School Board Meeting Minutes

INDEPENDENT SCHOOL DISTRICT #912
MILACA, MINNESOTA 56353
Wednesday, March 27, 2019 6:30 pm
Area Learning Center Meeting Space

A regular meeting of the Board of Education of Independent School District No. 912, Milaca, Minnesota was held at the Milaca Area Learning Center meeting space on Wednesday, March 27, 2019, for the purpose of discussing board business.

The meeting was called to order at 6:30 p.m. by Chairperson Jeff Larson.

Upon roll call the following members were present: Jere Day, Sara Larsen, Rachelle Nelson, Bryan Rensenbrink, Aimee Struffert, Jeff Larson. Those absent: Genevieve Plumadore. Superintendent Tim Truebenbach was also present.

Changes to Agenda:

VII. Approval of the Consent Agenda
- D. Personnel Items
  - 2. Change in Assignment or Replacement
    - 2. Change in assignment for Blake Freudenberg, School Readiness Care Student Aide, effective March 6, 2019 (revised start date)
    - 4. Hire Allison Wendland, School Readiness Care Student Aide, effective March 6, 2019 (revised start date)
    - 12. Change in assignment for Amber Nelson, Paraprofessional, effective March 15, 2019 (revised start date)
  - 3. Resignations/Retirements/Seasonal Layoff/Termination:
    - 3. Accept the resignation of Aaron Samuel, Special Education Teacher (addition)

IX. Items on Which Board Discussion and Action is Requested
- B. Approval of the 2019-2020 Calendar (revised enclosure)

Motion by B. Rensenbrink, second by J. Day, to approve the agenda with the above changes. Motion carried.

Public Forum

No one spoke at public forum.

Committee Reports

B. Rensenbrink reported the Building and Grounds committee met on February 26 and March 27 to discuss sale of a portion of district owned land, security updates, $150,000 set-aside for roof repairs, and options for archery equipment storage.

J. Day reported the Committee of the Whole met on March 5 for a budget update, discussed the $150,000 set-aside for the roof, and snow day make-ups. Superintendent Truebenbach reported the March 18 presentation on school funding by Deb Griffiths, from Schools for Equity in Education, was well attended by the community.

Superintendent Truebenbach reported the Finance committee met on March 15 to discuss the revised FY19 budget.

Presentations

There were no presentations.

Consent Agenda

Motion by B. Rensenbrink, second by R. Nelson, to approve the consent agenda:
- Approval of the minutes from the February 19, 2019 Regular Board Meeting and the February 25, 2019 Special Board Meeting
- Approval of check numbers 647253 through 647461 and wire transfers
- Approval of the transfers from PMA to First National Bank: $800,000 on 2/14/19, $300,000 on 2/26/19, $600,000 on 2/28/19
- Hire Mandi Musolino-Olson, Homebound Teacher, $30.00/hour, 14 hours total, effective February 15 – approximately March 29, 2019
- Hire Shelly Fournier, Homebound Teacher, $30.00/hour, 72 hours total, effective March 5, 2019 for up to 12 weeks
- Hire Laura Braun, Homebound Teacher, $30.00/hour, 6 hours total, effective March 5 and 7, 2019

