

School Board Meeting Minutes  
INDEPENDENT SCHOOL DISTRICT #912  
MILACA, MINNESOTA 56353  
Monday, May 16, 2022 6:00 pm  
ALC

A regular meeting of the Board of Education of Independent School District No. 912, Milaca, Minnesota was held in the ALC on Monday, May 16, 2022, for the purpose of discussing board business.

The meeting was called to order at 6:00 p.m. by Chairperson Rachelle Nelson.

Upon roll call the following members were present: Jennifer Corrow, Jere Day, Sara Larsen, Nathan Neuhart, Aimee Struffert, Rachelle Nelson. The following members were absent: Samantha Lange. Superintendent David Wedin was also absent.

Changes to Agenda:

D. Personnel Items

1. New Positions / Change in Assignment / Replacement (additions)

- Hire Jamie Carpenter, High School Assistant Principal (replacing Joel Foss), 1.0 FTE, \$97,125.00, effective July 1, 2022
- Hire Cally Hanson, Food Service Director (replacing Lisa Hustad), hours per contract, \$63,798.00, effective July 1, 2022
- Hire Kim Lubrant, ESY/Targeted Services Nurse, 82.75 hours total, \$30.00 per hour, effective June 6 - June 29, 2022
- Hire Missy Tellinghuisen, Targeted Services Teacher, 82.75 hours total, \$30.00 per hour, effective June 6 - June 29, 2022
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- Hire Kim Knudsen, ALC Summer Session, 59 hours total, \$30.00 per hour, and ALC Lead Teacher Duties, up to 15 hours (2 days), \$307.97 per day, effective June 6 - June 30, 2022
- Hire Kyle Shepard, ALC Summer Session, 59 hours total, \$30.00 per hour, effective June 6 - June 30, 2022
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- Hire Kristie Steffenson, Summer ESY Paraprofessional, 78.75 hours total, \$18.05 per hour, effective June 6 - June 29, 2022

### 3. Staff Leave Requests (additions)

- Lisa Greninger, Elementary Paraprofessional, 2022-2023 school year
- Anna Black-Asmus, Special Education Teacher, 2022-2023 school year

- J. Approve Contract with Cally Hanson, Food Service Director, effective July 1, 2022 - June 30, 2023 (addition)
- K. Approve Letter of Assignment with Patti Feters, Media Technician, effective July 1, 2021 - June 30, 2023 (addition)

Motion by N. Neuhart, second by S. Larsen, to approve the agenda with the above changes. Motion carried, 6:0.

### Public Forum

A parent brought concerns regarding some content in the high school Teacher Advisory curriculum.

### Committee Reports

1. *Committee of the Whole (5/2) - R. Nelson*
  - a. *Construction Projects*
  - b. *Finance Update*
  - c. *Learning Update*
  - d. *Expulsion Process*
  - e. *Superintendent Evaluation*
  - f. *Other*
2. *Policy Committee Meeting (5/11) - A. Struffert*
  - a. *Technology Policy*
  - b. *Policy Review Cycle*
  - c. *Policies Under Review at May Board Meeting: 518, 525, 526, 527, 528, 529, 530, 531, 533*
  - d. *Policies with Revisions at May Board Meeting: 515, 519, 521, 523, 532, 534*
  - e. *Other*

### Presentations

No presentations were given.

### Principals/Directors/Coordinators Report

High School Principal report: gave an update on hiring for open positions including High School Assistant Principal, Physical Education/Health, Student Support, Business, and FACS; gave information on upcoming events including Senior Class Trip to Duluth, Tractor Day, Senior Awards Program, Baccalaureate, ALC Graduation, and Graduation; a thank you was given to Ms. Kunst, the Prom committee for a successful Prom, to Ms. Bell for stepping in to help coordinate Grand March, and to the Prom chaperones: Brent and Alison Jergens, Paul and Rachel Arens, Joel Foss, Jennifer Taylor, Danielle Mathson, Becca Concannon, and Shawn Steinbrecher.

