

School Board Meeting Minutes
INDEPENDENT SCHOOL DISTRICT #912
MILACA, MINNESOTA 56353
Monday, May 20, 2024 6:00 pm
ALC

A regular meeting of the Board of Education of Independent School District No. 912, Milaca, Minnesota was held in the ALC on Monday, May 20, 2024, for the purpose of discussing board business.

The meeting was called to order at 6:01 p.m. by Chairperson Aimee Struffert.

Upon roll call the following members were present: Jennifer Corrow, Jere Day, Caity Eggen, Samantha Lange, Sara Larsen, Nathan Neuhart, Aimee Struffert. Superintendent David Wedin was also present.

Changes to Agenda:

No changes were made to the agenda

Motion by S. Larsen, second by C. Eggen, to approve the agenda. Motion carried, 7:0.

Public Forum

No one spoke in public forum.

Committee Reports

1. *Meet and Confer Committee Meeting (4/22) - C. Eggen*
 - a. *MEA and School Board Items*
 - b. *Other*
2. *Committee of the Whole (5/6) - A. Struffert*
 - a. *End of Year Events Review*
 - b. *Dr. Dave Webb Preview*
 - c. *Legislative Updates*
 - d. *Policy Discussion*
 - e. *Other*
3. *Policy Committee Meeting (5/14) - N. Neuhart*
 - a. *Policy 404- Employment Background Checks*
 - b. *Policy 416- Drug, Alcohol, and Cannabis Testing*
 - c. *Policy 417- Chemical Use and Abuse*
 - d. *Policy 418- Drug-Free Workplace/Drug-Free School*
 - e. *Policy 606- Textbook and Instructional Materials*
 - f. *Policy 606.5- Library Materials*
 - g. *Policy 613- Graduation Requirements*

Presentations

No presentations were given.

Principals/Directors/Coordinators Report

High School Principal: updates were given on the FFA Elementary Ag Day and Tractor Day held on May 3, 2024; the Unified Track Meet held on May 1, 2024 with thanks to Jay Berg, Nicole Hoffman, and the Unified PE Class; Prom held at Northern Lights on May 4, 2024 with thanks to Jess Kunst and the Prom Committee; the annual Day of Service held on May 10, 2024 with thanks to Colleen Bell, Laura Braun, Becca Concannon, Jess Kunst, Danielle Mathson, Shelly Ash, and all those who helped to make the event a success; and graduation with 119 total graduates from Milaca High School, Area Learning Center, and Milaca 7-12 Online.

Elementary Principal: updates were given on staffing for the 2024-2025 school year welcoming Mandy Anderson in the Social Worker position and Makayla Balder in the Speech Language Pathologist position with a Physical Education/DAPE position still open; the completion of MCA testing with thanks to all staff; the beginning of Phase 1 of Structured Literacy; the Kindergarten Graduation held on May 15, 2024 with thanks to those who helped plan; and upcoming changes to Grade 6 courses to include Minnesota environmental studies and introductory career readiness beginning in the 2024-2025 school year.

Activities Director/Dean of Students: updates were given on the nearing completion of the Spring Sports season focusing on Track, Softball, Baseball, and Golf. Participation numbers in activities were also shared.

Community Education Director/Facilities Manager: updates were given for Community Education focusing on summer programming set to begin June 3, 2024 and sharing the Summer Programming Brochure. A facility update was given on staffing with Custodial Unit staffing still being short.

Business Manager Report: gave an update on the financial picture of the district.

Approval of the Consent Agenda

Motion by N. Neuhart, second by S. Lange, to approve the consent agenda:

