

School Board Meeting Minutes
INDEPENDENT SCHOOL DISTRICT #912
MILACA, MINNESOTA 56353
Monday, September 16, 2024 6:00 pm
ALC

A regular meeting of the Board of Education of Independent School District No. 912, Milaca, Minnesota was held in the ALC on Monday, September 16, 2024, for the purpose of discussing board business.

The meeting was called to order at 6:00 p.m. by Chairperson Aimee Struffert.

Upon roll call the following members were present: Jennifer Corrow, Jere Day, Samantha Lange, Sara Larsen, Aimee Struffert. The following members were absent: Caity Eggen, Nathan Neuhart. The Superintendent David Wedin was also present.

Changes to Agenda:

VIII. APPROVAL OF THE CONSENT AGENDA

D. Personnel Items

New Positions / Change in Assignment / Replacement

20. Hire Tonya Swanson, Paraprofessional, 31.25 hours per week, \$16.33 per hour, effective September 4, 2024 - *addition*

Lane Changes

5. Jackie Barland, MA to MA+10, \$83,388.00 - *addition*
6. Becca Concannon, BA+10 to BA+20, \$52,888.00- *addition* (pending official transcript) - *deletion*

Motion by J. Day, second by S. Lange, to approve the agenda. Motion carried, 5:0.

Public Forum

No one spoke in public forum.

Committee Reports

None

Presentations

No presentations were given.

Principals/Directors/Coordinators Report

High School Principal: a thank you was given to sponsors of the New Teacher Workshop including First National Bank of Milaca, Chris Ehlen with Thrivent Financial, Aleasha Londgren with EFS, Milaca Education Association, and Jay Goslinga with Princeton Insurance; updates were given on the back to school workshop, Open House, and upcoming Homecoming activities and events; congratulations were given to Paul Arens who was named the Region 5A, Subsection 18, AD of the Year.

Elementary Principal: a thank you was given to those who helped with the 2024-2025 school year preparations and to those who attended Open House; updates were given on Kindergarten ADSIS, Lake ECMECC professional development with Elementary staff Cory Anderson, Wendy Hakes-Anderson, and Noelle Robertson presenting, and READ Act LETRS Training for Elementary Staff.

Activities Director/Dean of Students: updates were given on the beginning of the Fall Sports Season highlighting Cross Country, Football, Swimming and Diving, and Volleyball; updates were also given on participation numbers.

Community Education Director/Facilities Manager: updates were given for Community Education on VPK and the awarding of 20 seats in the five day Pre-K program. A facility update was given on the completion of summer cleaning and projects including camera upgrades and the 3rd Avenue entrance project; custodial staffing; and the scheduling of emergency drills for the school year.

Business Manager Report: gave an update on the financial picture of the district.

Approval of the Consent Agenda

Motion by S. Larsen, second by J. Day, to approve the consent agenda:

- Approval of the minutes from the August 19, 2024 Regular Board Meeting
- Approval of checks and wires
- Approval of transfers from PMA to First National Bank: \$800,000.00 on August 15, 2024, and \$800,000.00 on August 28, 2024
- Hire Xiomara Melara, Paraprofessional, 34.15 hours per week, \$16.33 per hour, effective August 26, 2024
- Hire Marissa Moos, Paraprofessional, 35 hours per week, \$16.33 per hour, effective August 26, 2024
- Accept change in assignment with Alesha Rothberg, Paraprofessional, from 25.4 hours per week to 34.15 hours per week, \$17.80 per hour, effective September 3, 2024
- Hire Sandra McGraw, Custodian Class 1 Cleaner, 40 hours per week, \$16.27 per hour, effective September 3, 2024
- Hire/accept notice of assignment with Julie Knowles, ECFE Sibling Care Aide, up to 16.5 hours per week, \$12.50 per hour, effective September 3, 2024
- Accept change in assignment with James Foote, from Summer Cleaner to Student Cleaner, from 40 hours per week to 9 hours per week, from \$12.50 per hour to \$14.63 per hour, effective September 9, 2024
- Hire Jane Kaufmann, Paraprofessional Transportation, up to 5 hours per week, \$19.87 per hour, effective September 3, 2024
- Hire Kayla Miller, Paraprofessional Transportation, up to 5 hours per week, \$16.87 per hour, effective September 3, 2024
- Hire Connie Belanger, Paraprofessional Transportation, up to 2.5 hours per week, \$19.87 per hour, effective September 3, 2024
- Hire/accept notice of assignment with Kathryn Girtz, SLP-A Supervisor, up to 100 hours total, \$61.09 per hour, effective August 26, 2024
- Accept notice of assignment with Lauren Mycue, Wrap Around Care and Kids Town Aide, up to 35 hours per week, \$15.10 per hour, effective September 3, 2024 - May 30, 2025
- Accept notice of assignment with Teresa Nelson, Kids Town Aide, up to 6 hours per week, \$13.98 per hour, effective September 3, 2024 - May 30, 2025
- Accept notice of assignment with Ann Solberg, ECFE Classroom Aide, up to 20.5 hours per week, \$13.45 per hour, effective September 3, 2024 - May 30, 2025
- Accept notice of assignment with Chelsey Holland, Wrap Around Care Supervisor and Kids Town Aide, up to 40 hours per week, \$16.09 per hour, effective September 3, 2024 - May 30, 2025
- Accept notice of assignment with Annabell Foote, Student Childcare Aide, up to 15 hours per week, \$13.00 per hour, effective September 3, 2024 - May 30, 2025
- Accept notice of assignment with Jackson Burroughs, Student Childcare Aide, up to 3 hours per week, \$12.60 per hour, effective September 3, 2024 - May 30, 2025
- Hire/accept notice of assignment with Leila Sanchez, EL Support Tutor, up to 33.75 hours per week, \$16.35 per hour, effective September 9, 2024 - June 30, 2025
- Revision to update of Assignment for Sherri Freese, Clerical Class II, up to 1808 Hours, revised from 1730, Hours including work days and holidays per contract year
- Hire Melissa Miller, Paraprofessional (replacing Heather Beumer), 32.90 hours per week, \$16.33 per hour, effective September 13, 2024
- Hire Tonya Swanson, Paraprofessional, 31.25 hours per week, \$16.33 per hour, effective September 4, 2024**
- Accept the resignation of Renelle Schroeder, Paraprofessional, effective August 18, 2024
- Accept the termination of Jacob Olson, Custodial Class 1 Cleaner, effective August 22, 2024
- Accept the retirement of Linda Moyer, Cook, effective August 26, 2024. Thank you for 17 years of service to Milaca Public Schools!
- Accept the resignation of Christopher Sweeten, Custodial Class 1 Cleaner, effective September 5, 2024
- Accept the resignation of Heather Beumer, Paraprofessional, effective September 13, 2024
- Accept Staff Lane Changes:
 - Colleen Bell, MA to MA+10, \$83,388.00
 - Brent Jergens, MA/BA+40 to MA+10, \$78,843.00
 - Marianne Hasselberg, MA to MA+10, \$83,388.00
 - Laura Braun, MA+10 to MA+20, \$84,810.00
 - Jackie Barland, MA to MA+10, \$83,388.00
 - Becca Concannon, BA+10 to BA+20, \$52,888.00
- Second Reading of Policies with substantive changes
 - Policy 416 - Drug, Alcohol, and Cannabis Testing
 - Policy 417 - Chemical Use and Abuse
 - Policy 418 - Drug-Free Workplace/Drug-Free School
 - Policy 507 - Corporal Punishment and Prone Restraint
 - Policy 613 - Graduation Requirements
 - Policy 709 - Student Transportation Safety Policy
- Second Reading of New Policies
 - Policy 606.5 - Library Materials
 - Policy 621- Literacy and the Read Act
 - Policy 624 - Online Instruction

- Approval of Letter of Assignment with Erika Nelson, District Office Administrative Assistant/Receptionist, effective August 29, 2024 - June 30, 2026
- Approval of Letter of Assignment with Michelle Fjerstad, Enrichment/Recreation and Care Coordinator, effective July 1, 2024 - June 30, 2026

Motion carried, 5:0.

Items on Which Board Discussion and Action is Requested

Motion by J. Day, second by J. Corrow, to approve the Treasurer's Report. Motion carried, 5:0.

The Business Manager reviewed the levy documents and announced the Truth in Taxation presentation will be on December 2, 2024 at 6:30 PM at a Special Board Meeting. Motion by J. Corrow, second by S. Lange, to certify the proposed 2024 pay 2025 levy at the "maximum" amount to be signed by the clerk at a later date. Motion carried 5:0.

Board member, Nathan Neuhart, joined the meeting at 6:10 p.m.

Motion by J. Day, second by S. Larsen, to approve the increase in District Substitute Rates of Pay. Motion carried, 6:0.

Board member, Sara Larsen, left the meeting at approximately 6:30 p.m.

Superintendent Items

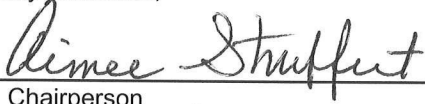
Superintendent Wedin gave an update on the start of the 2024-2025 school year with a thank you to students, staff, parents, and community members who have helped to make it a great start. Updates were also given on the drive lane project with thanks to those helping to make it happen and on a community message sent out August 28, 2024 to provide information on Open House; the Activities Schedule; a Community Engagement Event hosted by the City of Milaca and the Empowering Small Minnesota Communities Program; the first day of school; and employment opportunities at Milaca Public Schools.

Board Member Items

No board member items were brought forward for discussion.

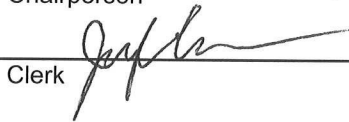
Motion by J. Corrow, second by S. Lange, to adjourn the regular meeting at 6:38 p.m. Motion carried 5:0.

Respectfully submitted,


Chairperson

October 21, 2024

Date


Clerk

October 21, 2024

Date