

School Board Meeting Minutes
INDEPENDENT SCHOOL DISTRICT #912
MILACA, MINNESOTA 56353
Monday, June 15, 2020 6:30 pm
Teleconference/Videoconference

A regular meeting of the Board of Education of Independent School District No. 912, Milaca, Minnesota was held by teleconference/videoconference on Monday, June 15, 2020, for the purpose of discussing board business.

The meeting was called to order at 6:31 p.m. by Chairperson Rachelle Nelson.

Upon roll call the following members were present via teleconference: Jennifer Corrow, Jere Day, Sara Larsen, Jeff Larson, Bryan Rensenbrink, Aimee Struffert, Rachelle Nelson. Superintendent Tim Truebenbach was also present.

Chairperson Nelson read a statement regarding the meeting being conducted virtually.

Changes to Agenda:

VIII. Approval of the Consent Agenda

D. Personnel Items

1. New Positions/Changes in Assignment/Replacement

- 13. Hire Damian Fish, ALC Summer Session Teacher (addition)
- 14. Hire Kyle Shepard, ALC Summer Session Teacher (addition)
- 15. Hire Kim Knudsen, ALC Summer Session Teacher (addition)
- 16. Hire Taylor Welle, School Counselor (addition)

O. Approval of the 2020-2021 Central Minnesota Adult Basic Education Consortium Agreement (addition)

P. Approval of the Working Agreement with Lakes and Pines (addition)

Q. Approval of the 2020-2021 Minnesota School Boards Association Membership (addition)

Motion by B. Rensenbrink, second by J. Corrow, to approve the agenda with the above changes. Roll call vote. In favor: J. Corrow, J. Day, S. Larsen, J. Larson, B. Rensenbrink, A. Struffert, R. Nelson. Against: none. Motion carried.

Public Forum

Superintendent Truebenbach did not receive any topics from the community for public forum.

Committee Reports

A. Struffert reported the Policy Committee met on June 1 to review policies.

J. Larson reported the Administration Negotiations Committee met on June 8 to discuss closure of Superintendent Truebenbach's contract.

B. Rensenbrink reported the Building and Grounds Committee met on June 9 for a construction update and discuss a bathroom remodel.

B. Rensenbrink reported the Finance Committee met on June 8 to discuss the fiscal year end, revised FY 20 budgets, and preliminary FY21 budgets.

Presentations

No presentations.

Principals/Directors/Coordinators Report

High School Principal's report: switching to Jostens for diploma covers; need to develop a plan to teach diversity to students; thanked everyone involved in planning and implementation of graduation; provided hiring update; received grant from Compeer Financial to replace a welder in the Ag Department (\$3000); received grant from ECE to help with senior banners (\$300); received additional \$12,560 in Perkins dollars to help with purchasing equipment due to the CTE expansion.

Elementary Principal's report: thanked everyone involved with distance learning, including staff and families; providing extended summer school by distance learning for 49 special education students; due to COVID, offering MES Wolf Pack Creations in place of Targeted Services Summer School to 500 students who showed interest (typically only 142 students participate in Targeted Services Summer School); created District B-5 Outreach with a mission to increase the percentage of Milaca resident students enrolled in Milaca School District using creative advertising and communications.

Curriculum and Instruction Coordinator's report: MCA/MTAS testing materials have been returned; unclear how reports (i.e. ADSIS, World's Best Workforce) that rely on MCA/MTAS data will be affected; survey results indicate the biggest complaint from distance learning is quality/reliable Internet; working with Mr. Bistrup and other stakeholders to research community Internet solutions; continuing to work with Superintendent Truebenbach to transition into interim role; thanked Superintendent Truebenbach for his service to the district.

Activities Director/Dean of Students' report: summer activities presentation shared with families in May; summer activities and ATP can run June 1 – August but will be virtual through July 5 with hopes to return to on campus programming July 6; school facilities closed until July 5; summer no contact period is July 3-5; will follow the Governor's, MDH, MDE, MSHSL and NFHS guidance when allowed to return; provided schedule of a parent meetings and start of athletics.

Community Education Director/Facilities Manager's report: registration open for youth football season and camp (end of July); major CTE construction started May 28, roof project nearly complete; pool tiling began; window project to begin June 25.

Business Manager's report: presented FY20 revised Food Service, Community Education and Construction budgets presented FY21 preliminary budget; audit dates; thanked the board for their support; presented financial picture of the district.

