

School Board Meeting Minutes
INDEPENDENT SCHOOL DISTRICT #912
MILACA, MINNESOTA 56353
Tuesday, February 20, 2024 6:00 pm
ALC

A regular meeting of the Board of Education of Independent School District No. 912, Milaca, Minnesota was held in the ALC on Tuesday, February 20, 2024, for the purpose of discussing board business.

The meeting was called to order at 6:01 p.m. by Chairperson Aimee Struffert.

Upon roll call the following members were present: Jennifer Corrow, Jere Day, Samantha Lange, Sara Larsen, Aimee Struffert. The following members were absent: Caity Eggen, Nathan Neuhart. Superintendent David Wedin was also present.

Changes to Agenda:

VIII. APPROVAL OF THE CONSENT AGENDA

- G. Approve the Overnight Trip Request for FFA to Minnesota State FFA Convention in St. Paul, MN, April 21-22, 2024 - *addition*
- H. Approval of Letter of Assignment with Lisa Greninger, Title 1 Tutor, effective July 1, 2023 - June 30, 2025 - *addition*
- I. Approval of Letter of Assignment with Kristi Kragt, Payroll Specialist, effective July 1, 2023 - June 30, 2025 - *addition*
- J. Approval of Letter of Assignment with Kim Shores, Assistant to the Superintendent/HR Specialist, effective July 1, 2023 - June 30, 2025 - *addition*
- K. Approval of Letter of Assignment with Brooke Byker, Health Office Licensed Practical Nurse, effective July 1, 2023 - June 30, 2025 - *addition*
- L. Approval of Letter of Assignment with Teresa Burns, Health Office Licensed Practical Nurse, effective July 1, 2023 - June 30, 2025 - *addition*

Motion by S. Lange, second by S. Larsen, to approve the agenda. Motion carried, 5:0.

Public Forum

No one spoke in public forum.

Committee Reports

- 1. *Committee of the Whole (2/5) - A. Struffert*
 - a. *Legislative Discussion*
 - b. *Community Child Care Update*
 - c. *Future Board Presentations*
 - d. *School Board Professional Development*
 - e. *Other*
- 2. *Superintendent Negotiations Committee (2/5) - A. Struffert*
 - a. *Superintendent Negotiations*
 - b. *Other*

Presentations

Information on the READ Act was presented by Mr. Steve Voshell and Dr. Melissa Tellinghuisen.

Principals/Directors/Coordinators Report

High School Principal: an update was given on a recent visit to Pine Technical and Community College to learn about an upcoming large Career and Technical Education expansion; information was given from the Minnesota Association of Secondary School Principals Winter Workshop; updates were also given on completion of the 2024-2025 high school registration, a successful Sno Dayz week, and students using digital ID to scan into games and events.

Elementary Principal: an update was given on the READ Act with a presentation to the board; a thank you was given to the MES PTO, staff volunteers, and the community for a successful Family Bingo Night on January 19, 2024; updates were also given on the MES timeline in preparation for the 2024-2025 school year, and Winter/Spring Conferences held on February 12 and 15, 2024.

Activities Director/Dean of Students: a winter sports update was given with a focus on Boys Basketball, Girls Basketball, and the Boys and Girls Wrestling programs. Congratulations were given to Maggie Westling for becoming the first basketball player in Milaca history to reach 2,000 points. Participation numbers in activities were also shared.

Community Education Director/Facilities Manager: updates were given for Community Education with review of and changes to the Kids Town Programs handbooks, student lifeguard scheduling challenges, and the semi-annual postcard sent to district residents. A facility update was given on summer projects that were presented to the Building and Grounds Committee and possible facility modifications being considered for the District Office entry, elementary entry, and some high school spaces that are in need of modification.

Business Manager Report: gave an update on the financial picture of the district.

