

School Board Meeting Minutes
INDEPENDENT SCHOOL DISTRICT #912
MILACA, MINNESOTA 56353
Monday, July 15, 2024 6:00 pm
ALC

A regular meeting of the Board of Education of Independent School District No. 912, Milaca, Minnesota was held in the ALC on Monday, July 15, 2024, for the purpose of discussing board business.

The meeting was called to order at 6:00 p.m. by Chairperson Aimee Struffert.

Upon roll call the following members were present: Jennifer Corrow, Jere Day, Caity Eggen, Samantha Lange, Sara Larsen, Nathan Neuhart, Aimee Struffert. Superintendent David Wedin was also present.

Changes to Agenda:

VIII. APPROVAL OF THE CONSENT AGENDA

D. Personnel Items

Staff Leave Requests:

3. Michelle Meixell, Elementary Teacher, 2024-2025 school year - *addition*

IX. ITEMS ON WHICH BOARD DISCUSSION AND ACTION IS REQUESTED

D. Approve the 2024-2026 Business Manager Contract - *addition*

E. Approve the Resolution Requiring the Tally of Write-In Votes Only if Write-In Votes are Greater Than a Ballot Candidate's Total Votes - *addition*

Motion by N. Neuhart, second by S. Lange, to approve the agenda. Motion carried, 7:0.

Public Forum

No one spoke in public forum.

Committee Reports

1. *Building and Grounds Committee (6/27) - S. Larsen*
 - a. *Staffing Update*
 - b. *Summer Project Update*
 - c. *Other*
2. *Administrative Negotiations Committee (7/10) - A. Struffert*
 - a. *Administrative Negotiations*

Presentations

No presentations were given.

Principals/Directors/Coordinators Report

Business Manager Report: gave an update on the financial picture of the district for the months of May and June.

Approval of the Consent Agenda

Motion by C. Eggen, second by J. Corrow, to approve the consent agenda:

- Approval of the minutes from the June 17, 2024 Regular Board Meeting
- Approval of checks and wires
- Approval of transfers from PMA/MN Trust to First National Bank: \$1,000,000.00 on June 11, 2024, and \$1,000,000.00 on June 21, 2024
- Hire Kyle Shepard, Summer Credit Recovery Teacher, up to 66 total hours, \$30.00 per hour, effective June 3, 2024 - June 27, 2024
- Hire Liam Marte, Summer Cleaner, 40 hours per week, \$12.50 per hour, effective July 8, 2024 - August 7, 2024
- Hire Roberta Kightlinger, July Jamboree Paraprofessional, up to 33.5 total hours, \$16.33 per hour, effective July 9, 2024 - July 18, 2024
- Hire Seema Bemboom, July Jamboree Paraprofessional, up to 31.5 total hours, \$16.33 per hour, effective July 9, 2024 - July 18, 2024
- Hire Connie Herges, July Jamboree Paraprofessional, up to 33.5 total hours, \$19.87 per hour, effective July 9, 2024 - July 18, 2024

- Hire Renelle Schroeder, July Jamboree Paraprofessional, up to 31.5 total hours, \$19.87 per hour, effective July 9, 2024 - July 18, 2024
- Hire Kristie Steffenson, July Jamboree Paraprofessional, up to 31.5 total hours, \$19.87 per hour, effective July 9, 2024 - July 18, 2024
- Hire Tricia Volonnino, July Jamboree Paraprofessional, up to 33.5 total hours, \$17.80 per hour, effective July 9, 2024 - July 18, 2024
- Hire Coryann Bockoven, July Jamboree Paraprofessional, up to 31.5 total hours, \$19.87 per hour, effective July 9, 2024 - July 18, 2024
- Change in assignment for Marty Eggen, Paraprofessional, from 32.90 hours per week to 34.15 hours per week, \$16.33 per hour, effective August 26, 2024
- Approve staff leave requests:
 - Molly Schwartz, Paraprofessional, 2024-2025 school year
 - Michelle Meixell, Elementary Teacher, 2024-2025 school year
- Accept the resignation of John Calhoun, English Teacher, effective June 24, 2024
- Accept the resignation of Michelle Bengson, District Office Administrative Assistant/Receptionist, effective July 11, 2024
- Accept the revision from resignation to retirement for Juliana Haen, Foreign Language Teacher, effective June 30, 2024. Thank you, Juliana, for 14 years of service to Milaca Public Schools.
- Scheduled Review of Policies
 - Policy 520 - Student Surveys
- First Reading and Approval of Policy 515 with minor/legal changes in compliance with legislative updates
- Approval of Policy 515 Public Notice (Directory Information) for 2024-2025
- Approval of Policy 520 Public Notice (Student Surveys) for 2024-2025
- Approval of the Renewal of the School Nutrition Programs Joint Agreement with Rum River Special Education Cooperative
- Approval of the Renewal of the Joint Agreement with Community Christian School for Catering Services

