

School Board Meeting Minutes
INDEPENDENT SCHOOL DISTRICT #912
MILACA, MINNESOTA 56353
Tuesday, June 20, 2023 6:30 pm
ALC

A regular meeting of the Board of Education of Independent School District No. 912, Milaca, Minnesota was held in the ALC on Tuesday, June 20, 2023, for the purpose of discussing board business.

The meeting was called to order at 6:30 p.m. by Chairperson Aimee Struffert.

Upon roll call the following members were present: Jennifer Corrow, Jere Day, Caity Eggen, Samantha Lange, Sara Larsen, Nathan Neuhart, Aimee Struffert. Superintendent David Wedin was also present.

Changes to Agenda:

VIII. APPROVAL OF THE CONSENT AGENDA

D. Personnel Items

New Positions / Change in Assignment / Replacement

- 30. Hire Carrie Herbst, Summer ESY Paraprofessional, 73.5 hours total, \$15.75 per hour, effective June 5, 2023 - June 28, 2023- *deletion (duplicate line)*
- 47. Hire Kim Lubrant, ESY/Targeted Services Nurse, 44 hours total, \$30.00 per hour, effective June 5, 2023 - June 15, 2023 - *deletion*
- 48. Hire Brooke Byker, ESY/Targeted Services Nurse, ~~33 hours total~~ 77 hours total, \$30.00 per hour, effective June 20, 2023 - June 28, 2023 - *addition (change in total hours)*
- 64. Hire Cally Hansen, Contracted Food Service Support, \$45.27 per hour, as needed to support/mentor Food Service Director Transition, July 1, 2023 – June 30, 2024 up to 150 Hours -*addition*

Motion by S. Larsen, second by J. Day, to approve the agenda. Motion carried, 7:0.

Public Forum

No one spoke in public forum.

Committee Reports

- 1. *Committee of the Whole (6/5) - A. Struffert*
 - a. *Revised Budget*
 - b. *Land Discussion*
 - c. *Negotiations*
 - d. *Summer Hiring*
 - e. *Learning Update*
 - f. *Other*

Presentations

The 2022-2023 Revised Budget and 2023-2024 Original Budget Presentation was given by Christina Wordes, Business Manager.

Principals/Directors/Coordinators Report

High School Principal Report: gave an update on the end of the year graduation celebrations for Milaca High School and the ALC as well as the progress of year end state reporting for Carl Perkins, DIRS, ADSIS, MCCC, MARRS, and Milaca 7-12 Online. Planning updates for the 2023-2024 school year were also given including hiring needs and student handbook updates.

Elementary Principal Report: a thank you was given to the retirees and resignees from the 2022-2023 school year. Updates were given including: the Reading Corps reading support program at MES including a five year summary of progress from 2018 to 2023; summer programming for ECSE, ESY, and upcoming July Jamboree; and hiring updates for the 2023-2024 school year.

Activities Director/Dean of Students Report: gave updates on the completion of the Spring Sports season, scoreboard sponsorship opportunities, and participation numbers.

Community Education Director/Facilities Manager Report: gave a Community Education update on summer registration in Community Education programming and an update on Summer Kids Town enrollment and staffing. Facility Management updates were given on the progress of summer cleaning in the building and summer projects including masonry work on the front entrance pillars and other projects scheduled to take place later in the summer.

Approval of the Consent Agenda

Motion by J. Day, second by C. Eggen, to approve the consent agenda:

- Approval of the minutes from the May 15, 2023 Regular Board Meeting
- Approval of checks and wires
- Approval of transfer from PMA to First National Bank: \$1,000,000 on May 12, 2023
- Approval of transfer from MSDLAf to First National Bank: \$49,401.68 on May 22, 2023
- Hire Nicole Hoffman, ESY Teacher, up to 65 hours total, \$30.00 per hour, effective June 5, 2023 - June 28, 2023
- Hire Damian Fish, ALC Summer Teacher, 56 hours total, \$30.00 per hour, effective June 5, 2023 - June 29, 2023
- Hire Emily Arens, Summer Aquatics Supervisor - split position (replacing Nicole Nassif), \$700.00, 4 Aquatic Sessions, effective June 5, 2023
- Hire Addison Greninger, Summer Aquatics Supervisor - split position (replacing Nicole Nassif), \$700.00, 4 Aquatic Sessions, effective June 5, 2023
- Hire Ashley Fussy, Summer Technology Support, up to 80 hours, \$13.00 per hour, effective June 1, 2023
- Hire Edie Kuperus, Summer Technology Support, up to 80 hours, \$13.00 per hour, effective June 1, 2023
- Change in assignment for Tyler Pearson, from 32.5 hours per week to 40 hours per week, \$13.63 per hour, effective June 5, 2023
- Hire Conni Freudenberg, Summer Food Service Program, up to 18 hours per week, \$21.17 per hour, effective June 5, 2023 - August 24, 2023
- Hire Tonnie Huonder, Summer Food Service Program, up to 6 hours per week, \$15.57 per hour, effective June 5, 2023 - August 24, 2023
- Hire Candace Kührke, Summer Food Service Program, up to 6 hours per week, \$15.32 per hour, effective June 5, 2023 - August 24, 2023
- Hire Trisha Morris, Summer Food Service Program, up to 18 hours per week, \$21.12 per hour, effective June 5, 2023 - August 24, 2023
- Hire Linda Moyer, Summer Food Service Program, up to 5 hours per week, \$19.32 per hour, effective June 5, 2023 - August 24, 2023
- Hire Teresa Nicholson, Summer Food Service Program, up to 13 hours per week, \$19.32 per hour, effective June 5, 2023 - August 24, 2023
- Hire Cami Spears, Summer Food Service Program, up to 13 hours per week, \$17.78 per hour, effective June 5, 2023 - August 24, 2023
- Hire Cory Anderson, Summer Targeted Services Teacher, 77.5 hours total, \$30.00 per hour, effective June 5, 2023 - June 28, 2023
- Hire Krystal Forbord, Summer Targeted Services Teacher, 77.5 hours total, \$30.00 per hour, effective June 5, 2023 - June 28, 2023
- Hire Corey Greninger, Summer Targeted Services Teacher, 77.5 hours total, \$30.00 per hour, effective June 5, 2023 - June 28, 2023
- Hire Lisa Greninger, Summer Targeted Services Teacher, 77.5 hours total, \$30.00 per hour, effective June 5, 2023 - June 28, 2023
- Hire Meghan Hermanson, Summer Targeted Services Teacher, 77.5 hours total, \$30.00 per hour, effective June 5, 2023 - June 28, 2023
- Hire Sasha Koenig, Summer Targeted Services Teacher, 77.5 hours total, \$30.00 per hour, effective June 5, 2023 - June 28, 2023
- Hire Sarah Larsen, Summer Targeted Services Teacher, 77.5 hours total, \$30.00 per hour, effective June 5, 2023 - June 28, 2023
- Hire Michele Leom, Summer Targeted Services Teacher, 77.5 hours total, \$30.00 per hour, effective June 5, 2023 - June 28, 2023
- Hire Derrick Lepper, Summer Targeted Services Teacher, 77.5 hours total, \$30.00 per hour, effective June 5, 2023 - June 28, 2023
- Hire Jacenta Pearson, Summer Targeted Services Teacher, 77.5 hours total, \$30.00 per hour, effective June 5, 2023 - June 28, 2023
- Hire Missy Tellinghuisen, Summer Targeted Services Teacher, 77.5 hours total, \$30.00 per hour, effective June 5, 2023 - June 28, 2023
- Hire Mary Jo Vickers, Summer Targeted Services Teacher, 77.5 hours total, \$30.00 per hour, effective June 5, 2023 - June 28, 2023
- Hire Cassandra Wredberg, Summer Targeted Services Teacher, 77.5 hours total, \$30.00 per hour, effective June 5, 2023 - June 28, 2023
- Hire Carrie Herbst, Summer ESY Paraprofessional, 73.5 hours total, \$15.75 per hour, effective June 5, 2023 - June 28, 2023
- Hire Connie Herges, Summer ESY Paraprofessional, 73.5 hours total, \$18.55 per hour, effective June 5, 2023 - June 28, 2023
- Hire Jane Kaufmann, Summer ESY Paraprofessional, 73.5 hours total, \$18.55 per hour, effective June 5, 2023 - June 28, 2023

