

School Board Meeting Minutes
INDEPENDENT SCHOOL DISTRICT #912
MILACA, MINNESOTA 56353
Monday, August 15, 2022 6:30 pm
ALC

A regular meeting of the Board of Education of Independent School District No. 912, Milaca, Minnesota was held in the ALC on Monday, August 15, 2022, for the purpose of discussing board business.

The meeting was called to order at 6:30 p.m. by Chairperson Rachelle Nelson.

Upon roll call the following members were present: Jennifer Corrow, Jere Day, Samantha Lange, Sara Larsen, Nathan Neuhart, Aimee Struffert, Rachelle Nelson. Superintendent David Wedin was also present.

Changes to Agenda:

VIII. Approval of Consent Agenda

D. Personnel Items

New Positions/Change in Assignment/Replacement (*additions*)

- Hire Thomas David, Cleaner Level 1 (replacing Patricia Lewis), 40 hours per week, \$13.63 per hour, effective August 17, 2022
- Hire Corey Greninger, Interim JV Assistant Football Coach (replacing Keith Anderson), \$4,205.31, effective August 15, 2022
- Hire Mitch Vedders, 8th Grade Football Assistant Coach (replacing Luke Oakes), \$2,700.54, effective August 29, 2022
- Hire Kathy Kleinmeyer, SLP-A Supervisor, MA, Step 15, 0.2 FTE, \$14,302.60, effective August 29, 2022
- Hire Dayna Hass, High School FACS Teacher, MA, Step 4, 1.0 FTE, \$51,209.00, effective August 29, 2022

Resignations/Retirements/Seasonal Layoff/Termination (*additions*)

- Accept the resignation of Corey Greninger, Head 9th Grade Football Coach, effective August 12, 2022
- Accept the resignation of Katie Lahr, Paraprofessional, effective August 12, 2022
- Accept the non-renewal of coaching position for Luke Oakes, 8th Grade Football Assistant Coach, effective August 15, 2022
- Accept the resignation of Judith Swenson, Kids Town Aide, effective August 8, 2022

IX. Items on Which Board Discussion and Action is Requested

D. Approval of the 2022-2023 Elementary Handbook (Enclosure)

Commentary by Mr. Voshell. The handbook is very similar to previous years with few changes which are listed below:

- Change of name - Amy Roehl to Erin Biggins
- Correction of a few grammatical errors
- Updated visitor language to suggest all visits be volunteered or scheduled. (Language may change with further discussion.)

Attendance language was kept the same as last year; however, we believe this could change during the school year based on potential policy change requests.

Discussion

A motion is in order to approve the 2022-2023 Elementary Handbook. (*addition*)

E. Approval of the 2022-2023 High School Handbook (Enclosure)

Commentary by Mr. Patnode. Changes to the High School Handbook are highlighted in the High School Principal's

Report some areas with changes are:

- Prom Guest Guidelines
- Searches
- Personal Possessions and Student's Person
- Classification of Absences
- Student Dress and Appearance

Discussion

A motion is in order to approve the 2022-2023 High School Handbook.

Motion by S. Larsen, second by S. Lange, to approve the agenda with the above changes. Motion carried, 7:0.

Public Forum

No one spoke in public forum.

Committee Reports

1. *Committee of the Whole (8/1) - R. Nelson*
 - a. *Operational Plans*
 - b. *Substitute Pay Rate*
 - c. *Dress Code Policy*
 - d. *Other*

Presentations

The 2022-2023 Learning Plan update was given by Superintendent Wedin.

Principals/Directors/Coordinators Report

High School Principal Report: gave an update on the hiring of Assistant Principal, Jamie Carpenter, Physical Education/Health Teacher, Jackie Keller, School Counselor, Caprice Larson, Business Teacher, Danielle Mathson, FACS Teacher, Dayna Hass, and Paraprofessionals, Crystal Aalderks, Casidi Schumacher, and Tracy Schmitz; an update was also given on MCCC, DIRS, and Carl Perkins state reporting which are all complete; changes in the 2022-2023 MHS Parent/Student Handbook were also highlighted and updates were included in the following Handbook areas: Prom Guest Guidelines, Searches, Personal Possessions and Student's Person, Classification of Absences, and Student Dress and Appearance.

Elementary Principal Report: gave an update on new staff including Secretary, Erin Biggins, Speech Language Pathology Assistant, Jacie Pearson, Paraprofessionals, Alesha Rothberg, Molthira Jenson, and Laura Cleveland, and Long Term Substitute, McKayla Bauerly; staff returning to Milaca Elementary include Special Education, Cassie Wredberg, Paraprofessional, Tricia Volonnino, and Speech Language Pathology Assistant Supervisor, Kathy Kleinmeyer; Reports were given on summer programs at Milaca Elementary including July Jamboree, with a huge thank you to those involved, MES Free Book Fair, with a thank you to MES PTO for supporting this event, and the Pre-K Summer Program hosted by Christie Hostrawser and Meghan Hermanson which focused on preparing students for Kindergarten both academically and socially; an update was also given on Science Standards and Curriculum with the 2019 Minnesota Academic Standards in Science being adopted in 2021 and scheduled for full implementation in 2024-2025 the 6th grade curriculum will be changing to Earth Science for the 2022-2023 school year and remaining MES grade levels will use the coming school year to prepare for the shift the following year.

