

School Board Meeting Minutes
INDEPENDENT SCHOOL DISTRICT #912
MILACA, MINNESOTA 56353
Monday, December 20, 2021 6:30 pm
ALC

A regular meeting of the Board of Education of Independent School District No. 912, Milaca, Minnesota was held in the ALC on Monday, December 20, 2021, for the purpose of discussing board business.

The meeting was called to order at 6:30 p.m. by Chairperson Rachelle Nelson.

Upon roll call the following members were present: Jennifer Corrow, Jere Day, Samantha Lange, Sara Larsen, Nathan Neuhart, Aimee Struffert, Rachelle Nelson. Superintendent David Wedin was also present.

Changes to Agenda:

D. Personnel Items

1. New Positions / Change in Assignment / Replacement

~~Hire Derrick Lepper, Targeted Services Tutor, 31 hours total, \$30.00 per hour, effective January 4, 2022 – February 24, 2022 (strike)~~

Change in assignment for Candice Nelson, High School Cook (replacing Robin Nelson), from 35 hours to 37.5 hours, \$18.67 per hour, effective December 13, 2021 (addition)

2. Resignations / Retirements / Seasonal Layoff / Termination:

Accept resignation of Jessica Crafton, ABE/GED Teacher, effective January 6, 2022 (addition)

Motion by S.Lange second by N.Neuhart, to approve the agenda with the above changes. Motion carried, 7:0.

Public Forum

No one spoke in public forum.

Committee Reports

1. *Paraprofessional Committee Meeting (11/16 & 12/1) - J. Day*
 - a. *Paraprofessional Negotiations*
2. *Food Service Committee Meeting (11/17) - J. Corrow*
 - a. *Food Service Negotiations*
3. *Finance Committee Meeting (11/23) - J. Day*
 - a. *Audit Review*
 - b. *Truth in Taxation Update*
 - c. *CARES Act Update*
4. *Meet and Confer Committee Meeting (12/1) - J. Corrow*
 - a. *MEA and School Board Items*
5. *Policy Committee Meeting (12/14) - A. Struffert*
 - a. *Dress Code Policy*
 - b. *Memorial Policy*
6. *Building and Grounds Committee Meeting (12/14) - S. Larsen*
 - a. *District Security*
 - b. *Staffing Update*
 - c. *Flag Pole Area Update*

Presentations

No presentations were given.

Principals/Directors/Coordinators Report

High School Principal report: gave an update on the use of the CNA Lab to train 12 Minnesota Army National Guard Soldiers to assist with the shortage of CNA's in long-term care facilities throughout the state; shared about the Youth Skills Training Grant and the intention to apply for upcoming grants as they become available as well as partnerships that have been formed with Silt Sock and Nortech over the past year; and gave an update on the MSF Donor Recognition Project and the design projects currently being worked on by Andrea Mikla with two high school students. Plans are to finish the design projects by the end of January and begin the fabrications process next semester.

Elementary Principal report: gave an update on the MES Creations Cafe (formerly Targeted Services) and Morning Bells (supervised morning homework help); reported on the 6th Grade Deep Portage trip from December 6 through December 10 with 103 students participating and 16 staying back; a thank you was given to all staff who have supported a number of activities or organizations providing gifts, clothing, and other basic needs to area families making this holiday season a

good one for our students, families, and community; and wishes for a happy and healthy holiday season were given to the school board from Milaca Elementary staff.

Activities Director/Dean of Students report: gave an update on Winter Sports registration numbers with sports being off to a good start and down about 20 students from last year which is attributed to last year's large graduating class and difficulties associated with activities last year relating to the pandemic; working with Justagame Live Streaming has our live streaming for winter sports up and running; updates were given on the season so far for girls basketball, boys basketball, Jr. High boys basketball, and wrestling; the Junior High One Act Play finished up their production of "The 39 Steps" and the high school bands and choir had outstanding performances in December.