Approval of the Consent Agenda

Motion by J. Corrow, second by J. Day, to approve the consent agenda:

- Approval of the minutes from the January 16, 2024 Regular Board Meeting
- Approval of checks and wires
- Approval of transfers from PMA/MN Trust to First National Bank: \$800,000.00 on January 2, 2024, \$1,000,000.00 on January 11, 2024, and \$1,000,000.00 on January 19, 2024
- Minimum wage increase for Emily Arens, Lifeguard, from \$10.59 per hour to \$10.85 per hour, effective January 1, 2024
- Minimum wage increase for Lincoln Burroughs, Lifeguard, from \$10.59 per hour to \$10.85 per hour, effective January 1, 2024
- Minimum wage increase for Addison Greninger, Lifeguard, from \$10.59 per hour to \$10.85 per hour, effective January 1, 2024
- Minimum wage increase for Emma Juetten, Lifeguard, from \$10.59 per hour to \$10.85 per hour, effective January 1, 2024
- Minimum wage increase for Hilary Leom, Lifeguard, from \$10.59 per hour to \$10.85 per hour, effective January 1, 2024
- Minimum wage increase for Samantha Meyer, Lifeguard, from \$10.59 per hour to \$10.85 per hour, effective January 1, 2024
- Minimum wage increase for Camryn Wredberg, Lifeguard, from \$10.59 per hour to \$10.85 per hour, effective January 1, 2024
- Change in assignment for Hailey Steffenson, Student Cleaner, from 12 hours per week to 9 hours per week, \$14.31 per hour, effective January 22, 2024
- Change in assignment for Amber Glauvitz, Student Cleaner, from 12 hours per week to 9 hours per week, \$14.31 per hour, effective January 22, 2024
- Hire Kyle Shepard, Head Boys Track Coach (replacing Jeremy Mikla), \$4,215.24, effective January 12, 2024
- Change in assignment for Conni Freudenberg, High School First Cook, from 33.75 hours per week to 37.5 hours per week, \$22.21 per hour, effective January 16, 2024
- Change in assignment for Jodi Allen, Paraprofessional, from 33.75 hours per week to 35.40 hours per week, \$18.86 per hour, effective January 16, 2024
- Change in assignment for Carrie Backmann, Paraprofessional, from 31.25 hours per week to 33.75 hours per week, \$15.94 per hour, effective January 16, 2024
- Change in assignment for Makayla Balder, Paraprofessional, from 22.50 hours per week to 24.15 hours per week, \$15.94 per hour, effective January 16, 2024
- Change in assignment for Laura Barnes, Paraprofessional, from 31.25 hours per week to 33.75 hours per week, \$19.38 per hour, effective January 16, 2024
- Change in assignment for Connie Belanger, Paraprofessional, from 31.25 hours per week to 32.90 hours per week, \$19.38 per hour, effective January 16, 2024
- Change in assignment for Heather Beumer, Paraprofessional, from 31.25 hours per week to 32.90 hours per week, \$19.38 per hour, effective January 16, 2024
- Change in assignment for Coryann Bockoven, Paraprofessional, from 32.50 hours per week to 34.15 hours per week, \$19.38 per hour, effective January 16, 2024
- Change in assignment for Pat Brannan, Paraprofessional, from 33.75 hours per week to 36.25 hours per week, \$19.38 per hour, effective January 16, 2024
- Change in assignment for John Broberg, Paraprofessional, from 32.90 hours per week to 35.40 hours per week, \$15.94 per hour, effective January 16, 2024
- Change in assignment for Laura Cleveland, Paraprofessional, from 33.75 hours per week to 35.40 hours per week, \$16.46 per hour, effective January 16, 2024
- Change in assignment for Sheila Dahlen, Paraprofessional, from 30 hours per week to 31.65 hours per week, \$19.38 per hour, effective January 16, 2024
- Change in assignment for Sandy Dahler, Paraprofessional, from 32.50 hours per week to 34.15 hours per week, \$19.38 per hour, effective January 16, 2024

