

School Board Meeting Minutes
INDEPENDENT SCHOOL DISTRICT #912
MILACA, MINNESOTA 56353
Monday, April 15, 2024 6:00 pm
ALC

A regular meeting of the Board of Education of Independent School District No. 912, Milaca, Minnesota was held in the ALC on Monday, April 15, 2024, for the purpose of discussing board business.

The meeting was called to order at 6:00 p.m. by Chairperson Aimee Struffert.

Upon roll call the following members were present: Jennifer Corrow, Jere Day, Caity Eggen, Samantha Lange, Sara Larsen, Aimee Struffert. Members absent: Nathan Neuhart. Superintendent David Wedin was also present.

Changes to Agenda:

VI. PRESENTATIONS

ESSER Funds Update- Informal Presentation by Superintendent Wedin and Mrs. Wordes, Business Manager -
addition

VIII. APPROVAL OF THE CONSENT AGENDA

D. Personnel Items

New Positions / Change in Assignment / Replacement

1. April 22, 2024 - *deletion* April 16, 2024 - *addition*

Motion by S. Lange, second by J. Corrow, to approve the agenda. Motion carried, 6:0.

Public Forum

No one spoke in public forum.

Committee Reports

1. *Committee of the Whole (4/1) - A. Struffert*
 - a. *Legislative Updates*
 - b. *School Board Professional Development*
 - c. *End of the Year Events Discussion*
 - d. *Negotiations Update*
 - e. *Enrollment and Budget Discussion*
 - f. *Weather Cancellation Discussion*
 - g. *Other*
2. *Superintendent Negotiations Committee (4/8) - A. Struffert*
 - a. *Superintendent Negotiations*
 - b. *Other*

Presentations

An ESSER Funds Update- Informal Presentation was given by Superintendent Wedin and Mrs. Wordes, Business Manager

Principals/Directors/Coordinators Report

High School Principal: updates were given on the Boys and Girls State Representatives this summer, Lincoln Burroughs, Abigail Allen, and Ashley Droogsma; the MHS Job Fair held Wednesday, April 3, 2024 which included students in grades 9 through 12 visiting the vendors and taking tours of the CTE areas, CNA lab, and the PAES lab; and the use of student lifeguards during Physical Education classes.

Elementary Principal: updates were given on staffing for the 2024-2025 school year with positions open for a Social Worker, Speech and Language Pathologist, and Physical Education/DAPE Teacher; the initial draft of the new literacy plan as part of the READ Act requirements; the Homework Help program hosted by Mr. Meyer and providing homework assistance to intermediate grade level students; MCA testing currently being completed; and the recent eclipse with 6th Grade students from Milaca Elementary highlighted on a local news station.

Activities Director/Dean of Students: updates were given on the Spring Sports season focusing on Track, Softball, and Baseball; and the Speech Team's recent sub section meet and upcoming section meet. Participation numbers in activities were also shared.

Community Education Director/Facilities Manager: updates were given for Community Education with a focus on the summer Kids Town program, postcards sent out for summer programming, and planning by the Kids Town and Early Education departments to utilize remaining ESSER Funds. A facility update was given on staffing, the scheduling of summer projects, and preparation for the busy month of May.

Business Manager Report: gave an update on the financial picture of the district.

Approval of the Consent Agenda

Motion by C. Eggen, second by J. Corrow, to approve the consent agenda:

