

School Board Meeting Minutes
INDEPENDENT SCHOOL DISTRICT #912
MILACA, MINNESOTA 56353
Monday, October 16, 2023 6:30 pm
ALC

A regular meeting of the Board of Education of Independent School District No. 912, Milaca, Minnesota was held in the ALC on Monday, October 16, 2023, for the purpose of discussing board business.

The meeting was called to order at 6:30 p.m. by Chairperson Aimee Struffert.

Upon roll call the following members were present: Jennifer Corrow, Jere Day, Caity Eggen, Samantha Lange, Sara Larsen, Nathan Neuhart, Aimee Struffert. Superintendent David Wedin was also present.

Changes to Agenda:

VI. PRESENTATIONS

Testing Presentation - *addition*

IX. ITEMS ON WHICH BOARD DISCUSSION AND ACTION IS REQUESTED

E. Resolution Of Governing Board Supporting Form B Application to Minnesota High School League Foundation - *addition*

Motion by S. Lange, second by S. Larsen, to approve the agenda. Motion carried, 7:0.

Public Forum

No one spoke in public forum.

Committee Reports

1. *Paraprofessional Negotiations Committee (9/19) - J. Day*
 - a. *Paraprofessional Negotiations*
 - b. *Other*
2. *Food Service Negotiations Committee (9/21 and 10/12) - J. Corrow*
 - a. *Food Service Negotiations*
 - b. *Other*
3. *Custodial Negotiations Committee (9/27) - S. Larsen*
 - a. *Custodial Negotiations*
 - b. *Other*
4. *Clerical Negotiations Committee (9/28 and 10/11) - A. Struffert*
 - a. *Clerical Negotiations*
 - b. *Other*
5. *Committee of the Whole (10/2) - A. Struffert*
 - a. *Land Discussion*
 - b. *Learning Update*
 - c. *E-Learning Plan*
 - d. *Legislative Updates*
 - e. *Other*
6. *Teacher Negotiations Committee (10/4) - A. Struffert*
 - a. *Teacher Negotiations*
 - b. *Other*

Presentations

An Assessment Presentation was given by Elementary Assistant Principal, Jeff Meyer.

Principals/Directors/Coordinators Report

High School Principal: a review of the Homecoming Week activities was given including Pizza Fest, the Community and School Block Party, and the Homecoming Dance. Updates were given on High School job postings of Paraprofessional and a Clerical Substitute; planning for 2024-2025 including curriculum timeline and potential bell schedule changes; attendance concerns were also addressed as changes in procedure have helped to show improvement and the high school continues to work with families in addressing attendance issues.

Elementary Principal: a huge thank you was given to those who helped out with Punt Pass and Kick during Homecoming Week. An update was given on Fall Testing. Congratulations was given to new 5th Grade students selected for the Alpha

Pack student leadership group including Brayden, Claire, Belle, and Elin. The season 2 crew of the elementary video podcast, The HOWL, were also congratulated including Bridget, Amelia, JulieAnn, Edyth, and Halle. Information was shared on upcoming Bully Awareness week October 23-27, 2023.

Activities Director/Dean of Students: an update was given on Fall Sports with the season winding down and conference meets for Cross Country and JV Swimming set to be held in Milaca. Recent updates to Dahlager Theater curtains and lights, signage on outdoor scoreboards, and painting of softball and baseball dugouts were shared. An update was given on the online ticket sales and season ticket holders.

Community Education Director/Facilities Manager: updates were given for Community Education staffing. A facility update was given on custodial staffing which is short several positions that are currently being filled through substitutes and overtime.

Business Manager Report: gave an update on the financial picture of the district.

Approval of the Consent Agenda

Motion by C. Eggen, second by S. Lange, to approve the consent agenda:

