

School Board Meeting Minutes
INDEPENDENT SCHOOL DISTRICT #912
MILACA, MINNESOTA 56353
Monday, September 19, 2022 6:30 pm
ALC

A regular meeting of the Board of Education of Independent School District No. 912, Milaca, Minnesota was held in the ALC on Monday, September 19, 2022, for the purpose of discussing board business.

The meeting was called to order at 6:32 p.m. by Chairperson Rachelle Nelson.

Upon roll call the following members were present: Jennifer Corrow, Jere Day, Samantha Lange, Nathan Neuhart, Aimee Struffert, Rachelle Nelson. The following members were absent: Sara Larsen (listened remote). Superintendent David Wedin was also present.

Changes to Agenda:

VIII. Approval of Consent Agenda

D. Personnel Items

New Positions/Change in Assignment/Replacement (*additions*)

- Change in Assignment for Coryann Bockoven, Paraprofessional, from 25 hours per week to 32.5 hours per week, \$18.05 per hour, effective September 6, 2022
 - Change in Assignment/Approve Notice of Assignment for Alyssa Westling, Kids Town/Wrap Around Care Student Aide, up to 12 hours per week, \$11.25 per hour, effective September 6, 2022 - May 30, 2023
 - Change in Assignment/Approve Notice of Assignment for Mackenzie Fournier, Kids Town/Wrap Around Care Student Aide, up to 15 hours per week, \$11.25 per hour, effective September 6, 2022 - May 30, 2023
 - Hire Sherri Simon-Tolmie, High School Art Teacher, BA, Step 3, 1.0 FTE, \$42,548.00, effective August 29, 2022
- Staff Leave Requests (*additions*)
- Sherri Simon-Tolmie, Paraprofessional, effective August 29, 2022 - May 30, 2023**

H. Approval of Letter of Assignment with Justice Voss, Finance Specialist, effective September 28, 2022 - June 30, 2024 (*addition*)

Motion by N. Neuhart, second by S. Lange, to approve the agenda with the above changes. Motion carried, 6:0.

Public Forum

Three individuals spoke at public forum.

- Ron Wolbert, regarding SEL (Social Emotional Learning)
- Mary Cervantes, regarding after school activities bussing
- Brandon Wegner, regarding Arrows Family Services

Committee Reports

1. *Building and Grounds Committee (8/29) - S. Larsen*
 - a. *Summer Project Review*
 - b. *Summer 2023 Potential Projects*
 - c. *Custodial Update*
 - d. *Other*

Presentations

No presentations were given.

Principals/Directors/Coordinators Report

High School Principal Report: gave a report on new teacher workshop with thanks to local sponsors First National Bank of Milaca, Ameriprise and Dan Roeschlein, Thrivent Financial and Chris Ehlen, Milaca Education Association, Princeton Insurance and Jay Goslinga, and Calibration financial and Jordan DeBoer; an update was also given on the back to school workshop and open house with thanks to First National Bank in Milaca for sponsoring breakfast and the Army National Guard for sponsoring dinner for High School staff during Open House; updates were also given on the first week of school, implementation of vape detectors, and changes to the attendance policy.

Elementary Principal Report: gave an update on Open House, which was well attended, with thanks given to staff, students and families for their participation and thanks also given to the many community organizations which donated school supplies; an update on enrollment was also given with a total of 911 students registered from preschool through 6th grade; information was given on the 12 week instructional study which Kindergarten to 2nd grade teachers and academic support staff will participate in to implement a shift from the balanced literacy approach to reading to the science of reading approach; information was also provided on two new programs for students, Alpha Pack - a 5th and 6th grade leadership group, and The HOWL - a video podcast featuring 6th grade students.

Activities Director/Dean of Students Report: gave an update on fall sports with Cross Country, Football, Volleyball, and Swimming all off to a good start this season; an update was also given on scoreboard sponsorships with an inside and an outside spot still open to fill.

Community Education Director/Facilities Manager Report: gave an update on Community Education with School Readiness and Wrap Around Care having increased numbers, being short one care staff worker, and working through a new lunch routine; fall programming has started and it was noted that Michelle Fjerstad has done an excellent job transitioning into her new position. A Facility Management update was also given with over \$150,000.00 worth of projects completed this summer by hard working staff; custodial staffing which is still short one evening position; and plans being made to work with Allen Hoeck to recycle extra classroom furnishings and filing cabinets that have accumulated over the past two years.

