

School Board Meeting Minutes
INDEPENDENT SCHOOL DISTRICT #912
MILACA, MINNESOTA 56353
Monday, June 17, 2024 6:00 pm
ALC

A regular meeting of the Board of Education of Independent School District No. 912, Milaca, Minnesota was held in the ALC on Monday, June 17, 2024, for the purpose of discussing board business.

The meeting was called to order at 6:00 p.m. by Chairperson Aimee Struffert.

Upon roll call the following members were present: Jennifer Corrow, Jere Day, Caity Eggen, Samantha Lange, Sara Larsen, Nathan Neuhaert, Aimee Struffert. Superintendent David Wedin was also present.

Changes to Agenda:

VII. PRINCIPALS/DIRECTORS/COORDINATORS REPORTS

E. Business Manager Report - Report - to follow - *deletion*

VIII. APPROVAL OF THE CONSENT AGENDA

B. Approval of Bills (Enclosures - to follow) - *deletion*

D. Personnel Items

New Positions / Change in Assignment / Replacement

23. Hire Charles Cooper, Assistant Marching Band Percussion (replacing Anthony Peterson), \$2,107.62, effective June 1, 2024 - *addition*
24. Hire Kim Lubrant, July Jamboree Nurse, up to 31.5 hours total, \$30.00 per hour, effective July 9, 2024 - July 18, 2024 - *addition*
25. Hire Ben Huhta, July Jamboree Teacher, up to 33.5 total hours, \$30.00 per hour, effective July 9, 2024 - July 18, 2024 - *addition*
26. Hire Vanessa Eekhoff, July Jamboree Teacher, up to 33.5 total hours, \$30.00 per hour, effective July 9, 2024 - July 18, 2024 - *addition*
27. Hire Brent Jergens, July Jamboree Teacher, up to 17.75 total hours, \$30.00 per hour, effective July 9, 2024 - July 11, 2024 - *addition*
28. Hire Darcy Balder, July Jamboree Teacher, up to 32.5 total hours, \$30.00 per hour, effective July 9, 2024 - July 18, 2024 - *addition*
29. Hire Rebecca Wuensch, July Jamboree Teacher, up to 17.75 total hours, \$30.00 per hour, effective July 16, 2024 - July 18, 2024 - *addition*
30. Hire Craig Talberg, July Jamboree Teacher, up to 17.5 total hours, \$30.00 per hour, effective July 9, 2024 - July 11, 2024 - *addition*
31. Hire Matt Follmuth, July Jamboree Teacher, up to 32.5 total hours, \$30.00 per hour, effective July 9, 2024 - July 18, 2024 - *addition*
32. Hire Mary Jo Vickers, July Jamboree Teacher, up to 33.5 total hours, \$30.00 per hour, effective July 9, 2024 - July 18, 2024 - *addition*
33. Hire Christine Hostrawser, July Jamboree Teacher, up to 33.5 total hours, \$30.00 per hour, effective July 9, 2024 - July 18, 2024 - *addition*
34. Hire Krystal Forbord, July Jamboree Teacher, up to 32.5 total hours, \$30.00 per hour, effective July 9, 2024 - July 18, 2024 - *addition*
35. Hire Sasha Koenig, July Jamboree Teacher, up to 33.5 total hours, \$30.00 per hour, effective July 9, 2024 - July 18, 2024 - *addition*
36. Hire Missy Tellinghuisen, July Jamboree Teacher, up to 33.5 total hours, \$30.00 per hour, effective July 9, 2024 - July 18, 2024 - *addition*
37. Hire Mitch Vedders, July Jamboree Teacher, up to 33.5 total hours, \$30.00 per hour, effective July 9, 2024 - July 18, 2024 - *addition*
38. Hire Andrea Swenson, July Jamboree Teacher, up to 32.5 total hours, \$30.00 per hour, effective July 9, 2024 - July 18, 2024 - *addition*
39. Hire Kylee Ray, July Jamboree Teacher, up to 32.5 total hours, \$30.00 per hour, effective July 9, 2024 - July 18, 2024** - *addition*
40. Hire Caprice Larson, July Jamboree Teacher, up to 32.5 total hours, \$30.00 per hour, effective July 9, 2024 - July 18, 2024 - *addition*