Activities Director/Dean of Students Report: gave an update on the start of the fall sports season beginning on August 15 and looking forward to an exciting year for Wolves Activities; an update was also given on the renewal of the majority of the scoreboard sponsorship agreements with the money generated from the sponsorships being used to add support to program needs and improve training opportunities for students involved in Activities.

Community Education Director/Facilities Manager Report: gave an update on Community Education preparing for fall programming, finalizing billing information for School Readiness and Wrap Around Care, and calling families on the Kids Town waiting list in an attempt to provide care to as many families as possible; an update on Facility Management was also given including building cleaning and waxing with staff working hours on the weekends to finalize building preparations for the upcoming school year and the status of summer projects with radio updates complete, resurfacing of tennis courts taking place the week of August 8, camera upgrades almost complete with training scheduled for August 22, and concrete replacement scheduled for the week of August 22.

Business Manager Report: gave an update on the financial picture of the district.

Approval of the Consent Agenda

Motion by A. Struffert, second by J. Corrow, to approve the consent agenda:

- Approval of the minutes from the July 18, 2022 Board Meeting
- Approval of checks and wires
- Approval of transfers from PMA to First National Bank: \$700,000.00 on 7/14/22, \$700,000.00 on 7/28/22, and \$300,000.00 on 7/29/22
- Hire McKayla Bauerly, Elementary Long Term Substitute for Rebecca Wuensch, BA Step 1, 1.0 FTE, \$13,152.30, effective August 29, 2022 - November 21, 2022
- Hire Eric Tye, Interim Assistant Varsity Football Coach (replacing Craig Talberg), \$4,800.96, effective August 15, 2022
- Hire Crystal Aalderks, Paraprofessional (replacing Peggy Timmer), 31.25 hours per week, \$15.25 per hour, effective August 29, 2022
- Hire Laura Cleveland, Paraprofessional (replacing Gabrielle Hederer), 33.75 hours per week, \$15.25 per hour, effective August 29, 2022
- Hire Casidi Shumacher, Paraprofessional (replacing Gail Wytenback), 31.25 hours per week, \$15.25 per hour, effective August 29, 2022
- Change of assignment for Jeannie Manthie, KinderCamp Paraprofessional, from 6 hours total to 6.5 hours total, \$18.05 per hour, effective August 3, 2022
- Hire Cassandra Wredberg, Elementary Special Education Teacher (replacing Vanessa Eekhoff), MA+20, Step 7, 1.0 FTE, \$61,289.00, effective August 29, 2022
- Hire Keith Anderson, Interim Head JV Football Coach (replacing Eric Tye), \$4,528.79, effective August 15, 2022
- Hire Tracy Schmitz, Paraprofessional (replacing Sharon DeVries), 31.25 hours per week, \$15.25 per hour, effective August 29, 2022

- Hire Deb Gadacz, Paraprofessional Pathway II Summer Program, 22 hours per week, \$18.40 per hour, effective July 25, 2022 - August 11, 2022
- Hire Thomas David, Cleaner Level 1 (replacing Patricia Lewis), 40 hours per week, \$13.63 per hour, effective August 17, 2022
- Hire Corey Greninger, Interim JV Assistant Football Coach (replacing Keith Anderson), \$4,205.31, effective August 15, 2022
- Hire Mitch Vedders, 8th Grade Football Assistant Coach (replacing Luke Oakes), \$2,700.54, effective August 29, 2022
- Hire Kathy Kleinmeyer, SLP-A Supervisor, MA, Step 15, 0.2 FTE, \$14,302.60, effective August 29, 2022
- Hire Dayna Hass, High School FACS Teacher, MA, Step 4, 1.0 FTE, \$51,209.00, effective August 29, 2022
- Accept the resignation of Eric Tye, Head JV Football Coach, effective July 25, 2022
- Accept the resignation of Destiny Tulp, ECFE Sibling Care, effective July 21, 2022
- Accept the resignation of Amy VanDonsel, Benefits Specialist/Accounts Receivable, effective August 16, 2022
- Accept the resignation of Keith Anderson, Assistant JV Football Coach, effective August 4, 2022
- Accept the resignation of Tracy Schmitz, Food Server, effective August 1, 2022
- Accept the resignation of Corey Greninger, Head 9th Grade Football Coach, effective August 12, 2022
- Accept the resignation of Katie Lahr, Paraprofessional, effective August 12, 2022
- Accept the non-renewal of coaching position for Luke Oakes, 8th Grade Football Assistant Coach, effective August 15, 2022
- Accept the resignation of Judith Swenson, Kids Town Aide, effective August 8, 2022
- First Reading and Approval of Policies with minor/legal changes that do not affect the substance of the policy:
 - Policy 414 - Mandated Reporting of Child Neglect or Physical or Sexual Abuse AND Reporting Form
 - Policy 506 - Student Discipline
 - Policy 510 - School Activities with Addendum
 - Policy 514 - Bullying Prohibition
 - Policy 522 - Title IX Sex Nondiscrimination Policy, Grievance Procedure and Process
 - Policy 616 - School District System Accountability
 - Policy 806 - Crisis Management Policy
- Annual Review of Policies
 - Policy 413 - Harassment and Violence
- First Reading of Policies with Substantive Changes:
 - Policy 503 - Student Attendance
- Third Reading and Approval of Policies with Substantive Changes:
 - Policy 102 - Equal Educational Opportunity
 - Policy 501 - School Weapons Policy
- Third Reading and Approval of New Policy:
 - Information Security Policy
- Second Reading of New Policy
 - Memorial Policy
- Approval of the Renewal of the Joint Agreement with Community Christian School for Catering Services
- Approval of the Renewal of the School Nutrition Programs Joint Agreement with Rum River Special Education Cooperative
- Approval of the Revised Letter of Assignment with Michelle Bengson, District Office Administrative Assistant/Receptionist, effective July 1, 2022 - June 30, 2023
- Approval of the Application for Cooperative Sponsorship with Faith Christian School for Boys Baseball 2022-2023 in the MSHSL

