School Board Meeting Minutes
INDEPENDENT SCHOOL DISTRICT #912
MILACA, MINNESOTA 56353
Monday, November 16, 2020 6:30 pm
High School Media Center

A regular meeting of the Board of Education of Independent School District No. 912, Milaca, Minnesota was held in the High School Media Center and by tele/videoconference on Monday, November 16, 2020, for the purpose of discussing board business.

The meeting was called to order at 6:31 p.m. by Chairperson Rachelle Nelson.

Upon roll call the following members were present: Jennifer Corrow, Sara Larsen, Bryan Rensenbrink, Aimee Struffert, Rachelle Nelson. Jere Day and Jeff Larson attended via videoconference. Superintendent David Wedin was also present.

Motion by B. Rensenbrink, second by S. Larson, to approve the agenda. Roll call vote. In favor: J. Corrow, J. Day, S. Larsen, J. Larson, B. Rensenbrink, A. Struffert, R. Nelson. Against: none. Motion carried.

Public Forum
No one spoke at Public Forum.

Committee Reports
J. Day reported Meet & Confer met on October 20 to discuss student adjustment, internet connectivity, teacher substitutes, and teacher emotional support.

A. Struffert reported the Policy Committee met on October 27 to review policies.

R. Nelson reported the Committee of the Whole met on November 3 to discuss school resource officer options, learning model update, an overview of the ALC partnership agreement, schedule a special meeting to canvas the election results, and the budget process.

B. Rensenbrink reported the Finance Committee met on November 10 to discuss the CARES Act Funding, the audit, school property sale offer, and the budget evaluation process.

Presentations
No presentations.

Principals/Directors/Coordinators Report
High School Principal report: MHS is an approved site for CNA testing; working on completing Youth Skills Training Grant; fall conference details.

Elementary Principal report: hybrid learning shift; providing Wolf Pack Essential Care for 83 students from families of Tier 1 workers; fall conferences being held virtually; eleven students accessing Wolf Pack Ready Tutoring.

Activities Director report: winter activities registration is open; continuing live-streaming events; online ticketing process is going smoothly; COVID cases starting to appear in participants; working to adjust and maintain other activities/events; accepting Triple 'A' Award nominations; completing Form A MSHSL grant application for 2020; activity volunteers; activity registration update.

Community Education Director/Facilities Manager report: CE programming paused with the distance learning transition with the exception of ECFE and School Readiness classes; preparing potential winter/spring programming; scheduling final state inspection of the project bay addition; custodial shift changes due to learning model shift.

Business Manager report: audit fieldwork; update to OPEB actuary; attended some of the virtual MASBO Fall Conference; provided financial picture of the district.

Consent Agenda
Motion by B. Rensenbrink, second by A. Struffert, to approve the consent agenda:
- Approval of minutes from the October 19, 2020 Regular Board Meeting and the November 12, 2020 Special Board Meeting
- Approval of check numbers 650747 to 650879 and wires
- Approval of transfers from MN Trust to First National: $500,000 on 10/720, $700,000 on 10/14/20, $700,000 on 10/29/20; LA transfers to First National: $1,405 on 10/15/20, $25,164.75 on 10/28/20
- Hire Tyler Haugen, Junior High Theater Coach/Assistant, $1,963.35, effective November 5, 2020