- Change in assignment for Lois DeBoer, Paraprofessional, from 20 hours per week to 21.65 hours per week, \$19.73 per hour, effective January 16, 2024
- Change in assignment for Brenda DeHart, Paraprofessional, from 31.25 hours per week to 32.90 hours per week, \$19.38 per hour, effective January 16, 2024
- Change in assignment for Cathy Dullinger, Paraprofessional, from 32.50 hour per week to 34.15 hours per week, \$19.38 per hour, effective January 16, 2024
- Change in assignment for Cherramae Erickson, Paraprofessional, from 32.50 hours per week to 34.15 hours per week, \$15.94 per hour, effective January 16, 2024
- Change in assignment for Ashley Fussy, Paraprofessional, from 31.65 hours per week to 34.15 hours per week, \$17.94 per hour, effective January 16, 2024
- Change in assignment for Deb Gadacz, Paraprofessional, from 33.75 hours per week to 35.40 hours per week, \$19.73 per hour, effective January 16, 2024
- Change in assignment for Jodi Gadacz, Paraprofessional, from 31.25 hours per week to 32.90 hours per week, \$19.38 per hour, effective January 16, 2024
- Change in assignment for Stacy Gothmann, Paraprofessional, from 33.75 hours per week to 35.40 hours per week, \$19.38 per hour, effective January 16, 2024
- Change in assignment for Sue Haapala, Paraprofessional, from 36.25 hours per week to 38.75 hours per week, \$19.38 per hour, effective January 16, 2024
- Change in assignment for Angela Hart, Paraprofessional, from 31.25 hours per week to 33.75 hours per week, \$15.94 per hour, effective January 16, 2024
- Change in assignment for Carrie Herbst, Paraprofessional, from 31.25 hours per week to 32.90 hours per week, \$17.37 per hour, effective January 16, 2024
- Change in assignment for Connie Herges, Paraprofessional, from 32.50 hours per week to 34.15 hours per week, \$19.38 per hour, effective January 16, 2024
- Change in assignment for Christine Jenson, Paraprofessional, from 38.35 hours per week to 40 hours per week, \$19.38 per hour, effective January 16, 2024
- Change in assignment for Molthira Jenson, Paraprofessional, from 31.25 hours per week to 32.90 hours per week, \$16.46 per hour, effective January 16, 2024
- Change in assignment for Trina Johnson, Paraprofessional, from 22.50 hours per week to 23.49 hours per week, \$15.94 per hour, effective January 16, 2024
- Change in assignment for Jane Kaufmann, Paraprofessional, from 33.75 hours per week to 35.40 hours per week, \$19.38 per hour, effective January 16, 2024
- Change in assignment for Shane Lloyd, Paraprofessional, from 31.25 hours per week to 33.75 hours per week, \$15.94 per hour, effective January 16, 2024
- Change in assignment for Jeannie Manthie, Paraprofessional, from 33.75 hours per week to 35.40 hours per week, \$19.38 per hour, effective January 16, 2024
- Change in assignment for Michele McDonald, Paraprofessional, from 31.25 hours per week to 32.90 hours per week, \$19.38 per hour, effective January 16, 2024
- Change in assignment for Renee Melby, Paraprofessional, from 31.25 hours per week to 33.75 hours per week, \$19.38 per hour, effective January 16, 2024
- Change in assignment for Desiree Messer, Paraprofessional, from 33.75 hours per week to 35.40 hours per week, \$16.46 per hour, effective January 16, 2024
- Change in assignment for Kayla Miller, Paraprofessional, from 32.50 hours per week to 34.15 hours per week, \$15.94 per hour, effective January 16, 2024
- Change in assignment for Veronica Mitzel, Paraprofessional, from 33.75 hours per week to 36.25 hours per week, \$19.38 per hour, effective January 16, 2024
- Change in assignment for Darlene Moody, Paraprofessional, from 31.25 hours per week to 32.90 hours per week, \$19.73 per hour, effective January 16, 2024
- Change in assignment for Teresa Nelson, Paraprofessional, from 32.50 hours per week to 34.15 hours per week, \$19.38 per hour, effective January 16, 2024
- Change in assignment for Kelly Neubarth, Paraprofessional, from 32.50 hours per week to 35 hours per week, \$19.38 per hour, effective January 16, 2024
- Change in assignment for Monique Norman, Paraprofessional, from 32.50 hours per week to 34.15 hours per week, \$19.38 per hour, effective January 16, 2024
- Change in assignment for Alesha Olson, Paraprofessional, from 31.25 hours per week to 32.90 hours per week, \$18.86 per hour, effective January 16, 2024
- Change in assignment for Amy Olson, Paraprofessional, from 31.25 hours per week to 33.75 hours per week, \$17.94 per hour, effective January 16, 2024
- Change in assignment for Nickie Pierotti, Paraprofessional, from 35 hours per week to 36.65 hours per week, \$19.38 per hour, effective January 16, 2024
- Change in assignment for Nancy Rinkel, Paraprofessional, from 31.25 hours per week to 33.75 hours per week, \$19.38 per hour, effective January 16, 2024
- Change in assignment for Alesha Rothberg, Paraprofessional, from 23.75 hours per week to 25.40 hours per week, \$16.46 per hour, effective January 16, 2024