Staff Leave Requests:

3. Angela Helle, Social Studies Teacher, August 26, 2024 - January 17, 2025 - *addition*

XI. ITEMS ON WHICH BOARD DISCUSSION AND ACTION IS REQUESTED

A. Approval of Treasurer's Report (Enclosure - to follow) - *deletion*

Motion by S. Larsen, second by S. Lange, to approve the agenda. Motion carried, 7:0.

Public Forum

No one spoke in public forum.

Committee Reports

1. *Committee of the Whole (6/3) - A. Struffert*
 - a. *Budget Review/Preview*
 - b. *Dr. Dave Webb Training*
 - c. *Other*
2. *Administrative Negotiations Committee (6/13) - A. Struffert*
 - a. *Administrative Negotiations*

Presentations

2023-2024 Revised Budget and 2024-2025 Original Budget Presentation was given.

Principals/Directors/Coordinators Report

High School Principal: updates were given on hiring with Alexander Blegen being hired as the new Vocal Music Teacher and a long term substitute position being posted for Social Studies; summer programming and state reporting; and preparation for the 2024-2025 school year.

Elementary Principal: updates were given on hiring with an opening for a PE/DAPE position; summer programming with targeted services/ESY in June and upcoming July Jamboree and Kinder Camp; and highlights were given on a Milaca student who was recognized in a recently published book by author Erin Soderberg Downing.

Activities Director/Dean of Students: updates were given on the completion of the Spring Sports season with female Track athletes in the 4x100, long jump, high jump, pole vault, and wheelchair division qualifying for the state meet; Softball completing their season with a 500 record; Baseball making it to the second round of playoffs; and Golf participants completing their season at the section meet.

Community Education Director/Facilities Manager: updates were given for Community Education focusing on summer registration and Kids Town programming. A facility update was given highlighting summer projects underway and summer staffing.

Approval of the Consent Agenda

Motion by N. Neuhart, second by C. Eggen, to approve the consent agenda:

- Approval of the minutes from the May 20, 2024 Regular Board Meeting
- Approval of transfers from PMA to First National Bank: \$1,000,000.00 on May 15, 2024, and \$800,000.00 on May 29, 2024
- Hire Addison Vivant, Lifeguard, hours based on need, \$10.85 per hour, effective June 3, 2024
- Hire Addison Vivant, Water Safety Instructor, hours based on need, \$12.50 per hour, effective June 3, 2024
- Hire Alexa Anderson, Summer ESY Paraprofessional, up to 57.75 total hours, \$15.94 per hour, effective June 4, 2024 - June 27, 2024
- Hire Jennifer Taylor, Summer Targeted Services Teacher, up to 59 total hours, \$30.00 per hour, effective June 4, 2024 - June 27, 2024
- Hire Nicole Hoffman, Summer ESY Teacher, up to 53.5 total hours, \$30.00 per hour, effective June 4, 2024 - June 27, 2024
- Hire Tracy Schmitz, Summer ESY Paraprofessional, up to 66 total hours, \$16.46 per hour, effective June 4, 2024 - June 27, 2024
- Hire/accept notice of assignment with Kennedy Burroughs, Summer Kids Town Aide, up to 10 hours per week, \$12.00 per hour, effective June 4, 2024 - August 16, 2024
- Hire/accept notice of assignment with Jackson Burroughs, Summer Kids Town Aide, up to 10 hours per week, \$12.00 per hour, effective June 5, 2024 - August 16, 2024
- Hire/accept notice of assignment with Lincoln Burroughs, Summer Kids Town Aide, hours based on need, \$12.00 per hour, effective June 4, 2024 - August 16, 2024
- Hire Michelle Fjerstad, Summer Aquatics Coordinator - split position (replacing Addison Greninger), two aquatic sessions, \$700.00, effective May 29, 2024
- Hire Lincoln Burroughs, Summer Aquatics Coordinator - split position (replacing Emily Arens), two aquatic sessions, \$700.00, effective May 29, 2024
- Hire/accept notice of assignment with Trisha Morris, Summer First Cook, up to 208 total hours, \$22.16 per hour, effective June 3, 2024 - August 1, 2024

