

School Board Meeting Minutes  
INDEPENDENT SCHOOL DISTRICT #912  
MILACA, MINNESOTA 56353  
Tuesday, January 19, 2021 6:30 pm  
High School Media Center

A regular meeting of the Board of Education of Independent School District No. 912, Milaca, Minnesota was held in the High School Media Center on Tuesday, January 19, 2021, for the purpose of discussing board business.

The meeting was called to order at 6:32 p.m. by Chairperson Rachelle Nelson.

Upon roll call the following members were present: Jennifer Corrow, Jere Day, Samantha Lange, Sara Larsen, Nathan Neuhart, Aimee Struffert, Rachelle Nelson. Superintendent David Wedin was also present.

Changes to Agenda:

VIII. Approval of the Consent Agenda

D. Personnel Items

1. New Positions/Change in Assignment/Replacement:
  5. Adjustment in hours for Kerrie Johnson, Accounts Payable/Food Service Specialist (addition)
2. Resignations/Retirements/Seasonal Layoff/Termination:
  3. Accept the resignation of Emily McEwan, Head Softball Coach (addition)

F. Approval of the 2020-2021 Lakes and Pines Head Start Program Agreement (addition)

Motion by N. Neuhart, second by J. Day, to approve the agenda with the above changes. Motion carried, 7:0.

Public Forum

No one spoke at Public Forum.

Committee Reports

R. Nelson reported on January 4 the Committee of the Whole met to discuss the strategic plan, budget, and the learning model.

Presentations

School Nurse, Kim Lubrant, presented the school COVID mitigation efforts.

Principals/Directors/Coordinators Report

High School Principal report: Grade 7-12 hybrid learning returning January 19; creating registration schedule; hosting an administrative intern for second semester; first semester grading.

Elementary Principal report: Kindergarten-grade 2 in-person and Grades 3-6 in hybrid returning January 19; February is "I Love to Read Month"; Wolf Pack Essential Care served 140 students at its peak; thanked Ms. Vickers for creating a distance learning version of Wolf News.

Activities Director report: Winter activities and athletics have started; provided timeline of events for each activity/athletics; winter parent meeting held virtually; face coverings required for all athletics/activity participants; provided spectator plan for Milaca Activities; provided updated registration numbers.

Community Education Director/Facilities Manager report: completed 2021-22 application for Voluntary Pre-K Funding through the State of Minnesota; working with Mr. Voshell to plan 2021-22 preK programming and identify potential areas for savings and revenue production; over winter break completed building cleaning and organization projects and worked on removing materials from the property listed for sale; met with Nexus to complete construction punch list and will finalize outstanding expense items for final construction budget; planning for spring outdoor facility prep.

Business Manager report: CARES Relief Funds have been spent and reconciled by the December 30, 2020 deadline; other CARES Act Funds updates are in progress; budget updates in progress; final levy submissions submitted to the state and county by the December 28, 2020 deadline; presented the financial picture of the district.

Consent Agenda

Motion by A. Struffert, second by J. Corrow, to approve the consent agenda:

- Approval of minutes from the December 21, 2020 Regular Board Meeting and the January 4, 2021 Reorganizational Meeting
- Approval of check numbers 651055 to 651183 and wires

- Approval of transfers from PMA to First National: \$700,000 on 12/11/20, \$500,000 on 12/22/20, \$600,000 on 12/29/20; LA bond transfer to First National: \$170.23 on 12/30/20
- Minimum wage increase, Mason Hartung, Kids Town Student Aid, from \$10.00 to \$10.08, effective January 1, 2021
- Minimum wage increase, Ella James, Kids Town Student Aid, from \$10.00 to \$10.08, effective January 1, 2021
- Level 2 Certification increase, Melissa Baron, Food Service, from \$15.36 to \$15.66, effective January 1, 2021
- Hire Randy Johnson, Science Teacher (second semester), MA+20, Step 15, .2 FTE, \$7,726.80, effective January 25, 2021
- Accept the resignation of Marty Eggen, Substitute, effective December 30, 2020
- Approve the retirement of Julie Quayle, Special Education Teacher, effective June 2, 2021. Thank you, Julie, for 36 years of service to Milaca Public Schools!
- Accept the resignation of Emily McEwan, Head Softball Coach, effective January 12, 2021
- Staff Leave Requests:
  - o Allie Klaphake, May 23, 2021 to the start of the 2021-22 school year
  - o Heather Rassler, March 2 – May 9, 2021 (revised from March 2 – May 24, 2021)
- Lane Changes:
  - o Stacy Yatckoske, MA to MA+10, \$64,422
  - o Kim Lubrant, BA+20 to MA+20, \$70,282
  - o Emily McEwan, BA+10 to BA+20, \$48,724
  - o Jeremy Mikla, MA+10 to MA+20, \$75,305.50
  - o Cassandra Wredberg, MA+10 to MA+20, \$55,212.50
  - o Erica Reiners, MA+10 to MA+20, \$61,143
- Third Reading and Approval of Policies: Policy 607 – Organization of Grade Levels, Policy 601 – School District Curriculum and Instruction Goals, Policy 522 – Title IX Sex Nondiscrimination Policy, Grievance Procedure and Process, Policy 516 – Student Medication, Policy 419 – Tobacco-Free Environment; Possession and Use of Tobacco, Tobacco-Related Devices, and Electronic Delivery Devices; Vaping Awareness and Prevention Instruction
- Approval of the 2020-2021 Lakes and Pines Head Start Program Agreement

