A regular meeting of the Board of Education of Independent School District No. 912, Milaca, Minnesota was held at the Milaca Area Learning Center meeting space on Monday, August 19, 2019, for the purpose of discussing board business.

The meeting was called to order at 6:30 p.m. by Chairperson Jeff Larson.

Upon roll call the following members were present: Jere Day, Sara Larsen, Rachelle Nelson, Bryan Rensenbrink, Aimee Struffert, Jeff Larson. Superintendent Tim Truebenbach was also present.

Changes to Agenda:

VII. Approval of the Consent Agenda

D. Personnel Items

1. New Positions / Change in Assignment / Replacement

16. Hire Lillian Truebenbach, Assistant Drama Advisor (addition)

17. Hire Lillian Truebenbach, Assistant Speech Advisor (addition)

3. Staff Leave Requests

2. Leave request for Jodie Gladis, Counselor (addition)

K. Approve Renewing the 2019-20 Membership for Schools for Equity in Education, $2,712.41 (addition)

XI. Superintendent and Board Member Items

A. Superintendent Report (enclosure added)

Motion by R. Nelson, second by B. Rensenbrink, to approve the agenda with the above changes. Motion carried.

Public Forum

No one spoke at Public Forum.

Committee Reports

J. Larson reported the Transportation Committee met on July 23 to meet with the transportation companies for a bus routes and potential future savings discussion.

J. Larson reported the Committee of the Whole met on August 5 and 12 to review and discuss the community survey results, interview the candidate to be appointed to the board, and a follow up discussion regarding the board retreat.

A. Struffert reported the Custodial Negotiations Committee met on August 7 to negotiate.

B. Rensenbrink reported the Finance Committee met on August 12 to discuss substitute pay, withholdings, the budget, and researching the eye testing machine presented by Lion's Club.

B. Rensenbrink reported the Building and Grounds Committee met on August 13 to discuss the security updates, security access, staff/student parking, and football field/concession stand fencing.

Presentations

Julie Herrity-Weidenborner, FCCLA Advisor and Family Consumer Science (FCS) Teacher, thanked the board and Mr. Patnode for their support of FCCLA and highlighted the successes of the FCCLA over the past year.

Jenny Santema, Special Olympics parent and coach, presented on the Special Olympics program and commended the efforts of Kathy Fitchen, the Special Olympics Head of the Delegation for the area.

Kendra Bush, Special Olympic Athlete, presented to the board on how Special Olympics has affected her life. In addition to participating in Special Olympic activities, Ms. Bush volunteers at Special Olympics events and has completed a 2-year Global Messenger Program to become a Special Olympics communicator and promote Special Olympics Minnesota.

Consent Agenda

Motion by B. Rensenbrink, second by A. Struffert, to approve the consent agenda:

- Approval of the minutes from the July 17, 2019 Regular Board Meeting
- Approval of check numbers 648214 through 648367 and wire transfers
- Approval of the transfers from Liquid Assets to First National: $600,000 on 7/12/19, $400,000 on 7/29/19 and MN Trust to First National: $400,000 on 7/30/19
- Hire Stephanie Miller, Interventionist/Special Education Teacher (replacing Missy Tellinghuisen), BA, Step 1, 1.0 FTE, $38,986, effective August 20, 2019
- Hire Laura Barnes, Paraprofessional (Kids Town), 45 hours/week, $14.06/hour, effective July 29 – August 21, 2019
- Hire Dave Dillan, JV Girls Basketball (replacing Nicole Hoffman), $4,889.28, effective November 11, 2019
- Hire Tracy Schmitz, Food Server (replacing Stacie Buss), $14.03/hour, 12.5 hours/week, effective August 26, 2019
- Notice of Assignment for Tracy Schmitz, Food Server, $14.03/hour, not to exceed 14 hours/week, effective August 26, 2019
- Hire Nicholas Hoffman, Grade 9 Assistant Football Coach (replacing Paul Arens), BA+20, Step 7, $3,082.06, effective August 12, 2019
- Change in Assignment for Paul Arens, Grade 9 Head Football Coach (replacing Jeremy Mikla), BA+20, Step 8, $3,174.25, effective August 1, 2019
- Change in Assignment for Stacie Bruss, Food Server (replacing Trisha Morris), 13.75 hours/week, $14.03/hour, effective August 26, 2019
- Notice of Assignment for Stacie Bruss, Food Server, $14.03/hour, not to exceed 14 hours/week, effective August 25, 2019
- Hire Bobbi Rahm, Business Teacher (replacing John Krzyska), BA, Step 1, 1.0 FTE, $38,986, effective August 20, 2019. Contingent upon receiving teaching license and official college transcripts.
- Hire Val Tesch, Food Service/Snack Shop (replacing Candi Nelson), 25 hours/week, $15.66/hour, effective September 3, 2019
- Recall from layoff Bennett Lerud, Paraprofessional, 31.25 hours/week, $14.06/hour, effective August 26, 2019
- Hire Nicholas Hoffman, Special Education Teacher (Aaron Samuel), BA, Step 1, 1.0 FTE, effective August 20, 2019. Contingent upon receiving MDE out-of-field permission approval and official college transcripts.
- Change in hours for Melissa Baron, Food Service, 25 hours/week (previously 11.25 hours/week), $14.03/hour, effective August 26, 2019
- Change in hours for Teresa Nicholson, Food Service, 30 hours/week (previously 26.25 hours/week), $14.95/hour, effective September 3, 2019
- Hire Lillian Truebenbach, Assistant Drama Advisor (replacing Chelsey Skorich), $1,887.12, effective September 9, 2019
- Hire Lillian Truebenbach, Assistant Speech Advisor (replacing Chelsey Skorich), $2,096.80, effective March 9, 2020
- Accept the resignation of Heather Hoeck, Business Teacher, effective July 16, 2019
- Accept the resignation of Amber Nelson, Paraprofessional, effective July 10, 2019
- Accept the resignation of Dave Dillan, Grade 9 Girls Basketball, effective July 25, 2019
- Accept the resignation of Martin Garber, Grade 8 Softball Coach, effective July 31, 2019
- Accept the resignation of Paul Arens, Grade 9 Football Coach, effective August 1, 2019
- Accept the resignation of Katie Nelson, Paraprofessional, effective August 5, 2019
- Accept the resignation of Zachary Ploeger, JV Boys Basketball, effective August 13, 2019
- Rescind the leave request approval for Heather Hoeck, Elementary Principal's Secretary, effective July 17, 2019
- Leave request for Jodie Gladis, Counselor, effective approximately November 25, 2019 – March 19, 2020
- Approval of the agreement with Lakes and Pines Head Start Program for 2019-2020
- Approve the Joint Powers Agreement for Rum River Special Education Cooperative
- Approve the amendment to the Joint Powers Agreement for Rum River Special Education Cooperative
- Approve the settlement agreement with Milaca Education Association regarding four teachers who taught during TA
- Approve the 2019-20 Staff Handbook
- Approve the 2019-21 agreement with Fairview to provide athletic training services
- Approve renewing the 2019-20 membership for Schools for Equity in Education, $2,712.41

