

School Board Meeting Minutes

INDEPENDENT SCHOOL DISTRICT #912

MILACA, MINNESOTA 56353

Monday, June 17, 2019 6:30 pm

Area Learning Center Meeting Space

A regular meeting of the Board of Education of Independent School District No. 912, Milaca, Minnesota was held at the Milaca Area Learning Center meeting space on Monday, June 17, 2019, for the purpose of discussing board business.

The meeting was called to order at 6:30 p.m. by Chairperson Jeff Larson.

Upon roll call the following members were present: Jere Day, Sara Larsen, Genevieve Plumadore, Bryan Rensenbrink, Aimee Struffert, Jeff Larson. Those absent: Rachelle Nelson. Superintendent Tim Truebenbach was also present.

Changes to Agenda:

VII. Approval of the Consent Agenda

D. Personnel Items

1. New Positions/Change in Assignment/Replacement

8. Hire Lance Dalby, English Teacher (strike contingency)

13. Hire Brenda Hoen, Summer Food Service (addition)

14. Revision to the hire of Corey Greninger, Targeted Services Teacher (addition)

15. Revision to the hire of Vanessa Eekhoff, ESY Teacher (addition)

16. Revision to the hire of Maren Erickson, ESY Teacher (addition)

17. Hire Jeremiah Shoemaker, Colorguard (addition)

18. Hire Owen Jackson, Colorguard (addition)

2. Resignations/Retirements/Seasonal Layoff/Termination

7. Accept the resignation of Laura Quaintance, Vocal Music Director/Teacher (addition)

IX. Items on Which Board Discussion and Action is Requested

Changed order of the following items:

D. Approval of the FY20 Budget (moved to E)

E. Approve Creating a Committed Fund Balance for a Donation in the Amount of \$2,000,000 (moved to D)

I. Approve the Community Survey Questions as Presented by Nexus Solutions (addition)

Motion by J. Day, second by B. Rensenbrink, to approve the agenda with the above changes. Motion carried.

Public Forum

Jim Tuorila, from St. Cloud VFW, presented Andrew Nelson the VFW National Citizenship Education Teacher of the Year 2019 award.

Committee Reports

J. Larson reported the Committee of the Whole met on May 20 to review a presentation by Nexus Solutions and have a discussion on future operating and bond referendums. The committee met on June 3 for a board training conducted by MSBA.

J. Larson reported the Teacher Negotiations Committee met on May 22, 28, and June 13 to negotiate and have reached a tentative agreement with a 6.3% total package increase.

B. Rensenbrink reported the Building and Grounds Committee met on May 28 and June 17. They discussed and reviewed security proposals and will proceed with an intrusion system (\$46,000) and door security system (\$73,000). They discussed event security and approved 4 foot fencing be installed around the football field (\$7,700) for crowd control and gate fee admittance. They also discussed Eagle Scout project proposals brought forth by students.

G. Plumadore reported the Finance Committee met on June 13 to review the FY20 Budget.

Presentations

Steve Hammero, ALC Director, provided an ALC update and reported on the online school application process.

Dan Hoffman, from Nexus Solutions, presented the survey questions regarding tax impact and facility needs that will be used to survey the community to base their tolerance of an acceptable amount for an operating referendum and building bond.

Consent Agenda

Motion by B. Rensenbrink, second by A. Struffert, to approve the consent agenda:

- Approval of the minutes from the May 20, 2019 Regular Board Meeting
- Approval of check numbers 647889 through 648069 and wire transfers
- Approval of the transfers from LA to First National Bank: \$150,000 on 5/1/19 and from PMA to First National Bank: \$300,000 on 5/2/19, \$600,000 on 5/15/19, \$400,000 on 5/23/19, \$650,000 5/30/19
- Hire Cassandra Dahler, Summer Kids Town Paraprofessional, \$14.06/hour, up to 50 hours/week, effective June 5, 2019
- Hire Alicia Bah, Summer Kids Town Paraprofessional, 45 hours/week, \$14.06/hour, effective June 7, 2019
- Hire Jamie Lange, ALC Clerical, approximately 66 hours total, \$18.28/hour, effective June 4 – June 28, 2019
- Hire Kim Knudsen, ALC English Teacher (Summer School), 56 hours total, \$30/hour, effective June 3 - June 27, 2019
- Hire Kyle Shepard, ALC Social Studies Teacher (Summer School), 60 hours total, \$30/hour, effective June 3 – June 27, 2019
- Hire Damian Fish, ALC Math Teacher (Summer School), 56 hours total, \$30/hour, effective June 3 – June 27, 2019
- Hire Amanda Fradette, Long Term Substitute for Becca Barland, BA, Step 1, \$11,674.38, effective August 26 – November 17, 2019. Contingent upon receiving MN Teaching License and official college transcripts.
- Hire Lance Dalbey, English Teacher (replacing Katherine Hagman), BA, Step 10, 1.0 FTE, \$48,642, effective August 20, 2019
- Hire Lance Dalbey, Head Girls Basketball Coach, BA+20, Step 10, \$5,911.29, effective July 1, 2019
- Hire Camille Kent, Summer School ECSE 4 Paraprofessional, 5.25 hours total, \$14.06/hour, effective June 12, 2019 (one day)
- Change in assignment for Trisha Morris, Elementary Assistant Cook (replacing Robin Nelson), 35 hours/week (previously 13.75 hours/week), \$16.61/hour, effective July 1, 2019
- Hire Cassandra Dahler, Summer School ECSE 4 Paraprofessional, 68.25 hours total, \$14.06/hour, effective June 13, 2019
- Hire Brenda Hoen, Summer Food Service, \$14.03/hour, effective June 3, 2019
- Revision to the hire of Corey Greninger, Targeted Services Teacher, 88 hours total (previously 44 hours total), \$30/hour, effective July 8-11, July 15-18
- Revision to the hire of Hire Vanessa Eekhoff, ESY Teacher, 46 hours total (previously 44 hours total), \$30/hour, effective June 10-13, June 17-20
- Revision to the hire of Maren Erickson, ESY Teacher, 42 hours total (previously 44 hours total), \$30/hour, effective July 8-11, July 15-18
- Hire Jeremiah Shoemaker, Colorguard, \$279.59, effective May 1, 2019
- Hire Owen Jackson, Colorguard, \$559.15, effective May 1, 2019
- Accept the resignation of Matt Follmuth, Grade 8 Baseball Coach, effective May 22, 2019
- Accept the resignation of Chelsie Belkholm, Assistant Speech and Grade 7/8 Theater Coach, effective May 28, 2019
- Accept the retirement of Kathleen Engblom, Food Service, effective June 5, 2019. Thank you for 23 years of service to Milaca Public Schools!
- Accept the resignation of Katherine Hagman, English Teacher, effective June 30, 2019
- Accept the resignation of Melissa Cramlet, Paraprofessional, effective July 18, 2019
- Accept the resignation of Cathy Dullinger, Summer Kids Town Paraprofessional, effective June 1, 2019
- Accept the resignation of Laura Quaintance, Vocal Music Director/Teacher, effective June 30, 2019
- Approve leave of absence for Maggie Stellmach, effective December 3, 2019 – January 7, 2020
- Approve leave of absence for Amanda Musolino-Olson, Special Education Teacher, effective 2019-2020 school year
- Approval of Policy 515 Public Notice (Directory Information) and Policy 520 Public Notice (Student Surveys) for 2019-2020
- Approval of the Overnight Trip Request for the Cross Country Training Trip to Duluth, August 20-22, 2019
- Approval of the 2019-2020 Schools for Equity in Education Membership, \$2,712.41
- Approval of the 2019-2020 Minnesota School Boards Association Membership, \$6,798

The consent agenda was unanimously approved.