Community Education Director/Facilities Manager report: gave updates on the Wrap-Around Care program which was fully staffed as of late November and at the maximum of students in all sections; pricing of Wrap-Around Care was reviewed based on other local providers and there will be an increase in tuition of 13% next year to remain competitive with surrounding providers and accommodate contract increases; Kathy Fitschen is leaving the district after 15 years of service, recognition was given to her for her work with the Give Me Five Program, FIRE Program, and Special Olympics Program. Updates were also given on the Facility and winter weather as well as the hiring of a part-time custodian.

Business Manager report: gave an update on the audit with results being delivered by the auditors from BerganKDV at the current board meeting; reported on Truth in Taxation from December 6, 2021 special meeting and gave budget updates.

Approval of the Consent Agenda

Motion by A.Struffert, second by S.Larsen, to approve the consent agenda:

- Hire LeeAnn Schwerzler, Wrap Around Care and Kids Town Aide, 13.75 hours/week, \$11.00 per hour, effective November 17, 2021
- Approve Notice of Assignment with LeeAnn Schwerzler, Wrap Around Care Aide and Kids Town Aide, for approximately 13.75 hours/week, \$11.00 per hour, effective November 17, 2021 - June 2, 2022
- Hire Jessica Mickus, Cleaner (replacing Troy Gilbert), 26.25 hours/week to start and eventually increasing to full-time, \$13.13 per hour, effective November 17, 2021
- Approve the continued assignment of Kim Lubrant, COVID-19 Coordinator for the 2021-2022 school year up to \$5,000 for the 2021-2022 school year. This position is based on need per quarter through June 30, 2022. This position can be adjusted or eliminated based on need.
- Hire Cory Pederson, Junior High Speech Coach (replacing Megan Vetter), BA20, Step 11, \$2564.10, effective November 29, 2021
- Hire Cathy Dullinger, Targeted Services Para/Targeted Services Care Para, up to 3 hours per day, 22 total days, \$18.05 per hour, effective December 2, 2021 - February 24, 2022
- Hire Corey Greninger, Learning Loss Tutor, 16.50 hours total, \$30.00 per hour, effective December 2, 2021 - February 24, 2022
- Hire Jessica Juntunen, Learning Loss Tutor, 16.50 hours total, \$30.00 per hour, effective December 2, 2021 - February 24, 2022
- Hire Corey Lyon, Learning Loss Tutor, 16.50 hours total, \$30.00 per hour, effective December 2, 2021 - February 24, 2022
- Hire Rachel Arens, Targeted Services Tutor, 37 hours total, \$30.00 per hour, effective December 2, 2021 - February 24, 2022
- Hire Vanessa Eekhoff, Targeted Services Tutor, 37 hours total, \$30.00 per hour, effective December 2, 2021 - February 24, 2022
- Hire Christine Hostrawser, Targeted Services Tutor, 37 hours total, \$30.00 per hour, effective December 2, 2021 - February 24, 2022
- Hire Sasha Koenig, Targeted Services Tutor, 37 hours total, \$30.00 per hour, effective December 2, 2021 - February 24, 2022
- Hire Michelle Leom, Targeted Services Tutor, 37 hours total, \$30.00 per hour, effective December 2, 2021 - February 24, 2022
- Hire Mike Lundeen, Targeted Services Tutor, 37 hours total, \$30.00 per hour, effective December 2, 2021 - February 24, 2022
- Hire Sarah Ranweiler, Targeted Services Tutor, 37 hours total, \$30.00 per hour, effective December 2, 2021 - February 24, 2022
- Hire Kylee Ray, Targeted Services Tutor, 37 hours total, \$30.00 per hour, effective December 2, 2021 - February 24, 2022
- Hire Missy Tellinghuisen, Targeted Services Tutor, 37 hours total, \$30.00 per hour, effective December 2, 2021 - February 24, 2022
- Hire Stacy Yatcoske, Targeted Services Tutor, 37 hours total, \$30.00 per hour, effective December 2, 2021 - February 24, 2022
- ~~- Hire Derrick Lepper, Targeted Services Tutor, 31 hours total, \$30.00 per hour, effective January 4, 2022 - February 24, 2022~~

