

School Board Meeting Minutes

INDEPENDENT SCHOOL DISTRICT #912

MILACA, MINNESOTA 56353

Monday, July 15, 2019 6:30 pm

Area Learning Center Meeting Space

A regular meeting of the Board of Education of Independent School District No. 912, Milaca, Minnesota was held at the Milaca Area Learning Center meeting space on Monday, July 15, 2019, for the purpose of discussing board business.

The meeting was called to order at 6:30 p.m. by Chairperson Jeff Larson.

Upon roll call the following members were present: Jere Day, Sara Larsen, Rachelle Nelson, Bryan Rensenbrink, Aimee Struffert, Jeff Larson. Those absent: Genevieve Plumadore. Superintendent Tim Truebenbach was also present.

Changes to Agenda:

VII. Approval of the Consent Agenda

D. Personnel Items

1. New Positions / Change in Assignment / Replacement
 6. Hire Dylan Walker, English Teacher (addition)
 7. Hire Heather Hoeck, Business Teacher (addition)
 8. Hire Alyssa Weyer, Science Teacher (addition)
 9. Hire Thomas Kingsland, Visual Arts Teacher (addition)
 10. Hire Dayna Hass, Special Education Teacher (addition)
2. Resignations / Retirements / Seasonal Layoff / Termination
 8. Accept the resignation of Janelle Roehl, Paraprofessional (addition)
3. Staff Leave Requests
 2. Heather Hoeck, Elementary Principal Secretary (addition)

G. Approve the 2019-2021 Clerical Contract (revised enclosure)

XI. Superintendent and Board Member Items

A. Superintendent Report

2. Election Survey Update (addition)
3. School Board Appointment Timeline (addition)
4. Patriotic Employer Award (addition)

Motion by B. Rensenbrink, second by J. Day, to approve the agenda with the above changes. Motion carried.

Public Forum

No one spoke at Public Forum.

Committee Reports

J. Larson reported the Principal Negotiations Committee met on June 17 to discuss changes in health insurance.

A. Struffert reported the Clerical Negotiations Committee met on June 24 for negotiations and reached a tentative agreement.

A. Struffert reported the Custodial Negotiations Committee met on June 24 for negotiations.

B. Rensenbrink reported the Building and Grounds Committee met on July 9 to review the 10 year long term facility plan, the well on school owned property south of highway 23 has been sealed, construction has begun to install the new door lock and announcement systems, and in mid-August the crowd control/security fencing near the concession stand will be installed.

Presentations

No presentations.

Consent Agenda

Motion by R. Nelson, second by S. Larsen, to approve the consent agenda:

- Approval of the minutes from the June 17, 2019 Regular Board Meeting
- Approval of check numbers 648070 through 648277 and wire transfers

- Approval of the transfers from PMA to First National Bank: \$200,000 on 6/4/19, \$1,000,000 on 6/14/19, \$820,000 on 6/27/19
- Hire Trisha Morris, Summer Food Service, \$14.28/hour, hours vary, effective June 3 – June 28, 2019
- Hire Trisha Morris, Summer Food Service, \$16.61/hour, hours vary, effective July 1, 2019
- Hire Robin Nelson, Summer Food Service, \$17.87/hour, hours vary, effective June 3, 2019
- Hire Candice Nelson, Cook (replacing Kathleen Engbloom), \$17.87/hour, 35 hours/week, effective July 1, 2019
- Hire Elizabeth Budahn, Vocal Music Director/Teacher (replacing Laura Odden), BA, Step 2, 1.0 FTE, \$38,986, effective August 20, 2019
- Hire Dylan Walker, English Teacher (replacing Maggie Stellmach), MA, Step 9, 1.0 FTE, \$57,092, effective August 20, 2019. Contingent upon receiving official college transcripts.
- Hire Heather Hoeck, Business Teacher (replacing John Kryzaska), BA, Step 1, 1.0 FTE, \$38,986, effective August 20, 2019. Contingent upon receiving teaching license and official college transcripts.
- Hire Alyssa Weyer, Science Teacher (replacing Charlie Plumadore), BA+40, Step 2, 1.0 FTE, \$44,886, effective August 20, 2019. Contingent upon receiving official college transcripts.
- Hire Thomas Kingsland, Visual Arts Teacher (replacing Kristine Monson/Amanda Loidolt), BA, Step 4, 1.0 FTE, \$41,398, effective August 20, 2019. Contingent upon receiving teaching license and official college transcripts.
- Hire Dayna Hass, Special Education Teacher (replacing Joyce Geving), BA, Step 1, \$38,986, effective August 20, 2019. Contingent upon receiving teaching license and official college transcripts.
- Accept the resignation of Aaron Samuel, Assistant Boys Track Coach, effective June 18, 2019
- Accept the resignation of Camille Kent, Paraprofessional, effective June 21, 2019
- Accept the resignation of Genevieve Plumadore, School Board Member, effective June 24, 2019
- Accept the resignation of Maggie Stellmach, English Teacher, effective June 27, 2019
- Accept the resignation of Craig Talberg, Head Varsity Baseball Coach, effective June 26, 2019
- Accept the resignation of Charlie Plumadore, Science Teacher, effective July 1, 2019
- Accept the resignation of Amanda Loidolt, Visual Arts Teacher, effective July 9, 2019
- Accept the resignation of Janelle Roehl, Paraprofessional, effective July 15, 2019
- Approve the leave request for Austin Gorecki, Elementary Art Teacher (.5 FTE), August 26 – September 30, 2019
- Approve the leave request for Heather Hoeck, Elementary Principal Secretary, effective August 20, 2019 – August 20, 2020
- Approve the Letter of Assignment with Brian Julson, Dean of Students/Activities Director, \$93,355 for 2019-2020, \$95,455 for 2020-2021
- Approve the 2018-2019 District Office Contract
- Approve the 2019-2021 Clerical Contract

The consent agenda was unanimously approved.