The consent agenda was unanimously approved.

Principals/Directors/Coordinators Report

The High School Principal provided a hiring update; reported on researching symphonic band and concert choir as college credit courses; met with Pine Tech Community College to research offering a Certified Nurses Program; Rum River Online school program has been submitted to MDE.

The Elementary Principal reported summer school was a success and averaged 92 students; provided hiring update; contracted for a sign language interpreter for a school readiness student; Title One Foster Transportation Agreement requirement; Title funds increased this year; received $250 donation from a former student who asked the funds be used to continue to spread kindness among students.

The Curriculum and Instruction Coordinator reported MCA results have been received and are embargoed until August 29; developing a process for outdated or excess materials; Flexible Professional Development is complete; working on District and Building Improvement plans.

The Activities Director/Dean of Students reported updating coaches/advisor handbooks; developed a driving form for parents whose athletes will not be transported with the team for events; over 250 parents and athletes attended the Fall Wolfpack Roundup; Fairview Athletic Trainer Agreement now a two year contract and includes additional trainer support; updating activities webpage; current fall sports registration numbers; sport pass sales.

The Community Education Director/Facilities Manager reported summer programming had over 900 registered participants generating $57,478 in revenue; card door access security system is being installed; upgrading PA system; football fencing is being installed; summer cleaning is wrapping up.

The Business Manager reported preliminary audit complete; audit fieldwork to be completed in October; transitioning Activity Accounts; completing year-end reporting; Truth & Taxation scheduled for December 2, 2019; provided financial picture of the district for board review.

Items on Which Board Discussion and Action is Requested

Motion by B. Rensenbrink, second by J. Day, to approve the Treasurer's Report. Motion carried.

Motion by R. Nelson to approve the following resolution:

ACKNOWLEDGEMENT OF GIFTS/DONATIONS

WHEREAS, School Board Policy #706 establishes guidelines for the acceptance of gifts/donations to the District; and

WHEREAS, Minnesota Statute 465.03 states the School Board may accept a gift, grant or devise of real or personal property only by the adoption of a resolution approved by two-thirds of its members; and

BE IT RESOLVED that the School Board of Independent School District No. 912 accept with appreciation the following gifts/donations and permit their use as designated by the donor(s).

Date	**From**	**Site**	**Item/Nature of Donation/Gift**	**Value/Amount**
July 23, 2019	Adult Rec & Wed. Night Volleyball League	High School	Money for Volleyball Standards	$1,500.00
August 12, 2019	Milaca Youth Basketball	High School	Money for Basketball Backboards	$3,000.00

The motion for the adoption of the foregoing resolution was duly seconded by A. Struffert and upon vote being taken thereon the following voted in favor there of: J. Day, S. Larson, R. Nelson, B. Rensenbrink, A. Struffert, J. Larson

and the following voted against the same: none

whereupon said resolution was declared duly passed and adopted.