- Hire Sarah Larsen, Summer ESY Paraprofessional, 73.5 hours total, \$18.55 per hour, effective June 5, 2023 - June 28, 2023
- Hire Teresa Nelson, Summer ESY Paraprofessional, 73.5 hours total, \$18.55 per hour, effective June 5, 2023 - June 28, 2023
- Hire Kristie Steffenson, Summer ESY Paraprofessional, 73.5 hours total, \$18.55 per hour, effective June 5, 2023 - June 28, 2023
- Hire Brenda DeHart, Summer ECSE Paraprofessional, 73.5 hours total, \$18.55 per hour, effective June 5, 2023 - June 28, 2023
- Hire Cathy Dullinger, Summer ECSE Paraprofessional, 73.5 hours total, \$18.55 per hour, effective June 5, 2023 - June 28, 2023
- Hire Jeannie Manthie, Summer ECSE Paraprofessional, 73.5 hours total, \$18.55 per hour, effective June 5, 2023 - June 28, 2023
- Hire Renelle Schroeder, Summer ESY Paraprofessional, 73.5 hours total, \$18.05 per hour, effective June 5, 2023 - June 28, 2023
- Hire Christine Hostrawser, Summer ECSE Evaluations, up to 30 hours total, \$30.00 per hour, effective June 5, 2023 - August 25, 2023
- Hire Heather Rassler, Summer ECSE Evaluations, up to 30 hours total, \$30.00 per hour, effective June 5, 2023 - August 25, 2023
- Hire Kim Wendt, Birth-2 Home ECSE Teacher, up to 24 hours per week, \$30.00 per hour, effective June 5, 2023 - August 25, 2023
- Hire Betsy Wall, Birth-2 Home ECSE Teacher, up to 36 hours per week, \$30.00 per hour, effective June 5, 2023 - August 25, 2023
- Hire Chuck Henkemeyer, Birth-2 and 3-5 Speech Teacher, up to 30 hours per week, \$30.00 per hour, effective June 5, 2023 - August 25, 2023
- Hire Christine Hostrawser, Summer ECSE Teacher, 77.5 hours total, \$30.00 per hour, effective June 5, 2023 - June 28, 2023
- Hire Chuck Henkemeyer, Summer ESY Teacher, 77.5 hours total, \$30.00 per hour, effective June 5, 2023 - June 28, 2023
- Hire Stacy Yatckoske, Summer ESY Teacher, 77.5 hours total, \$30.00 per hour, effective June 5, 2023 - June 28, 2023
- Hire Brooke Byker, ESY/Targeted Services Nurse, 77 hours total, \$30.00 per hour, effective June 20, 2023 - June 28, 2023
- Hire Nicole Meyer, Summer Cleaner, 40 hours per week, \$12.50 per hour, effective June 5, 2023
- Hire Coleton Kiel, Summer Cleaner, 33 hours per week, \$12.50 per hour, effective June 5, 2023
- Hire Seema Bemboom, Summer ESY Paraprofessional, 73.5 hours total, \$15.25 per hour, effective June 5, 2023 - June 28, 2023
- Hire Sam Hasz, Head Boys Basketball Coach (replacing Kaleb Anderson), \$5,055.16, effective May 25, 2023
- Change in Assignment/Accept Notice of Assignment with Chelsey Holland, Summer Kids Town Aide, up to 40 hours per week, \$14.00 per hour, effective June 5, 2023 - August 17, 2023
- Change in Assignment/Accept Notice of Assignment with Ann Solberg, ECFE Aide, up to 65 total hours, \$11.00 per hour, effective June 12, 2023 - July 26, 2023
- Hire Doug Olson, Targeted Services Teacher, up to 80 hours, \$30.00 per hour, effective June 5, 2023 - June 30, 2023
- Hire David Grilz, Targeted Services Teacher, up to 80 hours, \$30.00 per hour, effective June 5, 2023 - June 30, 2023
- Hire Lisa Thompson, Summer ESY Paraprofessional, up to 60 hours, \$15.25 per hour, effective June 5, 2023 - June 30, 2023
- Hire Ashley Fussy, Summer ESY Paraprofessional, up to 60 hours, \$16.62 per hour, effective June 5, 2023 - June 30, 2023
- Reinstate Christina Moscho from Unrequested Leave, Elementary Classroom Teacher (replacing Jessica Juntunen), MA, Step 9, 1.0 FTE, \$60,437.00, effective August 28, 2023
- Change in Assignment with Corey Greninger, from Interim JV Assistant Football Coach to JV Assistant Football Coach, \$4,205.31, effective June 13, 2023
- Hire Cassandra Wredberg, Junior High Swim Coach (replacing Rachel Arens), \$2,138.27, effective August 14, 2023
- Change in Assignment with Craig Talberg, from Interim Head Football Coach to Head Football Coach, \$7,116.67, effective June 13, 2023
- Change in Assignment with Eric Tye, from Interim Varsity Assistant Football Coach to Varsity Assistant Football Coach, \$4,925.84, effective June 13, 2023
- Hire Cally Hansen, Contracted Food Service Support, \$45.27 per hour, as needed to support/mentor Food Service Director Transition, July 1, 2023 – June 30, 2024 up to 150 Hours
- Approve Staff Leave Requests:
 - Molly Schwartz, Paraprofessional, October 16, 2023 - November 26, 2023
- Accept the withdrawal of employment offer for Jeremy Christianson, Summer Building Cleaner, effective May 17, 2023