- Correction to the change in hours for Coryann Bockoven, Paraprofessional, 27.5 hours/week, $16.62/hour, effective February 19, 2019 (previously approved as 27 hours/week)
- Change in assignment for Blake Freudenberg, School Readiness Care Student Aide (in addition to Kids Town Student Aide), approximately 20 hours/week, $9.65/hour, effective March 6, 2019
- Notice of assignment for Blake Freudenberg, Kids Town Student Aide (effective July 1, 2018) and School Readiness Care Student Aide (effective March 27, 2019), approximately 20 hours/week, $9.65/hour
- Hire Allison Wendland, School Readiness Care Student Aide, not to exceed 10 hours/week, $9.65/hour, effective March 6, 2019
- Notice of assignment for Allison Wendland, School Readiness Care Student Aide, effective March 27, 2019, not to exceed 10 hours/week, $9.65/hour
- SNA Level I Certification for Tonnie Huonder, Food Service, $14.28/hour ($14.03 + $0.25/hour), effective March 1, 2019
- Hire Damian Fish, Grade 7 & 8 Head Golf Coach (replacing Evan Bartlett), BA+20, Step 2, $1,887.12, effective March 25, 2019
- Hire Rosemary Nelson, Grade 9 Softball Coach (replacing Ellen Johnson), BA+20, Step 1, $2,096.80, effective March 11, 2019
- Hire Martin Garber, Grade 8 Softball Coach (replacing Shelly Fournier), BA+20, Step 15, $2,750.22, effective March 25, 2019
- Hire Kurt Kragt, Grade 9 Baseball Coach (replacing Bryan Pederson), BA+20, Step 15, $3,055.80, effective March 18, 2019
- Change in assignment for Teresa Nicholson, Food Service (replacing Tina Schmidt), 26.25 hours/week, $14.95/hour, effective March 12, 2019 (previously 13.75 hours/week)
- Change in assignment for Amber Nelson, Paraprofessional, 42.5 hours/week, $14.06/hour, effective March 15, 2019 (previously 31.25 hours/week)
- Accept the resignation of Rachel Snyder, Elementary Teacher, effective end of the 2018-19 school year
- Accept the resignation of Tina Schmidt, Food Server, effective March 11, 2019
- Accept the resignation of Aaron Samuel, Special Education Teacher, effective May 31, 2019
- Leave requests:
    - David Wedin, Elementary Teacher, through the 2019-2020 school year
    - Kristine Monson, Art Teacher, for the 2019-2020 school year
    - Becca Barland, Elementary Teacher, August 26 – November 17, 2019
    - Christina Moscho, Elementary Teacher, July 31 – October 13, 2019
- Approve the overnight trip request for FFA to attend the state tournament, April 28-30, 2019

The consent agenda was unanimously approved.

<u>Principals/Directors/Coordinators Report</u>

The High School Principal was not present but provided the following report: collaborating with East Central Regional Library to get students signed up for library cards; spring conference attendance was down; attended Granite Ridge Principals meeting to discuss aligning conference schools efforts.

The Elementary Principal was not present but provided the following report: pre-K and kindergarten registration was a success; projecting 113 combined pre-K and kindergartners; thanked Ms. Tellinghuisen, PTO members, staff and student volunteers, and guests for making PTO carnival a success; reported on progress of scheduling.

The Curriculum and Instruction Coordinator reported on testing calendar changes that allowed more instructional time before administering testing; winter testing completed and data analysis begun; planning staff make-up day; attended meeting with the MN Assessment Group; Amber Kent, from P&I Grant, presented at the World's Best Workforce meeting; Professional Learning Committees planning for 2019-2020 with Student Engagement as the theme.

The Assistant Principal of Student Activities was not present but provided the following report: spring sports started; NHS blood drive had 96 donations, exceeding goal of 72; congratulated Garrett Hall, Ian Hanson, and Bodee Zens on competing at state wrestling tournament.

The Community Education Director/Facilities Manager reported the summer brochure will be released April 23; working with Mr. Voshell on pre-K programming; investigated options if flooding would occur due to melt; inspecting roof twice weekly; clearing ice buildup from downspouts and storm water pipes; attempting to remove snow from outdoor play surfaces.

The Business Manager reported working on revised FY19 budgets and preliminary FY20 budgets; negotiated new Loffler contract with $10,000 in savings and new equipment; held insurance meeting to discuss timelines; EEOC and Civil Rights data reporting complete; creating costing spreadsheets for negotiation; presented the financial picture of the district.

<u>Items on Which Board Discussion and Action is Requested</u>

Motion by J. Day, second by A. Struffert, to approve the Treasurer's Report. Motion carried.

Motion by R. Nelson, second by B. Rensenbrink, to approve the 2019-2020 Calendar. Motion carried.

The Business Manager presented the 2018-2019 revised budget. Motion by J. Day, second by A. Struffert, to approve the 2018-19 revised budget. Motion carried.

Motion by B. Rensenbrink, second by R. Nelson, to approve the Building and Grounds recommendation of no set-aside for roof repairs in FY2020 ($150,000). Motion carried.

Motion by B. Rensenbrink, second by J. Day, to postpone indefinitely the approval of the budget reduction in bus routes (-$84,000). Motion carried.

Motion by S. Larsen, second by R. Nelson, to postpone indefinitely the approval of the budget reduction in the number of athletic events (-$5,400). Motion carried.

