

School Board Meeting Minutes
INDEPENDENT SCHOOL DISTRICT #912
MILACA, MINNESOTA 56353
Monday, June 20, 2022 6:30 pm
ALC

A regular meeting of the Board of Education of Independent School District No. 912, Milaca, Minnesota was held in the ALC on Monday, June 20, 2022, for the purpose of discussing board business.

The meeting was called to order at 6:30 p.m. by Vice-Chairperson Sara Larsen.

Upon roll call the following members were present: Jennifer Corrow, Jere Day, Samantha Lange, Sara Larsen, Nathan Neuhart, Aimee Struffert. The following members were absent: Rachelle Nelson. Superintendent David Wedin was also present.

Changes to Agenda:

VI. Presentations

2021-2022 Revised Budget Presentation - Mrs. Wordes (addition)

2022-2023 Proposed Budget Presentation - Mrs. Wordes (addition)

(Enclosure #18)

VIII. Approval of Consent Agenda

D. Personnel Items

1. New Positions/Change in Assignment/Replacement

-Hire/Approve Notice of Assignment with Jim Neely, ASL Interpreter, 21 hours total, \$40.00 per hour, effective June 7, 2022 - June 28, 2022 (addition)

-Hire/Approve Notice of Assignment with Michelle Fjerstad, Enrichment/Recreation and Care Coordinator (replacing Nicole Tellefson), up to 36 hours per week, \$18.00 per hour, effective June 27, 2022 - June 30, 2023 (addition)

-Revision to Kim Lubrant, ESY/Targeted Services Nurse, from 82.75 hours total to 86.5 hours total, \$30.00 per hour, effective June 6, 2022 - June 29, 2022 (addition)

-Hire Selena Henderson, ESY Paraprofessional, up to 60 total hours, \$14.80 per hour, effective June 6, 2022 - June 29, 2022 (addition)

IX. Items on Which Board Discussion and Action is Requested

F. Approve the 2022-2023 Milk Bids (addition)

Commentary by Superintendent Wedin

The Food Service Director recommends the bid be awarded to Kemps, Inc.

Escalator Bid		Oak Grove	Kemps. Inc	Dean Foods / Land O Lakes
Product	Unit	Bid	Bid	Bid
1/2 Pint - 1% carton	ea.	N/A	.318	N/A
1/2 Pint Skim carton	ea.		.305	
1/2 Pint - Chocolate Skim	ea.		.318	
5 Lb Cottage Cheese	ea.		10.519	
Lactose Free Milk 8oz carton	ea.		.789	
Chocolate Low Fat Frozen Yogurt				
Vanilla Low Fat Frozen Yogurt			19.980	
			17.405	

Discussion

A motion is in order to approve the escalator bid with Kemps, Inc. for the 2021-2022 School Year

G. Approval of the Revised FY22 Budgets (Enclosure #18) (addition)

Presentation by Business Manager

Discussion

A motion is in order to approve the Revised FY22 Budgets

H. Approval of the FY23 Budget (Enclosure #18) (addition)

Presentation by Business Manager

Discussion

A motion is in order to approve the FY23 Budget

Motion by N. Neuhart, second by J. Day, to approve the agenda with the above changes. Motion carried, 6:0.

Public Forum

No one spoke in public forum.

Committee Reports

1. *Building & Grounds Committee Meeting (5/24) - S. Larsen*
 - a. *Summer Project Review*
 - b. *Custodial Shortage*
 - c. *Other*
2. *Policy Committee Meeting (6/6) - A. Struffert*
 - a. *Policies Under Review at June Board Meeting: 104, 416, 417, 418, 420, 421, 424*
 - b. *Adoption of New Policy at June Board Meeting: Technology Policy*
 - c. *Policies with Revisions at May Board Meeting: 101, 102, 103, 419, 422, 423, 425, 427, 501, 503*
 - d. *Memorial Policy*
 - e. *Other*
3. *Committee of the Whole (6/6) - R. Nelson*
 - a. *Learning Update*
 - b. *Building Security*
 - c. *Curriculum Review*
 - d. *Budget*
 - e. *Substitute Pay Rate*
 - f. *Other*

Presentations

A presentation of the revised FY21/22 budget and the proposed FY22/23 budget was given by Business Manager, Mrs. Wordes.

Principals/Directors/Coordinators Report

High School Principal report: gave an update on hiring for open positions including High School Assistant Principal, Physical Education/Health, School Counselor, Business, and FACS; gave information on the MHS Climate Committee which has narrowed the focus for the 22-23 school year down to three topics: student attendance, school appropriate language, and taking care of our school and others. The committee is working on communications for staff, students, and parents in preparation for next school year; an update was also given on annual state reporting for the Minnesota Common Course Catalogue, the Disciplinary Incident Reporting System, and the federal Carl D. Perkins funds reporting for our Career and Technical Education programs.

