

School Board Meeting Minutes
INDEPENDENT SCHOOL DISTRICT #912
MILACA, MINNESOTA 56353
Wednesday, February 23, 2022 6:30 pm
ALC

A regular meeting of the Board of Education of Independent School District No. 912, Milaca, Minnesota was held in the ALC on Wednesday, February 23, 2022, for the purpose of discussing board business.

The meeting was called to order at 6:35 p.m. by Chairperson Rachelle Nelson.

Upon roll call the following members were present: Jere Day, Samantha Lange, Nathan Neuhart, Aimee Struffert, Rachelle Nelson. Superintendent David Wedin was also present. The following members were absent: Jennifer Corrow, Sara Larsen.

Changes to Agenda:

2. Resignations / Retirements / Seasonal Layoff / Termination:

Accept retirement of Cindy Johnson, Paraprofessional, effective May 31, 2022. Thank you, Cindy, for 26 years of service to Milaca Public Schools! *(addition)*

3. Staff Leave Requests

Amy Olson, Paraprofessional, Intermittent February 15, 2022 - April 1, 2022 *(addition)*

Approve the Letter of Assignment with Brooke Byker, Health Office Licensed Practical Nurse, Effective February 23, 2022 - June 30, 2023 (Enclosure #11) *(addition)*

Approve the Letter of Assignment with Teresa Burns, Health Office Licensed Practical Nurse, Effective July 1, 2021 - June 30, 2023 (Enclosure #14) *(addition)*

Approve the Letter of Assignment with Deborah Winkler, Title 1 Tutor, Effective July 1, 2021 - June 30, 2023 (Enclosure #15) *(addition)*

Approve the Letter of Assignment with Kristine Kragt, Payroll Specialist, Effective July 1, 2021 - June 30, 2023 (Enclosure #16) *(addition)*

Approve the Letter of Assignment with Lisa Greninger, Title 1 Tutor, Effective July 1, 2021 - June 30, 2023 (Enclosure #17) *(addition)*

Approve the Letter of Assignment with Amy VanDonsel, Benefits Specialist/Accounts Receivable, Effective July 1, 2021 - June 30, 2023 (Enclosure #18) *(addition)*

Motion by J. Day, second by S. Lange, to approve the agenda with the above changes. Motion carried, 5:0.

Public Forum

No one spoke in public forum.

Committee Reports

1. *Committee of the Whole (2/7) - R. Nelson*
 - a. *Land Discussion*
 - b. *Strategic Plan*
 - c. *Learning Update*
2. *Policy Committee Meeting (2/15) - A. Struffert*
 - a. *Dress Code Policy*
 - b. *Memorial Policy*
 - c. *Policy Review Cycle*
3. *Building and Grounds Committee Meeting (2/15) - S. Larsen*
 - a. *Construction Budget Update*
 - b. *Identified Possible Projects*

Presentations

The Elementary Principal, High School Principal, and Community Education Director/Facilities Manager presented building/department updates and answered any questions regarding their monthly reports.

Principals/Directors/Coordinators Report

High School Principal report: gave information about application for the Youth Training Grant; the impact of College in the Schools program sharing the following information: 184 students took one or more CIS courses last year at MHS, 1110 college credits were earned, \$77,600 was the cost to the district to offer these courses, \$23,855 was the reimbursement from the state, and \$380,212 in tuition was saved by our students and families; the upcoming Student Job/Internship Fair on March 16 for students in 10-12 grade was also highlighted; information was given about Sno Dayz week activities happening February 22-26, and the Mille Lacs County K-9 Program Fundraiser with MHS funds being matched up to \$500 by First National Bank; a summary of the staff workshop day with Joe Beckman on February 18 was also given.

Elementary Principal report: gave a summary of the February 18 PD Day with speaker, Joe Beckman; gave an update on the I Love to Read month activities highlighting the I Love to Read Assembly on January 28 and the visit by author, Kevin Lovegreen on February 7; an Alternative Delivery of Specialized Instructional Services (ADSIS) mid-year report was given, which is required of schools receiving ADSIS funds, the report helps to gauge progress towards ADSIS goals in reading, math, and SpEd referrals; information was also given about MHS alumna, Molly Banks, who is currently completing an internship at MES as part of her Doctor of Occupational Therapy degree from the University of North Dakota.

Activities Director/Dean of Students report: gave an update on Winter Sports and live streaming of all activities including away wrestling meets; updates were given on current activities with Girls Basketball and Boys Basketball looking to have some success in upcoming postseason games, Wrestling moving into their postseason hoping to advance as many athletes as possible to state in March, and One Act finishing strong with a first place finish in their sub-section and a fifth place finish in their section. Congratulations was given to Maggie Westling, a 10th grade basketball player, who recorded her 1000th point in a recent game against Albany.

