

School Board Meeting Minutes
INDEPENDENT SCHOOL DISTRICT #912
MILACA, MINNESOTA 56353
Monday, April 17, 2023 6:30 pm
ALC

A regular meeting of the Board of Education of Independent School District No. 912, Milaca, Minnesota was held in the ALC on Monday, April 17, 2023, for the purpose of discussing board business.

The meeting was called to order at 6:30 p.m. by Chairperson Aimee Struffert.

Upon roll call the following members were present: Jennifer Corrow, Jere Day, Caity Eggen, Samantha Lange, Sara Larsen, Nathan Neuhart, Aimee Struffert. Superintendent David Wedin was also present.

Changes to Agenda:

VIII. APPROVAL OF THE CONSENT AGENDA

D. Personnel Items

Staff Leave Requests:

- 3. Patricia Voigt, High School Social Studies Teacher, effective April 25, 2023 - May 31, 2023 -*addition*
- J. First Reading of Policies with substantive changes (Enclosures) -*addition*
 - Policy 406 - Public and Private Personnel Data & Form
 - Policy 714 - Fund Balances

IX. ITEMS ON WHICH BOARD DISCUSSION AND ACTION IS REQUESTED

- D. Approval of an Employment Notice Regarding Trialing Professional Leave of Coaches/Advisors for Hourly Employees (Enclosure to Follow) -*addition*

Motion by C. Eggen, second by S. Lange, to approve the agenda. Motion carried, 7:0.

Public Forum

A statement from Superintendent Wedin and the Milaca School Board was read by Chairperson Aimee Struffert regarding the incident involving Senator Nathan Wesenberg and Milaca teachers at the State Capitol on behalf of Education Minnesota and the Milaca Education Association.

Five people spoke in public forum:

- Joe Wenner - regarding the meeting with Senator Wesenberg
- Ron Wolbert - regarding what parent's hope for
- Senator Nathan Wesenberg - regarding education
- Dan Roeschlein - regarding the event at the capitol
- Mary Vonch - regarding the meeting with Senator Wesenberg

Committee Reports

1. *Committee of the Whole (4/3) - A. Struffert*
 - a. *Operational Plan Update*
 - b. *Fund Balance Discussion*
 - c. *Land Update*
 - d. *Learning Update*
 - e. *Other*
2. *Building and Grounds Committee (4/17) - S. Larsen*
 - a. *Summer Project Preview*
 - b. *Courtyard Playground Proposal*
 - c. *District Office Changes*
 - d. *Other*

Presentations

The Building Tour that was scheduled following the Regular Board Meeting was canceled due to changes in weather.

Principals/Directors/Coordinators Report

High School Principal Report: shared highlights from the Washington DC trip, March 30 through April 2, 2023, which included 27 students. A thank you was given to Colleen Bell for her work as a teacher and her organization of the trip. An update was also given on the second annual Student Job Fair held on April 5, 2023. Close to thirty businesses and organizations attended, giving students in grades 9 through 12 time to learn more about post high school employment and student job opportunities.

Elementary Principal Report: gave a preview of upcoming summer events including Summer Explorers for Targeted Services, Extended School Year for SpEd ESY students, July Jamboree, the Free Book Fair, and Kinder Camp. An

update was also given on the upcoming Family Fun Night, May 11, 2023, a fun night of activities for students and families featuring speaker, Joe Beckman. Updates were also given on the process of preparing for next year with teaching assignments and the staff building schedule, as well as the MCA testing currently underway.

Activities Director/Dean of Students Report: gave updates on the Spring sports which have been practicing indoors and have dealt with schedule changes due to the large amount of snow still on the ground. Updates were also given on FFA which is gearing up for their state meet later this month, as well as the ongoing search for umpires for baseball and softball, and for a sponsor for the outdoor scoreboard.

Community Education Director/Facilities Manager Report: gave a Community Education update on the ability to increase enrollment for summer in Kids Town, as well as a 3% tuition increase for School Readiness/Preschool and Wrap Around Care which keeps our program in line with other services in the area. A Facility update was also given on the Building and Grounds Committee discussion of summer projects. Information was also given on requests received to remove snow from outdoor athletic fields and the track, which has not been completed due to the possibility of damaging those spaces. This is in line with guidance from the Minnesota Educational Facility Management Professionals and the vast majority of Minnesota School Districts.

