

School Board Meeting Minutes

INDEPENDENT SCHOOL DISTRICT #912

MILACA, MINNESOTA 56353

Monday, April 15, 2019 6:30 pm

Area Learning Center Meeting Space

A regular meeting of the Board of Education of Independent School District No. 912, Milaca, Minnesota was held at the Milaca Area Learning Center meeting space on Monday, April 15, 2019, for the purpose of discussing board business.

The meeting was called to order at 6:30 p.m. by Chairperson Jeff Larson.

Upon roll call the following members were present: Jere Day, Sara Larsen, Rachelle Nelson, Genevieve Plumadore, Bryan Rensenbrink, Aimee Struffert, Jeff Larson. Those absent: none. Superintendent Tim Truebenbach was also present.

Changes to Agenda:

VII. Approval of the Consent Agenda

D. Personnel Items

1. New Positions

1. Hire Brent Jergens, Grade 7 Baseball Coach (addition)

G. Approval of the 2019-2020 Central Minnesota Adult Basic Education Consortium Membership Agreement (addition)

H, Approval of the Overnight Field Trip Request for FCCLA to Attend the National Convention (addition)

Motion by J. Day, second by A. Struffert, to approve the agenda with the above changes. Motion carried.

Public Forum

No one spoke at public forum.

Committee Reports

No committee reports.

Presentations

Jennifer Goerger, from Lighthouse Child and Family Services, updated the board on the mental health services provided to children and adults through the support of School Linked Mental Health Grants.

Beth Crook, from Mille Lacs County Community and Veteran Services, updated the board on the services provided by the Mille Lacs County Family Service Collaborative, Families Ties. Family Ties offers prevention and early intervention services to children/families with the goal of reducing maltreatment and to prevent out of home placements.

Consent Agenda

Motion by B. Rensenbrink, second by A. Struffert, to approve the consent agenda:

- Approval of the minutes from the March 27, 2019 Regular Board Meeting
- Approval of check numbers 647462 through 647698 and wire transfers
- Approval of the transfers from PMA to First National Bank: \$300,000 on 3/5/19, \$730,000 on 3/15/19, \$680,000 on 3/28/19
- Hire Brent Jergens, Grade 7 Baseball Coach, BA+20, Step 1, \$1,617.53, effective April 8, 2019
- Hire Abigayle Streff, Kids Town/Wrap Around Care Student Aide, 5-10 hours/week, \$9.86/hour, effective April 1, 2019
- Notice of Assignment for Abigayle Streff, Kids Town/Wrap Around Care Student Aide, not to exceed 10 hours/week, \$9.86/hour, effective through June 30, 2019
- Hire Morgan Voshell, Kids Town/Wrap Around Care Aide, approximately 12.5 hours/week, \$9.86/hour, effective March 21, 2019
- Notice of Assignment for Morgan Voshell, Kids Town/Wrap Around Care Aide, approximately 12.5 hours/week, \$9.86/hour, effective March 21 – June 30, 2019
- Correction to the change in assignment for Blake Freudenberg, School Readiness Care Student Aide (in addition to Kids Town Student Aide), approximately 20 hours/week, \$9.86/hour, effective March 6, 2019 (previously approved at \$9.65/hour)
- Correction to the Notice of Assignment for Blake Freudenberg, Kids Town Student Aide (effective July 1, 2018) and School Readiness Care Student Aide (effective March 27, 2019), approximately 20 hours/week, \$9.86/hour (previously approved at \$9.65/hour)