Community Education Director/Facilities Manager report: gave updates on current open positions in Community Education which include: ABE/GED Instructor, Wrap Around Care Supervisor, and Special Olympics Coordinator; Preschool Registration and Open House taking place on March 8, with updated tuition for the 2022-2023 school year based on programming in our area; updates were also given on summer programming including Kids Town and Summer CE Programming which will be released on May 2, 2022. Facility management updates included the PA and camera systems which were recently reviewed by technicians from CEC and TechCheck.

Business Manager report: gave an update on the progress of budget updates and CARES Act Funds which are both still in process.

Approval of the Consent Agenda

Motion by J. Day, second by N. Neuhart, to approve the consent agenda:

- Approval of the minutes from the February 23, 2022 Board Meeting
- Approval of checks and wires
- Approval of transfers from LA to First National Bank: \$600,000.00 on 1/13/22 and from PMA to First National Bank: \$600,000.00 on 1/28/22
- Hire Mitchel Vedders, Head Softball Coach (replacing Cory Ploeger), \$5,128.20, effective January 24, 2022
- Minimum wage increase for Corbin Sams, from \$10.08 per hour to \$10.33 per hour, effective January 1, 2022
- Minimum wage increase for Ella James, from \$10.08 per hour to \$10.33 per hour, effective January 1, 2022
- Minimum wage increase for Mackenzie Fournier, from \$10.08 per hour to \$10.33 per hour, effective January 1, 2022
- Minimum wage increase for Mason Hartung, from \$10.08 per hour to \$10.33 per hour, effective January 1, 2022
- Adjustment in wage for Cory Pederson, Junior High Speech Coach, from step 11, \$2,564.10, to step 12, \$2,654.10, effective November 29, 2021
- Change in assignment for Leah Bergantzel (replacing Melissa Baron), Food Server/Dishwasher, from 17.5 hours/week to 25 hours/week, \$17.13 per hour, effective January 11, 2022
- Hire Wendy Hakes-Anderson, Head Girl's Track Coach (replacing Gwen Garber), \$5,308.20, effective February 7, 2022
- Hire David Wenner, Varsity Baseball Coach (replacing Doug Patnode), \$4,893.75, effective February 8, 2022
- Minimum wage increase for Jillian Leom, Lifeguard, from \$9.65 per hour to \$10.33 per hour, effective January 1, 2022
- Minimum wage increase for Emily Arens, Lifeguard, from \$10.08 per hour to \$10.33 per hour, effective January 1, 2022

- Minimum wage increase for Camryn Wredberg, Lifeguard, from \$10.08 per hour to \$10.33 per hour, effective January 1, 2022
- Minimum wage increase for Ellie Hartung, Lifeguard, from \$10.08 per hour to \$10.33 per hour, effective January 1, 2022
- Wage increase for Ellie Hartung, Water Safety Instructor, from \$10.75 per hour to \$10.80 per hour, effective January 1, 2022
- Minimum wage increase for Haley Juetten, Lifeguard, from \$10.08 per hour to \$10.33 per hour, effective January 1, 2022
- Wage increase for Haley Juetten, Water Safety Instructor, from \$10.75 per hour to \$10.80 per hour, effective January 1, 2022
- Minimum wage increase for Jada Kotsmith, Lifeguard, from \$10.08 per hour to \$10.33 per hour, effective January 1, 2022
- Wage increase for Jada Kotsmith, Water Safety Instructor, from \$10.75 per hour to \$10.80 per hour, effective January 1, 2022
- Minimum wage increase for Reina Mikla, Lifeguard, from \$10.08 per hour to \$10.33 per hour, effective January 1, 2022
- Wage increase for Reina Mikla, Water Safety Instructor, from \$10.75 per hour to \$10.80 per hour, effective January 1, 2022
- Minimum wage increase for Abby Anderson, Lifeguard from \$10.08 per hour to \$10.33 per hour, effective January 1, 2022
- Wage increase for Abby Anderson, Water Safety Instructor, from \$10.75 per hour to \$10.80 per hour, effective January 1, 2022
- Hire Emma Neely, Lifeguard, hours based on need, \$10.33 per hour, effective February 14, 2022
- Accept retirement of Sharon DeVries, Paraprofessional, effective June 1, 2022. Thank you, Sharon, for 23 ½ years of service to Milaca Public Schools!
- Accept resignation of Wendy Hakes-Anderson, Assistant Track Coach, effective February 7, 2022
- Accept retirement of Amy Roehl, Elementary Attendance Secretary, effective May 31, 2022. Thank you, Amy, for 27 years of service to Milaca Public Schools!
- Accept retirement of Jane Miller, Paraprofessional, effective May 31, 2022. Thank you, Jane, for 25 ½ years of service to Milaca Public Schools!
- Accept retirement of Cindy Johnson, Paraprofessional, effective May 31, 2022. Thank you, Cindy, for 26 years of service to Milaca Public Schools!
- Staff Leave Requests:
 - Kristine Monson, High School Art Teacher, April 25, 2022 - May 20, 2022
 - Amy Olson, Paraprofessional, Intermittent February 15, 2022 - April 1, 2022
- Approve the Overnight Trip Request for Milaca Girls Golf to Paynesville, MN, Revised Date from May 6-8, 2022 to May 13-15, 2022
- First Reading of Policy 513 - Student Promotion, Retention, and Program Design
- Approve the Letter of Assignment with Brooke Byker, Health Office Licensed Practical Nurse, Effective February 23, 2022 - June 30, 2023
- Approve the Letter of Assignment with Teresa Burns, Health Office Licensed Practical Nurse, Effective July 1, 2021 - June 30, 2023
- Approve the Letter of Assignment with Deborah Winkler, Title 1 Tutor, Effective July 1, 2021 - June 30, 2023
- Approve the Letter of Assignment with Kristine Kragt, Payroll Specialist, Effective July 1, 2021 - June 30, 2023
- Approve the Letter of Assignment with Lisa Greninger, Title 1 Tutor, Effective July 1, 2021 - June 30, 2023
- Approve the Letter of Assignment with Amy VanDonsel, Benefits Specialist/Accounts Receivable, Effective July 1, 2021 - June 30, 2023