- Approval of the minutes from the September 18, 2023 Regular Board Meeting
- Approval of checks and wires
- Approval of transfer from PMA to First National Bank: \$800,000.00 on September 11, 2023
- Hire Nikki Dahlquist, Food Server/Dishroom (replacing Ann Solberg), 12.5 hours per week, \$15.32 per hour, effective September 26, 2023
- Hire Christa Duevel, Food Server (replacing Lynn Carlson), 15 hours per week, \$15.32 per hour, effective September 26, 2023
- Hire/approve Notice of Assignment with Leila Sanchez, EL Support Tutor, 35 hours per week, \$15.50 per hour, effective October 2, 2023 - June 30, 2024
- Hire Stephanie Riley, Class 1 Cleaner (replacing Tyler Pearson), 33.75 hours per week, \$13.63 per hour, effective October 9, 2023
- Change in assignment/approve Notice of Assignment with Chelsey Holland, Wrap Around Care Supervisor and Kids Town Aide, up to 40 hours per week, \$15.25 per hour, effective August 21, 2023 - May 30, 2024
- Change in assignment/approve Notice of Assignment with Lauren Mycue, Wrap Around Care/Kids Town Aide, up to 40 hours per week, \$14.31 per hour, effective August 21, 2023 - May 30, 2024
- Change in assignment/approve Notice of Assignment with Michelle Fjerstad, Enrichment/Recreation and Care Coordinator, up to 36 hours per week, \$19.15 per hour, effective July 1, 2023 - June 30, 2024
- Hire Khelsey Carpenter, Class 1 Cleaner (replacing Tony Van'tHof), 40 hours per week, \$13.63 per hour, effective October 17, 2023
- Approve staff leave requests:
 - Revision to leave of Michelle Fjerstad, Enrichment/Recreation and Care Coordinator, from September 22, 2023 - December 15, 2023 to September 15, 2023 - December 8, 2023
 - Revision to leave of Molly Schwartz, Paraprofessional, from October 16, 2023 - November 27, 2023 to September 28, 2023 - November 10, 2023
 - Karleen Black, Elementary Teacher, October 31, 2023 - January 1, 2024
 - Tonya Kline, High School Administrative Assistant, November 6, 2023 - December 15, 2023
- Accept the resignation of Lynn Carlson, Food Server, effective September 12, 2023
- Accept the resignation of Thomas David, Class 1 Cleaner, effective September 29, 2023
- Accept the resignation of Tyler Pearson, Class 1 Cleaner, effective October 10, 2023
- Accept the resignation of Debra Rowland, C Team Girls Basketball Coach, effective September 21, 2023
- Accept the resignation of Matt Follmuth, 7th Grade Baseball Coach, effective August 25, 2023
- Third Reading and Approval of Policies with Substantive Changes
 - Policy 425 - Staff Development and Mentoring
 - Policy 506 - Student Discipline
- Third Reading and Approval of New Policy
 - Policy 516.5 - Overdose Medication

Motion carried, 7:0.

Items on Which Board Discussion and Action is Requested

Motion by J. Day, second by J. Corrow, to approve the Treasurer's Report. Motion carried, 7:0.

Board Member Nathan Neuhart introduced the following Resolution and moved its adoption:

**RESOLUTION ESTABLISHING COMBINED POLLING PLACES FOR MULTIPLE PRECINCTS AND
DESIGNATING HOURS DURING WHICH THE POLLING PLACES WILL REMAIN OPEN FOR VOTING
FOR SCHOOL DISTRICT ELECTIONS NOT HELD ON THE DAY OF A STATEWIDE ELECTION**

BE IT RESOLVED by the School Board of Independent School District No. 912, State of Minnesota, as follows:

1. Pursuant to Minnesota Statutes, Section 205A.11, the precincts and polling places for school district elections are those precincts or parts of precincts located within the boundaries of the school district which have been established by the cities or towns located in whole or in part within the school district. The board hereby confirms those precincts and polling places so established by those municipalities.
2. Pursuant to Minnesota Statutes, Section 205A.11, the board may establish a combined polling place for several precincts for school district elections not held on the day of a statewide election. Each combined polling place must be a polling place that has been designated by a county or municipality. The following combined polling places are established to serve the precincts specified for all school district special and general elections not held on the same day as a statewide election in the calendar year following the adoption of this resolution:

Combined Polling Place
for Precincts listed:

Milaca City Hall
255 1st St. E
Milaca, MN 56353

Precinct Name	Precinct #	Precinct Name	Precinct #
Bogus Brook Township	0010	Milaca City	0070
Borgholm Township	0015	Pease City	0105
Dailey Township	0025	Granite Ledge Township	0035
Greenbush Township	0040	Maywood Township	0050
Hayland Township	0045	Southfork Township	0100
Milaca Township	0075	Lakin Township	0105
Milo Township	0080	Morrill Township	0140
Page Township	0100	Mount Morris Township	0155
Bock City	0005	Dalbo Township	0030
Foreston City	0035		

3. Pursuant to Minnesota Statutes, Section 205A.09, the polling places will remain open for voting for school district elections not held on the same day as a statewide election between the hours of 7:00 o'clock a.m. and 8:00 o'clock p.m.
4. The clerk is directed to file a certified copy of this resolution with the county auditors of each of the counties in which the school district is located, in whole or in part, within thirty (30) days after its adoption.
5. As required by Minnesota Statutes, Section 204B.16, Subdivision 1a, the clerk is hereby authorized and directed to give written notice of new polling place locations to each affected household with at least one registered voter in the school district whose school district polling place location has been changed. The notice must be a non forwardable notice mailed at least twenty-five (25) days before the date of the first election to which it will apply. A notice that is returned as undeliverable must be forwarded immediately to the appropriate county auditor, who shall change the registrant's status to "challenged" in the statewide registration system.