- Approval of the minutes from the April 15, 2024 Regular Board Meeting
- Approval of checks and wires
- Approval of transfers from PMA/MN Trust to First National Bank: \$800,000.00 on April 12, 2024, and \$800,000.00 on April 29, 2024
- Hire James Foote, Summer Cleaner, 40 hours per week, \$12.50 per hour, effective June 3, 2024 - August 16, 2024
- Hire/accept notice of assignment with Lauren Mycue, Summer Kids Town Aide, up to 40 hours per week, \$14.25 per hour, effective May 28, 2024 - August 16, 2024
- Hire/accept notice of assignment with Chelsey Holland, Summer Kids Town Aide, up to 40 hours per week, \$14.25 per hour, effective May 28, 2024 - August 16, 2024
- Hire/accept notice of assignment with Brianna Pap, Summer Kids Town Aide, up to 37.5 hours per week, \$13.00 per hour, effective May 28, 2024 - August 16, 2024
- Hire/accept notice of assignment with Laura Barnes, Summer Kids Town Aide, up to 20 hours per week, \$14.00 per hour, effective May 28, 2024 - August 16, 2024
- Hire/accept notice of assignment with Alyssa Westling, Summer Kids Town Aide, up to 35 hours per week, \$12.00 per hour, effective May 28, 2024 - August 16, 2024
- Hire/accept notice of assignment with Gina Veurink, Summer Kids Town Aide, up to 40 hours per week, \$14.00 per hour, effective May 28, 2024 - August 16, 2024
- Hire/accept notice of assignment with Teresa Nelson, Summer Kids Town Aide, up to 20 hours per week, \$13.25 per hour, effective May 28, 2024 - August 16, 2024
- Hire/accept notice of assignment with Kelly Neubarth, Summer Kids Town Aide, up to 40 hours per week, \$13.00 per hour, effective May 28, 2024 - August 16, 2024
- Hire Mandy Anderson, School Social Worker (replacing Maren Erickson), MA, Step 11, 1.0 FTE, \$73,431.00, effective August 20, 2024
- Hire Makyla Balder, Speech Language Pathologist, BA, Step 1, 1.0 FTE, \$47,357.00, effective August 20, 2024
- Change in assignment with Leann Pischke, Food Server, from 12.5 hours per week to 28.75 hours per week, \$16.09 per hour, effective May 1, 2024
- Hire Wesley Johnson, Summer Cleaner, 40 hours per week, \$12.50 per hour, effective June 3, 2024
- Hire Betsy Wall, Summer ECSE Evaluations, up to 5 hours per week, \$30.00 per hour, effective June 3, 2024 - August 25, 2024
- Hire Christine Hostrawser, Summer ECSE Evaluations, up to 5 hours per week, \$30.00 per hour, effective June 3, 2024 - August 25, 2024
- Hire Heather Rassler, Summer ECSE Evaluations, up to 5 hours per week, \$30.00 per hour, effective June 3, 2024 - August 25, 2024
- Hire Kim Lubrant, Summer ESY/Targeted Services Nurse, up to 60.5 total hours, \$30.00 per hour, effective June 4, 2024 - June 27, 2024
- Hire Kim Wendt, Summer B-2 Home, up to 29 hours per week, \$30.00 per hour, effective June 3, 2024 - August 25, 2024
- Hire Chuck Henkemeyer, Summer B-2 and 3-5 Speech, up to 10 hours per week, \$30.00 per hour, effective June 3, 2024 - August 25, 2024
- Hire Meghan Hermanson, Summer B-2 Home, up to 13 hours per week, \$30.00 per hour, effective June 3, 2024 - August 25, 2024
- Hire Becky Haukos, Summer B-2 Home, up to 20 hours per week, \$30.00 per hour, effective June 3, 2024 - August 25, 2024
- Hire Chuck Henkemeyer, Summer ESY Speech Teacher, up to 82.75 total hours, \$30.00 per hour, effective June 3, 2024 - June 27, 2024
- Hire Krystal Forbord, Summer Targeted Services Teacher, up to 61.75 total hours, \$30.00 per hour, effective June 4, 2024 - June 27, 2024
- Hire Rebecca Wuensch, Summer Targeted Services Teacher, up to 61.75 total hours, \$30.00 per hour, effective June 4, 2024 - June 27, 2024
- Hire Missy Tellinghuisen, Summer Targeted Services Teacher, up to 61.75 total hours, \$30.00 per hour, effective June 4, 2024 - June 27, 2024