Elementary Principal report: gave an update on job postings and hiring including a Special Education Teacher, Speech Therapist, and Paraprofessional positions; a welcome was given to Erin Jurek who will be replacing Amy Roehl; updates were also given on Summer Explorers with approximately 120 students enrolled and Extended School Year with 35 students enrolled; a preview was given of July Jamboree and the free book fair which will take place on July 20, 2022; information was also given on Language Essentials for Teachers of Reading and Spelling (LETRS), an instructional strategy for teaching students to read and spell following the principles of science of reading.

Activities Director/Dean of Students report: gave updates on Softball improvement in their win totals for the year and in spite of losing a group of seniors will be coming back with a good group of experienced players next year; Baseball in spite of ending the season with only a couple of wins showed they were able to compete and will have a good group of starters returning next year; Track finished their season at the state meet which was a successful event for our female athletes with the Girls 4x100 Relay team of Reina Mikla, Esther Evans, Frannie Freese, and Taylar Bockoven, placing 4th and Taylar Bockoven also placing 4th in the Girls Pole Vault; and Golf finished their season at the Blackberry Ridge Golf Course with both the boys and girls golfers having good seasons and showing great improvement throughout the year.

Community Education Director/Facilities Manager report: gave updates summer Community Education programs with 874 registrations as of June 13, Summer Kids Town with 23 students enrolled and fully staffed, and the hire of Michelle Fjerstad as the new Enrichment/Recreation and Care Coordinator; also gave facility updates on summer cleaning starting in the Elementary to prepare and allow for additional summer programming.

Business Manager report: presented the revised FY21/22 budget and the original FY22/23 budget, gave an update on the audit scheduled for October 31, 2022 - November 4, 2022 and the sale of the 2023 student built house to the highest bidder with two bids received.

Approval of the Consent Agenda

Motion by A. Struffert, second by J. Corrow, to approve the consent agenda:

- Approval of the minutes from the May 16, 2022 Board Meeting
- Approval of checks and wires
- Approval of transfers from PMA to First National Bank: \$400,000.00 on 5/3/22, \$500,000.00 on 5/16/22, and \$800,000.00 on 5/26/22
- Reinstate Jodi Gadacz from extended leave, Paraprofessional, hours per assignment, \$18.55 per hour, effective August 29, 2022
- Hire Erin Jurek, Class II Secretary (replacing Amy Roehl), 40 hours per week, \$17.85 per hour, effective August 22, 2022
- Hire Betsy Wall, Birth-2 Home ECSE Teacher, 30 hours per week, \$30.00 per hour, effective June 6, 2022 - August 26, 2022
- Hire Kim Wendt, Birth-2 Home ECSE Teacher, 20 hours per week, \$30.00 per hour, effective June 6, 2022 - August 26, 2022
- Hire Dave Grilz, Targeted Services Teacher, 82.25 hours total, \$30.00 per hour, effective June 6, 2022 - June 30, 2022
- Hire Peg Lawrence, Targeted Services Teacher, 82.25 hours total, \$30.00 per hour, effective June 6, 2022 - June 30, 2022
- Hire Andrea Pelikan, Homebound Instructor, up to 6 hours, \$30.00 per hour, effective April 25, 2022
- Hire Alesha Olson, Summer Technology Support, up to 80 hours, \$13.00 per hour, effective June 1, 2022
- Hire Edie Kuperus, Summer Technology Support, up to 80 hours, \$13.00 per hour, effective June 1, 2022
- Hire Wade Cagle, Summer Building Cleaner, up to 40 hours per week, \$10.33 per hour, effective June 21, 2022
- Hire Brent Jergens, Assistant 9th Grade Football Coach (replacing Lance Dalbey), \$3,067.44, effective August 16, 2022
- Hire Mary Strohmayr, ESY Teacher, up to 72 hours, \$30.00 per hour, effective June 6, 2022 - June 29, 2022
- Hire Laura Barnes, Summer Kids Town Aide, up to 38 hours per week, \$12.00 per hour, effective June 2, 2022 - August 26, 2022
- Hire Selena Henderson, Summer Building Cleaner, up to 40 hours per week, \$12.00 per hour, effective June 2, 2022
- Hire Kelly Neubarth, Summer Building Cleaner, up to 40 hours per week, \$12.00 per hour, effective June 2, 2022
- Hire Jackie Keller, Physical Education and Health Teacher (replacing Dana EKenstedt), BA, Step 3, 1.0 FTE, \$42,548.00, effective August 23, 2022.
- Hire Danielle Mathson, Business Teacher, MA+10, Step 8, 1.0 FTE, \$61,007.00, effective August 29, 2022
- Hire Mary Strohmayr, Special Education Teacher (replacing Anna Black-Asmus), MA, Step 2, 1.0 FTE, \$47,517.00, effective August 23, 2022
- Hire/Approve Notice of Assignment with Madison Fournier, Summer ECFE Aide, up to 12 hours per week, \$11.00 per hour, effective June 6, 2022 - June 23, 2022
- Hire Ashley Hoskins, Summer ESY Paraprofessional, 78.75 hours total, \$14.80 per hour, effective June 6, 2022 - June 29, 2022
- Hire Teresa Nelson, Summer Kids Town Paraprofessional, up to 30 hours per week, \$18.05 per hour, effective June 7, 2022 - August 24, 2022
- Hire Leigh Vivant, Summer Food Service Program, up to 25 hours per week, \$21.70 per hour, effective June 6, 2022 - August 25, 2022
- Hire Teresa Nicholson, Summer Food Service Program, up to 12 hours per week, \$17.13 per hour, effective June 6, 2022 - August 25, 2022
- Hire Conni Freudenberg, Summer Food Service Program, up to 12 hours per week, \$20.52 per hour, effective June 6, 2022 - August 25, 2022
- Hire Leah Bergantzel, Summer Food Service Program, up to 12 hours per week, \$17.13 per hour, effective June 6, 2022 - August 25, 2022
- Hire Tonnie Huonder, Summer Food Service Program, up to 12 hours per week, \$14.92 per hour, effective June 6, 2022 - August 25, 2022
- Hire Linda Moyer, Summer Food Service Program, up to 12 hours per week, \$18.67 per hour, effective June 6, 2022 - August 25, 2022
- Hire Stacie Bruss, Summer Food Service Program, up to 12 hours per week, \$14.92 per hour, effective June 6, 2022 - August 25, 2022
- Hire Cami Speers, Summer Food Service Program, up to 12 hours per week, \$17.13 per hour, effective June 6, 2022 - August 25, 2022
- Hire Leila Sanchez, Summer ELL Student Tutor, up to 20 hours per week, \$10.33 per hour, effective June 7, 2022 - June 29, 2022
- Hire Caprice Larson, High School Counselor (replacing Jessica Keller), MA, Step 1, 1.0 FTE, \$51,433.24, effective August 17, 2022
- Reinstate Rebecca Barland from ULA, Elementary Teacher (replacing Corey Lyon), MA, Step 6, 1.0 FTE, \$54,899.00, effective August 22, 2022