- Change in assignment for Tracy Schmitz, Paraprofessional, from 31.25 hours per week to 33.75 hours per week, \$16.46 per hour, effective January 16, 2024
- Change in assignment for Renelle Schroeder, Paraprofessional, from 28.75 hours per week to 30.4 hours per week, \$18.86 per hour, effective January 16, 2024
- Change in assignment for Molly Schwartz, Paraprofessional, from 32.50 hours per week to 35 hours per week, \$19.38 per hour, effective January 16, 2024
- Change in assignment for LeeAnn Schwerzler, Paraprofessional, from 32.50 hours per week to 34.15 hours per week, \$15.94 per hour, effective January 16, 2024
- Change in assignment for Kristie Steffenson, Paraprofessional, from 31.25 hours per week to 32.90 hours per week, \$19.38 per hour, effective January 16, 2024
- Change in assignment for Laurie Thompson, Paraprofessional, from 31.25 hours per week to 32.90 hours per week, \$15.94 per hour, effective January 16, 2024
- Change in assignment for Mackenzie Trigg, Paraprofessional, from 32.50 hours per week to 34.15 hours per week, \$15.94 per hour, effective January 16, 2024
- Change in assignment for Tricia Volonnino, Paraprofessional, from 31.25 hours per week to 32.90 hours per week, \$17.37 per hour, effective January 16, 2024
- Hire Ashley Welch, Lifeguard, hours based on need, \$10.85 per hour, effective January 31, 2024
- Hire David Richard, Class I Cleaner, 16 hours per week, \$14.31 per hour, effective February 12, 2024
- Approve Staff Leave Requests:
 - Leann Pischke, Food Server/Dishwasher, effective January 16, 2024 - January 30, 2024
- Accept the termination of Samantha Dine, Class 1 Cleaner, effective January 24, 2024
- Accept the resignation of Brian Martindale, Assistant Baseball Coach, effective January 26, 2024
- Accept the resignation of Amanda Demings, Child Nutrition Kitchen Manager, effective February 1, 2024
- Accept the retirement of Darlene Moody, Paraprofessional, effective February 13, 2024.
- Accept the resignation of Teresa Nicholson, Cook, effective February 13, 2024
- Scheduled Review of Policies
 - Policy 213 - School Board Committees
- First Reading and Approval of Policies with minor/legal changes in compliance with legislative updates
 - Policy 208 - Development, Adoption, and Implementation of Policies
 - Policy 210 - Conflict of Interest - School Board Members
 - Policy 212 - School Board Member Development
 - Policy 214 - Out of State Travel by School Board Members
 - Policy 532 - Use of Peace Officers and Crisis Teams to Remove Students with IEPs from School Grounds
- Approve the Overnight Trip Request for FFA to Minnesota State FFA Convention in St. Paul, MN, April 21-22, 2024
- Approval of Letter of Assignment with Lisa Greninger, Title 1 Tutor, effective July 1, 2023 - June 30, 2025
- Approval of Letter of Assignment with Kristi Kragt, Payroll Specialist, effective July 1, 2023 - June 30, 2025
- Approval of Letter of Assignment with Kim Shores, Assistant to the Superintendent/HR Specialist, effective July 1, 2023 - June 30, 2025
- Approval of Letter of Assignment with Brooke Byker, Health Office Licensed Practical Nurse, effective July 1, 2023 - June 30, 2025
- Approval of Letter of Assignment with Teresa Burns, Health Office Licensed Practical Nurse, effective July 1, 2023 - June 30, 2025