Consent Agenda

Motion by J. Day, second by B. Rensenbrink, to approve the consent agenda:

- Approval of minutes from the May 18, 2020 Regular Board Meeting
- Approval of check numbers 650089 through 650287 and wire transfers
- Approval of transfers from PMA to First National: \$300,000 on 5/4/2020, \$700,000 on 5/13/2020, \$400,000 on 5/22/2020, \$700,000 on 5/29/2020
- Hire Betsy Wall, Birth-2 ECSE Teacher, 20 hours/week, \$30.00/hour, effective June 1, 2020
- Hire Kim Wendt, Birth-2 ECSE Teacher, 15 hours/week, \$30.00/hour, effective June 1, 2020
- Hire Christine Hostrawser, 3-5 ECSE Teacher, 46 hours total, \$30.00/hour, effective June 8-25, 2020
- Hire Vanessa Eekhoff, Elementary ESY Teacher, 46 hours total, \$30.00/hour, effective June 8-25, 2020
- Hire Jodi Linder, Elementary ESY Teacher, 46 hours total, \$30.00/hour, effective June 8-25, 2020
- Hire Chuck Henkemeyer, Elementary/High School ESY Teacher, 46 hours total, \$30.00/hour, effective June 8-25, 2020
- Hire Kaleb Anderson, Special Education Teacher, BA, Step 5, 1.0 FTE, \$44,327, effective August 25, 2020
- Hire Brad Aasen, Math Teacher, MA, Step 8, 1.0 FTE, \$57,584, effective August 25, 2020
- Hire Edie Kuperus, Summer Technology Cleaning/Help, maximum of 80 hours total split with Linda Mickelson, \$13.00/hour, effective June 8, 2020
- Hire Linda Mickelson, Summer Technology Cleaning/Help, maximum of 80 hours total split with Edie Kuperus, \$13.00/hour, effective June 8, 2020
- Hire Nicole Hoffman, ESY Special Education Teacher, not to exceed 46 hours, \$30.00/hour, effective June 8 – 25, 2020
- Hire Sherry Lawson, Elementary Music Teacher, MA, Step 15, 0.43 FTE, \$30,221.69, effective August 31, 2020
- Hire Damian Fish, ALC Summer Session Teacher, \$30.00/hour, maximum of 60 hours, effective June 1-25, 2020
- Hire Kyle Shepard, ALC Summer Session Teacher, \$30.00/hour, maximum of 60 hours, effective June 1-25, 2020
- Hire Kim Knudsen, ALC Summer Session Teacher, \$30.00/hour, maximum of 60 hours, effective June 1-25, 2020
- Hire Taylor Welle, School Counselor, MA, Step 1, 1.0 FTE, \$46,700, effective August 19, 2020
- Accept the resignation of Jeannie Manthie, Kids Town Aide, effective May 22, 2020
- Accept the resignation of Robyn Vosberg-Torgerson, Business Manager, effective July 1, 2020
- Termination due to position elimination of Rocky Plath, Food Service District Account Clerk, effective June 5, 2020
- Accept the resignation of Jodie Gladis, High School Counselor, effective May 27, 2020
- First Reading of Policy 503 – Student Attendance
- Third Reading of Policies: Policy 209 – Code of Ethics, Policy 404 – Employment Backgrounds Checks, Policy 421 – Gifts to Employees, Policy 509 – Enrollment of Nonresidents Students, Policy 510 – School Activities, Policy 513 – Student Promotion, Retention, and Program Design, Policy 525 – Violence Prevention, Policy 532 – Use of Peace Officers and Crisis Team, Policy 535 – Service Animals in School, Policy 601 – School District Curriculum and Instruction Goals, Policy 602 – Organization of School Calendar and School Day, Policy 603 – Curriculum Development, Policy 611 – Homeschooling, Policy 619 – Staff Development for Standards, Policy 620 – Credit for Learning, Policy 707 – Transportation of Public School Students, Policy 713 – Student Activity Accounting, Policy 721 – Uniform Grant Guidance Policy Regarding Federal Revenue Sources, Policy 802 – Disposition of Obsolete Equipment and Materials, Policy 903 – Visitors to School District Building and Sites
- Approval of Policy 515 Public Notice (Directory Information) and Policy 520 Public Notice (Student Surveys) for 2020-2021
- Approval of the 2020-2021 Schools for Equity in Education Membership, \$2,802
- Approval of the 2020-2024 Student Transportation Agreement with Sue's Bus Service and North Central Transportation
- Approve the of 2018-2021 Superintendent Contract Memorandum of Understanding

- Approve the of Letter of Assignment with Sara Phillippi, Confidential Secretary to the Superintendent, Effective July 1, 2019 – June 30, 2021
- Approve the of Letter of Assignment with Kristi Kragt, Payroll Specialist, Effective July 1, 2019 – June 30, 2021
- Approve the of Letter of Assignment with Amy VanDonsel, Benefits Specialist/Accounts Receivable, Effective July 1, 2019 – June 30, 2021
- Approval of the 2020-2021 Flexible Professional Development MOU with Milaca Education Association
- Approval of the 2020-2021 Central Minnesota Adult Basic Education Consortium Agreement
- Approval of the Working Agreement with Lakes and Pines, for 0-5 Home Based Early Head Start/Head Start Program Activities
- Approval of the 2020-2021 Minnesota School Boards Association Membership, \$6,873.00

Roll call vote. In favor: J. Corrow, J. Day, S. Larsen, J. Larson, B. Rensenbrink, A. Struffert, R. Nelson. Against: none. Motion carried.

