

School Board Meeting Minutes
INDEPENDENT SCHOOL DISTRICT #912
MILACA, MINNESOTA 56353
Monday, July 17, 2023 6:30 pm
ALC

A regular meeting of the Board of Education of Independent School District No. 912, Milaca, Minnesota was held in the ALC on Monday, July 17, 2023, for the purpose of discussing board business.

The meeting was called to order at 6:30 p.m. by Chairperson Aimee Struffert.

Upon roll call the following members were present: Jennifer Corrow, Jere Day, Caity Eggen, Sara Larsen, Nathan Neuhart, Aimee Struffert. The following members were absent: Samantha Lange. Superintendent David Wedin was also present.

Changes to Agenda:

VIII. APPROVAL OF THE CONSENT AGENDA

D. Personnel Items

New Positions / Change in Assignment / Replacement

36. Hire Deborah Winkler, Elementary Teacher, BA, Step 1, 1.0 FTE, \$41,271.00, effective August 22, 2023 - *addition*

IX. ITEMS ON WHICH BOARD DISCUSSION AND ACTION IS REQUESTED

C. Resolution to Approve the 10-Year Facility Plan (Enclosure - to follow)

SCHOOL BOARD RESOLUTION

INDEPENDENT SCHOOL DISTRICT 912

ADOPTING THE SCHOOL DISTRICT'S FISCAL YEAR (FY) 25

LONG-TERM FACILITIES MAINTENANCE TEN-YEAR PLAN

WHEREAS, to qualify for Long-Term Facilities Maintenance revenue, Minnesota Statutes 2022, section 123B.595, subd. 4 states a school district or intermediate district must annually adopt and approve a ten-year LTFM facilities plan by July 31 for commissioner approval.

WHEREAS, the school district has developed a ten-year Long-Term Facilities Maintenance plan consistent with this law. - *addition*

Motion by S. Larsen, second by J. Corrow, to approve the agenda. Motion carried, 6:0.

Public Forum

No one spoke in public forum.

Committee Reports

1. *Custodial Negotiations Committee (7/12) - S. Larsen*
 - a. *Custodial Negotiations*
 - b. *Other*
2. *Clerical Negotiations Committee (7/12) - A. Struffert*
 - a. *Clerical Negotiations*
 - b. *Other*

Presentations

No presentations were given.

Principals/Directors/Coordinators Report

Business Manager Report: gave an update on the financial picture of the district.

Approval of the Consent Agenda

Motion by N. Neuhart, second by C. Eggen, to approve the consent agenda:

- Approval of the minutes from the June 20, 2023 Regular Board Meeting
- Approval of checks and wires
- Approval of transfer from PMA to First National Bank: \$1,000,000 on June 2, 2023
- Approval of transfer from MSDLAF to First National Bank: \$800,000.00 on June 15, 2023
- Hire John Calhoun, High School English Teacher (replacing Lance Dalbey), BA+30, Step 15, 1.0 FTE, \$68,104.00, effective August 28, 2023
- Hire Kim Lubrant, ESY/Targeted Services Nurse, 4 hours total, \$30.00 per hour, effective June 5, 2023
- Hire Amanda Demings, Summer Food Service Program Kitchen Manager, up to 26 hours per week, \$21.00 per hour, effective June 5, 2023 - August 24, 2023
- Hire Brandon Kiel, JV/Assistant Boys Basketball Coach (replacing Sam Hasz), \$3,926.32, effective June 23, 2023