- Hire/accept notice of assignment with Tonnie Huonder, Summer Dishwasher/Server, up to 48 total hours, \$17.06 per hour, effective June 3, 2024 - August 1, 2024
- Hire/accept notice of assignment with Christa Duevel, Summer Tally/Food Server, up to 114.5 total hours, \$16.09 per hour, effective June 3, 2024 - August 1, 2024
- Hire/accept notice of assignment with Cami Speers, Summer Tally/Food Server, up to 118 total hours, \$18.66 per hour, effective June 3, 2024 - August 1, 2024
- Hire/accept notice of assignment with Candace Kuhrke, Summer Dishwasher/Server, up to 45 total hours, \$16.09 per hour, effective June 3, 2024 - August 1, 2024
- Hire Mackenzie Fournier, Summer Painter/Cleaner, hours based on need, \$12.50 per hour, effective June 6, 2024 - June 28, 2024
- Hire Owen Barzdis, Summer Cleaner, 40 hours per week, \$12.50 per hour, effective June 3, 2024 - August 13, 2024
- Hire Cindy Sumner, Summer Painter/Cleaner, 18 hours per week, \$12.50 per hour, effective June 12, 2024 - August 15, 2024
- Hire Blake Tolmie, Summer Technology Help, up to 80 total hours, \$13.50 per hour, effective June 10, 2024 - August 30, 2024
- Hire Abigail Tolmie, Summer Technology Help, up to 80 total hours, \$13.50 per hour, effective June 10, 2024 - August 30, 2024
- Hire Alexander Blegen, Vocal Music Teacher (replacing Jacob Barsness), BA, Step 1, 1.0 FTE, \$47,357.00, effective August 20, 2024
- Hire Charles Cooper, Assistant Marching Band Percussion (replacing Anthony Peterson), \$2,107.62, effective June 1, 2024
- Hire Kim Lubrant, July Jamboree Nurse, up to 31.5 hours total, \$30.00 per hour, effective July 9, 2024 - July 18, 2024
- Hire Ben Huhta, July Jamboree Teacher, up to 33.5 total hours, \$30.00 per hour, effective July 9, 2024 - July 18, 2024
- Hire Vanessa Eekhoff, July Jamboree Teacher, up to 33.5 total hours, \$30.00 per hour, effective July 9, 2024 - July 18, 2024
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- Hire Kylee Ray, July Jamboree Teacher, up to 32.5 total hours, \$30.00 per hour, effective July 9, 2024 - July 18, 2024
- Hire Caprice Larson, July Jamboree Teacher, up to 32.5 total hours, \$30.00 per hour, effective July 9, 2024 - July 18, 2024
- Approve staff leave requests:
 - Makayla Balder, Paraprofessional, 2024-2025 school year
 - Brittany Sundberg, Elementary Special Education Teacher, November 6, 2024 - January 31, 2025
 - Angela Helle, Social Studies Teacher, August 26, 2024 - January 17, 2025
- Accept the resignation of Jacob Barsness, Jr. High Theater Coach, effective May 30, 2024
- Accept the resignation of Juliana Haen, Foreign Language Teacher, effective June 30, 2024
- Approval of Letter of Assignment with Jacenta Pearson, Speech Language Pathology Assistant, effective July 1, 2024 - June 30, 2026
- Scheduled Review of Policies