Motion carried, 7:0.

Items on Which Board Discussion and Action is Requested

Motion by J. Day, second by C. Eggen, to approve the Treasurer's Reports for May and June. Motion carried, 7:0.

Motion by C. Eggen, second by S. Larsen, to approve the SCHOOL BOARD RESOLUTION INDEPENDENT SCHOOL DISTRICT 912 ADOPTING THE SCHOOL DISTRICT'S FISCAL YEAR (FY) 26 LONG-TERM FACILITIES MAINTENANCE TEN-YEAR PLAN as presented and allow the Business Manager to submit a Long-Term Facilities Maintenance Plan (10 Year Plan) with the appropriate finance codes to the Commissioner of the Minnesota Department of Education. The following voted in favor of the resolution: J. Corrow, J. Day, C. Eggen, S. Lange, S. Larsen, N. Neuhart, A. Struffert. The following voted against the resolution: None. Whereupon said resolution was duly declared passed and adopted.

Motion by N. Neuhart, second by S. Larsen, to approve the 2024-2025 Membership with Resource Training and Solutions. Motion carried 7:0.

Motion by J. Day, second by J. Corrow, to approve the Activity Fees for the 2024-2025 school year. Motion carried 7:0.

Motion by S. Larsen, second by S. Lange, to approve the Gate/Activity Pass Fees for the 2024-2025 school year. Motion carried 7:0.

Motion by C. Eggen, second by N. Neuhart, to approve the escalator bid with Kemp's, Inc. for the 2024-2025 school year. Motion carried 7:0.

Motion by J. Day, second by S. Larsen, to approve the 2023-2025 Milaca Principal Association contract. Motion carried 7:0.

Motion by J. Corrow, second by C. Eggen, to approve the 2024-2026 Business Manager contract. Motion carried 7:0.

Motion by J. Day, second by N. Neuhart, to approve the RESOLUTION REQUIRING THE TALLY OF WRITE-IN VOTES ONLY IF WRITE-IN VOTES ARE GREATER THAN A BALLOT CANDIDATE'S TOTAL VOTES. The following voted in favor of the resolution: J. Corrow, J. Day, C. Eggen, S. Lange, S. Larsen, N. Neuhart, A. Struffert. The following voted against the resolution: None. Whereupon said resolution was duly declared passed and adopted.

Superintendent Items

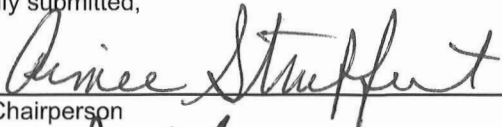
Superintendent Wedin gave updates on summer school, July Jamboree, and the summer meal program. Updates were also given on summer building projects with work on the cafeteria drain and the drive lane at the Northeast entrance.

Board Member Items

Member, N. Neuhart, gave congratulations to the marching band on a successful summer. Chairperson, A. Struffert, brought forward MSBA Summer Seminar. Member, J. Corrow, brought forward a summary from her attendance at the Minnesota Service Cooperative Conference, and a main discussion topic from the conference was the challenges of legislation. Chairperson, A. Struffert, brought forward opportunities for the members to utilize MSBA updates and resources.

Motion by J. Corrow, second by S. Lange, to adjourn the regular meeting at 7:12 p.m. Motion carried 7:0.

Respectfully submitted,


Chairperson

August 19, 2024

Date


Clerk

August 19, 2024

Date