- Change in assignment with Makayla Balder, Paraprofessional, from 33.75 hours per week to 22.5 hours per week, \$15.25 per hour, effective August 28, 2023
- Hire Carrie Rosenberg, 9th Grade Volleyball Coach (replacing Angela Helle), \$2,987.14, effective August 14, 2023
- Hire Jacie Pearson, July Jamboree Teacher, 46 total hours, \$30.00 per hour, effective July 10, 2023 - July 20, 2023
- Hire Valerie Anderson, July Jamboree Teacher, 25 total hours, \$30.00 per hour, effective July 10, 2023 - July 13, 2023
- Hire Wendy Hakes-Anderson, July Jamboree Teacher, 9 total hours, \$30.00 per hour, effective July 17, 2023 - July 20, 2023
- Hire Matt Follmuth, July Jamboree Teacher, 25 total hours, \$30.00 per hour, effective July 10, 2023 - July 13, 2023
- Hire Krystal Forbord, July Jamboree Teacher, 44 total hours, \$30.00 per hour, effective July 10, 2023 - July 20, 2023
- Hire Rebecca Haukos, July Jamboree Teacher, 44 total hours, \$30.00 per hour, effective July 10, 2023 - July 20, 2023
- Hire Meghan Hermanson, July Jamboree Teacher, 46 total hours, \$30.00 per hour, effective July 10, 2023 - July 20, 2023
- Hire Christine Hostrawser, July Jamboree Teacher, 46 total hours, \$30.00 per hour, effective July 10, 2023 - July 20, 2023
- Hire Brent Jergens, July Jamboree Teacher, 25 total hours, \$30.00 per hour, effective July 10, 2023 - July 13, 2023
- Hire Sasha Koenig, July Jamboree Teacher, 44 total hours, \$30.00 per hour, effective July 10, 2023 - July 20, 2023
- Hire Angie Koppendrayner, July Jamboree Teacher, 46 total hours, \$30.00 per hour, effective July 10, 2023 - July 20, 2023
- Hire Sarah Larsen, July Jamboree Teacher, 44 total hours, \$30.00 per hour, effective July 10, 2023 - July 20, 2023
- Hire Craig Talberg, July Jamboree Teacher, 25 total hours, \$30.00 per hour, effective July 10, 2023 - July 13, 2023
- Hire Missy Tellinghuisen, July Jamboree Teacher, 46 total hours, \$30.00 per hour, effective July 10, 2023 - July 20, 2023
- Hire Mary Jo Vickers, July Jamboree Teacher, 46 total hours, \$30.00 per hour, effective July 10, 2023 - July 20, 2023
- Hire Deb Winkler, July Jamboree Teacher, 25 total hours, \$30.00 per hour, effective July 17, 2023 - July 20, 2023
- Hire Brooke Byker, July Jamboree Nurse, 42 total hours, \$21.00 per hour, effective July 10, 2023 - July 20, 2023
- Hire Seema Bemboom, July Jamboree Paraprofessional, 42 total hours, \$15.25 per hour, effective July 10, 2023 - July 20, 2023
- Hire Cathy Dullinger, July Jamboree Paraprofessional, 21 total hours, \$18.55 per hour, effective July 17, 2023 - July 20, 2023
- Hire Connie Herges, July Jamboree Paraprofessional, 46 total hours, \$18.55 per hour, effective July 10, 2023 - July 20, 2023
- Hire Jeannie Manthie, July Jamboree Paraprofessional, 31.5 total hours, \$18.55 per hour, effective July 17, 2023 - July 20, 2023
- Hire Teresa Nelson, July Jamboree Paraprofessional, 42 total hours, \$18.55 per hour, effective July 10, 2023 - July 20, 2023
- Hire Renelle Schroeder, July Jamboree Paraprofessional, 42 total hours, \$18.05 per hour, effective July 10, 2023 - July 20, 2023
- Hire Kristie Steffenson, July Jamboree Paraprofessional, 42 total hours, \$18.55 per hour, effective July 10, 2023 - July 20, 2023
- Hire Tricia Volonnino, July Jamboree Paraprofessional, 46 total hours, \$15.75 per hour, effective July 10, 2023 - July 20, 2023
- Hire Jane Ferber, July Jamboree Paraprofessional, 46 total hours, \$15.25 per hour, effective July 10, 2023 - July 20, 2023
- Hire Vanessa Eekhoff, July Jamboree Teacher, 25 total hours, \$30.00 per hour, effective July 10, 2023 - July 13, 2023
- Hire Kim Knudsen, Summer Cleaner, 32 hours per week, \$12.50 per hour, effective July 5, 2023
- Change in assignment for Keith Anderson, from Interim Head JV Football Coach to Head JV Football Coach, \$4,528.79, effective July 10, 2023
- Hire Deborah Winkler, Elementary Teacher, BA, Step 1, 1.0 FTE, \$41,271.00, effective August 22, 2023
- Accept the resignation of Judith Swenson, ECFE Classroom Assistant, effective June 12, 2023
- Accept the resignation of Amy Goebel, Technology Support Specialist, effective July 31, 2023
- Accept the resignation of Naomi Lovaas, Cleaner, effective June 28, 2023
- Accept the resignation of Jeremy Mikla, Head Boys Track Coach, effective July 1, 2023
- Accept the resignation of Ronda Elnes-Schepper, Elementary Phy-ed Teacher, effective July 5, 2023
- Scheduled Review of Policies