Motion carried, 7:0.

Items on Which Board Discussion and Action is Requested

Motion by J. Day, second by S. Lange, to approve the Treasurer's Report. Motion carried, 7:0.

Motion by N. Neuhart to approve the following resolution:

ACKNOWLEDGEMENT OF GIFTS/DONATIONS

WHEREAS, School Board Policy #706 establishes guidelines for the acceptance of gifts/donations to the District; and WHEREAS, Minnesota Statute 465.03 states the School Board may accept a gift, grant or devise of real or personal property only by the adoption of a resolution approved by two-thirds of its members; and BE IT RESOLVED that the School Board of Independent School District No. 912 accept with appreciation the following gifts/donations and permit their use as designated by the donor(s).

Date	From	Site	Item/Nature of Donation/Gift	Value/Amount
7/13/22	SFM Mutual Insurance Company	Insurance Committee	Slip and Fall Grant	\$2,000.00

The motion for the adoption of the foregoing resolution was duly seconded by A. Struffert and upon vote being taken thereon the following voted in favor there of: J. Corrow, J. Day, S. Lange, S. Larsen, N. Neuhart, A. Struffert, R. Nelson and the following voted against the same: None whereupon said resolution was declared duly passed and adopted.

Motion by J. Day, second by S. Larsen, to approve the revision to adult meal prices and student additional lunch price fees for the 2022-2023 school year from \$4.25 to \$4.95 due to the minimum meal pricing requirements set by the Minnesota Department of Education. Motion carried 7:0.

Motion by J. Corrow, second by S. Larsen, to approve the 2022-2023 Elementary Handbook. Motion carried 7:0.

Motion by N. Neuhart, second by S. Larsen, to approve the 2022-2023 High School Handbook. Motion carried 7:0.

Superintendent Items

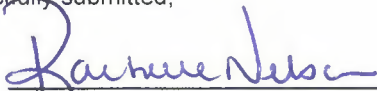
Superintendent Wedin provided an update on the upcoming 2022-2023 school year as the district continues to strive for normalcy. At this time the district will still be requesting families inform the school of positive COVID-19 cases and those cases will be monitored for any tendencies among specific groups but contact tracing will not be done unless patterns of positive cases are identified. The district will continue to monitor and see if the Minnesota Department of Health, Minnesota Department of Education, or Centers for Disease Control come out with any guidance regarding school openings this fall that need to be considered. An update on staffing within the district was also given with the district doing a great job filling positions over the summer. A welcome was given to all of the ISD 912 employees that will be joining the staff or returning for the 2022-2023 school year. A thank you was given to Jay Goslinga from Princeton Insurance Agency for attending the Committee of the Whole meeting on August 1, 2022 to provide information and take questions from the school board regarding insuring the Milaca School District.

Board Member Items

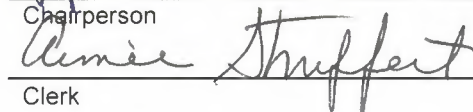
J. Day shared information from a summer workshop he attended including monitoring difficult conversations within communities, being inclusive, and mental health awareness for staff.

Motion by S. Lange, second by S. Larsen, to adjourn. Motion carried 7:0. The meeting adjourned at 7:10 p.m.

Respectfully submitted,



Chairperson



Clerk

September 19, 2022

Date

September 19, 2022

Date