- Hire Nickie Pierotti, Summer School Pre-K Paraprofessional, 66 hours total, \$16.62 per hour, effective July 25, 2022 - August 11, 2022
- Hire Christine Hostrawser, Summer Pre-K Teacher, 79 hours total, \$30.00 per hour, effective July 25, 2022 - August 11, 2022
- Hire/Approve Notice of Assignment with Jim Neely, ASL Interpreter, 21 hours total, \$40.00 per hour, effective June 7, 2022 - June 28, 2022
- Hire/Approve Notice of Assignment with Michelle Fjerstad, Enrichment/Recreation and Care Coordinator (replacing Nicole Tellefson), up to 36 hours per week, \$18.00 per hour, effective June 27, 2022 - June 30, 2023.
- Revision to Kim Lubrant, ESY/Targeted Services Nurse, from 82.75 hours total to 86.5 hours total, \$30.00 per hour, effective June 6, 2022 - June 29, 2022
- Hire Selena Henderson, ESY Paraprofessional, up to 60 total hours, \$14.80 per hour, effective June 6, 2022 - June 29, 2022
- Accept the resignation of Corey Lyon, Elementary Teacher, effective June 1, 2022
- Staff Leave Requests:
 - Michele McDonald, Paraprofessional, effective April 19, 2022 - May 31, 2022
- Review of Policies:
 - Policy 104 - School District Vision Statement
 - Policy 416 - Drug and Alcohol Testing
 - Policy 417 - Chemical Use and Abuse
 - Policy 418 - Drug-Free Workplace/Drug-Free School
 - Policy 420 - Students and Employees with Sexually Transmitted Infections and Diseases and Certain Other Communicable Diseases and Infectious Conditions
 - Policy 421 - Gifts to Employees and School Board Members
 - Policy 424 - License Status
- First Reading and Approval of Policies with minor/legal changes that do not affect the substance of the policy:
 - Policy 101 - Legal Status of the School District
 - Policy 103 - Complaints-Students, Employees, Parents, Other Persons
 - Policy 416 - Drug and Alcohol Testing FORM
 - Policy 419 - Tobacco Free Environment: Possession and Use of Tobacco, Tobacco-Related Devices, and Electronic Delivery Devices; Vaping Awareness and Prevention Instruction
 - Policy 422 - Policies Incorporated by Reference
 - Policy 423 - Employee-Student Relationships
 - Policy 427 - Workload Limits for Certain Special Education Teachers
- First Reading of Policies with Substantive Changes:
 - Policy 102 - Equal Educational Opportunity
 - Policy 501 - School Weapons Policy
- First Reading of New Policy:
 - Information Security Policy
- Second Reading of Policies with Substantive Changes:
 - Policy 515 - Directory Information
 - Policy 534 - Unpaid Meal Charges