- Accept the resignation of Kathy Allen, Finance Specialist, effective May 18, 2023
- Accept the resignation of Sara Hamilton, Speech Language Pathologist, effective May 31, 2023
- Accept the resignation of Lance Dalbey, High School English Teacher, effective May 31, 2023
- Accept the resignation of Lance Dalbey, Head Girls Basketball Coach, effective May 22, 2023
- Accept the termination of Crystal Aalderks, Paraprofessional, effective May 25, 2023
- Accept the resignation of Gwen Rinkel, Custodian, effective May 30, 2023
- Accept the resignation of Sam Hasz, JV Boys Basketball Coach, effective May 25, 2023
- Accept the resignation of Cally Hanson, Food Service Director, effective June 30, 2023
- Accept the resignation of Jody Brenteson, High School Special Education Teacher, effective June 5, 2023
- Accept the resignation of Ashley Hoskins, Paraprofessional, effective May 30, 2023
- Third Reading and Approval of Policies with substantive changes
 - Policy 406 - Public and Private Personnel Data & Form
 - Policy 714 - Fund Balances
- Scheduled Review of Policies
 - Policy 407 - Employee Right to Know - Exposure to Hazardous Substances
 - Policy 409 - Employee Publications, Instructional Materials, Inventions, and Creations
 - Policy 412 - Expense Reimbursement
 - Policy 798 - Unpaid Meal Charge and Debt Collection
 - Policy 799 - Post Issuance Debt Compliance Policy
 - Policy 904 - Distribution of Materials on School District Property by Nonschool Persons
 - Policy 905 - Advertising
- First Reading and Approval of Policies with minor/legal changes that do not affect the substance of the policy
 - Policy 408 - Subpoena of a School District Employee
 - Policy 720 - Vending Machines
 - Policy 901 - Community Education
 - Policy 902 - Use of School District Facilities and Equipment
 - Policy 903 - Visitors to School District Buildings and Sites
 - Policy 906 - Community Notification of Predatory Offenders
- Approval of the 2023-2024 Minnesota School Board Association Membership, \$6,881.00
- Approval of the 2023-2026 Environmental, Health and Safety Management Services Proposal with IEA, Inc.
- Approval of Change to 1-Page 2023-2024 District Calendar Listed Below
 - June 19, 2024 - District closed, holiday (in observance of Juneteenth)

Motion carried, 7:0.

Items on Which Board Discussion and Action is Requested

Motion by J. Day, second by S. Lange, to approve the Treasurer's Report. Motion carried, 7:0.

Motion by C. Eggen to approve the following resolution:

ACKNOWLEDGEMENT OF GIFTS/DONATIONS

WHEREAS, School Board Policy #706 establishes guidelines for the acceptance of gifts/donations to the District; and WHEREAS, Minnesota Statute 465.03 states the School Board may accept a gift, grant or devise of real or personal property only by the adoption of a resolution approved by two-thirds of its members; and BE IT RESOLVED that the School Board of Independent School District No. 912 accept with appreciation the following gifts/donations and permit their use as designated by the donor(s).

Date	From	Site	Item/Nature of Donation/Gift	Value/Amount
May - 2023	Sunrise Ag Cooperative	Milaca High School - Leann Pietrzak	Donation for the Sharing Success Program	\$1,000.00
May - 2023	Cobank, ACB - on behalf of Sunrise Ag Cooperative	Milaca High School - Leann Pietrzak	Donation for the Sharing Success Program	\$1,000.00

The motion for the adoption of the foregoing resolution was duly seconded by S. Larsen and upon vote being taken thereon the following voted in favor thereof: J. Corrow, J. Day, C. Eggen, S. Lange, S. Larsen, N. Neuhart, A. Struffert and the following voted against the same: None. Whereupon said resolution was declared duly passed and adopted.

Motion by C. Eggen to approve the following resolution:

2023-2024 RESOLUTION FOR MEMBERSHIP IN THE
MINNESOTA STATE HIGH SCHOOL LEAGUE

RESOLVED, that the Governing Board of School District Number 912, County of Mille Lacs, State of Minnesota delegates the control, supervision and regulation of interscholastic athletic and fine arts events (referred to in MN Statutes, Section 128C.01) to the Minnesota State High School League, and so hereby certifies to the State Commissioner of Education as provided for by Minnesota Statutes.