Business Manager Report: gave an update on the financial picture of the district.

Approval of the Consent Agenda

Motion by J. Day, second by J. Corrow, to approve the consent agenda:

- Approval of the minutes from the March 20, 2023 Regular Board Meeting
- Approval of checks and wires
- Approval of transfers from PMA to First National Bank: \$1,000,000 on March 9, 2023, and \$1,000,000 on March 30, 2023
- Hire Matt Follmuth, 7th Grade Baseball Coach, \$2,911.37, effective March 27, 2023
- Hire Alison Gries, 9th Grade Softball Coach (replacing Angela Helle), \$2,219.70, effective March 13, 2023
- Minimum wage increase for Emily Arens, from \$10.33 per hour to \$10.59 per hour, effective January 1, 2023
- Minimum wage increase for Hilary Leom, from 10:33 per hour to \$10.59 per hour, effective January 1, 2023
- Change of assignment for Teresa Nicholson, from Food Server to Cook-Cashier, 30 hours per week to 35 hours per week, \$17.78 per hour to \$19.32 per hour, effective March 20, 2023
- Hire Austin Dickmann, 9th Grade Baseball Coach (replacing Kurt Kragt), \$2,219.70, effective March 20, 2023
- Hire Angela Helle, Head Softball Coach (replacing Mitch Vedders), \$5682.15, effective March 13, 2023
- Hire Ellie Schindeldecker, Junior High Girls Golf, \$1,997.73, effective March 27, 2023
- Hire Beth Sumner, 7th Grade Softball Coach (replacing Hope Schendel), \$1,997.73, effective March 27, 2023
- Change in assignment for Bonnie Hoebelheinrich, Food Server (replacing Teresa Nicholson), from 15 hours per week to 30 hours per week, \$15.32 per hour, effective April 11, 2023
- Revision in days for Randy Johnson, High School Long Term Substitute for Ellen Greener, MA+20 Step 15, 1.0 FTE, from \$16,784.36 to \$17,214.73, effective March 21, 2023 - May 30, 2023
- Accept revised notice of assignment with Cara Colpitts, Food Server, 11.25 hours per week, from \$15.32 per hour to \$15.57 per hour, effective March 16, 2023
- Approve Staff Leave Requests:
 - Revised leave for Judith Swenson, ECCE Aide, effective February 2, 2023 - May 26, 2023
 - Revised leave for Ellen Greener, High School Science Teacher and JV Softball Coach, effective March 20, 2023 - May 31, 2023
 - Patricia Voigt, High School Social Studies Teacher, effective April 25, 2023 - May 31, 2023
- Accept the resignation of Angela Helle, 9th Grade Softball Coach, effective March 13, 2023
- Accept the resignation of Anna Black-Asmus, High School Special Education Teacher, effective March 28, 2023
- Accept the resignation of Kaleb Anderson, Head Boys Basketball Coach, effective March 29, 2023
- Accept the resignation of Selena Henderson, High School Paraprofessional, effective April 14, 2023
- Second Reading of Policies with substantive changes
 - Policy 410 - Family and Medical Leave Act
 - Policy 415 - Mandated Reporting of Maltreatment of Vulnerable Adults
 - Policy 524 - Internet Acceptable Use and Safety Policy
 - Policy 534 - School Meals Policy and Addendum
- Name Steve Voshell as LEA Representative 2023-2024 in Filing Application Under Public Law 107-110
- Approval of Letter of Assignment with Kathy Allen, Finance Specialist, effective April 17, 2023 - June 30, 2024
- Approve the Overnight Trip Request for Milaca Girls Golf to Austin, MN, April 6-7, 2023
- Approve the Overnight Trip Request for Milaca Girls Golf to Paynesville, MN, May 12-14, 2023
- First Reading of Policies with substantive changes
 - Policy 406 - Public and Private Personnel Data & Form
 - Policy 714 - Fund Balances

Motion carried, 7:0.

Items on Which Board Discussion and Action is Requested

Motion by N. Neuhart, second by C. Eggen, to approve the Treasurer's Report. Motion carried, 7:0.

Motion by S. Larsen to approve the following resolution:

ACKNOWLEDGEMENT OF GIFTS/DONATIONS

WHEREAS, School Board Policy #706 establishes guidelines for the acceptance of gifts/donations to the District; and WHEREAS, Minnesota Statute 465.03 states the School Board may accept a gift, grant or devise of real or personal property only by the adoption of a resolution approved by two-thirds of its members; and BE IT RESOLVED that the School Board of Independent School District No. 912 accept with appreciation the following gifts/donations and permit their use as designated by the donor(s).