- Hire Mary Strohmayer, Targeted Services Tutor, 37 hours total, \$30.00 per hour, effective December 2, 2021 - February 24, 2021
- Hire Brenda DeHart, Targeted Services Para, 27.50 hours total, \$18.05 per hour, effective December 2, 2021 - February 24, 2022
- Hire Darcy Balder, Targeted Services Tutor, 33 hours total, \$30.00 per hour, effective December 2, 2021
- Hire Brent Jergens, Targeted Services Tutor, 33 hours total, \$30.00 per hour, effective December 2, 2021
- Hire Damian Fish, Homebound Instruction, up to 27 hours total, \$30.00 per hour, effective December 14, 2021
- Hire Jake Moscho, 9th Grade Wrestling Coach (replacing Paul Arens), \$2,935.79, effective November 22, 2021
- Hire Mary Strohmayer, Assistant Speech Coach (replacing Tyler Haugen), \$2,181.50, effective December 8, 2021
- Change in assignment for Pat Brannan, Paraprofessional, from 36.5 hours/week to 33.75 hours/week, \$18.05 per hour, effective September 7, 2021
- Change in assignment for Candice Nelson, High School Cook (replacing Robin Nelson), from 35 hours to 37.5 hours, \$18.67 per hour, effective December 13, 2021
- Accept resignation of Megan Vetter, Junior High Speech Coach, effective November 12, 2021
- Accept termination of Robin Nelson, First Cook, effective November 22, 2021
- Accept resignation of Paul Arens, 9th Grade Wrestling, November 22, 2021
- Accept resignation of Kim Jordan, Paraprofessional, effective January 2, 2022
- Accept resignation of Jessica Crafton, ABE/GED Teacher, effective January 6, 2022
- Staff Leave Requests:
 - Jennifer Taylor, Business Teacher, November 29, 2021 - December 6, 2021
- Second Reading of Policies: Policy 413 - Harassment and Violence, Policy 524 - Internet Use
- Approval of the Overnight Trip Request for 10th Grade Trip to Washington D.C., March 31 - April 3, 2022
- Approval of the Overnight Trip Request for Milaca Girls Golf to Paynesville, MN, May 6-8, 2022
- Approval of the 2021-2022 World's Best Workforce Plan

Motion carried, 7:0.

Items on Which Board Discussion and Action is Requested

Commentary on the FY21 Audit was provided by a representative from BerganKDV. Motion by N.Neuhart, second by J.Day, to approve the FY21 Audit. Roll call vote. Motion carried, 7:0.

Motion by J.Day, second by S.Lange, to approve the Treasurer's Report. Motion carried, 7:0.

Motion by S.Larsen, second by A.Struffert, to certify the 2021 Payable 2022 Levy. Motion carried, 7:0.

Motion by J.Corrow, second by J.Day, to approve the 2021-2023 Food Service Contract. Motion carried, 7:0.

Superintendent Items

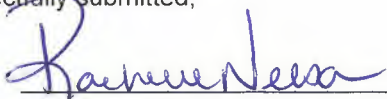
Superintendent Wedin provided a learning update observing a decrease in COVID-19 numbers in our school community over the past 2 weeks; an update on the 6th Grade Deep Portage trip December 6th through 10th with great health and an overall wonderful week and the preparations for the upcoming 7th Grade Deep Portage trip on January 4th through 7th; a summary was given on the partnership between Milaca High School, Pine County Technical Center, and the Minnesota National Guard to use our state approved nursing lab to provide CNA training to National Guard members and thanks were given to Milaca High School Principal, Mr. Patnode, for his work in making it happen; winter break approaching is another milestone as Milaca Public Schools continue to make progress toward normalcy and will continue our hard work and dedication into 2022; an update was given on the recent Esser III grant approval and positive factors of the audit report were discussed.

Board Member Items

R. Nelson thanked the entire administration team for their efforts in dealing with security and the safety of students and staff and the work that they do with students and staff as well.

Motion by A.Struffert, second by J.Corrow, to adjourn. Motion carried 7:0. The meeting adjourned at 7:16 p.m.

Respectfully submitted,



Chairperson



Clerk

January 18, 2022

Date

January 18, 2022

Date