Business Manager Report: gave an update on the financial picture of the district.

Approval of the Consent Agenda

Motion by A. Struffert, second by J. Corrow, to approve the consent agenda:

- Approval of the minutes from the August 15, 2022 Board Meeting
- Approval of checks and wires
- Approval of transfers from PMA to First National Bank: \$600,000.00 on 8/15/22, and \$600,000.00 on 8/22/22
- Hire Angela Helle, 9th Grade Volleyball Coach (replacing Jeff Kiel), \$4,103.78, effective August 15, 2022
- Hire/Approve Notice of Assignment with Bonnie Hoebelheinrich, Food Server, 12.5 hours per week, \$15.32 per hour, effective August 29, 2022
- Hire Jeremy Mikla, High School Social Studies (College in the Schools Teacher), MA+20, Step 15, \$3,114.73, effective September 6, 2022 - January 13, 2023
- Hire/Approve Notice of Assignment with Cara Colpitts (replacing Tonnie Huonder), Food Server, 11.25 hours per week, \$15.32 per hour, effective August 29, 2022
- Hire Chad Christy, Interim 9th Grade Football Coach (replacing Corey Greninger), \$2,774.63, effective August 25, 2022
- Change in Assignment/Approve Notice of Assignment with Tonnie Huonder, Food Server, from 11.25 hours per week to 13.75 hours per week, \$15.57 per hour, effective July 1, 2022
- Hire Trinity Eberly, Paraprofessional (replacing Sherri Simon-Tolmie), 33.75 hours per week, \$15.25 per hour, effective September 14, 2022
- Change in Assignment/Approve Notice of Assignment with Ann Solberg (replacing Destiny Baker), 2 hours per week, \$11.00 per hour, effective September 13, 2022 - December 13, 2022
- Change in Assignment/Approve Notice of Assignment with Ella James, Wrap Around Care Student Aide, up to 15 hours per week, \$11.25 per hour, effective September 6, 2022 - May 30, 2023
- Change in Assignment/Approve Notice of Assignment with Mason Hartung, Kids Town Student Aide, up to 15 hours per week, \$11.25 per hour, effective September 6, 2022 - May 30, 2023
- Change in Assignment/Approve Notice of Assignment with Judith Swenson, Kids Town/ECFE Aide, up to 35 hours per week, \$13.75 per hour, effective August 29, 2022 - May 30, 2023
- Change in Assignment/Approve Notice of Assignment with Lauren Mycue, Wrap Around Care Aide, up to 40 hours per week, \$13.25 per hour, effective August 29, 2022 - May 30, 2023
- Change in Assignment/Approve Notice of Assignment with Chelsey Holland, Wrap Around Care Supervisor, up to 40 hours per week, \$14.00 per hour, effective August 29, 2022 - May 30, 2023
- Hire/Approve Notice of Assignment with Teresa Nelson, Kids Town Aide, up to 6.25 hours per week, \$13.00 per hour, effective August 29, 2022 - May 30, 2023
- Change in Assignment for Andrea Swenson, ECFE/School Readiness Teacher, 34.2 hours per week, \$45.63 per hour, effective September 12, 2022 - December 16, 2022
- Change in Assignment for Molly Schwartz, Paraprofessional, from 31.25 hours per week to 33.75 hours per week, \$18.05 per hour, effective September 6, 2022
- Change in Assignment for Susan Happala, SPED Van Rider, 5 hours per week, \$18.05 per hour, effective September 12, 2022
- Hire/Approve Notice of Assignment with Annabelle Foote, ECFE Sibling Care Aide, 2 hours per week, \$10.33 per hour, effective September 13, 2022 - December 13, 2022
- Hire/Approve Notice of Assignment with Kali Cottew, Wrap Around Care/Kids Town Aide (replacing LeeAnn Schwerzler), up to 34 hours per week, \$13.00 per hour, effective September 12, 2022 - May 30, 2023
- Change in Assignment for Coryann Bockoven, Paraprofessional, from 25 hours per week to 32.5 hours per week, \$18.05 per hour, effective September 6, 2022
- Change in Assignment/Approve Notice of Assignment for Alyssa Westling, Kids Town/Wrap Around Care Student Aide, up to 12 hours per week, \$11.25 per hour, effective September 6, 2022 - May 30, 2023
- Change in Assignment/Approve Notice of Assignment for Mackenzie Fournier, Kids Town/Wrap Around Care Student Aide, up to 15 hours per week, \$11.25 per hour, effective September 6, 2022 - May 30, 2023
- Hire Sherri Simon-Tolmie, High School Art Teacher, BA, Step 3, 1.0 FTE, \$42,548.00, effective August 29, 2022
- Approve Staff Leave Requests:

- Sherri Simon-Tolmie, Paraprofessional, effective August 29, 2022 - May 30, 2023
- Accept the resignation of Jeff Kiel, 9th Grade Volleyball Coach, effective August 15, 2022
- Accept the resignation of Kristine Monson, High School Visual Arts Teacher, effective August 18, 2022
- Accept the resignation of LeeAnn Schwerzler, Kids Town/Wrap Around Care Aide, effective September 8, 2022
- Accept the resignation of Stacie Bruss, Food Server, effective September 2, 2022
- Approve Lane Changes:
 - Ellen Greener, MA to MA+20, \$61,289.00
 - Ian Hendrickson, BA to BA+10, \$51,352.00
 - Brittney Sundberg, BA+20 to BA+30, \$52,771.00
 - Damian Fish, MA+10 to MA+20, \$78,327.00
- Second Reading of Policies with Substantive Changes:
 - Policy 503 - Student Attendance
- Second Reading of New Policy
 - Memorial Policy
- First Reading and Approval of Policy with minor changes in addendum that do not affect the substance of the policy
 - Policy 903 - Visitors to School District Buildings and Sites
- Approval of Letter of Assignment with Justice Voss, Finance Specialist, effective September 28, 2022 - June 30, 2024

Motion carried, 6:0.

Items on Which Board Discussion and Action is Requested

Motion by J. Day, second by S. Lange, to approve the Treasurer's Report. Motion carried, 6:0.

The Business Administrator reviewed the levy documents and announced the Truth in Taxation presentation will be on December 5, 2022 at 6:00 PM at a Special Board Meeting. Motion by N. Neuhart, second by S. Lange, to certify the proposed 2022 pay 2023 levy at the "maximum" amount to be signed by the clerk at a later date. Motion carried 6:0.

A motion to approve a pause to Policy 504; Article II; Section D for students in grades seven to twelve for the 2022-2023 school year only was made by: A. Struffert seconded by: J. Corrow

Upon vote being taken thereon the following voted in favor there of: J. Corrow, J. Day, S. Langer, N. Neuhart, A. Struffert, R. Nelson, and the following voted against the same: None, and the following were absent: S. Larsen. Whereupon said pause on policy was declared duly passed and adopted.

Motion by J. Day, second by S. Lange, to approve the 2022-2023 Milaca Public Schools Operational Plan. Motion carried 6:0.

Motion by N. Neuhart, second by J. Day, to approve the Transportation Memorandum of Understanding. Motion carried 6:0.

Superintendent Items

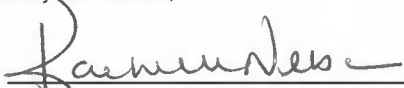
Superintendent Wedin provided an update on the great start to the school year; a pause for up to two years on the Milaca K-6 Online program due to lack of enrollment; the community message letter that was shared with families and the community was highlighted; appreciation was expressed to staff, families, and the community. Information collected on the cost to the district for after school activities bussing was shared. Enrollment fluctuations were discussed with enrollment up in the area at the beginning of the school year. A big thank you was given to Facility Manager, Robert Sumner, and the custodial staff for their hard work and extra effort in preparing the building for a new school year.

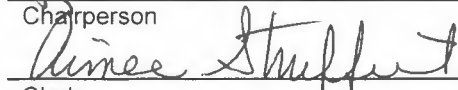
Board Member Items

A. Struffert gave information on the Advocacy Tour workshops through MSBA for members to discuss policy and funding issues.

Motion by J. Corrow, second by S. Lange, to adjourn. Motion carried 6:0. The meeting adjourned at 7:39 p.m.

Respectfully submitted,


Chairperson


Clerk

October 17, 2022

Date

October 17, 2022

Date