- Hire Sasha Koenig, Summer Targeted Services Teacher, up to 61.75 total hours, \$30.00 per hour, effective June 4, 2024 - June 27, 2024
- Hire Derick Lepper, Summer Targeted Services Teacher, up to 61.75 total hours, \$30.00 per hour, effective June 4, 2024 - June 27, 2024
- Hire Wendy Hakes-Anderson, Summer Targeted Services Teacher, up to 61.75 total hours, \$30.00 per hour, effective June 4, 2024 - June 27, 2024
- Hire Mary Jo Vickers, Summer Targeted Services Teacher, up to 61.75 total hours, \$30.00 per hour, effective June 4, 2024 - June 27, 2024
- Hire Christine Hostrawser, Summer ECSE Teacher, up to 82.75 total hours, \$30.00 per hour, effective June 3, 2024 - June 27, 2024
- Hire Geri Wild, Summer ESY Teacher, up to 61.75 total hours, \$30.00 per hour, effective June 4, 2024 - June 27, 2024
- Hire Sarah Larsen, Summer ESY Teacher, up to 61.75 total hours, \$30.00 per hour, effective June 4, 2024 - June 27, 2024
- Hire Abby Anderson, Summer Targeted Services Paraprofessional, up to 57.75 total hours, \$15.94 per hour, effective June 4, 2024 - June 27, 2024
- Hire Seema Bemboom, Summer ESY Paraprofessional, up to 57.75 total hours, \$15.94 per hour, effective June 4, 2024 - June 27, 2024
- Hire Sandy Dahler, Summer ECSE Paraprofessional, up to 78.75 total hours, \$19.38 per hour, effective June 3, 2024 - June 27, 2024
- Hire Cathy Dullinger, Summer ESY Paraprofessional, up to 57.75 total hours, \$19.38 per hour, effective June 4, 2024 - June 27, 2024
- Hire Marty Eggen, Summer ESY Paraprofessional, up to 57.75 total hours, \$15.94 per hour, effective June 4, 2024 - June 27, 2024
- Hire Connie Herges, Summer ECSE Paraprofessional, up to 78.75 total hours, \$19.38 per hour, effective June 3, 2024 - June 27, 2024
- Hire Aiden Mikla, Summer Targeted Services Paraprofessional, up to 57.75 total hours, \$15.94 per hour, effective June 4, 2024 - June 27, 2024
- Hire Kayla Miller, Summer ESY Paraprofessional, up to 57.75 total hours, \$15.94 per hour, effective June 4, 2024 - June 27, 2024
- Hire Kristie Steffenson, Summer ESY Paraprofessional, up to 57.75 total hours, \$19.38 per hour, effective June 4, 2024 - June 27, 2024
- Hire Tricia Volonnino, Summer ECSE Paraprofessional, up to 78.75 total hours, \$17.37 per hour, effective June 3, 2024 - June 27, 2024
- Hire Adyson Arens, Water Safety Instructor, hours based on need, \$12.50 per hour, effective June 3, 2024 - June 26, 2024
- Hire Adyson Arens, Lifeguard, hours based on need, \$10.85 per hour, effective April 10, 2024
- Accept the resignation of Candice Nelson, Cook, effective May 15, 2024
- Accept the resignation of Nickie Pierotti, Paraprofessional, effective May 13, 2024
- Approve Land Lease Extension Agreement with Brad Bekius and Curt Bekius
- First Reading and Approval of Policies with minor/legal changes in compliance with legislative updates
 - Policy 201 - Legal Status of the School Board
 - Policy 202 - School Board Officers
 - Policy 607 - Organization of Grade Levels
 - Policy 608 - Instructional Services - Special Education
 - Policy 609 - Religion
 - Policy 611 - Home Schooling
 - Policy 617 - School District Ensurance of Preparatory and High School Standards
 - Policy 721 - Uniform Grant Guidance Policy Regarding Federal Revenue Sources
- Non-Renewal of Letter of Assignment, McKayla Bauerly, Title I Tutor, effective June 30, 2024

Motion carried, 7:0.

Items on Which Board Discussion and Action is Requested

Motion by J. Day, second by S. Lange, to approve the Treasurer's Report. Motion carried, 7:0.

Motion by C. Eggen to approve the following resolution:

ACKNOWLEDGEMENT OF GIFTS/DONATIONS

WHEREAS, School Board Policy #706 establishes guidelines for the acceptance of gifts/donations to the District; and WHEREAS, Minnesota Statute 465.03 states the School Board may accept a gift, grant or devise of real or personal property only by the adoption of a resolution approved by two-thirds of its members; and BE IT RESOLVED that the School Board of Independent School District No. 912 accept with appreciation the following gifts/donations and permit their use as designated by the donor(s).

Date	From	Site	Item/Nature of Donation/Gift	Value/Amount
Apr - 2024	Federated Co-ops, Inc.	Milaca High School - Student Services Office	Scholarship	\$2,000.00

The motion for the adoption of the foregoing resolution was duly seconded by J. Corrow and upon vote being taken thereon the following voted in favor there of: J. Corrow, J. Day, C. Eggen, S. Lange, S. Larsen, N. Neuhart, A. Struffert, and the following voted against the same: none, whereupon said resolution was declared duly passed and adopted.

Motion by J. Corrow, second by S. Lange, to approve an increase of the exposure limit for the HSA file with First National Bank of Milaca from \$18,000.00 to \$25,000.00. Motion carried 7:0.

Superintendent Items

Superintendent Wedin gave updates on the conclusion of MCA testing for the year with thanks to Jeff Meyer, District Assessment Coordinator, Jamie Carpenter, Testing Coordinator, and all those who helped and participated. A thank you was given to Heggies for providing Milaca Public School staff with free pizzas on May 8, 2024 in appreciation for their dedication to students and the community. Congratulations was given to the Teacher of the Year recipients, Rachel Arens and Colleen Bell. Congratulations was also given to Damian Patnode for being named Principal of the Year by the Central Minnesota Association of Secondary Principals (MASSP). An update was also given on the graduation events held in the month of May.

Board Member Items

No board member items were brought forward for discussion.

Motion by J. Corrow, second by S. Lange, to adjourn the regular meeting at 6:36 p.m. Motion carried 7:0.

Respectfully submitted,


Chairperson

June 17, 2024

Date


Clerk

June 17, 2024

Date