- Policy 520 - Student Surveys
- First Reading of Policies with Substantive Changes
 - Policy 515 - Protection and Privacy of Pupil Records
- Approval of Policy 520 Public Notice (Student Surveys) for 2023-2024
- First Reading and Approval of Policy 515 Public Notice (Directory Information) for 2023-2024 with minor/legal changes in compliance with legislative updates
- First Reading and Approval of Policies with minor/legal changes in compliance with legislative updates
 - Policy 102 - Equal Educational Opportunity
 - Policy 104 - School District Vision Statement
 - Policy 203.5 - School Board Meeting Agenda
 - Policy 204 - School Board Meeting Minutes
 - Policy 205 - Open Meetings and Closed Meetings
 - Policy 206 - Public Participation in School Board Meetings/Complaints About Persons at School Board Meetings and Data Privacy Considerations
 - Policy 207 - Public Hearings
 - Policy 211 - Criminal or Civil Action Against School District, School Board Member, Employee, or Student
 - Policy 301 - School District Administration
 - Policy 302 - Superintendent
 - Policy 303 - Superintendent Selection
 - Policy 304 - Superintendent Contract, Duties and Evaluation
 - Policy 305 - Policy Implementation
 - Policy 419 - Tobacco Free Environment; Possession and Use of Tobacco, Tobacco-Related Devices, and Electronic Delivery Devices; Vaping Awareness and Prevention Instruction
 - Policy 424 - License Status
 - Policy 509 - Enrollment of Nonresident Students
 - Policy 514 - Bullying Prohibition Policy
 - Policy 525 - Violence Prevention [Applicable to Students and Staff]
 - Policy 529 - Staff Notification of Violent Behavior by Students
 - Policy 533 - Wellness
 - Policy 614 - School District Testing Plan and Procedure
 - Policy 615 - Testing Accommodations, Modifications, and Exemptions for IEPs, Section 504 Plans, and LEP Students
 - Policy 619 - Staff Development for Standards
 - Policy 623 - Mandatory Summer School Instruction
 - Policy 806 - Crisis Management Policy
- Approval of the 2023-2024 Schools for Equity in Education Membership, \$2,820.00
- Approval of Contract with Anna Armstrong (Wraspir), Food Service Director, Effective July 17, 2023 - June 30, 2025

Motion carried, 6:0.

Items on Which Board Discussion and Action is Requested

Motion by C. Eggen, second by J. Day, to approve the Treasurer's Report. Motion carried, 6:0.

Motion by J. Corrow to approve the following resolution:

ACKNOWLEDGEMENT OF GIFTS/DONATIONS

WHEREAS, School Board Policy #706 establishes guidelines for the acceptance of gifts/donations to the District; and WHEREAS, Minnesota Statute 465.03 states the School Board may accept a gift, grant or devise of real or personal property only by the adoption of a resolution approved by two-thirds of its members; and BE IT RESOLVED that the School Board of Independent School District No. 912 accept with appreciation the following gifts/donations and permit their use as designated by the donor(s).

Date	From	Site	Item/Nature of Donation/Gift	Value/Amount
June - 2023	Compeer Financial	Milaca High School - Doug Olson	Ag. Education Grant for metals shop equipment	\$4,000.00
June - 2023	American Legion	Milaca High School - Andrew Nelson	Donation for Colorguard Uniforms	\$1,393.02

The motion for the adoption of the foregoing resolution was duly seconded by N. Neuhart and upon vote being taken thereon the following voted in favor thereof: J. Corrow, J. Day, C. Eggen, S. Larsen, N. Neuhart, A. Struffert and the following were absent: S. Lange and the following voted against the same: None. Whereupon said resolution was declared duly passed and adopted.