- Correction to the hire of Allison Wendland, School Readiness Care Student Aide, not to exceed 10 hours/week, \$9.86/hour, effective March 6, 2019 (previously approved at \$9.65/hour)
- Correction to the Notice of Assignment for Allison Wendland, School Readiness Care Student Aide, not to exceed 10 hours/week, \$9.86/hour (previously approved at \$9.65/hour), effective through June 30, 2019
- Hire Destiny Theisen, Grade 7 Softball Coach (replacing Kristen Zapf), \$1,887.12, effective April 1, 2019
- Hire Stacie Bruss, Food Server (replacing Trisha Morris), 12.5 hours/week, \$14.03/hour, effective April 1, 2019
- Notice of Assignment for Stacie Bruss, Food Server, not to exceed 14 or more hours per week, \$14.03/hour, effective April 1, 2019
- Change in assignment for Trisha Morris, Food Server, 13.75 hours/week, \$14.28/hour, effective March 25, 2019 (previously 12.5 hours/week)
- Notice of Assignment for Trisha Morris, Food Server, not to exceed 14 or more hours per week, \$14.03/hour, effective March 25, 2019
- Hire Nicole Tellefson, 2019 Swim Coordinator, 3 sessions of private lessons at \$350/session and 2 sessions of group lessons at \$675/session, effective April 15, 2019
- Hire Ellie Schindeldecker, Lifeguard (\$9.86/hour), WSI (\$10.00/hour), not to exceed 38 hours/week, effective June 3, 2019 – June 3, 2020
- Hire Indigo Bistrup-Peterson, Lifeguard (\$9.86/hour), WSI (\$10.00/hour), not to exceed 38 hours/week, effective June 3, 2019 – June 3, 2020
- Hire Chloe Hendrickson, Lifeguard (\$9.86/hour), WSI (\$10.00/hour), not to exceed 38 hours/week, effective June 3, 2019 – June 3, 2020
- Hire Michelle Crandall, Lifeguard (\$9.86/hour), WSI (\$10.00/hour), not to exceed 38 hours/week, effective June 3, 2019 – June 3, 2020
- Hire Ellie Hartung, Lifeguard (\$9.86/hour), WSI (\$10.00/hour), not to exceed 38 hours/week, effective June 3, 2019 – June 3, 2020
- Hire Grace Thompson, Lifeguard, \$9.86/hour, not to exceed 38 hours/week, effective June 3, 2019 – June 3, 2020
- Hire Chloe Truebenbach, Lifeguard, \$9.86/hour, not to exceed 38 hours/week, effective June 3, 2019 – June 3, 2020
- Hire Brandi Katke, Summer Kids Town Level Two Aide, \$12.20/hour, 25-38 hours/week, effective May 29 – August 28, 2019
- Notice of Assignment for Brandi Katke, Summer Kids Town Level Two Aide, \$12.20/hour, not to exceed 38 hours/week, effective May 29 – August 28, 2019
- Hire Blake Freudenberg, Summer Kids Town Student Aide, \$9.86/hour, 25-38 hours/week, effective May 29 – August 28, 2019
- Notice of Assignment for Blake Freudenberg, Summer Kids Town Student Aide, \$9.86/hour, not to exceed 38 hours/week, effective May 29 – August 28, 2019
- Hire Zoey Katke, Summer Kids Town Aide, \$10.15/hour, 25-38 hours/week, effective May 29 – August 28, 2019
- Notice of Assignment for Zoey Katke, Summer Kids Town Aide, \$10.15/hour, not to exceed 38 hours/week, effective May 29 – August 28, 2019
- Hire Cathy Dullinger, Summer Kids Town Aide, \$10.00/hour, 25-38 hours/week, effective May 29 – August 28, 2019
- Notice of Assignment for Cathy Dullinger, Summer Kids Town Aide, \$10.00/hour, not to exceed 38 hours/week, effective May 29 – August 28, 2019
- Hire Jamie Lange, Summer Kids Town Aide, \$9.86/hour, 25-38 hours/week, effective May 29 – August 28, 2019
- Notice of Assignment for Jamie Lange, Summer Kids Town Aide, \$9.86/hour, not to exceed 38 hours/week, effective May 29 – August 28, 2019
- Hire Morgan Voshell, Summer Kids Town Aide, \$9.86/hour, 25-38 hours/week, effective May 29 – August 28, 2019
- Notice of Assignment for Morgan Voshell, Summer Kids Town Aide, \$9.86/hour, not to exceed 38 hours/week, effective May 29 – August 28, 2019
- Hire Kalysta Katke, Summer Kids Town Aide, \$9.86/hour, 25-38 hours/week, effective May 29 – August 28, 2019
- Notice of Assignment for Kalysta Katke, Summer Kids Town Aide, \$9.86/hour, not to exceed 38 hours/week, effective May 29 – August 28, 2019
- Leave requests:
 - o Laura Braun, Special Education Teacher, effective August 26 – October 16, 2019
 - o Brittney Sundberg, Special Education Teacher, effective August 26 – October 6, 2019
 - o Jessica Kunst, English Teacher, effective August 26 – September 27, 2019
- Name Steve Voshell as LEA Representative 2019-2020 in filling application under Public Law 107-110
- Approve the Contract for Media Consultation Services with Jamie Root-Larsen, Positive Community Norms (PCN) Media Specialist
- Approval of the 2019-2020 Central Minnesota Adult Basic Education Consortium Membership Agreement
- Approval of the FCCLA Overnight Field Trip Request for FCCLA to attend the National Convention in Anaheim, CA, June 29-July 5, 2019

The consent agenda was unanimously approved.

