by C. Eggen for Jennifer Corrow as clerk. After three calls for nominations, nominations were closed for the office of clerk. By acclamation, Jennifer Corrow was appointed as clerk. Carried, 7:0.

Nomination by A. Struffert for Jere Day as treasurer. After three calls for nominations, nominations were closed for the office of treasurer. By acclamation, Jere Day was appointed as treasurer. Carried, 7:0.

Motion by C. Eggen, second by N. Neuhart, to continue board compensation at the 2024 rate: \$60 for meetings under 4 hours, \$90 for meetings in excess of 4 hours with no annual pay for officers. Those voted in favor: J. Corrow, J. Day, C. Eggen, S. Lange, S. Larsen, N. Neuhart, A. Struffert. Those voted against: None. Motion carried, 7:0.

Motion by C. Eggen, second by S. Lange, to designate the Union-Times as the newspaper for all official school business. Those voted in favor: J. Corrow, J. Day, C. Eggen, S. Lange, S. Larsen, N. Neuhart, A. Struffert. Those voted against: None. Motion carried, 7:0.

Motion by S. Lange, second by C. Eggen, to appoint the firm of Kennedy-Graven as legal counsel and authorize the superintendent and chairperson as the point of contact for the district. Those voted in favor: J. Corrow, J. Day, C. Eggen, S. Lange, S. Larsen, N. Neuhart, A. Struffert. Those voted against: None. Motion carried, 7:0.

Motion by J. Day, second by C. Eggen, to adopt the Resolution Authorizing the Superintendent/Business Manager to Sign Purchase Agreements for 2024. Roll call. Those voted in favor: J. Corrow, J. Day, C. Eggen, S. Lange, S. Larsen, N. Neuhart, A. Struffert. Those voted against: none. Whereupon, said Resolution was declared duly passed and adopted.

Motion by J. Day, second by S. Lange, to designate First National Bank of Milaca as the local depository for school funds and Minnesota School District Liquid Asset, MN Trust/PMA, and Wells Fargo as secondary depository. Those voted in favor: J. Corrow, J. Day, C. Eggen, S. Lange, S. Larsen, N. Neuhart, A. Struffert. Those voted against: None. Motion carried, 7:0.

Motion by N. Neuhart, second by J. Corrow, to approve the listed individuals be given the authority to transfer funds for 2025:

1. Authority to transfer MSDLAF Plus Funds and MN Trust/PMA funds:  
Business Manager  
Superintendent

2. Authority to transfer funds between local banks:  
Business Manager  
Superintendent

School Board Chair  
School Board Treasurer  
School Board Clerk

Those voted in favor: J. Corrow, J. Day, C. Eggen, S. Lange, S. Larsen, N. Neuhart, A. Struffert. Those voted against: None. Motion carried, 7:0.

Motion by J. Corrow, second by S. Lange, to adopt the agenda and consent agenda format. Those voted in favor: J. Corrow, J. Day, C. Eggen, S. Lange, S. Larsen, N. Neuhart, A. Struffert. Those voted against: None. Motion carried, 7:0.

The chairperson will assign committee members. Committee assignments will be presented at a future meeting.

Motion by N. Neuhart, second by J. Corrow, to set the committee of the whole meeting dates for the first Monday of the month at 6:00 PM and to set regular board meeting dates for the third Monday of the month at 6:00 p.m. Those voted in favor: J. Corrow, J. Day, C. Eggen, S. Lange, S. Larsen, N. Neuhart, A. Struffert. Those voted against: None. Motion carried, 7:0.

Motion by C. Eggen, second by S. Lange, to approve postponing board meetings scheduled on days school is canceled, released early, or when evening activities are canceled, or has a late start, to the next day at the same place and same time. Those voted in favor: J. Corrow, J. Day, C. Eggen, S. Lange, S. Larsen, N. Neuhart, A. Struffert. Those voted against: None. Motion carried, 7:0.

Motion by N. Neuhart, second by J. Day, to approve the Resolution Authorizing Use of Facsimile Signatures for 2025. Roll call. Those voted in favor: J. Corrow, J. Day, C. Eggen, S. Lange, S. Larsen, N. Neuhart, A. Struffert. Those voted against: None. Whereupon, said Resolution was declared duly passed and adopted.

Motion by C. Eggen, second by N. Neuhart, to adopt the Resolution Authorizing the Administration to Develop Specifications to Solicit Bids for 2025. Roll call. Those voted in favor: J. Corrow, J. Day, C. Eggen, S. Lange, S. Larsen, N. Neuhart, A. Struffert. Those voted against: None. Whereupon, said Resolution was declared duly passed and adopted.

Motion by J. Corrow, second by J. Day, to approve mileage be reimbursed based on the 2025 IRS standard business rate. Those voted in favor: J. Corrow, J. Day, C. Eggen, S. Lange, S. Larsen, N. Neuhart, A. Struffert. Those voted against: None. Motion carried, 7:0.

Policies reviewed relating to School Board:

- Policy 206 - Public Participation in School Board Meetings/Complaints About Persons at School Board Meetings and Data Privacy Considerations
- Policy 209 - Code of Ethics

Items of Information and/or Discussion Only

The Superintendent brought forward committee assignments and committee meetings with a reminder that committee meetings do not include public forum due to not all board members being present at those meetings.

Upcoming holidays and MSBA Conference were also discussed, as well as the upcoming Professional Development day on February 14, 2025.

Motion by J. Corrow, second by S. Lange, to adjourn the meeting. Motion carried, 7:0. The meeting adjourned at 6:42 p.m.

Respectfully submitted,



Chairperson

January 22, 2025

Date



Clerk

January 22, 2025

Date