Principals/Directors/Coordinators Report

No reports from the administrators.

The Business Manager was not present, but provided the financial picture of the district for board review.

Items on Which Board Discussion and Action is Requested

Election of Treasurer to fill vacancy resulting in the resignation of Genevieve Plumadore. Sara Larsen nominated Jere Day as Treasurer. Jere Day declined. Bryan Rensenbrink nominated Bryan Rensenbrink as Treasurer. Aimee Struffert seconded the nomination. Motion by Jere Day, seconded by Aimee Struffert, to cease nominations. Bryan Rensenbrink appointed as Treasurer by white ballot, 6:0.

Motion by R. Nelson, second by J. Day, to approve the Treasurer's Report. Motion carried.

The following resolution was moved B. Rensenbrink and seconded by J. Day:

2019-2020 RESOLUTION FOR MEMBERSHIP IN THE MINNESOTA STATE HIGH SCHOOL LEAGUE

RESOLVED, that the Governing Board of School District Number 912, County of Mille Lacs, State of Minnesota delegates the control, supervision and regulation of interscholastic athletic and fine arts events (referred to in MN Statutes, Section 128C.01) to the Minnesota State High School League, and so hereby certifies to the State Commissioner of Education as provided for by Minnesota Statutes.

FURTHER RESOLVED, that Milaca High School is authorized by this, the Governing Board of said school district to:

1. Renew its membership in the Minnesota State High School League; and
2. Participate in the approved interschool activities sponsored by said League and its various subdivisions.

FURTHER RESOLVED, that this Governing Board hereby adopts the Constitution, Bylaws, Rules and Regulations of said League and all amendments thereto as the same as are published in the latest edition of the League's Official Handbook, on file at the office of the school district or as appears on the League's website, as the minimum standards governing participation in said League-sponsored activities, and that the administration and responsibility for determining student eligibility and for the supervision of such activities are assigned to the official representatives identified by this Governing Board.

Signing the Resolution for Membership affirms that this Governing Board has viewed the WHY WE PLAY training video which defines the purpose and value of education-based athletic and activity programs and assists school communities in communicating a shared common language.

Member schools must develop and publicize administrative procedures to address eligibility suspensions related to Code of Student Conduct violations for students participating in activity programs by member schools.

The above Resolution was adopted by the Governing Board of this school district and is recorded in the official minutes of said Board and hereby is certified to the State Commissioner of Education as provided for by law.

The following voted in favor thereof: Jere Day, Sara Larsen, Rachelle Nelson, Bryan Rensenbrink, Aimee Struffert, Jeff Larson

and the following voted against the same: None

whereupon, said resolution was declared duly passed and adopted.

Moved by Board Member B. Rensenbrink, supported by Board Member R. Nelson, to approve the Long-Term Facilities Maintenance Revenue Plan as presented and allow the Business Manager to submit a Long-Term Facilities Maintenance Plan (10 Year Plan) with the appropriate finance codes to the Commissioner of the Minnesota Department of Education.

The following voted in favor of the resolution: Jere Day, Sara Larsen, Rachelle Nelson, Bryan Rensenbrink, Aimee Struffert, Jeff Larson

and the following voted against the same: None

whereupon, said resolution was declared duly passed and adopted.

Items of Information and/or Discussion Only

The Board reviewed the enrollment numbers.

Superintendent and Board Member Items

Superintendent Truebenbach provided the annual fundraising report for board review.

Superintendent Truebenbach reported the election survey will be completed by the end of the July and requested scheduling a meeting for the board to review the results in August.

Superintendent Truebenbach thanked Genevieve Plumadore for her service on the school board and wished her and her family the best in their future endeavors. Superintendent Truebenbach provided a timeline for appointing a board member to fill the vacancy until a new member is elected in November. He requested scheduling a 5:30 p.m., August 12, Committee of the Whole work session to interview candidates interested in being appointed to fill the vacancy.

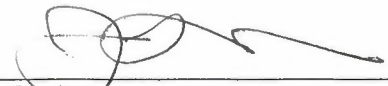
Superintendent Truebenbach reported the district received the Patriotic Employer Award. Robert Clement, a custodial employee who also serves in the Army National Guard, has been working with the district for nearly a year and been deployed for active duty. The Employee Support of the Guard and Reserve presented Superintendent Truebenbach and the district with the Patriotic Employer Award for honoring Mr. Clement's military leave. The ESGR's role is follow up on employer's who do not honor military leave and acknowledge those who do.

J. Larson recognized not only Genevieve Plumadore for her service to the school board, but also Charlie Plumadore who served as a teacher, Milaca Education Association Union President, and is an active member of the community.

The board reviewed the Student Activities Accounts.

Motion by J. Day, second by A. Struffert, to adjourn. Motion carried. Meeting adjourned at 6:59 p.m.

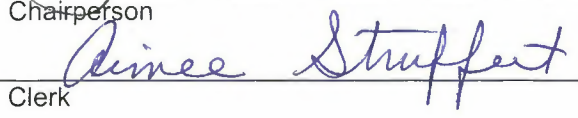
Respectfully submitted,



Chairperson

August 19, 2019

Date



Clerk

August 19, 2019

Date