- Approve the Notice of Assignment with Brenda Hoen, Food Server, not to exceed 14 hours or more per week, $14.67/hour, effective July 1, 2020
- Approve the Notice of Assignment with Tonnie Huonder, Food Server, not to exceed 14 hours or more per week, $14.67/hour, effective July 1, 2020
- Approve the Notice of Assignment with Stacie Bruss, Food Server, not to exceed 14 hours or more per week, $14.67/hour, effective July 1, 2020
- Hire Cory Anderson, Wolf Pack Ready Tutoring, hours vary, $30/hour, effective October 20, 2020
- Hire Jerica Ploeger, Grade 7 Girls Basketball Coach, $490.84, effective, November 2-13, 2020
- Hire Corey Greninger, Grade 7 Girls Basketball Coach, BA+20, Step 15, $2,145.96, effective, November 16 – December 22, 2020
- Hire James Taylor, Grade 8 Girls Basketball Coach, BA+20, Step 15, $1,058.67, effective December 7-22, 2020
- Hire Dave Dillan, Grade 8 Girls Basketball Co-Coach with Lance Dalbey, $901.30, effective November 2-December 4, 2020
- Hire Lance Dalbey, Grade 8 Girls Basketball Co-Coach with Dave Dillan, BA+20, Step 11, $807.69, effective November 2-December 4, 2020
- Hire Nicol Nassif, Physical Education Lifeguard, 20.5 hours/week, $16.80/hour, effective November 11, 2020-March 25, 2021
- Approve the Notice of Assignment for Nicol Nassif, Physical Education Lifeguard, approximately 24 hours/week, $16.80/hour, effective November 11, 2020 - March 25, 2021
- Leave Requests:
    - Kris Monson, Art Teacher, October 6-8, 2020 and October 12-14, 2020
    - Sasha Koenig, Elementary Teacher, October 26-November 6, 2020
- MSHSL Activities Volunteers

Football:
Jeremy Mikla
Pat Broberg
Kyle Shepard

Speech
Jack Palmer
Joe Walsh

Swimming:
Alyssa Weyer

Fall Play:
Tyler Haugen

Softball:
Jenny Sommerlot

Girls' Basketball:
Kate Manoleff

Wrestling:
Jake Moscho

Girls' Golf:
Molly Banks
Ellie Banks

Boys' Basketball
Levi Hunt
James Taylor

- First Reading of Policies: Policy 607 – Organization of Grade Levels; Policy 601 – School District Curriculum and Instruction Goals; Policy 522 – Title IX Sex Nondiscrimination Policy, Grievance Procedure and Process; Policy 516 – Student Medication; Policy 419 – Tobacco-Free Environment, Possession and Use of Tobacco, Tobacco-Related Devices, and Electronic Delivery Devices, Vaping Awareness and Prevention Instruction
- Approve the East Central Minnesota Area Learning Center Partnership

Roll call vote. In favor: J. Corrow, J. Day, S. Larsen, J. Larson, B. Rensenbrink, A. Struffert, R. Nelson. Against: none. Motion carried.

Items on Which Board Discussion and Action is Requested

Motion by A. Struffert, second by J. Corrow, to approve the Treasurer's report. Roll call vote. In favor: J. Corrow, J. Day, S. Larsen, J. Larson, B. Rensenbrink, A. Struffert, R. Nelson. Against: none. Motion carried.

Motion by J. Day to approve the following resolution:

WHEREAS, Minnesota Statute 465.03 states the School Board may accept a gift, grant or devise of real or personal property only by the adoption of a resolution approved by two-thirds of its members; and

BE IT RESOLVED that the School Board of Independent School District No. 912 accept with appreciation the following gifts/donations and permit their use as designated by the donor(s).

Date	From	Site	Item/Nature of Donation/Gift	Value/Amount
10/5/20	Milaca Youth Football	Football	Monetary for Hudl services	$2,500

The motion for the adoption of the foregoing resolution was duly seconded by B. Rensenbrink and upon vote being taken thereon the following voted in favor there of: J. Corrow, J. Day, S. Larsen, J. Larson, B. Rensenbrink, A. Struffert, R. Nelson

and the following voted against the same: none whereupon said resolution was declared duly passed and adopted.

Member J. Larson introduced the following resolution and moved its adoption:

RESOLUTION DIRECTING THE ADMINISTRATION TO
MAKE RECOMMENDATIONS FOR REDUCTIONS IN
PROGRAMS AND POSITIONS AND REASONS THEREFOR.

