

School Board Meeting Minutes

INDEPENDENT SCHOOL DISTRICT #912

MILACA, MINNESOTA 56353

Monday, January 7, 2019 7:00 pm

Area Learning Center Meeting Space

The reorganizational meeting of the Board of Education of Independent School District No. 912, Milaca, Minnesota was held in the ALC Meeting Space on Monday, January 7, 2019 for the purpose of reorganization of the school board.

The meeting was called to order at 7:00 p.m. by Chairperson Jeff Larson.

Upon roll call the following members were present: Jere Day, Sara Larsen, Rachelle Nelson, Genevieve Plumadore, Bryan Rensenbrink, Aimee Struffert, Jeff Larson. Superintendent Tim Truebenbach was also present.

Changes to Agenda:

Start time was changed to 7:00 p.m.

Motion by B. Rensenbrink, second by R. Nelson, to approve the agenda with the above change. Motion carried.

The oath office was administered to the new board members: Sara Larsen, Rachelle Nelson, Jere Day, and Genevieve Plumadore.

Reorganization of the School Board

Election of School Board Officers:

J. Day nominated, second by A. Struffert, Jeff Larson as Chairperson. Motion by J. Day, second by A. Struffert, to cease nominations. Motion carried. Motion by J. Day, second by A. Struffert, to cast white ballot for Jeff Larson for Chairperson. Motion carried. Jeff Larson appointed as Chairperson.

A. Struffert nominated, second by B. Rensenbrink, Jere Day as Vice-Chairperson. Motion carried. Motion by A. Struffert, second by B. Rensenbrink, to cast white ballot for Jere Day as Vice-Chairperson. Motion carried. Jere Day appointed as Vice-Chairperson.

J. Day nominated, second by B. Rensenbrink, Aimee Struffert as Clerk. Motion carried. Motion by J. Day, second by R. Nelson, to cast white ballot for Aimee Struffert for Clerk. Motion carried. Aimee Struffert appointed as Clerk.

B. Rensenbrink nominated Rachelle Nelson for Treasurer. Due to Ms. Nelson's occupation, she declined the nomination. J. Day nominated Bryan Rensenbrink for Treasurer. Mr. Rensenbrink declined the nomination. R. Nelson nominated, second by J. Day, Genevieve Plumadore as Treasurer. Motion carried. Motion by J. Day, second by B. Rensenbrink, to cast white ballot for Genevieve Plumadore for Treasurer. Motion carried. Genevieve Plumadore appointed as Treasurer.

Motion by J. Day, second by A. Struffert, to continue board compensation at the 2018 rate: \$60 for meetings under 4 hours, \$90 for meetings in excess of 4 hours, no annual pay for officers. Motion carried.

Motion by B. Rensenbrink, second by A. Struffert, to designate the Union-Times as the newspaper for all official school business. Motion carried.

Motion by R. Nelson, second by J. Day, to appoint the firm of Kennedy-Graven as legal counsel for the District. Motion carried.

Motion by B. Rensenbrink, second by A. Struffert, to adopt the resolution authorizing Superintendent/Business Manager to sign purchase agreements for 2019. Roll call vote. Those voted in favor: J. Day, S. Larsen, R. Nelson, G. Plumadore, B. Rensenbrink, A. Struffert, J. Larson. Those voted against: none. Motion carried.

Motion by A. Struffert, second by B. Rensenbrink, to designate First National Bank of Milaca as the local depository for school funds and Minnesota School District Liquid Asset, MN Trust/PMA, and Wells Fargo as secondary depository. R. Nelson abstained from the vote. Motion carried.

Motion by J. Day, second by R. Nelson, to approve the listed individuals be given the authority to transfer funds for 2019:

1. Authority to transfer MSDLAF Plus Funds and MN Trust/PMA funds:

Business Manager

Bookkeeper

Superintendent

2. Authority to transfer funds between local banks:

Business Manager
Bookkeeper
Superintendent
School Board Chair
School Board Treasurer
School Board Clerk

Motion carried.

Motion by A. Struffert, second by G. Plumadore, to adopt the agenda and consent agenda format. Motion carried.