Elementary Principal report: gave an update on job postings and hiring including a Special Education Teacher, Speech Therapist, and Class II Secretary; gave an update and some fun facts on children birth to 3 for the Help Me Grow program which had 2,600 referrals statewide last month with parents being the top referral source. Milaca has had 68 referrals since last July with 31 students qualifying for the program so far; congratulations was given to the five elementary school retirees: Amy Roehl with 32 years of service, Cindy Johnson with 26 years of service, Jane Miller with 25 ½ years of service, Peg Peltier with 23 ½ years of service, and Susan Murschel with 9 years of service.

Activities Director/Dean of Students report: gave an updates on Softball with many ups and downs through the season but a good group of seniors supported by a mix of underclassmen; Baseball continues to play competitively in spite of not finding the wins they would like; Track with outstanding numbers in both high school and junior high are gearing up for postseason; and event workers are always needed and the Activities Office can be contacted for more information.

Community Education Director/Facilities Manager report: gave updates on open positions including the Recreation/Enrichment and Care Coordinator and two night Custodian positions that are currently being filled through substitutes and overtime but with the possibility of hiring student workers and recruiting from the DAC; also gave updates on summer projects including replacement of four roof drains, upgrade of the security camera system and 18 additional cameras, upgrade of short range radio system, repair of sidewalks in the rear of the building, removal of raised garden bed and grassy area near the District Office and replacement with concrete, refinishing tennis court playing surface, and repair of main gym curtain and bleacher wheels.

Business Manager report: gave an update on the progress of budget updates and CARES Act Funds.

#### Approval of the Consent Agenda

Motion by J. Day, second by J. Corrow, to approve the consent agenda:

- Approval of the minutes from the April 18, 2022 Board Meeting
- Approval of checks and wires
- Approval of transfers from PMA to First National Bank: \$300,000.00 on 4/8/22, \$500,000.00 on 4/19/22, \$400,000.00 on 4/22/22, and \$500,000.00 on 4/29/22
- Hire Emily Arens, Water Safety Instructor, hours based on need, \$10.75 per hour, effective June 6, 2022
- Hire Addison Greninger, Lifeguard, hours based on need, \$10.33 per hour, effective June 6, 2022
- Hire Addison Greninger, Water Safety Instructor, hours based on need, \$10.75 per hour, effective June 6, 2022
- Change in certification for Stacie Bruss, Food Server, obtained Level 1 Certification, from \$14.67 per hour to \$14.92 per hour, effective April 21, 2022
- Approve notice of assignment with Ella James, Summer Kids Town Aide, up to 38 hours per week, \$10.33 per hour, effective June 2, 2022 - August 26, 2022
- Approve notice of assignment with Cathy Dullinger, Summer Kids Town Aide, up to 38 hours per week, \$13.00 per hour, effective June 2, 2022 - August 26, 2022
- Approve notice of assignment with Mason Hartung, Summer Kids Town Aide, up to 38 hours per week, \$10.33 per hour, effective June 2, 2022 - August 26, 2022
- Hire Samantha Meyer, Lifeguard, hours based on need, \$10.33 per hour, effective April 29, 2022
- Hire Jamie Carpenter, High School Assistant Principal (replacing Joel Foss), 1.0 FTE, \$97,125.00, effective July 1, 2022
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- Accept the resignation of Nikki Tellefson, Youth Development/Adult Enrichment Coordinator, effective April 30, 2022
- Accept the revision to the retirement of Amy Roehl, Elementary Attendance Secretary, effective May 31, 2022, from 27 years of service to 32 years of service. Thank you, Amy, for 32 years of service!
- Accept the resignation of Kathy Kleinmeyer, Speech/Language Pathologist, effective June 1, 2022
- Accept the resignation of Jessica Mickus, Cleaner Class 1, effective April 18, 2022
- Staff Leave Requests:
  - Lisa Greninger, Elementary Paraprofessional, 2022-2023 school year
  - Anna Black-Asmus, Special Education Teacher, 2022-2023 school year
- Review of Policies:
  - Policy 518 - DNR-DNI Orders
  - Policy 525 - Violence Prevention
  - Policy 526 - Hazing Prohibition
  - Policy 527 - Student Use and Parking of Motor Vehicles; Patrols, Inspections, and Searches
  - Policy 528 - Student Parental, Family, and Marital Status Nondiscrimination
  - Policy 529 - Staff Notification of Violent Behavior by Students
  - Policy 530 - Immunization Requirements
  - Policy 531 - The Pledge of Allegiance
  - Policy 533 - Wellness
  - Policy 535 - Service Animals in Schools
- First Reading and Approval of Policies:
  - Policy 519 - Interviews with Students by Outside Agencies
  - Policy 521 - Student Disability Nondiscrimination
  - Policy 523 - Policies Incorporated by Reference
  - Policy 532 - Use of Peace Officers and Crisis Teams to Remove Students with IEPs from School Grounds
- First Reading of Policies:
  - Policy 515 - Directory Information
  - Policy 534 - Unpaid Meal Charges
- Approval of the Land Lease Extension Agreement with Adam Veurink
- Approval of the Letter of Assignment with Leigh Vivant, Child Nutrition - Kitchen Manager, Effective July 1, 2021 - June 30, 2023
- Approval of the Contract with Cally Hanson, Food Service Director, effective July 1, 2022 - June 30, 2023
- Approval of the Letter of Assignment with Patti Feters, Media Technician, effective July 1, 2021 - June 30, 2023