Board Member N. Neuhart introduced the following resolution and moved its adoption:

SCHOOL BOARD RESOLUTION
INDEPENDENT SCHOOL DISTRICT 912
ADOPTING THE SCHOOL DISTRICT'S FISCAL YEAR (FY) 25
LONG-TERM FACILITIES MAINTENANCE TEN-YEAR PLAN

WHEREAS, to qualify for Long-Term Facilities Maintenance revenue, Minnesota Statutes 2022, section 123B.595, subd. 4 states a school district or intermediate district must annually adopt and approve a ten-year LTFM facilities plan by July 31 for commissioner approval.

WHEREAS, the school district has developed a ten-year Long-Term Facilities Maintenance plan consistent with this law.

The motion for the adoption of the foregoing resolution was supported by Board Member J. Corrow to approve the Long-Term Facilities Maintenance Revenue Plan as presented and allow the Business Manager to submit a Long-Term Facilities Maintenance Plan (10 Year Plan) with the appropriate finance codes to the Commissioner of the Minnesota Department of Education.

The following voted in favor of the resolution: J. Corrow, J. Day, C. Eggen, S. Larsen, N. Neuhart, A. Struffert. The following were absent: S. Lange. The following voted against the resolution: None. Whereupon said resolution was declared duly passed and adopted.

Board Member C. Eggen introduced the following resolution and moved its adoption:

RESOLUTION PROPOSING TO
IMMEDIATELY DISCHARGE A CONTINUING CONTRACT
TEACHER IDENTIFIED AS TEACHER "A"

BE IT RESOLVED, by the School Board of Independent School District No. 912:

1. Teacher A is proposed to be immediately discharged pursuant to Minn. Stat. § 122A.40, Subd. 13;
2. Written notice be sent to the teacher regarding the proposed immediate discharge as provided by law, and that said notice shall be in the form set forth in Exhibit A attached hereto;
3. Each and all of the grounds set forth in said notice are within the grounds for the immediate discharge of a continuing contract teacher;
4. Exhibit A to this Resolution contains private data on individuals pursuant to the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, and therefore the Superintendent is specifically directed to maintain the private data classification of the exhibit in accordance with applicable state law;
5. The written notice attached hereto as Exhibit A shall be signed by the Clerk of the School Board and served upon the teacher as determined by the administration of Independent School District No. 912;
6. Teacher A will remain on paid administrative leave pending the conclusion of a hearing, if requested, and a final determination on the proposed discharge.

The motion for the adoption of the foregoing resolution was duly seconded by Board Member S. Larsen and upon vote being taken thereon, the following voted in favor thereof: J. Corrow, J. Day, C. Eggen, S. Larsen, A. Struffert. The following abstained: N. Neuhart. The following were absent: S. Lange. And the following voted against the same: None. Whereupon said resolution was declared duly passed and adopted.

Superintendent Items

Superintendent Wedin gave an update on Summer School and July Jamboree attendance with a thank you to everyone who helped to make July Jamboree happen this year. An update was given on the hiring of new Food Service Director, Anna Armstrong (Wrspir). The summer meal program was also highlighted and a thank you was given to the staff working in the summer to make this great program happen in our community. Information was also given on the ongoing evaluation of the district safety and security with plans to partner with local law enforcement on August 1, and August 3, 2023 for training exercises utilizing the high school.

Board Member Items

Treasurer, J. Day, reminded board members about the upcoming MSBA Summer Conference.

Motion by N. Neuhart, second by J. Day, to adjourn the regular meeting at 7:13 p.m. Motion carried 6:0.

Motion by C. Eggen, second by N. Neuhart, to begin the closed meeting for Negotiation Discussion per MN § 13D.03 at 7:16 p.m. Motion carried 6:0.

Motion by C. Eggen, second by J. Day, to adjourn the closed meeting at 8:49 p.m. Motion carried 6:0.

Motion by J. Corrow, second by C. Eggen, to adjourn the regular meeting at 8:50 p.m. Motion carried 6:0.

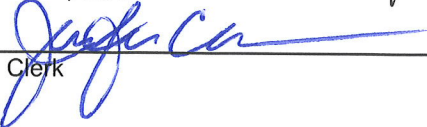
Respectfully submitted,



Chairperson

August 21, 2023

Date



Clerk

August 21, 2023

Date