WHEREAS, the financial condition of the school district dictates that the school board must reduce expenditures immediately, and

WHEREAS, this reduction in expenditure must include discontinuance of positions and discontinuance or curtailment of programs, and

WHEREAS, a determination must be made as to which teachers' contracts must be terminated and not renewed and which teachers may be placed on unrequested leave of absence without pay or fringe benefits in effecting discontinuance of positions,

BE IT RESOLVED, by the School Board of Independent School District No. 912, as follows:

That the School Board hereby directs the Superintendent of Schools and administration to consider the discontinuance of programs or positions to effectuate economies in the school district and reduce expenditures and make recommendations to the school board for the discontinuance of programs, curtailment of programs, discontinuance of positions or curtailment of positions.

The motion for the adoption of the foregoing resolution was duly seconded by Member S. Larsen and upon vote being taken thereon, the following voted in favor thereof: J. Corrow, J. Day, S. Larsen, J. Larson, B. Rensenbrink, A. Struffert, R. Nelson

and the following voted against the same: none

whereupon said resolution was declared duly passed and adopted.

Items of Information and/or Discussion Only
The board reviewed the enrollment numbers.

Superintendent and Board Member Items
Superintendent Wedin reported continuing to work with the Regional Support Team and Mille Lacs County Public Health regarding the current learning model. The key factors used to evaluate the learning model are number of cases within the school, weekly MDH county case numbers, Mille Lacs County Health case numbers and projections, and Regional Support Team, Mille Lacs County Health and the Local Advisory Committee recommendations.

Superintendent Wedin thanked the City of Milaca for approximately $50,000 through their CARES funding opportunities. The items requested through the grant application were additional iPads to support third grade students, cafeteria tables (increase distancing in the cafeteria), and food service carts used to deliver "Grab and Go" to students in the mornings. These items enhance distance learning or provide additional safety measures for students.

Superintendent Wedin reported the Rum River Online program has been approved to expand to grades 6-12 effective the start of the 2021-2022 school year. The district is in the process of seeking clarification as the request submitted was for the grade level expansion to be effective at the second semester of 2020-2021 school year. Mr. Patnode confirmed MDE approved a second semester grade 6-12 expansion of Rum River Online program.

Superintendent Wedin reported school board presentations have been limited this year due to time dedicated to learning model discussions, annual reporting deadlines vary due to the unique school year, and an attempt to avoid unnecessary time being spent at the meetings. He requested the board let him know if there is a topic they would like covered.

Superintendent Wedin reported that it was the first day of distance learning in the high school. The shift to distance learning was largely base on the number of staff reported cases and quarantines, leaving the district short staffed and struggling to find substitutes. Staff absences continue to increase, leading to a tentatively planning a transition to distance learning for the elementary on November 30. Superintendent Wedin is starting to work on a preparing a re-entry plan for when the time comes.

Superintendent Wedin reported receiving an offer for one of the parcels of school district land being offered for sale. The district counter offered and the party who made the offer is no longer interested.

Superintendent Wedin reported that Ms. Wordes (Business Manager) has been working on the audit. In addition to correcting previous errors, Ms. Wordes has been building a process for moving forward.

Superintendent Wedin informed the January MSBA leadership conference is being held virtually this year. He also reported that the two new incoming board members have both registered for the Phase I and II trainings.

Superintendent Wedin extended his gratitude to the nursing staff for all their extra work during this stressful time. Besides dealing with COVID, the nurses office has completed hearing and vision screening and a flu shot clinic.

Board Member Items

A. Struffert reported that the delegate assembly is beginning. She has requested to eliminate the need for special elections in the event of a board member mid-term resignation.

J. Corrow thanked staff, teachers, and administration for doing a great job during these times. B. Rensenbrink also expressed his thanks.

R. Nelson commented she sent an email to board members regarding starting a superintendent search and asked board members to review the information and send her their feedback.

Motion by B. Rensenbrink, second by A. Struffert, to adjourn. Motion carried. The meeting adjourned at 7:22 p.m.

Respectfully submitted,

Rachelle Nelson | December 21, 2020
Chairperson | Date

Aimee Struffert | December 21, 2020
Clerk | Date