The motion for the adoption for the foregoing Resolution was duly seconded by Board Member Jere Day, and upon vote being taken thereon, the following voted in favor thereof: Jennifer Corrow, Jere Day, Caity Eggen, Samantha Lange, Sara Larsen, Nathan Neuhart, Aimee Struffert and the following voted against the same: none whereupon, said Resolution was declared duly passed and adopted.

Board Member S. Larsen introduced the following Resolution and moved its adoption:

FORM A
RESOLUTION OF GOVERNING BOARD SUPPORTING
FORM A APPLICATION TO MINNESOTA
STATE HIGH SCHOOL LEAGUE FOUNDATION

WHEREAS, the Minnesota State High School League Foundation was formed to provide support for Minnesota's high school youth to participate in athletics and fine arts;
WHEREAS, the Governing Board of Milaca Public Schools recognizes the value of student participation in extracurricular activities; and
WHEREAS, the MSHSL Foundation is offering grants and funding to assist school districts in recognizing, promoting and funding extracurricular participation by high school students in athletic and fine arts programs.
THEREFORE, BE IT RESOLVED, that the Governing Board of Milaca Public Schools supports the school's application to the Minnesota State High School League Foundation for a FORM A grant to offset student activity fees.

The motion for the adoption for the foregoing Resolution was duly seconded by Board Member J. Corrow, and upon vote being taken thereon, the following voted in favor thereof: J. Corrow, J. Day, C. Eggen, S. Lange, S. Larsen, N. Neuhart, A. Struffert and the following voted against the same: none whereupon, said Resolution was declared duly passed and adopted.

Motion by N. Neuhart, second by C. Eggen, to approve the Milaca Public School's 2023-2024 E-Learning Plan. Motion carried 7:0.

Board Member S. Lange introduced the following Resolution and moved its adoption:

FORM B
RESOLUTION OF SCHOOL BOARD/GOVERNING BOARD
SUPPORTING FORM B APPLICATION TO
MINNESOTA STATE HIGH SCHOOL LEAGUE FOUNDATION

WHEREAS, the Minnesota State High School League Foundation was formed to provide support for Minnesota's high school youth to participate in athletics and fine arts;
WHEREAS, the Governing Board of Milaca Public Schools recognizes the value of student participation in extracurricular activities; and
WHEREAS, the MSHSL Foundation is offering grants and funding to assist schools to provide seminars/training opportunities or support for specific school functions for students/faculty members/officials and others who are involved in athletic and fine arts programs.
THEREFORE, BE IT RESOLVED, that the Governing Board of Milaca Public Schools supports the school's application to the Minnesota State High School League Foundation for a FORM B grant.

The motion for the adoption for the foregoing Resolution was duly seconded by Board Member C. Eggen, and upon vote being taken thereon, the following voted in favor thereof: J. Corrow, J. Day, C. Eggen, S. Lange, S. Larsen, N. Neuhart, A. Struffert and the following voted against the same: none whereupon, said Resolution was declared duly passed and adopted.

Superintendent Items

Superintendent Wedin gave an update on insurance renewals for health and dental plans. Consolidation to one larger group for health insurance resulted in a savings of 22% in 2022, and an aggregate increase to the 7.5% cap in 2023. For 2024, the aggregate rate is under review but appears that it will come out below the 7.5% cap. In 2023 the district moved to self insured dental which overall to this point has had positive results. A review of Homecoming Week events was also given with a thank you to the school board members for their attendance at events and to staff for their hard work in putting the events together.

Board Member Items

No board member items were brought forward for discussion.

Motion by J. Day, second by S. Larsen, to close the regular meeting at 7:35 p.m. Motion carried 7:0.

Motion by N. Neuhart, second by C. Eggen, to open the closed meeting for Negotiation Discussion per MN § 13D.03 at 7:43 p.m.. Motion carried 7:0.

Motion by S. Lange, second by S. Larsen, to close the closed meeting at 9:13 p.m. Motion carried 7:0.

Motion by C. Eggen, second by N. Neuhart to open the regular meeting at 9:14 p.m. Motion carried 7:0.

Motion by J. Corrow, second by S. Lange, to adjourn the regular meeting at 9:14 p.m. Motion carried 7:0.

Respectfully submitted,

Aimee Stueffert
Chairperson

November 20, 2023

Date

[Signature]
Clerk

November 20, 2023

Date