Board Member A. Struffert moved the adoption of the following resolution:

RESOLUTION FILLING SCHOOL BOARD VACANCY BY APPOINTMENT

WHEREAS, a vacancy exists in the office of school board member with a term expiring the first Monday in January, 2023; and

WHEREAS, the vacancy occurred more than ninety (90) days prior to the first Tuesday after the first Monday in November in the year the vacancy occurred and prior to the fourth year of the vacant term;

NOW THEREFORE BE IT RESOLVED by the School Board of Independent School District No912, State of Minnesota, as follows:

Pursuant to Minnesota Statutes, Section 123B.09, Subd. 5b, Jennifer Corrow is hereby appointed to fill the vacancy and to serve until a successor is elected and qualified. The appointment shall be effective thirty (30) days after the adoption of this resolution unless a valid petition to reject the appointee is filed with the school district clerk pursuant to Minnesota Statutes, Section 123B.09, Subd. 5b(b) within that thirty (30) day time period.

The motion for the foregoing resolution was seconded by B. Rensenbrink. The following voted in favor of the resolution: J. Day, S. Larson, R. Nelson, B. Rensenbrink, A. Struffert, J. Larson

The following voted against the resolution: none

WHEREUPON said resolution was duly declared passed and adopted.

After the appointment, the chairperson administered Ms. Corrow, the acceptance and oath of office. Ms. Corrow's term is effective September 19 until a successor is elected and qualified from the November 5, 2019 election.

The board was presented with two resolutions calling a Special Election, each with three ballot questions: Q1) one candidate to fill a school board vacancy, Q2) new school district referendum revenue authorization, and Q3) general obligation school building bonds in an aggregate amount not to exceed $5.1 million for career and technical education facility improvements, various capital maintenance projects inclusive of roofing, pool, windows, and security. The resolutions differed only by the referendum revenue amount proposed in question 2 ($250.95 per pupil or $291.00 per pupil).

Superintendent Truebenbach reported according to the community survey results the community is most likely to support a referendum revenue amount of $250.95 per pupil. A referendum revenue amount of $291.00 would cover the estimated reduction the district may face next spring. Superintendent Truebenbach recommended the board consider the resolution calling the election with the $250 per pupil referendum, based on the level of community support indicated from the survey.

Board Member B. Rensenbrink moved the adoption of the following resolution: Resolution Relating to Special Election to Fill School Board Vacancy, Determining the Necessity of Approving a New Referendum Revenue Authorization Increasing the General Education Revenue of the School District and Issuing General Obligation Bonds; Calling a Special Election Thereon ($250.95 per pupil referendum option). The motion for the foregoing resolution was seconded by R. Nelson. Those voted in favor: J. Day, S. Larsen, R. Nelson, B. Rensenbrink, A. Struffert, J. Larson. Those voted against: none. Motion carried.

Motion by B. Rensenbrink to strike from the agenda the Resolution Relating to Special Election to Fill School Board Vacancy, Determining the Necessity of Approving a New Referendum Revenue Authorization Increasing the General Education Revenue of the School District and Issuing General Obligation Bonds; Calling a Special Election Thereon ($291.00 per pupil referendum option). The motion was seconded by J. Day. Motion carried.

Items of Information and/or Discussion Only
The Board reviewed the enrollment numbers.

Superintendent and Board Member Items
Superintendent Truebenbach reported he will speak at the fall Chamber barbeque covering topics such as the upcoming election and new board members. In addition, some coaches and the Activities Director will provide updates.

Superintendent Truebenbach is excited about the start of a new tradition of tailgating before each of the home football games, with the exception of homecoming. This will give the administration and school board the opportunity to be present and mingle with the community. He provided a draft of the communication that will be distributed to market the events. Tailgating will take place on the perimeter of the ALC parking lot, leaving the center open for yard games and gathering.

Superintendent Truebenbach asked the board to consider changing administrator reports to a showcase model where one administrator would present a on a specific area of their department/school, while the other administrators would submit a written report. This would give administrators an opportunity to involve families and students to showcase what is happening in the school community. The board supported this change.

Superintendent Truebenbach reported there is a Paraprofessional Negotiations Committee meeting on August 26, requested scheduling a Community Relations Committee meeting for the same date, and reminded the board of the special board meeting on September 3 to approve the teacher contract. Superintendent Truebenbach provided a written summary from MSBA on the board retreat for board review.

Superintendent Truebenbach thanked Lou Palmquist for her effort and leadership within the custodial group and for coordinating and working to get the building ready for the school. He also acknowledged Brian Julson for his work with fall sports coordination and planning, and thanked Kathy Fitchen for the awesome things she does with Special Olympics.

Board Member Items

S. Larsen suggested a school board presence at the back to school workshop and on the first day of school. Superintendent Truebenbach asked that board members RSVP to him if they plan to attend either event.

A. Struffert reported the MSBA Fall Advocacy meeting is September 17; September 18 is ECMECC and they are requesting delegates. A. Struffert volunteered to be considered as a delegate. A. Struffert requested to be registered for the Phase III and Phase IV training in September.

Motion by B. Rensenbrink, second by R. Nelson, to adjourn. Motion carried. Meeting adjourned at 8:02 p.m.

Respectfully submitted,

Chairperson	September 16, 2019 Date
Aimee Struffert Clerk	September 16, 2019 Date