

School Board Meeting Minutes
INDEPENDENT SCHOOL DISTRICT #912
MILACA, MINNESOTA 56353
Monday, May 15, 2023 6:00 pm
ALC

A regular meeting of the Board of Education of Independent School District No. 912, Milaca, Minnesota was held in the ALC on Monday, May 15, 2023, for the purpose of discussing board business.

The meeting was called to order at 6:00 p.m. by Chairperson Aimee Struffert.

Upon roll call the following members were present: Jennifer Corrow, Jere Day, Caity Eggen, Samantha Lange, Sara Larsen, Nathan Neuhart, Aimee Struffert. Superintendent David Wedin was also present.

Changes to Agenda:

VIII. APPROVAL OF THE CONSENT AGENDA

D. Personnel Items

New Positions / Change in Assignment / Replacement

18. Reinstate Cassandra Wredberg from Unrequested Leave, Elementary Classroom Teacher (replacing Tracy Hass), MA+20, Step 8, 1.0 FTE, \$63,419.00, effective August 28, 2023 - *addition*
19. Reinstate Rosemary Nelson from Unrequested Leave, Elementary Classroom Teacher (replacing Sue Souba), MA+10, Step 8, 1.0 FTE, ~~\$55,327.00~~ \$61,007.00 effective August 28, 2023 - *addition*
20. Hire Kyle Shepard, ALC Summer Teacher, 59 hours total, \$30.00 per hour, effective June 5, 2023 - June 29, 2023 - *addition*
21. Hire Kim Knudsen, ALC Summer Teacher, 59 hours total, \$30.00 per hour, effective June 5, 2023 - June 29, 2023 - *addition*

G. Approve Land Lease Extension Agreement with Brad Bekius and Curt Bekius (Enclosures) -*addition*

IX. ITEMS ON WHICH BOARD DISCUSSION AND ACTION IS REQUESTED

D. Acknowledgement of Gifts/Donations

Date	From	Site	Item/Nature of Donation/Gift	Value/Amount
Apr - 2023	Twelve Consulting Group	District Office	Donation for Elementary Technology	\$1,000.00
Apr - 2023	East Central Energy	Student Services	Donation for three Milaca High School Scholarships	\$4,500.00
Apr - 2023	Federated Co-ops	Student Services	Donation for Milaca High School Scholarship	\$2,000.00

-*additions*

X. ITEMS OF INFORMATION AND/OR DISCUSSION ONLY

C. FirstNet - *addition*

D. District Summer Hours - *addition*

Motion by S. Larsen, second by S. Lange, to approve the agenda. Motion carried, 7:0.

Public Forum

One person spoke in public forum:

- Jody Chambers - regarding a thanks to the board and teachers

Committee Reports

1. *Committee of the Whole (5/1) - A. Struffert*

- a. *Learning Update*
- b. *Land Discussion*
- c. *Legislative Update*
- d. *Building Tour*
- e. *Other*

Presentations

There were no presentations given.

Principals/Directors/Coordinators Report

High School Principal Report: shared highlights from Prom, April 29, 2023, which had a New York New York theme and was on a paddleboat in Stillwater, and Tractor Day, which was held on May 11, 2023 during Elementary Ag Day. For Tractor Day, students must attend a safety meeting in order to participate, and the High School fills out an event permit with the City of Milaca as well as notifying the State Patrol office of the event. A preview was also given of the upcoming High School end of the year events.

Elementary Principal Report: gave an update on an MCA Monitoring Site Visit that took place on April 13, 2023 during grade 6 MCA testing and thanked Mr. Meyer, Assistant Elementary Principal, and Ms. Jodi Udstuen, 6th grade teacher, as well as all staff participating in the testing for a job well done. Updates were also given on summer curriculum work, the callback of all elementary teachers on unrequested leave of absence, and the summer programming calendar.

Activities Director/Dean of Students Report: gave updates on the Spring sports schedules which have been impacted by the weather earlier in the season and are now busy with several games a week trying to catch up. The upcoming Granite Ridge Conference Meet being held in our district on May 16, 2023, was highlighted as well as the continued need of umpires and scoreboard sponsorships. An update was given on participation numbers.

Community Education Director/Facilities Manager Report: gave a Community Education update on the current enrollment in Kidstown, summer staffing, and the summer programming starting on June 5, 2023. A Facility update was also given on summer cleaning and summer projects including: high school cafeteria drain lines; masonry repair in Main Gyms, front of the building, and outdoor areas; HVAC updates; pool filter medium change; dugout painting; theater lighting, curtain, and projection screen work; and concrete repairs.

Business Manager Report: gave an update on the financial picture of the district.