Principals/Directors/Coordinators Report

The High School Principal reported Band Director Andrew Nelson was the recipient of the VFW National Citizenship Education Teacher of the Year 2019 award; provided a hiring update; reported on the SCTCC and Industry Tour attend by teachers during teacher workshop; performed a data review and goal setting meeting; and presented Robotics and Volunteer/NHS Coordinator proposals.

The Elementary Principal reported on summer school; birth-2 and 3-5 year old early childhood referrals continue to increase; staff changes/hiring update. Assistant Principal Meyer provided a review of last year's discipline incidents.

The Curriculum and Instruction Coordinator reported on reviewing student achievement data and summer curriculum writing.

No report from the Assistant Principal of Student Activities.

The Community Education Director/Facilities Manager reported working to creatively and instructively utilize the courtyard; provided show dates for CE production of *Seussical The Musical*; building security project scheduled to begin mid-July.

The Business Manager reported on FY2020 budget; FY2020 10-year capital plan will be approved in July; the summer food program is well attended; attending year-end meetings; audit dates; presented the financial picture of the district.

Items on Which Board Discussion and Action is Requested

Motion by B. Rensenbrink, second by J. Day, to approve the Treasurer's Report. Motion carried.

The following resolution was moved by Genevieve Plumadore and seconded by Jere Day:

RESOLUTION REGARDING BOARD CONTROL OF EXTRACURRICULAR ACTIVITY ACCOUNTS

WHEREAS, Minnesota Session Laws 2019, 1st Special Session, CH. 11, Art. 1, Sec. 5 will require changes in the accounting for student activity funds and school boards must take charge of and control all student activities of the public schools in the district and that all money received or expended for extracurricular activities shall be recorded in the same manner as other revenues and expenditures of the district;

THEREFORE, BE IT RESOLVED, that the School Board of Milaca Public Schools, Independent School District No. 912, directs the district's administration to implement the requirements of Minnesota Session Laws 2019, 1st Special Session, CH. 11, Art. 1, Sec. 5.

The vote on adoption of the Resolution was as follows:

Aye: Jere Day, Sara Larsen, Genevieve Plumadore, Bryan Rensenbrink, Aimee Struffert, Jeff Larson

Nay: None

Absent: Rachelle Nelson

Whereupon, said Resolution was declared duly adopted.

Member Brian Rensenbrink introduced the following resolution and moved its adoption:

RESOLUTION RELATING TO THE
EXPULSION OF THE STUDENT IDENTIFIED
IN THE ATTACHMENTS HERETO AS THE "STUDENT 1913"

WHEREAS, the Student was proposed for expulsion pursuant to the Pupil Fair Dismissal Act, Minn. Stat. §§ 121A.40-121.56; and

WHEREAS, the Student and parents were served the written notice of the School District's intent to initiate expulsion proceedings, and such notice was accompanied by a copy of the Pupil Fair Dismissal Act, Minn. Stat. §§ 121A.40-121A.56, as required under the Act; and

WHEREAS, the Student and parents elected to waive the scheduled hearing with the understanding that by such waiver, the proposed terms of expulsion would be submitted for action to the School Board of Independent School District No. 912.

THEREFORE, BE IT RESOLVED by the School Board of Independent School District No. 912 as follows:
The School Board hereby accepts the waiver of hearing executed by the Student's parent, a copy of which is attached hereto as Exhibit A and incorporated herein by reference.

By reviewing the record relating to this matter, the School Board hereby finds that, due to the nature of the conduct engaged in by the Student, the terms of the expulsion proposed by the School District are reasonable and appropriate.

The School Board of Independent School District No. 912 hereby orders that the expulsion of the Student be imposed immediately pursuant to the Pupil Fair Dismissal Act, Minn. Stat. §§ 121A.40-121A.56. Said expulsion shall be

imposed in accordance with the written notice provided to the Student and parents, a copy of which is attached hereto as Exhibit B.

The School Board of Independent School District No. 912 also approves the terms of the agreement with the Student and parents, a copy of which is attached hereto as Exhibit C.