Committee Name		2019 Committee Members
a. Building and Grounds	B. Rensenbrink, S. Larsen, J. Larson, Superintendent	
b. Finance Committee	G. Plumadore, J. Day, R. Nelson, Business Manager, Superintendent	
c. Negotiations Committees		
i. Teacher Negotiations	R. Nelson, J. Larson, B. Rensenbrink, Superintendent	
ii. Clerical and Dist. Office	A. Struffert, S. Larsen, G. Plumadore, Superintendent	
iii. Paraprofessional	J. Day, S. Larsen, B. Rensenbrink, Superintendent	
iv. Food Service	J. Day, G. Plumadore, B. Rensenbrink, Superintendent	
v. Custodial	A. Struffert, S. Larsen, G. Plumadore, Superintendent	
vi. Administration, Activity Director, Business Manager, Technology, Supt., Food Service Manager, Facility Manager, Principals, CE Director	J. Larson, J. Day, R. Nelson, Superintendent	
d. Transportation Committee	J. Larson, B. Rensenbrink, Superintendent	
e. Superintendent Evaluation	J. Larson, S. Larsen, R. Nelson	
f. Policy Committee	A. Struffert, J. Day, G. Plumadore, Superintendent	
g. Teacher Meet and Confer	J. Day, S. Larsen, B. Rensenbrink, Superintendent	
Board Representatives / Agencies		2019 Representative
a. Employee Relations Committee (3)		J. Day, S. Larsen, A. Struffert, Superintendent
This committee maintains School Board functions & oversight related to employee relations outside of contract areas. The portfolio of responsibility include the following previous committees and/or Board		
- Wellness		- Staff Development
- Health Insurance/Benefits		- Teacher Development and Evaluation
b. Student Achievement Committee (3)		A. Struffert, B. Rensenbrink, G. Plumadore,
Maintains Board oversight and involvement in the following areas:		
- World's Best Workforce		- Rum River Cooperative
- Curriculum		- ECMECC
- Title		- ALC
- Assessment		- CTE
c. Community Relations Committee (3)		R. Nelson, J. Larson, G. Plumadore, Superintendent
Maintains Board oversight and involvement in the following areas:		
- Drug Free		- PTO
(Community Coalition)		- Milaca Scholarship Foundation
- Community Ed Advisory		- Rum River Community Foundation
- SEE		- Economic Development Commission
This committee also represents the Board on things such as Chamber, Public Relations, etc.		
d. Calendar Committee (2)		J. Day, R. Nelson, Superintendent
Calendar Committee advises Administration who makes the final recommendation for board approval.		

Motion by J. Day, second by B. Rensenbrink, to adopt the following calendar for regular board meetings:

Mon. Jan. 7, 2019	7:00 p.m.	Reorganizational meeting – ALC Meeting Space
Tues. Jan. 22, 2019	6:30 p.m.	Regular meeting-- ALC Meeting Space
Tues. Feb. 19, 2019	6:30 p.m.	Regular meeting-- ALC Meeting Space
Mon. Mar. 18, 2019	6:30 p.m.	Regular meeting-- ALC Meeting Space
Mon. April 15, 2019	6:30 p.m.	Regular meeting-- ALC Meeting Space
Mon. May 20, 2019	6:30 p.m.	Regular meeting-- ALC Meeting Space
Mon. June 17, 2019	6:30 p.m.	Regular meeting-- ALC Meeting Space
Mon. July 15, 2019	6:30 p.m.	Regular meeting-- ALC Meeting Space

Mon. Aug. 19, 2019	6:30 p.m.	Regular meeting-- ALC Meeting Space
Mon. Sept. 16, 2019	6:30 p.m.	Regular meeting-- ALC Meeting Space
Mon. Oct. 21, 2019	6:30 p.m.	Regular meeting-- ALC Meeting Space
Mon. Nov. 18, 2019	6:30 p.m.	Regular meeting-- ALC Meeting Space
Mon. Dec. 16, 2019	6:30 p.m.	Regular meeting-- ALC Meeting Space

Motion carried.

Motion by B. Rensenbrink, second by A. Struffert, to approve postponing board meetings scheduled on days school is canceled, released early, or when evening activities are canceled, or has a late start, to the next day at the same place and same time. Motion carried.

Motion by R. Nelson, second by J. Day, to approve the resolution authorizing use of facsimile signatures for 2019. Roll call vote. Those voted in favor: J. Day, S. Larsen, R. Nelson, G. Plumadore, B. Rensenbrink, A. Struffert, J. Larson. Those voted against: none. Motion carried.

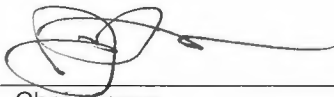
Motion by A. Struffert, second by G. Plumadore, to adopt the resolution authorizing administration to develop specifications to solicit bids for 2019. Roll call vote. Those voted in favor: J. Day, S. Larsen, R. Nelson, G. Plumadore, B. Rensenbrink, A. Struffert, J. Larson. Those voted against: none. Motion carried.

Motion by B. Rensenbrink, second by J. Day, to approve IRS mileage reimbursement rate of 58 cents per mile. Motion carried.

Motion by A. Struffert, second by J. Day, to adjourn the meeting. Motion carried.

The meeting adjourned at 8:01 p.m.

Respectfully submitted,



Chairperson

January 22, 2019

Date



Clerk

January 22, 2019

Date