Principals/Directors/Coordinators Report

The High School Principal provided a calendar of events for the end of the school year; reported high school teachers will attend St. Cloud Technical Community College and Trade Industry Tour on one of the make-up days; submitted for behavior support on the ADSIS application; a student qualified for the National FCCLA Convention in Anaheim, CA.

The Elementary Principal commented how closely Lighthouse and Family TIES work with the school social workers; thanked Missy Tellinghuisen for her work on the PTO Goodies Factory fundraiser which raised over \$7,000 for student activities, equipment requests, events, etc.; provided a PTO fundraising summary; reported ADSIS plan for 2019-21 has been submitted and included reading and math supports for elementary; conducting curriculum/homework/late work audit.

The Curriculum and Instruction Coordinator reported ACT testing complete with 85% eleventh grade participation; MCA testing in progress; working with Mr. Patnode on high school reading intervention research; MN state survey will be completed the week of May 6-10.

The Assistant Principal of Student Activities reported increase in spring participation numbers compared to previous years; working to avoid scheduling conflicts when rescheduling events cancelled due to weather.

The Community Education Director/Facilities Manager reported a group of Milaca Community Coalition members will attend the annual PCN training where student survey results are released; Milaca School Readiness, Kids Town, Special Olympics, and Give Me 5 received grants from Central Mille Lacs United Way; summer musical, Special Olympics, Give Me 5, and a boy scout project to build an outdoor program received grants from Rum River Community Foundation; additional student positive community norms wall vinyls installed; attending county board meeting for updates on 3rd Avenue construction project.

The Business Manager reported working on preliminary FY2020 budgets, Civil Rights Data reporting, 2020 student built house bids/advertising; completing negotiations costing spreadsheets; attending year end meetings; presented the financial picture of the district.

Items on Which Board Discussion and Action is Requested

Motion by R. Nelson, second by G. Plumadore, to approve the Treasurer's Report. Motion carried.

Motion by B. Rensenbrink, second by J. Day, to approve the Memorandum of Understanding for School Linked Mental Health Services (Lighthouse Child and Family Services, Inc.). Motion carried.

Items of Information and/or Discussion Only

The Board reviewed the enrollment numbers.

Superintendent and Board Member Items

Superintendent Truebenbach asked board members to consider attending the May 8 Milaca Community Coalition "Let's Talk" dinner and presentation on underage drinking.

Superintendent Truebenbach briefed the board on the impact of the snow days on the required number of days/minutes of instruction. By making up one snow day on April 22, Milaca meets the 165 required days of instruction and does not need the Governor's pardon of weather related school closure days. By contract, teachers need to make up the days and Superintendent Truebenbach explained the process the district is following for teachers to meet the contractual obligation. On some of the make-up days, there will be trainings that pertain to hourly staff. Superintendent Truebenbach is working with administration to develop a long-term solution for future weather related make-up days.

Superintendent Truebenbach commented on the Family Ties services presentation by Beth Crook. He will meet with Beth in May to discuss what the future holds for the Family Ties program in Milaca, due to the financial constraints of the program and the district. In addition, Superintendent Truebenbach is working to finalize plans for a school psychologist for the district.

Superintendent Truebenbach provided a handout comparing the House, Governor, and Senate proposals. He is planning additional visits with legislators.

From around the district, Superintendent Truebenbach attended the FFA banquet and was impressed with the students and the work they put into the FFA program. He thanked advisors, Doug Olson and Leanne Pietzrak, and the students for their efforts. Superintendent Truebenbach also thanked Colleen Bell for coordinating and chaperoning the Washington D.C. trip.

The board reviewed the Student Activities Accounts.

Motion by B. Rensenbrink, second by R. Nelson, to adjourn. Motion carried. Meeting adjourned at 7:44 p.m.

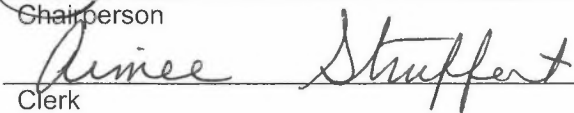
Respectfully submitted,



Chairperson

May 20, 2019

Date



Clerk

May 20, 2019

Date