The clerk of the School Board is directed to provide written notice of the expulsion to the Student and parents in substantially the form as provided in Exhibit D.

It is further ordered that, pursuant to a proper request, the School District shall provide copies of this resolution. However, any release of said resolution shall not include the exhibits or attachments hereto, as the School Board hereby finds that such materials constitute "private data on individuals" pursuant to the Minnesota Government Data Practices Act, Minn. Stat. § 13.32.

The motion for the adoption for the foregoing resolution was duly seconded by Board Member Aimee Struffert and upon vote being taken thereon, the following voted in favor thereof: Jere Day, Sara Larsen, Genevieve Plumadore, Bryan Rensenbrink, Aimee Struffert, Jeff Larson

and the following voted against the same: None

and the following were absent: Rachelle Nelson

whereupon, said resolution was declared duly passed and adopted.

Motion by G. Plumadore, second by J. Day, to approve creating a committed fund balance for a donation in the amount of \$2,000,000. Motion carried.

The board recessed for a break at 8:08 p.m. and reconvened at 8:13 p.m.

The Business Manager presented the FY20 budget. Motion by G. Plumadore, second by J. Day, to approve the FY20 budget. Motion carried.

Motion by B. Rensenbrink, second by J. Day, to approve adding a Robotics Advisor to Schedule C of the Milaca Education Association Master Agreement. Motion carried.

Motion by A. Struffert, second by J. Day, to approve combining the National Honor Society Advisor and Volunteer Club Advisor on Schedule C of the Milaca Education Association Master Agreement. Motion carried.

Motion by A. Struffert, second by B. Rensenbrink, to approve submitting an application for online school to the Minnesota Department of Education. Motion carried.

Motion by B. Rensenbrink, second by J. Day, to approve the community survey questions as presented by Nexus Solutions. Motion carried.

Items of Information and/or Discussion Only

The Board reviewed the enrollment numbers.

Superintendent and Board Member Items

Superintendent Truebenbach reported although there was discussion of moving the July board meeting to a different date, that is no longer necessary and will be held on the regular date (July 15, 2019). He also reminded board members to indicate if they will attend the MSBA summer seminar conference.

Superintendent Truebenbach reported the Milaca Parade is June 20. He has been working with the Chamber and will be the "Float Coordinator" at the parade.

Superintendent Truebenbach will refine the community survey questions presented by Nexus Solutions to include specific details and provide the board the final version. Once the survey has been completed, the results will be shared with the board.

Superintendent Truebenbach reported Milaca will receive an increase of 2% and 2% in basic education aid from the state. In addition, there will be an increase in the Special Education Cross Subsidy, but the amount at the time of the report was unknown.

Superintendent Truebenbach reported a tentative agreement was reached with the teachers. He thanked both the board negotiating committee and the teacher negotiating committee for their work on the agreement. The process was smooth, amicable, and cordial. Superintendent Truebenbach reported beginning negotiations with the principals, custodians, and clerical groups.

From around the district, Superintendent Truebenbach thanked the school board for the honor of his serving the district for the past 4 years. He also thanked the board for the time they dedicate to the district and for attending the MSBA retreat.

J. Larson thanked both sides of the teacher negotiating team for their work and commented the last few contract negotiations with this group has gone very well.

A. Struffert reminded the board of the summer community activities around Milaca.

J. Day commented a parcel of the school property has been rented and is planted in soybeans.

S. Larson thanked Pizza Barn in Princeton for honoring the Hobnetti's reading certificates awards (good for a free personal pizza), after Hobnetti's closed.

B. Rensenbrink congratulated Superintendent Truebenbach on 4 years with the district. J. Larson also thanked Superintendent Truebenbach for his service.

The board reviewed the Student Activities Accounts.

Motion by B. Rensenbrink, second by G. Plumadore, to adjourn. Motion carried. Meeting adjourned at 8:40 p.m.

Respectfully submitted,



Chairperson

July 15, 2019

Date



Clerk

July 15, 2019

Date