- Approval of the revised minutes from the February 20, 2024 Regular Board Meeting
- Approval of the minutes from the March 18, 2024 Regular Board Meeting
- Approval of checks and wires
- Approval of transfers from PMA to First National Bank: \$800,000.00 on March 1, 2024, \$800,000.00 on March 13, 2024, and \$800,000.00 on March 29, 2024
- Hire Sarah Strohmayr, Lifeguard, hours based on need, \$10.85 per hour, effective April 16, 2024
- Revision to Cory Pedersen, Interim Jr. High Speech Advisor (replacing Megan Vetter), from \$2,489.72 to \$2,997.32, effective November 27, 2023
- Change in assignment for Val Tesch, from Food Server to Cook (replacing Teresa Nicholson), from 25 hours per week to 26.25 hours per week, from \$18.66 per hour to \$20.27 per hour, effective April 2, 2024
- Hire Alyssa Westling, Lifeguard, hours based on need, \$10.85 per hour, effective April 8, 2024
- Change in assignment for Cami Speers, Food Server, from 25 hours per week to 30 hours per week, \$18.66 per hour, effective April 2, 2024
- Hire Alex Peterson, 9th Grade Baseball (replacing Austin Dickmann), \$2,341.80, effective March 18, 2024
- Hire Mike Rademacher, 8th Grade Softball (replacing Stacy Gothmann), \$2,626.65, effective April 4, 2024
- Hire James Foote, Student Cleaner (replacing Hailey Steffenson), 15 hours per week, \$14.31 per hour, effective April 17, 2024
- Approve Staff Leave Requests:
 - Rebecca Barland, Elementary Teacher, August 26, 2024 - November 15, 2024
 - Carina Belford, Music Teacher, August 26, 2024 - November 21, 2024
 - Jill Vivant, Elementary Teacher, May 6, 2024 - May 17, 2024
 - McKayla Bauerly, Title 1 Tutor, intermittent beginning March 13, 2024
 - Lisa Greninger, Paraprofessional, 2024-2025 school year
- Accept the resignation of Hailey Steffenson, Student Cleaner, effective March 28, 2024
- Accept the resignation of Tia Bjur, Class 1 Cleaner, effective March 8, 2024
- Accept the resignation of Kimberly Knudsen, ALC Lead Teacher/English, effective June 28, 2024
- Accept the resignation of Jacob Barsness, Vocal Music Teacher, effective May 28, 2024
- Accept the resignation of Michele McDonald, Paraprofessional, effective April 12, 2024
- Accept the resignation of Amber Glauvitz, Student Cleaner, effective April 15, 2024
- Name Steve Voshell as LEA Representative 2024-2025 in Filing Application Under Public Law 107-110

Motion carried, 6:0.

Items on Which Board Discussion and Action is Requested

Motion by J. Corrow, second by S. Lange, to approve the Treasurer's Report. Motion carried, 6:0.

Motion by J. Day to approve the following resolution:

ACKNOWLEDGEMENT OF GIFTS/DONATIONS

WHEREAS, School Board Policy #706 establishes guidelines for the acceptance of gifts/donations to the District; and WHEREAS, Minnesota Statute 465.03 states the School Board may accept a gift, grant or devise of real or personal property only by the adoption of a resolution approved by two-thirds of its members; and BE IT RESOLVED that the School Board of Independent School District No. 912 accept with appreciation the following gifts/donations and permit their use as designated by the donor(s).

Date	From	Site	Item/Nature of Donation/Gift	Value/Amount
Mar - 2024	Anonymous Donor	Milaca High School - Damian Patnode and Tony Vesledahl	CNC Matching Donation	\$15,000.00

The motion for the adoption of the foregoing resolution was duly seconded by S. Larsen and upon vote being taken thereon the following voted in favor thereof: J. Corrow, J. Day, C. Eggen, S. Lange, S. Larsen, A. Struffert, and the following voted against the same: none, and the following were absent: N. Neuhart, whereupon said resolution was declared duly passed and adopted.

Board member, Nathan Neuhart, joined the meeting at 6:25 p.m.

Motion by J. Day, second by S. Larsen, to approve the 2024-2027 Superintendent Contract. Motion carried 7:0.

Member J. Corrow introduced the following resolution and moved its adoption:

The Minnesota Department of Education (MDE), Professional Educator Licensing Standards Board (PELSB), and Office of Higher Education (OHE) require annual designation of an Identified Official with Authority (IOWA) for each local education agency that uses the Education Identity Access Management (EDIAM) system. The IOWA is responsible for authorizing, reviewing, and recertifying user access for their local education agency in accordance with the State of Minnesota Enterprise Identity and Access Management Standard, which states that all user access rights to Minnesota state systems must be reviewed and recertified at least annually. The Identified Official with Authority will authorize user access to State of Minnesota Education secure systems in accordance with the user's assigned job duties, and will revoke that user's access when it is no longer needed to perform their job duties. It is recommended the Board authorize add David Wedin, david.wedin@milaca.k12.mn.us, EDIAM user ID: david.wedin, to act as the Identified Official with Authority (IOWA) for Milaca Public Schools (ISD #912).

The motion for the adoption of the foregoing resolution was duly seconded by Member N. Neuhart and upon vote being taken thereon, the following voted in favor thereof: J. Corrow, J. Day, C. Eggen, S. Lange, S. Larsen, N. Neuhart, A. Struffert, and the following voted against the same: none, whereupon said resolution was declared duly passed and adopted.