Approval of the Consent Agenda

Motion by C. Eggen, second by J. Day, to approve the consent agenda with item Approve Land Lease Extension Agreement with Brad Bekius and Curt Bekius amended to omit the word Extension and read as Approve Land Lease Agreement with Brad Bekius and Curt Bekius:

- Approval of the minutes from the April 17, 2023 Regular Board Meeting
- Approval of checks and wires
- Approval of transfers from PMA to First National Bank: \$1,000,000 on April 6, 2023, and \$1,000,000 on April 25, 2023
- Change in assignment for Tonnie Huonder, Food Server, from 13.75 hours per week to 17.5 hours per week, \$15.57 per hour, effective April 24, 2023
- Hire Shane Lloyd, Paraprofessional (replacing Selena Henderson), 31.25 hours per week, \$15.25 per hour, effective April 24, 2023
- Change in assignment for Naomi Lovaas, Cleaner, from 16.25 hours per week to 23.75 hours per week, \$13.63 per hour, effective June 5, 2023
- Minimum wage increase for Samantha Meyer, Lifeguard, from \$10.33 per hour to \$10.59 per hour, effective January 1, 2023
- Hire Emily Arens, Water Safety Instructor, hours based on need, \$11.00 per hour, effective June 5, 2023 - June 29, 2023
- Hire Emily Arens, Lifeguard, hours based on need, \$10.75 per hour, effective June 5, 2023 - August 17, 2023
- Hire Addison Greninger, Water Safety Instructor, hours based on need, \$11.00 per hour, effective June 5, 2023 - June 29, 2023
- Hire Addison Greninger, Lifeguard, hours based on need, \$10.75 per hour, effective June 5, 2023 - August 17, 2023
- Hire Lincoln Burroughs, Water Safety Instructor, hours based on need, \$10.75 per hour, effective June 5, 2023 - June 29, 2023
- Hire Lincoln Burroughs, Lifeguard, hours based on need, \$10.59 per hour, effective June 5, 2023 - August 17, 2023
- Hire Kelly Neubarth, Summer Building Cleaner, up to 40 hours per week, \$12.50 per hour, effective June 5, 2023 - August 26, 2023
- Hire Jeremy Christianson, Summer Building Cleaner, up to 40 hours per week, \$12.50 per hour, effective June 5, 2023 - August 26, 2023
- Hire Lauren Mycue, Summer Kids Town Aide, up to 40 hours per week, \$13.25 per hour, effective June 5, 2023 - August 17, 2023
- Hire Alyssa Westling, Summer Kids Town Student Aide, up to 24 hours per week, \$11.25 per hour, effective June 5, 2023 - August 17, 2023
- Hire Ella James, Summer Kids Town Aide, up to 40 hours per week, \$12.00 per hour, effective June 5, 2023 - August 17, 2023
- Hire Haley Hermanson, Summer Kids Town Aide, up to 40 hours per week, \$13.00 per hour, effective June 5, 2023 - August 17, 2023

- Hire Laura Barnes, Summer Kids Town Aide, up to 24 hours per week, \$12.00 per hour, effective June 5, 2023 - August 17, 2023
- Reinstate Cassandra Wredberg from Unrequested Leave, Elementary Classroom Teacher (replacing Tracy Hass), MA+20, Step 8, 1.0 FTE, \$63,419.00, effective August 28, 2023
- Reinstate Rosemary Nelson from Unrequested Leave, Elementary Classroom Teacher (replacing Sue Souba), MA+10, Step 8, 1.0 FTE, \$55,327.00 \$61,007.00 effective August 28, 2023
- Hire Kyle Shepard, ALC Summer Teacher, 59 hours total, \$30.00 per hour, effective June 5, 2023 - June 29, 2023
- Hire Kim Knudsen, ALC Summer Teacher, 59 hours total, \$30.00 per hour, effective June 5, 2023 - June 29, 2023
- Approve Staff Leave Requests:
 - Revised leave for Candice Nelson, Cook, effective March 30, 2023 - April 28, 2023
 - Lisa Greninger, Paraprofessional, 2023-2024 school year
- Accept the retirement of Susan Souba, Elementary Teacher, effective May 31, 2023. Thank you, Susan, for 18 years of service to Milaca Public Schools!
- Accept the resignation of Kathleen Kleinmeyer, SLP-A Supervisor, effective May 31, 2023.
- Accept the resignation of Beverly Henrichs, Food Server, effective April 26, 2023
- Accept the resignation of Jessica Juntunen, Elementary Teacher, effective May 31, 2023
- Accept the resignation of Rachel Arens, Jr. High Swim Coach, effective April 26, 2023
- Accept the resignation of Angela Helle, 9th Grade Volleyball Coach, effective May 3, 2023
- Third Reading and Approval of Policies with substantive changes
 - Policy 410 - Family and Medical Leave Act
 - Policy 415 - Mandated Reporting of Maltreatment of Vulnerable Adults
 - Policy 524 - Internet Acceptable Use and Safety Policy
 - Policy 534 - School Meals Policy and Addendum
- Second Reading of Policies with substantive changes
 - Policy 406 - Public and Private Personnel Data & Form
 - Policy 714 - Fund Balances
- Approve Land Lease Agreement with Brad Bekius and Curt Bekius

Motion carried, 7:0.

Items on Which Board Discussion and Action is Requested

Motion by J. Day, second by J. Corrow, to approve the Treasurer's Report. Motion carried, 7:0.