Items on Which Board Discussion and Action is Requested

Motion by S. Larsen, second by J. Larson, to approve the Treasurer's Report. Roll call vote. In favor: J. Corrow, J. Day, S. Larsen, J. Larson, B. Rensenbrink, A. Struffert, R. Nelson. Against: none. Motion carried.

Motion by A. Struffert to approve the following resolution:

ACKNOWLEDGEMENT OF GIFTS/DONATIONS

WHEREAS, School Board Policy #706 establishes guidelines for the acceptance of gifts/donations to the District; and

WHEREAS, Minnesota Statute 465.03 states the School Board may accept a gift, grant or devise of real or personal property only by the adoption of a resolution approved by two-thirds of its members; and

BE IT RESOLVED that the School Board of Independent School District No. 912 accept with appreciation the following gifts/donations and permit their use as designated by the donor(s).

Date	From	Site	Item/Nature of Donation/Gift	Value/Amount
May 22, 2020	Compeer Financial	HS Ag Department for replacement welder	Monetary	\$3,000

The motion for the adoption of the foregoing resolution was duly seconded by J. Corrow and upon vote being taken thereon the following voted in favor there of: J. Corrow, J. Day, S. Larsen, J. Larson, B. Rensenbrink, A. Struffert, R. Nelson

and the following voted against the same: none

whereupon said resolution was declared duly passed and adopted.

Motion by S. Larsen, second by B. Rensenbrink, to approve the resolution relating to the election of school board members and calling the school district general election. Roll call vote. In favor: J. Corrow, J. Day, S. Larsen, J. Larson, B. Rensenbrink, A. Struffert, R. Nelson. Against: none. Motion carried.

Motion by B. Rensenbrink, second by A. Struffert, to approve the revised FY20 Food Service, Community Education and Construction Budgets. Roll call vote. In favor: J. Corrow, J. Day, S. Larsen, J. Larson, B. Rensenbrink, A. Struffert, R. Nelson. Against: none. Motion carried.

Motion by B. Rensenbrink, second by J. Corrow, to approve the authorization to use committed funds to offset Community Education deficit. Roll call vote. In favor: J. Corrow, J. Day, S. Larsen, J. Larson, B. Rensenbrink, A. Struffert, R. Nelson. Against: none. Motion carried.

Motion by J. Day, second by B. Rensenbrink, to approve the FY21 budget. Roll call vote. In favor: J. Corrow, J. Day, S. Larsen, J. Larson, B. Rensenbrink, A. Struffert, R. Nelson. Against: none. Motion carried.

Moved by Board Member B. Rensenbrink, supported by Board Member A. Struffert, to approve the Long-Term Facilities Maintenance Revenue Plan as presented and allow the Business Manager to submit a Long-Term Facilities Maintenance Plan (10 Year Plan) with the appropriate finance codes to the Commissioner of the Minnesota Department of Education.

The following voted in favor of the resolution: J. Corrow, J. Day, S. Larsen, J. Larson, B. Rensenbrink, A. Struffert, R. Nelson

The following voted against the resolution: none

Whereupon said resolution was duly declared passed and adopted.

Items of Information and/or Discussion Only

The board reviewed the enrollment numbers.

Superintendent and Board Member Items

Superintendent Truebenbach thanked the district for the opportunity to be employed at Milaca Public Schools and has appreciated the board's support. He feels Milaca has a great team, including administration, teachers, paraprofessionals, clerical, custodial, food service, and all staff, that work together to create a strong support system for students and families.

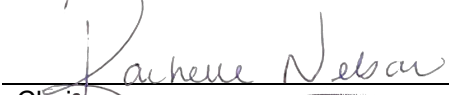
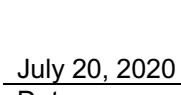
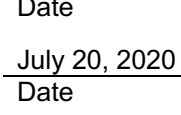
J. Larson thanked Mr. Patnode for bringing up addressing race and equity issues at MHS and how they affect students. J. Larson read a Facebook post from a Milaca High School alumnus regarding how systemic racism is being experienced throughout the nation. In the post the alumnus touched on how he experienced racism as a Milaca student and how it affected his educational experience.

J. Day asked if there have been any inquiries on the property sale. Superintendent Truebenbach has not heard anything from the realtor and will follow up with him.

The board thanked Superintendent Truebenbach and Robyn Vosberg-Torgerson for their service to the district.

Motion B. Rensenbrink to adjourn. Motion carried. The meeting adjourned at 8:01 p.m.

Respectfully submitted,

 _____ Chairperson	 _____ July 20, 2020 Date
 _____ Clerk	 _____ July 20, 2020 Date