Motion carried, 6:0.

Items on Which Board Discussion and Action is Requested

Motion by J. Day, second by N. Neuhart, to approve the Treasurer's Report. Motion carried, 6:0.

Motion by J. Day to approve the following resolution:

ACKNOWLEDGEMENT OF GIFTS/DONATIONS

WHEREAS, School Board Policy #706 establishes guidelines for the acceptance of gifts/donations to the District; and

WHEREAS, Minnesota Statute 465.03 states the School Board may accept a gift, grant or devise of real or personal property only by the adoption of a resolution approved by two-thirds of its members; and

BE IT RESOLVED that the School Board of Independent School District No. 912 accept with appreciation the following gifts/donations and permit their use as designated by the donor(s).

Date	From	Site	Item/Nature of Donation/Gift	Value/Amount
4/21/2022	Oneok Rockies Midstream	Milaca Elementary School - Ms. Tellinghuisen	Support for Ms. Tellinghuisen's community outreach classroom endeavors: creating learning resources and supplying books for families in the community.	\$3,762.00

The motion for the adoption of the foregoing resolution was duly seconded by A. Struffert and upon vote being taken thereon the following voted in favor thereof: J. Corrow, J. Day, S. Lange, S. Larsen, N. Neuhart, A. Struffert

and the following voted against the same: None

and the following were absent: R. Nelson

whereupon said resolution was declared duly passed and adopted.

Motion by N. Neuhart, second by S. Larsen, to approve the 2021-2022 Resolution for Membership in the Minnesota State High School League. Roll call vote. In favor: J. Corrow, J. Day, S. Lange, S. Larsen, N. Neuhart, A. Struffert. Against: none. Absent: R. Nelson. Motion carried.

A motion to accept the offer from Allen Jackson Properties, LLC for the Listed District-Owned Property at Lots Eight (8), Nine (9), Ten (10), Eleven (11), Twelve (12), Thirteen (13), all in Block Forty-eight (48), Fifth Addition to Milaca Being a part of the South Half of the Southwest Quarter (S ½ of SW ¼) of Section Twenty-five (25), Township Thirty-eight (38), Range Twenty-seven (27), City of Milaca, Mille Lacs County, Minnesota in the Amount of \$45,000.00 was made by: S. Lange and seconded by N. Neuhart. Motion carried 6:0.

Motion by J. Day, second by J. Corrow, to approve the resolution relating to the election of school board members and calling the school district general election. Roll call vote. In favor: J. Corrow, J. Day, S. Lange, S. Larsen, N. Neuhart, A. Struffert. Against: none. Absent: R. Nelson. Motion carried.

A motion to approve the Milk Bid with Kemps, Inc. for the 2021-2022 School Year was made by: N. Neuhart and seconded by S. Lange. Motion carried 6:0.

Motion by A. Struffert, second by J. Corrow, to approve the revised FY22 budget. Motion carried 6:0.

Motion by N. Neuhart, second by J. Corrow, to approve the FY23 budget. Motion carried 6:0.

Superintendent Items

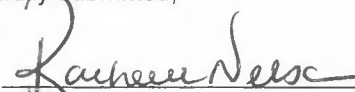
Superintendent Wedin provided an update on wrapping up the school year with a look at the end of the year article submitted to the Union Times; updates were also given on graduation events which included preschool, kindergarten, ALC, and senior graduation with a thank you to all involved in making these events possible, and an update on free meals continuing to be offered this summer for those 18 years and under in our community with both breakfast and lunch provided.

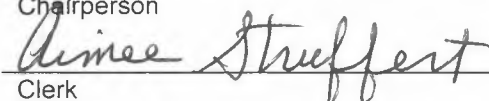
Board Member Items

No items were brought forward for discussion.

Motion by A. Struffert, second by J. Corrow, to adjourn. Motion carried 6:0. The meeting adjourned at 7:31 p.m.

Respectfully submitted,


Katherine Nees
Chairperson


Aimee Struffert
Clerk

July 18, 2022

Date

July 18, 2022

Date