Motion carried, 7:0.

#### Items on Which Board Discussion and Action is Requested

Motion by J. Day, second by S. Lange, to approve the Treasurer's report. Roll call vote. Motion carried, 7:0.

Motion by J. Day, second by N. Neuhart, to accept the offer from Larry G. Selix and Mavis A. Bumgarner for the listed district-owned property at the northeast corner of the southeast quarter and that part of the southeast quarter of the northeast quarter lying south of State Highway 23, all in section 34, township 38 north, range 27 west, Mille Lacs County, Minnesota in the amount of \$185,000. Motion carried, 7:0.

#### Items of Information and/or Discussion Only

The board reviewed the enrollment numbers and the committee assignments.

#### Superintendent and Board Member Items

Superintendent Wedin reported preschool through grade 2 returned to school in-person full-time and grades 3-12 returned to school in the hybrid model on January 19. He is continuing to work with the Regional Support Team and monitoring the school and county case numbers to determine when more students can return in-person full-time.

Superintendent Wedin reported the district is working to expand the Rum River Online Learning Program. Currently the program is approved for grades 6-12 and the intent is to expand the program to grades K-12. Superintendent Wedin reported the district is also completing an application for E-Learning Days. These days could be used in the event the district experienced multiple emergency closure days.

Superintendent Wedin has been notified by Mille Lacs County Health to prepare for staff COVID-19 vaccinations. The exact date is unknown, but all school staff are prioritized and will have the opportunity prior to the general public. The vaccination is not required. Also, per Governor Walz's latest executive order regarding the reopening of schools, the district will be offering COVID-19 saliva testing for staff members, on site, every two weeks, beginning January 21.

Superintendent Wedin reported it is legislative season and he will be meeting with Senator Mathews. He will continue to reach out to the other area representatives to discuss education issues.

Superintendent Wedin reported he and the Business Manager are continuing to work through the financials. The district's current fund balance of 1.87%, includes field trip accounts, fundraising efforts, etc. These types of funds are being removed from the fund balance for a better representation of the true fund balance. With these funds removed, the fund balance is less than 1%. They are also looking ahead to the budget process, which will not follow the normal timeline since there are COVID funding streams that are in the process of being received. Due to the district federal Title I

allocation, the district has the potential of receiving \$1M from ESSER II funds, but it has not been determined how those funds can be used. He is working to determine how these funds can be allocated according to the guidelines. The current known guidelines allow these funds to cover substitutes for COVID type leave and anything that replicates FCCRA leave, which expired December 31. Although the district has the ability to extend FCCRA, it will not due to the cost. FCCRA leave cost \$87,000 to the district in salaries alone.

Superintendent Wedin congratulated Sara Larsen for completing MSBA Phase III and Phase IV trainings. Superintendent Wedin shared the biggest positive news for the district is kids are back at school!

Board Member Items

A. Struffert is attending the virtual MSBA Leadership conference.

R. Nelson would like the Superintendent Evaluation committee to schedule a meeting to discuss Superintendent Wedin's performance review.

R. Nelson reported one candidate applied for the permanent superintendent position. She requested scheduling a meeting with the board to discuss how to proceed with the interview process.

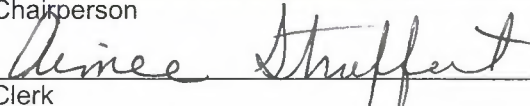
Motion by S. Larsen, second by J. Day, to adjourn. Motion carried. The meeting adjourned at 7:20 p.m.

Respectfully submitted,

  
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Chairperson

\_\_\_\_\_  
January 19, 2021

\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Clerk

\_\_\_\_\_  
January 19, 2021

\_\_\_\_\_  
Date