FURTHER RESOLVED, that Milaca High School is authorized by this, the Governing Board of said school district to:

1. Renew its membership in the Minnesota State High School League; and,
2. Participate in the approved interschool activities sponsored by said League and its various subdivisions.

FURTHER RESOLVED, that this Governing Board hereby adopts the Constitution, Bylaws, Rules and Regulations of said League and all amendments thereto as the same as are published in the latest edition of the League's Official Handbook, on file at the office of the school district or as appears on the League's website, as the minimum standards governing participation in said League-sponsored activities, and that the administration and responsibility for determining student eligibility and for the supervision of such activities are assigned to the official representatives identified by this Governing Board.

Signing the Resolution for Membership affirms that this Governing Board has viewed the WHY WE PLAY training video which defines the purpose and value of education-based athletic and activity programs and assists school communities in communicating a shared common language.

Member schools must develop and publicize administrative procedures to address eligibility suspensions related to Code of Student Conduct violations for students participating in activity programs by member schools.

The above Resolution was adopted by the Governing Board of this school district and is recorded in the official minutes of said Board and hereby is certified to the State Commissioner of Education as provided for by law.

The motion for the adoption of the foregoing resolution was duly seconded by S. Lange and upon vote being taken thereon the following voted in favor thereof: J. Corrow, J. Day, C. Eggen, S. Lange, S. Larsen, N. Neuhart, A. Struffert, and the following voted against the same: None, whereupon said resolution was declared duly passed and adopted.

Motion by N. Neuhart, second by J. Corrow, to approve the Memorandum of Understanding Between AFSCME Council 65, Local 2889-14 Clerical Employees and Independent School District #912 Regarding Observance of Juneteenth Holiday in Accordance with the 2023 Amendment of Minnesota Statute 645.44. Motion carried, 7:0.

Motion by S. Lange, second by C. Eggen, to approve the Memorandum of Understanding Between AFSCME Council 65, Local 2889-03 Custodial Employees and Independent School District #912 Regarding Observance of Juneteenth Holiday in Accordance with the 2023 Amendment of Minnesota Statute 645.44. Motion carried, 7:0.

Motion by N. Neuhart, second by S. Lange, to approve the 2023-2024 membership with Resource Training & Solutions for \$2,465.60. Motion carried, 6:0:1 with J. Corrow abstaining due to conflict of interest.

Motion by C. Eggen, second by S. Larsen, to approve the continued partnership with Paul Jackson and Hewitt Jackson Real Estate for land sale and/or land options with the Milaca Public School owned parcel #21-778-0210 (16 acre parcel). Motion carried, 7:0.

Motion by N. Neuhart, second by J. Day, to approve the Revised FY23 Budget. Motion carried, 7:0.

Motion by C. Eggen, second by S. Lange, to approve the FY24 Budget. Motion carried, 7:0.

Motion by J. Day, second by C. Eggen, to approve Milaca Public Schools partnering with FirstNet on administrative cellular devices.

Motion by S. Lange to approve the following resolution:

RESOLUTION CERTIFYING THE POPULATION ESTIMATE
FOR THE 2023 PAYABLE 2024 LEVY OF INDEPENDENT SCHOOL DISTRICT #912

WHEREAS, the Independent School District #912 has experienced an increase in population from the 2020 census figure of 12,017 to the current census figure of 12,358 as determined by the State Demographer.

BE IT RESOLVED, by the School Board of Independent School District #912 that the census figure of 12,358 be certified to the State Demographer for approval of use in the 2023 payable 2024 revenue calculations.

The motion for the adoption of the foregoing resolution was duly seconded by Member, C. Eggen, and upon vote being taken thereon, the following voted in favor thereof: J. Corrow, J. Day, C. Eggen, S. Lange, S. Larsen, N. Neuhart, A. Struffert. And the following voted against: None. Whereupon said resolution was declared duly passed and adopted.

Superintendent Items

Superintendent Wedin shared information regarding an end of the year video message that was sent out to families, staff, and posted on social media. A thank you was given to those who put time into making the end of the year graduation events memorable for students and families. An update was given on the free summer meal program and the varied summer office hours for the Elementary School Office, High School Office, District Office, and Community Education Office.

Board Member Items

No Board Member Items were discussed.

Motion by J. Corrow, second by S. Lange, to adjourn the regular meeting at 7:55 p.m. Motion carried 7:0.

Respectfully submitted,

Aimee Struffert
Chairperson

July 17, 2023

Date

Jeff Corrow
Clerk

July 17, 2023

Date