Motion by B. Rensenbrink, second by A. Struffert, to remove from table the approval of the addendum to Interagency Family Facilitator Service Agreement. Motion carried. Motion by B. Rensenbrink, second by J. Day, to approve the addendum to Interagency Family Facilitator Service Agreement. Motion carried.

Motion by B. Rensenbrink, second by J. Day, to postpone indefinitely the Resolution Proposing to Place Amanda Loidolt on Unrequested Leave of Absence (.5 FTE Technology). Motion carried.

Motion by R. Nelson, second by B. Rensenbrink, to approve the Resolution Relating to the Termination and Nonrenewal of the Teaching Contract of Cody Farrand, a Probationary Teacher. Roll call vote. Those voted in favor: J. Day, R. Nelson, B. Rensenbrink, A. Struffert, J. Larson. Those voted against: S. Larsen. Those absent: G. Plumadore. Motion carried.

Motion by B. Rensenbrink, second by A. Struffert, to approve the Resolution Relating to the Termination and Nonrenewal of the Teaching Contract of Chelsie Belkholm, a Probationary Teacher. Roll call vote. Those voted in favor: J. Day, R. Nelson, B. Rensenbrink, A. Struffert, J. Larson. Those voted against: S. Larsen. Those absent: G. Plumadore. Motion carried.

Motion by R. Nelson, second by A. Struffert, to approve the Resolution Relating to the Termination and Nonrenewal of the Teaching Contract of Trisha Tramel, a Probationary Teacher. Roll call vote. Those voted in favor: J. Day, R. Nelson, B. Rensenbrink, A. Struffert, J. Larson. Those voted against: S. Larsen. Those absent: G. Plumadore. Motion carried.

The board recessed at 7:34 p.m. to review the student expulsion documents. The board reconvened at 7:38 p.m.

Motion by B. Rensenbrink, second by R. Nelson, to approve the Resolution Relating to the Expulsion of the Student Identified in the Attachments Hereto as the "Student 1912." Roll call vote. Those voted in favor: J. Day, S. Larsen, R. Nelson, B. Rensenbrink, A. Struffert, J. Larson. Those voted against: None. Those absent: G. Plumadore. Motion carried.

Items of Information and/or Discussion Only
The Board reviewed the enrollment numbers and the American Indian Parent Advisory Committee Resolution.

Superintendent and Board Member Items
Superintendent Truebenbach was pleased with the number of community members that attended the School Funding presentation on March 18 by Deb Griffiths, from Schools for Equity in Education. Superintendent Truebenbach, along with J. Day, Bob Sumner, and a parent, visited the capitol and met with legislators on March 19. He is scheduling a future capitol visit with two other community members and will invite the board once the date has been determined.

Superintendent Truebenbach reported receiving multiple notices to negotiate from bargaining groups and would like to close the April 15 regular meeting, after the monthly board business is complete, for the purpose of negotiations discussions.

Superintendent Truebenbach has been working through a number of teacher grievances. The grievances have reached Level III and need to be heard by the board or a sub-committee of the board. Superintendent Truebenbach and Chairperson Larson are recommending the Teacher Negotiations Committee schedule a meeting with the teacher group.

Superintendent Truebenbach has been researching the possibility of board members actively attending board meetings through electronic means while still adhering to the Open Meeting Law. He is continuing to work through the details.

From around the district, Superintendent Truebenbach thanked Ms. Tellinghuisen for her work with the PTO carnival. Although he could not attend the event, he heard it was a well-attended, fun event.

J. Larson commented the board needs to start discussing the facilities and running a referendum. In addition to the regular and closed meeting on April 15, the board will have a study session to begin this conversation.

A. Struffert reminded the board that the RISE supper is May 8, the FFA supper is April 9, and there is a MSBA negotiations training on April 13 in Sartell.

J. Day commented when they visited representatives at the capitol, they were supportive, but need a push. He encouraged people to call, write, and visit to create momentum. He commented there is a bill to siphon money into voucher programs to give grants to students to attend private schools. This takes money away from public education.

S. Larsen asked if there is data on why students are leaving Milaca Schools. Superintendent Truebenbach is currently researching enrollment and will report on it at the end of the school year.

The board reviewed the Student Activities Accounts.

Motion by B. Rensenbrink, second by J. Day, to adjourn. Motion carried. Meeting adjourned at 8:05 p.m.

Respectfully submitted,

______________________	April 15, 2019
Chairperson	Date
Aimee Struffert	April 15, 2019
Clerk	Date