Motion by N. Neuhart to approve the following resolution:

ACKNOWLEDGEMENT OF GIFTS/DONATIONS

WHEREAS, School Board Policy #706 establishes guidelines for the acceptance of gifts/donations to the District; and WHEREAS, Minnesota Statute 465.03 states the School Board may accept a gift, grant or devise of real or personal property only by the adoption of a resolution approved by two-thirds of its members; and BE IT RESOLVED that the School Board of Independent School District No. 912 accept with appreciation the following gifts/donations and permit their use as designated by the donor(s).

Date	From	Site	Item/Nature of Donation/Gift	Value/Amount
Apr - 2023	Rum River Community Foundation through if Initiative Foundation	District Office	Donations for the following programs: Health Office for diabetes management in schools - \$600.00 Athletic equipment replacement - \$800.00 Varsity Baseball field pitcher's mound - \$1,000.00	\$2,400.00
Apr - 2023	Oneok Inc.	Elementary by Ms. Tellinghuisen	Donation for Kindergarten Literacy and Play	\$4,985.30
Apr - 2023	Twelve Consulting	District Office	Donation for Elementary	\$1,000.00

	Group		Technology	
Apr - 2023	East Central Energy	Student Services	Donation for three Milaca High School Scholarships	\$4,500.00
Apr - 2023	Federated Co-ops	Student Services	Donation for Milaca High School Scholarship	\$2,000.00

The motion for the adoption of the foregoing resolution was duly seconded by S. Lange and upon vote being taken thereon the following voted in favor thereof: J. Corrow, J. Day, C. Eggen, S. Lange, S. Larsen, N. Neuhart, A. Struffert and the following voted against the same: None. Whereupon said resolution was declared duly passed and adopted.

Member N. Neuhart introduced the following resolution and moved its adoption:

**RESOLUTION RELATING TO THE TERMINATION AND NONRENEWAL OF THE
TEACHING CONTRACT OF DAYNA HASS, A PROBATIONARY TEACHER.**

WHEREAS, Dayna Hass is a probationary teacher in Independent School District No. 912.

BE IT RESOLVED, by the School Board of Independent School District No.912, that pursuant to Minnesota Statutes 122A.40, Subdivision 5, that the teaching contract of Dayna Hass, a probationary teacher in Independent School District No.912, is hereby terminated at the close of the current 2022-2023 school year.

BE IT FURTHER RESOLVED that written notice be sent to said teacher regarding termination and non-renewal of his/her contract as provided by law, and that said notice shall be in substantially the following form:

NOTICE OF TERMINATION AND NON-RENEWAL

Dear Ms. Hass:

You are hereby notified that at a regular meeting of the School Board of Independent School District No.912 held on May 15, 2023, a resolution was adopted by a majority roll call vote to terminate your contract effective at the end of the current school year and not to renew your contract for the 2023-2024 school year. Said action of the board is taken pursuant to Minn. Stat. § 122A.40, Subd. 5.

You may officially request that the school board give its reasons for the non-renewal of your teaching contract. For your information, however, this action is taken due to the elimination of your current position.

Yours very truly,

SCHOOL BOARD OF

INDEPENDENT SCHOOL DISTRICT NO. 912

Clerk of the School Board

The motion for the adoption of the foregoing resolution was duly seconded by C. Eggen and upon vote being taken thereon, the following voted in favor thereof: J. Corrow, J. Day, C. Eggen, S. Lange, S. Larsen, N. Neuhart, A. Struffert and the following voted against the same: None. Whereupon said resolution was declared duly passed and adopted.

Items of Information and/or Discussion Only

Legislative updates were given, provision of cell phones for Administrators through First Net, and district summer hours were discussed.

Superintendent Items

Superintendent Wedin gave a reminder of the time change to 6:00 p.m. for the May 15, 2023 board meeting due to the Senior Awards being held at 7:00 p.m. this evening also. An update was also given on MCA testing with a thank you to the administrators and staff who supported and helped the process, and the testing audit that took place unannounced with a

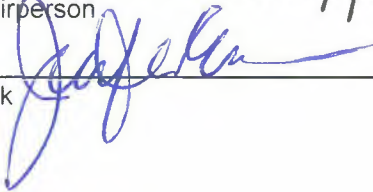
testing auditor from the Minnesota Department of Education observing processes and security during a testing session. No findings were reported in the audit. The following upcoming events were also highlighted: Senior Awards on May 15, 2023, Kindergarten Graduation on May 17, 2023, ALC Graduation on May 18, 2023, Milaca High School Graduation on May 19, 2023, and the last day of school for students on May 26, 2023.

Board Member Items

Clerk, Jennifer Corrow, reminded board members about the open house invitation sent to the board by high school teacher, Tony Vesledahl, to view the 2022-2023 Student Built House.

Motion by J. Corrow, second by S. Lange, to adjourn the regular meeting at 6:48 p.m. Motion carried 7:0.

Respectfully submitted,

	June 20, 2023
Chairperson	Date
	June 20, 2023
Clerk	Date