Motion carried, 5:0.

Items on Which Board Discussion and Action is Requested

Motion by J.Day, second by A. Struffert, to approve the Treasurer's Report. Motion carried, 5:0.

Motion by S. Lange to approve the following resolution:

ACKNOWLEDGEMENT OF GIFTS/DONATIONS

WHEREAS, School Board Policy #706 establishes guidelines for the acceptance of gifts/donations to the District; and

WHEREAS, Minnesota Statute 465.03 states the School Board may accept a gift, grant or devise of real or personal property only by the adoption of a resolution approved by two-thirds of its members; and

BE IT RESOLVED that the School Board of Independent School District No. 912 accept with appreciation the following gifts/donations and permit their use as designated by the donor(s).

Date	From	Site	Item/Nature of Donation/Gift	Value/Amount
1/11/2022	Ben Pollock	Milaca Public Schools	Sports donation for basketball, baseball, and softball	\$1,000.00
1/19/2022	if Initiative Foundation	Milaca High School	Energy Grant	\$1,400.00

The motion for the adoption of the foregoing resolution was duly seconded by A. Struffert and upon vote being taken thereon the following voted in favor thereof: J. Day, S. Lange, N. Neuhart, A. Struffert, R. Nelson

and the following voted against the same: None

and the following were absent: J. Corrow, S. Larsen

whereupon said resolution was declared duly passed and adopted.

Superintendent Items

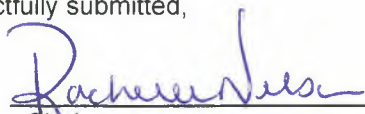
Superintendent Wedin provided an update on budget federal fund balances, enrollment numbers and predictions; the development of the 2022-2023 School Calendar with the results from calendar survey and meeting with the calendar committee was also discussed; the review of the Dress Code Policy was discussed. A learning update focusing on the drop in COVID-19 cases since the start of February was given; the visit of author, Joe Beckman, who shared with staff at the recent staff development day was highlighted and board members were invited to attend presentations to students on March, 14; a thank you was given to the retirees for their years of service (over 100 years combined) and appreciation was given to our bus drivers for National Bus Driver Appreciation Day and to our board members for Minnesota School Board Recognition week, with each board member receiving a certificate of appreciation.

Board Member Items

Board member, J. Day, asked for more information relating to vandalism in the building related to Tik Tok challenges this year. Discussion was had regarding vandalism with input from the Superintendent, the Facilities Manager, and the High School Principal.

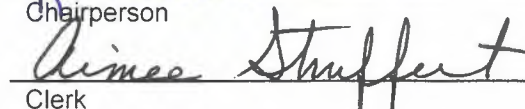
Motion by A. Struffert, second by N. Neuhart, to adjourn. Motion carried 5:0. The meeting adjourned at 7:59 p.m.

Respectfully submitted,


 Chairperson

March 21, 2022

Date


 Clerk

March 21, 2022

Date