Motion carried, 6:0.

Items on Which Board Discussion and Action is Requested

Motion by J. Day, second by N. Neuhart, to approve the Treasurer's Report. Motion carried, 6:0.

Motion by A. Struffert to approve the following resolution:

ACKNOWLEDGEMENT OF GIFTS/DONATIONS

WHEREAS, School Board Policy #706 establishes guidelines for the acceptance of gifts/donations to the District; and

WHEREAS, Minnesota Statute 465.03 states the School Board may accept a gift, grant or devise of real or personal property only by the adoption of a resolution approved by two-thirds of its members; and

BE IT RESOLVED that the School Board of Independent School District No. 912 accept with appreciation the following gifts/donations and permit their use as designated by the donor(s).

| Date     | From                 | Site               | Item/Nature of Donation/Gift                                                     | Value/Amount |
|----------|----------------------|--------------------|----------------------------------------------------------------------------------|--------------|
| 4/7/2022 | Gene Haas Foundation | Milaca High School | Support for student competition teams highlighting the CNC/Manufacturing program | \$1,500.00   |

The motion for the adoption of the foregoing resolution was duly seconded by J. Corrow and upon vote being taken thereon the following voted in favor thereof: J. Corrow, J. Day, S. Larsen, N. Neuhart, A. Struffert, R. Nelson

and the following voted against the same: None

and the following were absent: S. Lange

whereupon said resolution was declared duly passed and adopted.

Superintendent Items

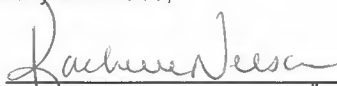
Superintendent Wedin provided a learning update with a limited number of Covid-19 cases being monitored; an update was also given about the Minnesota State Survey being conducted for students in grades 5, 8, 9, and 11 with notification to families giving them the options to review the survey or opt their child out. This survey is completed by the state and has been critical in the past for eligibility for grants and factors into decision making by the state and federal government. A thank you was given to everyone who worked to get the survey completed; an update was given on MCA testing with results currently being processed and set to be released in the Fall; Thank you's were given to Elementary Assistant Principal, Jeff Meyer, for all of his work as the District Assessment Coordinator, to the administrators, staff, and proctors who helped with the testing, and to the students who worked hard to complete the assessments.

Board Member Items

No items were brought forward for discussion.

Motion by J. Corrow, second by S. Larsen, to adjourn. Motion carried 6:0. The meeting adjourned at 6:19 p.m.

Respectfully submitted,



Chairperson



Clerk

June 20, 2022

Date

June 20, 2022

Date