

School Board Meeting Minutes
INDEPENDENT SCHOOL DISTRICT #912
MILACA, MINNESOTA 56353
Monday, October 17, 2022 6:30 pm
ALC

A regular meeting of the Board of Education of Independent School District No. 912, Milaca, Minnesota was held in the ALC on Monday, October 17, 2022, for the purpose of discussing board business.

The meeting was called to order at 6:30 p.m. by Vice Chairperson Sara Larsen.

Upon roll call the following members were present: Jennifer Corrow, Jere Day, Samantha Lange, Sara Larsen, Nathan Neuhart, Aimee Struffert. The following members were absent: Rachelle Nelson. Superintendent David Wedin was also present.

Changes to Agenda:

VIII. Approval of Consent Agenda

D. Personnel Items

New Positions/Change in Assignment/Replacement

- ~~Hire/Accept Notice of Assignment with Baylee Harlin, Kids Town Student Aide (replacing Mason Hartung), 6 hours per week, \$10.33 per hour, effective October 10, 2022 – May 30, 2022 (deletion)~~

Resignations / Retirements / Seasonal Layoff / Termination:

- Accept the resignation of Laura Fagerstrom, First Cook, effective October 28, 2022 (addition)

Motion by S. Lange, second by J. Day, to approve the agenda with the above changes. Motion carried, 6:0.

Public Forum

No one spoke in public forum.

Committee Reports

1. *Committee of the Whole (10/3) - R. Nelson*
 - a. *Substitute Pay Rate*
 - b. *Superintendent Evaluation*
 - c. *Activities Bus*
 - d. *Childcare Needs*
 - e. *Other*

Presentations

An Assessment Data Presentation was given by Elementary Assistant Principal, Mr. Jeff Meyer.

Principals/Directors/Coordinators Report

High School Principal Report: gave a report on the successful Homecoming events with congratulations to Queen Abby and King Corbin on Coronation, the Pizza Fest and PowderPuff game with 698 tickets sold and over 1,800 slices of pizza served, and the Community Block Party and Homecoming Dance for students having great attendance. An update was also given on the Veterans Day program approaching in November.

Elementary Principal Report: gave a report on the elementary school Homecoming events including the Milaca PTO 5K with approximately 100 runners participating, Punt Pass and Kick with 130 participants and a thank you to the 8th grade football team for volunteering, and the Milaca Elementary School Pep Fest; an update was also given on assessment results which were presented by Mr. Jeff Meyer, and The HOWL, a new elementary video podcast to help students in developing their podcast skills and sharing positivity from around the district.

Activities Director/Dean of Students Report: gave an update on fall sports moving into the final weeks of the season with Cross Country making improvements; Football having having their best start in recent years and regaining possession of the Pizza Paddle from Princeton and the paddle from Cathedral; Volleyball with a winning streak heading into playoffs; Swimming having a historic year; and Fall Play ready for their performance; an update was also given on scoreboard sponsorships with an outside spot still open to fill.

Community Education Director/Facilities Manager Report: gave an update on Wrap Around Care and Special Olympics with a meet and greet scheduled for the many new Special Olympics participants on October 25. A Facility Management update was also given with a new autonomous scrubber being utilized to help assist custodians in their nightly duties, and

training provided to custodial staff in the use of the scrubber; custodial staffing, which is still short one evening position, with gaps being filled by substitutes as needed.

Business Manager Report: gave an update on the financial picture of the district.

Approval of the Consent Agenda

Motion by N. Neuhart, second by S. Lange, to approve the consent agenda:

- Approval of the minutes from the September 19, 2022 Board Meeting
- Approval of checks and wires
- Approval of transfers from PMA to First National Bank: \$1,000,000 on 9/8/22
- Hire/Accept Notice of Assignment with Candace Kuhrke, Food Service Dishwasher/Server, 11.25 hours per week, \$15.32 per hour, effective September 26, 2022
- Revise hours for Molly Schwartz, from 33.75 to 32.5 hours per week, \$18.05 per hour, effective September 6, 2022
- Hire/Accept Notice of Assignment with Anna Vaughan, Wrap Around Care Aide, 8.75 hours per week, \$13.00 per hour, effective September 26, 2022 - May 30, 2023
- Hire Shayna Harnack, Paraprofessional (replacing Katie Lahr), 31.25 hours per week, \$15.25 per hour, effective October 3, 2022
- Revised Notice of Assignment with Bonnie Hoebelheinrich (replacing Stacie Bruss), Food Server, from 12.5 hours per week to 13.75 hours per week, \$15.32 per hour, effective September 6, 2022
- Hire/Accept Notice of Assignment with Haley Hermanson, Wrap Around Care Student Aide, up to 25 hours per week, \$10.33 per hour, effective September 21, 2022 - May 30, 2023
- Hire Jane Kaufmann, Paraprofessional Van Rider, 6.25 hours per week, \$18.55 per hour, effective October 6, 2022
- ~~Hire/Accept Notice of Assignment with Baylee Harlin, Kids Town Student Aide (replacing Mason Hartung), 6 hours per week, \$10.33 per hour, effective October 10, 2022 - May 30, 2022~~
- Hire/Accept Notice of Assignment with Marilyn Hermanson, Sibling Care Aide, 2.5 hours per week, \$11.00 per hour, effective October 11, 2022 - May 26, 2022
- Approve Staff Leave Requests:
 - Laura Barnes, Paraprofessional, January 17, 2023 - April 21, 2023
- Accept the resignation of Mason Hartung, Kids Town Student Aide, effective September 29, 2022
- Accept the resignation of David Leom, 9th Grade Girls Basketball Coach, effective September 28, 2022
- Accept the resignation of Hope Schendel, Paraprofessional, effective October 14, 2022
- Accept the resignation of Trinity Eberly, Paraprofessional, effective October 11, 2022
- Accept the resignation of Casidi Schumacher, Paraprofessional, effective October 10, 2022
- Accept the resignation of Laura Fagerstrom, First Cook, effective October 28, 2022
- Third Reading and Approval of Policies with Substantive Changes:
 - Policy 503 - Student Attendance
- Third Reading and Approval of New Policy
 - Memorial Policy
- Approval of Increase in District Substitute Rates
 - Substitute Teachers from \$120.00 per day to \$135.00 per day
 - Substitute Paraprofessionals from \$12.50 per hour to \$14.00 per hour
 - Clerical Substitutes from \$12.50 per hour to \$14.00 per hour
 - Custodial Substitutes from \$11.00 per hour to \$12.50 per hour
 - Food Service Substitutes from \$11.00 per hour to \$12.50 per hour
 - Community Education Substitutes from \$10.50 per hour to \$12.00 per hour
- Approve Contract for Paraprofessional Instructional Coaching Services with Peggy Peltier for the 2022-2023 School Year

Motion carried, 6:0.

Items on Which Board Discussion and Action is Requested

Motion by J. Day, second by A. Struffert, to approve the Treasurer's Report. Motion carried, 6:0.

Motion by A. Struffert to approve the following resolution:

ACKNOWLEDGEMENT OF GIFTS/DONATIONS

WHEREAS, School Board Policy #706 establishes guidelines for the acceptance of gifts/donations to the District;
and

WHEREAS, Minnesota Statute 465.03 states the School Board may accept a gift, grant or devise of real or personal property only by the adoption of a resolution approved by two-thirds of its members; and

BE IT RESOLVED that the School Board of Independent School District No. 912 accept with appreciation the following gifts/donations and permit their use as designated by the donor(s).

Date	From	Site	Item/Nature of Donation/Gift	Value/Amount
9/2/22	Central MilleLacs United Way	Community Education - Robert Sumner	2021 fundraising campaign Kids Town - \$1,005.00 School Readiness - \$1,005.00 Special Olympics - \$502.00	\$2,512.00

The motion for the adoption of the foregoing resolution was duly seconded by J. Day and upon vote being taken thereon the following voted in favor thereof: J. Corrow, J. Day, S. Lange, S. Larsen, N. Neuhart, A. Struffert

and the following were absent: R. Nelson

and the following voted against the same: none

whereupon said resolution was declared duly passed and adopted.

Board Member Samantha Lange introduced the following Resolution and moved its adoption:

RESOLUTION ESTABLISHING COMBINED POLLING PLACES FOR MULTIPLE PRECINCTS AND
DESIGNATING HOURS DURING WHICH THE POLLING PLACES WILL REMAIN OPEN FOR VOTING
FOR SCHOOL DISTRICT ELECTIONS NOT HELD ON THE DAY OF A STATEWIDE ELECTION

BE IT RESOLVED by the School Board of Independent School District No. 912, State of Minnesota, as follows:

1. Pursuant to Minnesota Statutes, Section 205A.11, the precincts and polling places for school district elections are those precincts or parts of precincts located within the boundaries of the school district which have been established by the cities or towns located in whole or in part within the school district. The board hereby confirms those precincts and polling places so established by those municipalities.
2. Pursuant to Minnesota Statutes, Section 205A.11, the board may establish a combined polling place for several precincts for school district elections not held on the day of a statewide election. Each combined polling place must be a polling place that has been designated by a county or municipality. The following combined polling places are established to serve the precincts specified for all school district special and general elections not held on the same day as a statewide election in the calendar year following the adoption of this resolution:

Combined Polling Place
for Precincts listed:

Milaca City Hall
255 1st St. E
Milaca, MN 56353

Precinct Name	Precinct #	Precinct Name	Precinct #
Bogus Brook Township	0010	Milaca City	0070
Borgholm Township	0015	Pease City	0105
Dailey Township	0025	Granite Ledge Township	0035
Greenbush Township	0040	Maywood Township	0050
Hayland Township	0045	Southfork Township	0100
Milaca Township	0075	Lakin Township	0105

Milo Township	0080	Morrill Township	0140
Page Township	0100	Mount Morris Township	0155
Bock City	0005	Dalbo Township	0030
Foreston City	0035		

3. Pursuant to Minnesota Statutes, Section 205A.09, the polling places will remain open for voting for school district elections not held on the same day as a statewide election between the hours of 7:00 o'clock a.m. and 8:00 o'clock p.m.

4. The clerk is directed to file a certified copy of this resolution with the county auditors of each of the counties in which the school district is located, in whole or in part, within thirty (30) days after its adoption.

5. As required by Minnesota Statutes, Section 204B.16, Subdivision 1a, the clerk is hereby authorized and directed to give written notice of new polling place locations to each affected household with at least one registered voter in the school district whose school district polling place location has been changed. The notice must be a non forwardable notice mailed at least twenty-five (25) days before the date of the first election to which it will apply. A notice that is returned as undeliverable must be forwarded immediately to the appropriate county auditor, who shall change the registrant's status to "challenged" in the statewide registration system.

The motion for the adoption for the foregoing Resolution was duly seconded by Board Member Nathan Neuhart, and upon vote being taken thereon, the following voted in favor thereof: Jennifer Corrow, Jere Day, Samantha Lange, Sara Larsen, Nathan Neuhart, Aimee Struffert

the following were absent: Rachelle Nelson

and the following voted against the same: none

whereupon, said Resolution was declared duly passed and adopted.

Board Member J. Day introduced the following Resolution and moved its adoption:

FORM A
RESOLUTION OF GOVERNING BOARD SUPPORTING
FORM A APPLICATION TO MINNESOTA
STATE HIGH SCHOOL LEAGUE FOUNDATION

WHEREAS, the Minnesota State High School League Foundation was formed to provide support for Minnesota's high school youth to participate in athletics and fine arts;

WHEREAS, the Governing Board of Milaca Public Schools recognizes the value of student participation in extracurricular activities; and

WHEREAS, the MSHSL Foundation is offering grants and funding to assist school districts in recognizing, promoting and funding extracurricular participation by high school students in athletic and fine arts programs.

THEREFORE, BE IT RESOLVED, that the Governing Board of Milaca Public Schools supports the school's application to the Minnesota State High School League Foundation for a FORM A grant to offset student activity fees.

The motion for the adoption for the foregoing Resolution was duly seconded by Board Member S. Lange, and upon vote being taken thereon, the following voted in favor thereof: J. Corrow, J. Day, S. Lange, S. Larsen, N. Neuhart, A. Struffert

and the following were absent: R. Nelson

and the following voted against the same: none

whereupon, said Resolution was declared duly passed and adopted.

Superintendent Items

Superintendent Wedin provided an update on the upcoming health and dental insurance renewal for 2023, by consolidating to one larger group for 2022 the district was able to have an approximate savings of 22% with a rate cap of 7.5% for 2023 and 2024. Homecoming events were highlighted and a thank you was given to vendors, those who attended, and to the staff who put on the events. A COVID-19 update was given with the district continuing to monitor and analyze cases and report weekly to the Minnesota Department of Education. Cases have been limited and have not been of concern to this point. A thank you was given to Milaca graduate, Chloe Smith, with the Union Times for attending the

board meeting. A welcome and thank you was given to Ms. Jamie Carpenter, High School Assistant Principal, for her work and attendance at the board meeting. A thank you was given to Mr. Jeff Meyer, Elementary Assistant Principal, for his presentation at the meeting.

Board Member Items

A.Struffert gave information on ECMECC.

Motion by A. Struffert, second by J. Corrow, to adjourn. Motion carried 6:0. The meeting adjourned at 7:09 p.m.

Respectfully submitted,

Rachelle Nease
Chairperson
Amee Struffert
Clerk

November 21, 2022
Date
November 21, 2022
Date