Member C. Eggen introduced the following resolution and moved its adoption:

**RESOLUTION RELATING TO THE TERMINATION AND NONRENEWAL OF THE
TEACHING CONTRACT OF NICOLE MEYER, A PROBATIONARY TEACHER.**

WHEREAS, Nicole Meyer is a probationary teacher in Independent School District No. 912.

BE IT RESOLVED, by the School Board of Independent School District No.912, that pursuant to Minnesota Statutes 122A.40, Subdivision 5, that the teaching contract of Nicole Meyer, a probationary teacher in Independent School District No.912, is hereby terminated at the close of the current 2023-2024 school year.

BE IT FURTHER RESOLVED that written notice be sent to said teacher regarding termination and non-renewal of his/her contract as provided by law, and that said notice shall be in substantially the following form:

NOTICE OF TERMINATION AND NON-RENEWAL

Dear Ms. Meyer:

You are hereby notified that at a regular meeting of the School Board of Independent School District No.912 held on April 15, 2024, a resolution was adopted by a majority roll call vote to terminate your contract effective at the end of the current school year and not to renew your contract for the 2024-2025 school year. Said action of the board is taken pursuant to Minn. Stat. § 122A.40, Subd. 5.

You may officially request that the school board give its reasons for the non-renewal of your teaching contract. For your information, however, this action is taken because of expiration of the out-of field permission of your teaching license.

Yours very truly,

SCHOOL BOARD OF

INDEPENDENT SCHOOL DISTRICT NO. 912

Clerk of the School Board

The motion for the adoption of the foregoing resolution was duly seconded by N. Neuhart and upon vote being taken thereon, the following voted in favor thereof: J. Corrow, J. Day, C. Eggen, S. Lange, S. Larsen, N. Neuhart, A. Struffert, and the following voted against the same: none, whereupon said resolution was declared duly passed and adopted.

Member N. Neuhart introduced the following resolution and moved its adoption:

RESOLUTION RELATING TO THE TERMINATION AND NONRENEWAL OF THE
TEACHING CONTRACT OF DERRICK LEPPER, A PROBATIONARY TEACHER.

WHEREAS, Derrick Lepper is a probationary teacher in Independent School District No. 912.

BE IT RESOLVED, by the School Board of Independent School District No.912, that pursuant to Minnesota Statutes 122A.40, Subdivision 5, that the teaching contract of Derrick Lepper, a probationary teacher in Independent School District No.912, is hereby terminated at the close of the current 2023-2024 school year.

BE IT FURTHER RESOLVED that written notice be sent to said teacher regarding termination and non-renewal of his/her contract as provided by law, and that said notice shall be in substantially the following form:

NOTICE OF TERMINATION AND NON-RENEWAL

Dear Mr. Lepper:

You are hereby notified that at a regular meeting of the School Board of Independent School District No.912 held on April 15, 2024, a resolution was adopted by a majority roll call vote to terminate your contract effective at the end of the current school year and not to renew your contract for the 2024-2025 school year. Said action of the board is taken pursuant to Minn. Stat. § 122A.40, Subd. 5.

You may officially request that the school board give its reasons for the non-renewal of your teaching contract. For your information, however, this action is taken because of expiration of the out-of field permission of your teaching license.

Yours very truly,

SCHOOL BOARD OF

INDEPENDENT SCHOOL DISTRICT NO. 912

Clerk of the School Board

The motion for the adoption of the foregoing resolution was duly seconded by S. Lange and upon vote being taken thereon, the following voted in favor thereof: J. Corrow, J. Day, C. Eggen, S. Lange, S. Larsen, N. Neuhart, A. Struffert, and the following voted against the same: none, whereupon said resolution was declared duly passed and adopted.

Superintendent Items

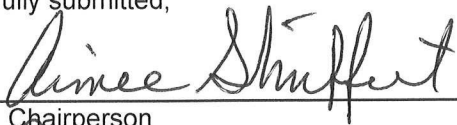
Superintendent Wedin gave updates on the board meeting time change to 6:00 p.m. from 6:30 p.m.; the March snow days with a thank you to the school district staff, the bus companies, the county, city, and all other entities that helped clear the roads; the impact of the weather closures on different employee groups; and upcoming events in May.

Board Member Items

Board member, J. Day, brought forward some upcoming legislative changes for information purposes.

Motion by J. Corrow, second by S. Lange, to adjourn the regular meeting at 6:43 p.m. Motion carried 7:0.

Respectfully submitted,



Chairperson



Clerk

May 20, 2024

Date

May 20, 2024

Date