- Policy 305 - Policy Implementation
- Policy 306 - Administrator Code of Ethics
- Policy 610 - Field Trips
- Policy 612.1 - Development of Parent and Family Engagement Policies for Title I Programs
- First Reading and Approval of Policies with minor/legal changes in compliance with legislative updates
 - Policy 701 - Establishment and Adoption of School District Budget
 - Policy 701.1 - Modification of School District Budget
 - Policy 702 - Accounting
 - Policy 703 - Annual Audit
 - Policy 704 - Development and Maintenance of an Inventory of Fixed Assets and a Fixed Asset Accounting System
 - Policy 705 - Investments
- Approval of the 2024-2025 Schools Advocating for Fair Funding (previously Schools for Equity in Education) Membership, \$3,000.00
- Approval of the 2024-2025 Minnesota School Board Association Membership, \$6,934.00

Motion carried, 7:0.

Items on Which Board Discussion and Action is Requested

Motion by J. Day to approve the following resolution:

ACKNOWLEDGEMENT OF GIFTS/DONATIONS

WHEREAS, School Board Policy #706 establishes guidelines for the acceptance of gifts/donations to the District; and WHEREAS, Minnesota Statute 465.03 states the School Board may accept a gift, grant or devise of real or personal property only by the adoption of a resolution approved by two-thirds of its members; and BE IT RESOLVED that the School Board of Independent School District No. 912 accept with appreciation the following gifts/donations and permit their use as designated by the donor(s).

Date	From	Site	Item/Nature of Donation/Gift	Value/Amount
May - 2024	East Central Energy	Milaca High School - Student Services Office	Scholarship	\$4,500.00
May - 2024	Rum River Community Foundation of the Initiative Foundation	Milaca High School - Jocelyn Berg - Unified PE	Milaca Unified Track & Field Meet	\$1,000.00

The motion for the adoption of the foregoing resolution was duly seconded by J. Corrow and upon vote being taken thereon the following voted in favor thereof: J. Corrow, J. Day, C. Eggen, S. Lange, S. Larsen, N. Neuhart, A. Struffert, and the following voted against the same: none, whereupon said resolution was declared duly passed and adopted.

Motion by S. Lange, second by N. Neuhart, to approve the 2024-2025 Resolution for Membership in the Minnesota State High School League. Roll call vote. In favor: J. Corrow, J. Day, C. Eggen, S. Lange, S. Larsen, N. Neuhart, A. Struffert. Against: none. Motion carried.

Motion by C. Eggen, second by S. Lange, to approve the revised FY24 budget. Motion carried 7:0.

Motion by N. Neuhart, second by J. Corrow, to approve the FY25 budget. Motion carried 7:0.

Motion by J. Day, second by S. Larsen, to approve the resolution relating to the election of school board members and calling the school district general election. Roll call vote. In favor: J. Corrow, J. Day, C. Eggen, S. Lange, S. Larsen, N. Neuhart, A. Struffert. Against: none. Motion carried.

Motion by C. Eggen, second by S. Larsen, to approve the 2023-2025 Activities Director/Dean of Students contract. Motion carried 7:0.

Motion by N. Neuhart, second by C. Eggen, to approve the 2023-2025 Technology Coordinator contract. Motion carried 7:0.

Motion by J. Corrow, second by J. Day, to approve the 2023-2025 Community Education Director/Facilities Manager contract. Motion carried 7:0.

Superintendent Items

Superintendent Wedin gave updates on summer office hours and closures, free meals for children age 18 and under during the summer, and summer programming including summer school, July Jamboree, and Community Education events and activities throughout the summer.

Board Member Items

Member, J. Day, brought forward information about the MSBA Summer Seminar for discussion. Chairperson, A. Struffert, brought forward the July Committee of the Whole meeting for discussion and gave information regarding MSBA Delegate Assembly.

Motion by J. Corrow, second by S. Lange, to adjourn the regular meeting at 7:30 p.m. Motion carried 7:0.

Respectfully submitted,



Chairperson

July 15, 2024

Date



Clerk

July 15, 2024

Date