Date	From	Site	Item/Nature of Donation/Gift	Value/Amount
Mar - 2023	Central Mille Lacs United Way	Community Education	Donations for the following programs: KidsTown - \$829.00 School Readiness - \$829.00 Special Olympics - \$414.00	\$2,072.00

The motion for the adoption of the foregoing resolution was duly seconded by S. Lange and upon vote being taken thereon the following voted in favor thereof: J. Corrow, J. Day, C. Eggen, S. Lange, S. Larsen, N. Neuhart, A. Struffert and the following voted against the same: None. Whereupon said resolution was declared duly passed and adopted.

Member C. Eggen introduced the following resolution and moved its adoption:

**RESOLUTION TO DESIGNATE AN IDENTIFIED OFFICIAL WITH AUTHORITY
FOR EDUCATION IDENTITY ACCESS MANAGEMENT**

The Minnesota Department of Education (MDE), Professional Educator Licensing Standards Board (PELSB), and Office of Higher Education (OHE) require annual designation of an Identified Official with Authority (IOWA) for each local education agency that uses the Education Identity Access Management (EDIAM) system. The IOWA is responsible for authorizing, reviewing, and recertifying user access for their local education agency in accordance with the State of Minnesota Enterprise Identity and Access Management Standard, which states that all user access rights to Minnesota state systems must be reviewed and recertified at least annually. The Identified Official with Authority will authorize user access to State of Minnesota Education secure systems in accordance with the user's assigned job duties, and will revoke that user's access when it is no longer needed to perform their job duties. It is recommended the Board authorize add David Wedin, david.wedin@milaca.k12.mn.us, EDIAM user ID: david.wedin, to act as the Identified Official with Authority (IOWA) for Milaca Public Schools (ISD #912).

The motion for the adoption of the foregoing resolution was duly seconded by Member J. Corrow and upon vote being taken thereon, the following voted in favor thereof: J. Corrow, J. Day, C. Eggen, S. Lange, S. Larsen, N. Neuhart, A. Struffert and the following voted against the same: None. Whereupon said resolution was declared duly passed and adopted.

Motion by J. Corrow, second by S. Lange, to approve an Employment Notice Regarding Trialing Professional Leave for Hourly Employees. Motion carried 7:0.

Items of Information and/or Discussion Only

The May 15, 2023 regular board meeting time was changed from 6:30 p.m. to 6:00 p.m. due to the Senior Awards Ceremony also being held that evening.

Superintendent Items

Superintendent Wedin gave an update on the time change from 6:30 p.m. to 6:00 p.m. for the May 15, 2023 board meeting due to the Senior Awards being held at 7:00 p.m. that evening also. An update was also given on the selection of Milaca Public Schools by the Minnesota Department of Education to complete an audit regarding procedures around homelessness which the district has experienced an increase in over the past few years. Information was given on some upcoming system changes within the district in the time clock system and the benefit enrollment process. The following

upcoming events were also highlighted: Senior Awards on May 15, 2023, Kindergarten Graduation on May 17, 2023, ALC Graduation on May 18, 2023, and Milaca High School Graduation on May 19, 2023.

Superintendent Wedin thanked the community for attending the board meeting, he encouraged everyone to work together for the benefit of students and reach out to him or a board member with questions. The district has a great community, a great staff, and most of all great students, and even when there are differences there remains a common goal of supporting students.

Board Member Items

Vice Chairperson, Sarah Larsen, thanked high school teacher, Colleen Bell, and high school principal, Damian Patnode for taking students on a trip to Washington DC.

Chairperson, Aimee Struffert, gave an update on the ECMECC and East Central Minnesota Cable Cooperative meeting and ECMECC provision of safe and quality internet services to the district.

Motion by J. Corrow, second by C. Eggen, to adjourn the regular meeting at 7:26 p.m. Motion carried 7:0.

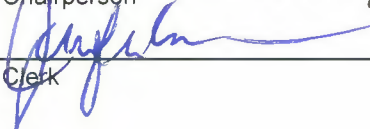
Respectfully submitted,



Chairperson

May 15, 2023

Date



Clerk

May 15, 2023

Date