Motion carried, 5:0.

Items on Which Board Discussion and Action is Requested

Motion by J. Day, second by S. Lange, to approve the Treasurer's Report. Motion carried, 5:0.

Motion by J. Day to approve the following resolution:

ACKNOWLEDGEMENT OF GIFTS/DONATIONS

WHEREAS, School Board Policy #706 establishes guidelines for the acceptance of gifts/donations to the District; and

WHEREAS, Minnesota Statute 465.03 states the School Board may accept a gift, grant or devise of real or personal property only by the adoption of a resolution approved by two-thirds of its members; and

BE IT RESOLVED that the School Board of Independent School District No. 912 accept with appreciation the following gifts/donations and permit their use as designated by the donor(s).

Date	From	Site	Item/Nature of Donation/Gift	Value/Amount
Jan - 2024	CMBA - Central MN Builders Association Fund	Milaca High School - Damian Patnode and Tony Vesledahl	CMBA Tools for Schools grant - to provide hands on learning of trade career opportunities	\$2,000.00
Jan - 2024	V. Adkins Trust	Milaca High School - Damian Patnode	Annual beneficiary distribution to Milaca Public Schools	\$4,612.50

The motion for the adoption of the foregoing resolution was duly seconded by S. Larsen and upon vote being taken thereon the following voted in favor thereof: J. Corrow, J. Day, S. Lange, S. Larsen, A. Struffert, the following were absent: C. Eggen, N. Neuhart, and the following voted against the same: none, whereupon said resolution was declared duly passed and adopted.

Items of Information and/or Discussion

The American Indian Parent Committee annual compliance and vote of concurrence was presented.

Superintendent Items

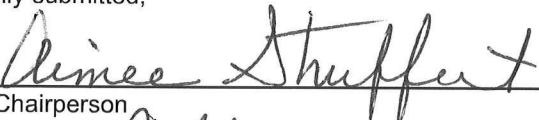
Superintendent Wedin gave an update on the February 16, 2024 professional development day which focused on staff wellness and featured a variety of events as well as a presentation by motivational speaker, Jack Stahlmann. The performance of the Milaca High School Symphonic Band at the Minnesota Music Educators Association Clinic was also highlighted, which was an honor and a great opportunity to highlight our community, our district, and the talent of our students. Information was also given on the development of the 2024-2025 District Calendar.

Board Member Items

Board member Aimee Struffert, shared about the Honor Band and Choir concert which happened in Elk River. An update was given about the MSBA Legislative meeting coming up on March 18, 2024. Appreciation was shared for our bus drivers for Minnesota Bus Driver Appreciation Day.

Motion by S. Lange, second by S. Larsen, to adjourn the regular meeting at 7:07 p.m. Motion carried 5:0.

Respectfully submitted,


Chairperson

April 15, 2024

Date

Clerk



April 15, 2024

Date

